

**Minutes of the Ordinary Meeting of the Diamantina Shire Council held in the Town Hall, Birdsville
on Monday, November 21, 2011 commencing at 8.07am.**

1. Attendance

| | |
|---|---------------------------------------|
| Cr Barry Gaffney (Deputy Mayor) | Cr Joyce Crombie |
| Cr Stephen Cramer | Cr Garth Tully |
| Mrs Barbara Benefield (Acting Executive Assistant to the Chief Executive Officer) | Scott Mason (Chief Executive Officer) |

Attendance
8.07am

Mr Stuart Bourne, Engineer, George Bourne and Associates was present in the Public Gallery when the meeting commenced

2. Apologies

Minute No. 2011.10.1

Moved by Cr Tully and Seconded by Cr Crombie

That the apology tendered by Cr Robbie Dare be accepted.

Carried 4/0.

3. Confirmation of Minutes

3.1 Ordinary Meeting – October 17, 2011

Minute No. 2011.10.2

Moved by Cr Cramer and Seconded by Cr Crombie

That the Minutes of the Ordinary Meeting of Diamantina Shire Council held October 17, 2011 be confirmed subject to amendment to resolution 2011.9.1 to reflect that Cr Tully did not attend the Meeting.

Carried 4/0.

4. Notices of Motion

Nil.

5. Motion to Receive all Reports

Minute No. 2011.10.3

Moved by Cr Tully and Seconded by Cr Cramer

That all Officers' Reports be received.

Carried 4/0.

6. Reports

6.5 Engineer's Report



a) Discretionary TIDS Submission

It was recommended that the discretionary Transport Infrastructure Development Scheme allocation of \$150,000 for expenditure during the 2012/13 fiscal year be brought forward into the 2011/12 fiscal year and pooled with the existing 2011/12 allocation of \$100,000 to expedite the advancement of the Heritage Walking Trails projects.

Attendance

8.17am

Ms Nette Griggs, Acting Deputy Chief Executive Officer, entered the Public Gallery

8.17am

Ms Jenny Neale, Finance Manager, entered the Public Gallery

Minute No. 2011.10.4

Moved by Cr Crombie and Seconded by Cr Gaffney

That Diamantina Shire Council adopt the Transport Infrastructure Development Scheme (TIDS) 10 year Project Prioritisation List as submitted for future or additional funding subject to prioritisation and review by Council at the Ordinary Meeting of Council in February, 2012. Further, that Council makes this decision in order to streamline the application process and it reserves the right to prioritise potential projects at its discretion.

Carried 4/0.

c) Bitumen Width Estimates

It was recommended that Diamantina Shire Council seek to seal the '9 Mile Flats Project' (Job No. 44/81A/22) – an 8 kilometre pave and seal job, to an 8 metre width.

Minute No. 2011.10.5

Moved by Cr Gaffney and Seconded by Cr Tully

That Diamantina Shire Council seek approval from the Department of Transport and Main Roads to deliver new seal projects to a seven metre width on an eight metre formation on the basis of safety, useability (particularly trucks) and asset protection and maintenance costs.

Carried 4/0.

d) Birdsville Inside Track

Minute No.2011.10.6

Moved by Cr Cramer and Seconded by Cr Crombie

That Diamantina Shire Council include the Birdsville Inside Track on its Road Register.

Carried 4/0.

e) Roads to Recovery

It was recommended that Council's next budget review reflect the allocation of Roads to Recovery Funding to the Betoota Realignment Project. Further, that the eventual sealing of the Birdsville Refuse Tip Access Road be planned in conjunction with future sealing projects and that in the interim, that the road be gravelled to improve access during wet weather.

b) Bedourie and Birdsville Development Plans and Estimates – Hangers

Attendance

8.36am

Ms Griggs left the Public Gallery

8.39am

Ms Griggs entered the Public Gallery

8.58am

Mr Trevor Stewart, Works Manager, entered the meeting



In order to progress the proposed Airport developments, Council generally agreed to:

- Undertake community consultation;
- Consider development costings at its December, 2011 Ordinary Meeting;
- Consider the results from the public consultation at its February, 2012 Ordinary Meeting; and
- Submit a Regional Airport Development Scheme funding application by March, 2012 to undertake proposed works during the 2012/2013 fiscal year.

