


**Minutes of the Ordinary Meeting of the Diamantina Shire Council
held in the Boardroom of the Administration Centre, Bedourie
on Monday, January 16 2017 commencing at 9.11am.**

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A handwritten signature in black ink, appearing to be 'L. W.', located in the bottom right corner of the page.

2 ATTENDANCE

Councillors: Cr Geoff Morton (Mayor), Cr Steve Cramer (Deputy Mayor), Cr Doug Cooms, Cr Bev Maunsell, Cr Don Rayment

Staff: Chief Executive Officer, Leon Love.
Executive Assistant, Amanda Schnitzerling

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

a) Ordinary Meeting – December 16, 2017

Minute No. 2017.01.16-OM-1

Moved by Cr Rayment and Seconded by Cr Cramer
'That the minutes of the Ordinary Meeting of Diamantina Shire Council held on
December 16, 2017 be confirmed.'

Carried 5/0.

5 DECLARATIONS OF INTEREST

In relation to: A(xii) Bedourie Race Club – Request for Reimbursement:-

Councillor Cramer made the following declaration:

I declare I have a perceived conflict of interest in this matter (as defined in section 173 of the Local Government Act 2009) due to being an executive member of the Bedourie Race Club and propose to exclude myself from the meeting while this matter is debated and the vote is taken.

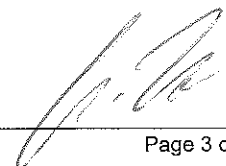
6 INFORMATION REPORTS

6.1 I (i) FINANCIAL REPORTS

Executive Summary

Monthly Financial reports including Income Statement, Statement of Financial Position, Statement of Cashflows, Statement of Changes in Equity are provided to Councillors for their information,

Recommendation



'That Council receive all Financial Reports.'

Minute No. 2017.01.16-OM-2

Moved by Cr Maunsell and Seconded by Cr Cooms

'That the recommendation be adopted.'

Carried 5/0.

7 ACTION REPORTS

Minute No. 2017.01.16-OM-3

Moved Cr Rayment and Seconded by Cr Cramer

'That in relation to agenda item A(i) Tender - Management Contract Birdsville Caravan Park and Offsite Accommodation, pursuant to section 275 of the *Local Government Regulation 2012* the meeting be closed to the public so that the councillors or members can discuss contracts proposed to be made by Council.'

Carried 5/0.

Minute No. 2017.01.16-OM-4

Moved Cr Morton and Seconded by Cr Cramer

'That the meeting be opened to the public.'

Carried 5/0.

7.1 A (I) TENDER - MANAGEMENT CONTRACT BIRDSVILLE CARAVAN PARK AND OFFSITE ACCOMMODATION

Executive Summary

The contract for the management of the Birdsville Caravan Park with PRO Management ceases on 31 March 2017. The tender for the management contract of the Birdsville Caravan Park and Offsite Accommodation was advertised and closed on 9 January 2017.

Recommendation

'That Council accept the tender of P.R.O. Management Pty Ltd for the Management of the Birdsville Caravan Park and offsite accommodation in Graham Street from 1 April 2017 to 31 March 2020 with a 3 year option, with the Chief Executive Officer authorised to finalise the negotiation of the contract with P.R.O. Management Pty Ltd.'

Minute No. 2017.01.16-OM-5

Moved by Cr Morton and Seconded by Cr Cramer

'That the recommendation be adopted.'

Carried 5/0.

7.2 A (III) POLICY FOR ADOPTION – WORKPLACE HEALTH AND SAFETY POLICY

Executive Summary

Council has a primary duty of care for the health and safety of all workers while at work. A Workplace Health and Safety Policy provides a documented commitment from Council and forms the basis for our safety management systems.



Recommendation

'That Council adopt the Workplace Health and Safety Policy as presented.'

Minute No. 2017.01.16-OM-6

Moved by Cr Maunsell and Seconded by Cr Cooms

'That the recommendation be adopted.'

Carried 5/0.

7.3 A (iv) POLICIES FOR ADOPTION- GRIEVANCE RESOLUTION, CODE OF CONDUCT, WORKPLACE BULLYING AND HARASSMENT

Executive Summary

Council policies are reviewed periodically. The Grievance Resolution, Code of Conduct, Workplace Bullying and Harassment policies have been reviewed and updated for Council readoption.

Recommendation

'That Council adopt the following policies as presented:

- **Grievance Resolution;**
- **Code of Conduct; and**
- **Workplace Bullying and Harassment.'**

Minute No. 2017.01.16-OM-7

Moved by Cr Rayment and Seconded by Cr Cramer

'That the recommendation be adopted.'

Carried 5/0.

7.4 A (v) POLICY FOR ADOPTION – USE OF COUNCIL PLANT AND VEHICLES

Executive Summary

A revised Use of Council Plant and Vehicles policy is presented for adoption.

Recommendation

'That Council adopt the Use of Council Plant and Vehicles Policy as presented.'

Minute No. 2017.01.16-OM-8

Moved by Cr Cramer and Seconded by Cr Cooms

'That the recommendation be adopted.'

Carried 5/0.

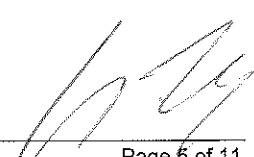
7.5 A (vi) POLICY FOR ADOPTION – CORPORATE CREDIT CARD POLICY

Executive Summary

The Corporate Credit Card Policy is reviewed annually and is presented with some minor changes for adoption.

Recommendation

'That Council adopt the Corporate Credit Card Policy as presented.'



Minute No. 2017.01.16-OM-9
Moved by Cr Rayment and Seconded by Cr Cramer
'That the recommendation be adopted.'

Carried 5/0.

7.6 A (vii) 2016-17 OPERATIONAL PLAN QUARTERLY REVIEW

Executive Summary

The Chief Executive Officer is required to provide a report to Council on the progress of implementing the annual Operational Plan.

Recommendation

'That Council receive the 2nd Quarter report on the implementation of the 2016-17 Operational Plan.'

Minute No. 2017.01.16-OM-10
Moved by Cr Maunsell and Seconded by Cr Cramer
'That the recommendation be adopted.'

Carried 5/0.

7.7 A (viii) COUNCILLOR REMUNERATION

Executive Summary

The Local Government Remuneration and Discipline Tribunal determined on 24 November 2016, the maximum remuneration to apply from 1 July 2017 for Mayors, Deputy Mayors and Councillors of Local Governments (excluding Brisbane City Council). The remuneration schedule was published in Queensland Government Gazette on 8 December 2016.

Recommendation