Minute No. 2011.10.7

Moved Cr Crombie and Seconded by Cr Cramer

That Diamantina Shire Council undertake community consultation regarding its proposal to develop its Birdsville and Bedourie Airports, which primarily encompasses the creation of Aircraft Hanger space being six initial sites at the Birdsville Airport and two initial sites at the Bedourie Airport. Further, that the closing date for submissions be January 31, 2012.

Carried 4/0.

1. Visits to Shire/Conferences
2. RMPC Contract
3. Main Roads MWPC
 - 3.1 9 Mile Flat
 - 3.2 Devils Grid South
 - 3.3 Burrimurra Flat
 - 3.4 Durrie Horse Paddock
 - 3.5 Waddi Trees
4. Flood Damage Estimates

Council requested a Bedourie Levy Bank Improvement Costing Report by November 30, 2011 for consideration at a Special Meeting.

Attendance

9.13am Ms Neale left the Public Gallery

5. Bedourie Residential Subdivision
6. Natural Disaster Mitigation Program Submissions
7. Roads to Recovery
8. Transport Infrastructure Development Scheme
9. Betoota Realignment
10. Black Spot Funding
11. Bedourie & Birdsville Aerodromes
12. Bedourie & Birdsville Aerodrome Terminal Upgrade
13. Birdsville Water Main Upgrade & Bedourie Cooling Pond

Attendance

9.17am Ms Neale entered the Public Gallery

14. 4 Mile Yards Access Road



15. Future E.Coli Monitoring

Minute No: 2011.10.8

Moved by Cr Gaffney and Seconded by Cr Tully

That Diamantina Shire Council accept the proposal from Queensland Water for the completion of a Drinking Water Quality Management Plan and for further E.Coli monitoring support. Further, that testing equipment is located in a Council-owned building and that testing is undertaken by Council staff.

Carried 4/0.

16. Queensland Water Connections Tour 2011

Minute No.2011.10.9

Moved Cr Cramer and Seconded by Cr Tully

That Diamantina Shire Council install appropriate water meters to measure consumption at the following sites and ensure provision is made in its 2011/12 budget for the expenditure.

- 1) Birdsville Industrial Precinct
- 2) Birdsville Township Oval
- 3) Bedourie Township Oval

Carried 4/0.

Questions Without Notice

Question: Status of emergency generator power at airstrips.

Response: Inclusion of generators into a bulk purchasing initiative has slowed the completion of this task.

6.4 Works Manager's Report

1. Work Planning Gantt Charts
2. Plant Performance
3. Workshop Manager Report – November, 2011
4. Overseer's Report – November, 2011

Attendance

| | |
|---------|--|
| 9.56am | Morning tea adjournment |
| 10.17am | Meeting resumed without Messrs Bourne and Stewart in attendance |
| 10.17am | Ms Griggs was present when the meeting resumed for the purpose of presenting the Deputy Chief Executive Officer's Report |
| 10.17am | Ms Neale was present in the Public Gallery when the meeting resumed |

6.2 Deputy Chief Executive Officer's Report

1. Wild Rivers Legislation
2. Birdsville Races Economic Impact Assessment
3. Mead Perry Group – Provision of Professional Services
4. Ratification of decision on children's pool table at the Birdsville Hotel

Minute No. 2011.10.10

Moved by Cr Gaffney and Seconded by Cr Tully

That Diamantina Shire Council ratifies the decision made at the teleconference of October 5, 2011 that Council is not prepared to supply a venue for a proposed pool table by the Birdsville Hotel in



light of its consideration of matters associated with supervision, safety of children and potential liability.

Carried 4/0.

Attendance

10.31am

Ms Neale attended the meeting for the purpose of presenting the Finance Manager's Report

6.3 Finance Manager's Report

1. Revenue and Expenditure Report for period ending October 31, 2011
2. Balance Sheet Report as at October 31, 2011
3. Trust Fund Report for period ending October 31, 2011
4. Credit Card Expenditure Reports for period ending October 10, 2011
5. Our Cash Position as at October 31, 2011
6. Our Debt as at October 31, 2011
7. Aged Debtors Report as at October 31, 2011
8. Financial Management Sustainability Ratios
9. Auditor Exit Interview

Minute No. 2011.10.11

Moved by Cr Cramer and Seconded by Cr Tully

That a Special Meeting of Council be held on November 30, 2011 at 9am for the purpose of considering the following.

- 1) Adoption of the Annual Report and Financial Statements for the 2010/2011 reporting period**
- 2) Bedourie Levee Bank Costing Report by Engineer, Mr Stuart Bourne of George Bourne and Associates**
- 3) First Quarter (period ending September 30, 2011) 2011/2012 budget review**

Carried 4/0.

Attendance

10.50am

Mesdames Griggs and Neale left the meeting and attended the Public Gallery

6.11 Chief Executive Officer's Report

1. Woodchopping Equipment

Attendance

10.52am

Mesdames Griggs and Neale vacated the Public Gallery

2. Public Consultation in Birdsville – October 12, 2011
3. Outback Water Technical Group Steering Committee Meeting at Longreach – October 13, 2011

Attendance

10.58am

Mr Steven Baldwin, Tourism and Development Manager, entered the Public Gallery

10.58am

Mr Shane Kelly, Corporate Services Manager, entered the Public Gallery

4. Wild Rivers Consultation Meeting at Bedourie – October 18, 2011
5. Visit by Boulia Shire Council
6. Resource Sharing with Boulia Shire Council – Workplace Health and Safety Officer
7. 2010/11 Financial Audit
8. Local Government Asset Advanced Program
9. Enterprise Risk Management



10. Outback Regional Road Group Technical Committee Meeting at Bedourie on November 7, 2011
11. Outback Regional Road Group Meeting at Bedourie on November 7, 2011
12. Three Way Alliance Meeting at Bedourie on November 7, 2011
13. Fuel Accounting Problem Solving Meeting
14. Children's Services
15. Trip Hazard Management
16. Skytrans Emergency Response Training
17. Team Strengthening and Development Workshop
18. Road Maintenance Performance Contract Training
19. Waste Management Strategy
20. Wash Down Bay Facility, Bedourie
21. Councillor Training
22. Meeting with the South Australian Department of Transport
23. Meeting with Department of Transport and Main Roads at Bedourie on November 9, 2011
24. Traffic Data Collection Plan

Attendance

11.35am Mr Shane Kelly attended the meeting for the purpose of presenting the Corporate Services Manager's report

6.7 Corporate Services Manager's Report

1. House Painting – Lot 19 Lignum Court

Attendance

11.42am Ms Barbara Benefield, Acting Executive Assistant, left the meeting
 11.44am Ms Benefield entered the meeting
 11.46am Ms Benefield left the meeting

Minute No. 2011.10.12

Moved by Cr Gaffney and Seconded by Cr Tully

That Diamantina Shire Council seek legal advice with regard to the House at Lot 19 Lignum Court, Bedourie having been accidently painted by Programmed Maintenance Services.

Carried 4/0.

Attendance

11.50am Ms Benefield entered the meeting
 11.51am Mr Baldwin left the Public Gallery

2. Staff Matters
3. Quarterly Emotional Assistance Report
4. Planning for Stronger More Resilient Floodplains

Attendance

11.52am Mr Baldwin entered the Public Gallery
 11.54am Mr Young entered the Public Gallery

5. Land to Build on in Birdsville

Minute No. 2011.10.13

Moved by Cr Crombie and Seconded by Cr Cramer

That Diamantina Shire Council withdraw from sale, land described as Lot 19 on Special Plan 152770 situated at Adelaide Street, Birdsville and retain for purposes of park land. Further, that Council be furnished with a report for its proposed development that focuses on the establishment of native species of trees and shrubs.

Carried 4/0.



Minute No. 2011.10.14

Moved by Cr Crombie and Seconded by Cr Tully

That Diamantina Shire Council retain land described as Lot 50 on Special Plan 110060 situated at Jardine Street, Birdsville for the purpose of constructing a portable dwelling for rental accommodation.

Carried 4/0.

6. Rectification of Title – Lot 210 on EU8 - Merri Street, Bedourie

Minute No. 2011.10.15

Moved by Cr Gaffney

That Diamantina Shire Council defer this matter pending the provision of additional information.

Carried 4/0.

7. Christmas Office Closedown – 2011

Minute No. 2011.10.16

Moved by Cr Crombie and Seconded by Cr Tully

That Diamantina Shire Council close down its Bedourie Administration Centre on Friday, December 16, 2011 and re-open for business on Tuesday, January 3, 2012.

Carried 4/0.

8. Council Ordinary Meetings 2012

Minute No. 2011.10.17

Moved by Cr Gaffney and Seconded by Cr Cramer

That Diamantina Shire Council advertise the following dates and times for Council's Ordinary Meetings for 2012 in accordance with Section 74(1) of the Local Government (Operations) Regulation 2010

| | | | |
|----------------------|-------------------|-------------------|-------------------|
| January – no meeting | February 20 – 8am | March 19 – 8am | April 16 – 9am |
| May 21 – 9am | June 18 – 9am | July 16 – 9am | August 20 – 9am |
| September 17 – 9am | October 15 – 8am | November 19 – 8am | December 14 – 8am |

Carried 4/0.

9. Community Housing Allocation, Birdsville – Barbara Mason

Minute No. 2011.10.18

Moved by Cr Cramer and Seconded by Cr Gaffney

That Diamantina Shire Council offer Ms Barbara Mason Community Housing at Lot 25 Jardine Street, Birdsville at a weekly rental in accordance with Council's Fees and Charges schedule 2011/2012, currently \$132 per week.

Carried 4/0.

10. Third Dog – Miss Krista Riley

Minute No. 2011.10.19

Moved by Cr Tully and Seconded by Cr Crombie

That Diamantina Shire Council approve the keeping of a third dog by Ms Krista Riley at the premises described as Lot 1 Wodonga Street, Bedourie (Lot 1 on Special Plan 223512) and that Ms



Riley be advised that the approval applies to this property and for the dog described in her application form only.

Carried 4/0.

11. Private Use of Bedourie Aquatic Centre – Bedourie State School P & C Association

Minute No. 2011.10.20

Moved by Cr Gaffney and Seconded by Cr Cramer

That Bedourie State School Parents and Citizens Association be approved to utilise the Bedourie Aquatic Centre for a private function to be held from 4pm on Friday, December 2, 2011 subject to the following conditions.

- The Aquatic Centre is available for the exclusive use of the Bedourie State School Parents and Citizens Association and their members and guests from 4pm to 9pm.
- The Bedourie State School Parents and Citizens Association are responsible for the cleaning up and disposal of all rubbish on the site immediately following the event.
- Any service of alcohol will require the appropriate liquor licence from the Office of Liquor and Gaming Regulation.
- A sign is to be erected at the front of the premises prior to the commencement of the event stating "Private Function 4pm to 9pm. Pool closed to general public.

Carried 4/0.

12. Community Housing Allocation, Birdsville – Mr Don Purser

Minute No. 2011.10.21

Moved by Cr Crombie and Seconded by Cr Cramer

That Diamantina Shire Council offer Mr Don Purser Community Housing at Unit 1/16 Gibber Court, Birdsville at a weekly rental in accordance with Council's Fees and Charges schedule 2011/2012, currently \$116 per week.

Carried 4/0.

Attendance

| | |
|---------|---|
| 12.16pm | Mr Kelly left the meeting |
| 12.16pm | Mr Baldwin entered the meeting |
| 12.17pm | Mr Young entered the meeting for the purpose of training Councillors in the use of I-Pads |
| 12.29pm | The CEO left the meeting |
| 12.30pm | The CEO entered the meeting |
| 12.42pm | Mr Baldwin left the meeting |
| 12.42pm | Mr Baldwin entered the meeting |
| 12.58pm | Mr Baldwin left the meeting |
| 1.05pm | Cr Crombie left the meeting |
| 1.08pm | Lunch adjournment |
| 2.34pm | Meeting resumed with Cr Crombie and Mr Baldwin in attendance. Mr Baldwin for the purpose of presenting the Tourism and Development Manager's Report |

6.6 Tourism and Community Manager's Report

Attendance

2.35pm Ms Benefield left the meeting

1. Visitor Stats Birdsville, Bedourie & Birdsville Caravan Park
2. RDAF-Primitive campsites proposal- brief to Council for decision

Attendance

2.39pm Ms Benefield entered the meeting

Minute No. 2011.10.22

Moved by Cr Tully and Seconded by Cr Cramer

That Diamantina Shire Council provides in-principle support for Remote Area Planning and Development Board (RAPAD) to take the lead in preparing a grant application to the Regional



Development Australia Fund (RDAF) for the first round of 2012 for funding for a series of bush campsites along the Landsborough Highway. Further, that Council will consider financial and in-kind support once more detail is known.

Carried 4/0.

3. Frontier services-Padres Hut

Minute No. 2011.10.23

Moved by Cr Gaffney

That this matter be deferred to the December, 2011 Ordinary Meeting pending the provision of additional information.

Carried 4/0.

4. Public Liability Insurance Advice-Lookouts

Minute No. 2011.10.24

Moved by Cr Cramer and Seconded by Cr Crombie

That Diamantina Shire Council seek additional information from McInnes Wilson Lawyers regarding the indemnification of landowners from litigious claims in the event that an accident occurs involving Shire Council employees or travellers to points of interest located on private property.

Carried 4/0.

5. Consultants for Tourism Development Plan

Minute No. 2011.10.25

Moved by Cr Cramer and Seconded by Cr Tully

That Diamantina Shire Council agree to appoint the Stafford Group as consultants to prepare a Tourism Development Strategy for Diamantina Shire Council for a fee of \$24,200 and that the budget be amended accordingly to allow for the additional cost.

Carried 4/0.

6. Brief on Tourism Branding/Logo
7. Youth Council Meeting
8. Early Childhood Report
9. Bedourie Town Services Team Report
10. Bedourie Airport Report
11. Birdsville Town Services Team Report
12. Birdsville Airport Report
13. Diamantina Shire Council Facebook Page
14. Diamantina Shire Brochure
15. Late item to the Tourism and Development Manager's Report

Minute No. 2011.10.26

Moved Cr Tully and Seconded by Cr Crombie

That pursuant to Section 69(2)(c) of the Local Government Act 2009, a section of Herbert Street, Bedourie be closed, that section being from the southern side of the Royal Hotel property access to the intersection of Nappa Street, Bedourie on Friday, December 2, 2011 for the purpose of live entertainment to be held in conjunction with the Bedourie Bikehana.

Carried 4/0.



6. Brief on Tourism Branding/Logo (Continued)

Council requested that it be provided with a formal report prior to any change being considered.

Attendance

3.24pm

Mr Baldwin left the meeting

6.8 Environmental Health Officer Report

Nil Submitted.

6.9 Councillors

Nil submitted.

7. Other Minutes

7.1 Youth Council Meeting Minutes – October 24, 2011

Minute No. 2011.10.27

Moved by Cr Cramer and Seconded by Cr Crombie

That the Minutes of the Diamantina Shire Council Youth Council Meeting held October 24, 2011 be endorsed.

Carried 4/0.

7.2 Local Disaster Management Group Meeting Notes – October 11, 2011

Considered by Council.

6.11 Chief Executive Officer's Report (Continued)

25. Central Western Queensland Remote Area Planning and Development Board Telephone Conference Meeting on November 11, 2011

26. Road Inventory Data Collection

27. Planned Chief Executive Officer Annual Leave

28. Diamantina Health Service Statistics

29. Local Government Managers Australia (Queensland) Incorporated 2012 Central Queensland Branch Conference

30. Australian Institute of Company Directors Course

Minute No. 2011.10.28

Moved by Cr Gaffney and Seconded by Cr Cramer

That Diamantina Shire Council supports its Chief Executive Officer by meeting accommodation costs and contributing \$1,850 towards the course fee of \$5,850 for him to attend the Australian Institute of Company Directors Course in Brisbane from January 4 to 10, 2012.

Carried 4/0.

Minute No. 2011.10.29

Moved by Cr Gaffney and Seconded by Cr Cramer

That Diamantina Shire Council close its Meeting to the public in accordance with Section 72(b) of the Local Government Operations Regulation 2010.

Carried 4/0.



Attendance
3.32pm Meeting closed
3.32pm Upon request, Ms Benefield left the meeting

31. CONFIDENTIAL – Chief Executive Officer Performance Review

Minute No. 2011.10.30

Moved by Cr Gaffney and Seconded by Cr Tully

That Diamantina Shire Council re-open its meeting to the public.

Carried 4/0.

Attendance
3.52pm The meeting re-opened to the public

Minute No. 2011.10.31

Moved by Cr Gaffney and Seconded by Cr Tully

That Diamantina Shire Council adopt the “Report on the Conduct of the Performance Review Interview held on the Eighteenth of October 2011” prepared by Mead Perry Group as tabled. Further, that the date of effect of remuneration changes be October 31, 2011.

Carried 4/0.

Attendance
3.54pm The CEO left the meeting
3.54pm Cr Gaffney left the meeting
3.55pm Ms Benefield entered the meeting
3.55pm Mr Gary Oliver, Executive Director of Indigenous Housing and Homelessness Programs, Department of Communities entered the meeting
3.55pm Mr Simon Dilly, Senior Program Officer of Indigenous Housing and Homelessness Programs, Department of Communities entered the meeting
3.55pm The CEO entered the meeting
3.55pm Cr Gaffney entered the meeting

Deputation from Indigenous Housing and Homelessness Programs, Department of Communities.

The meeting was advised by Mr Oliver and Mr Dilly that they are to address the Marula Aboriginal Corporation this evening (November 21, 2011 at 7pm) regarding the 10 properties currently owned by the Corporation in Birdsville. They will offer to upgrade the houses and retire debt provided the Corporation transfers its property rights to the Department.

Diamantina Shire Council will be asked formally if it will waive the interest owed on the Corporation's current debt to the Council should this initiative proceed.

If the Corporation decides not to participate nothing changes. Each organisation has the usual responsibilities under the Tenancy Act to keep the properties to acceptable public housing standards.

Attendance
4.30pm Messrs Oliver and Dilly left the meeting

8. Councillors Ideas and Recommendations

1. Bollards to be installed at both the Bedourie and Birdsville Airport Terminal Buildings
2. Birdsville Pontoon

Minute No.2011.10.32

Moved by Cr Tully and Seconded by Cr Cramer

That the Birdsville Pontoon be officially opened on January 26, 2012. That the Chief Executive Officer arrange a relevant dignitary.

Carried 4/0.



There being no further business the meeting closed at 4.41pm

Minutes confirmed this 16th day of December, 2011

A handwritten signature in black ink, appearing to read 'Rob Dare', is written over a horizontal line.

Cr Rob Dare
MAYOR

Documents tabled at meeting

- Letter from Bedourie Bikekhana dated November 14, 2011 (refer Item 15 of the Tourism and Community Manager's Report)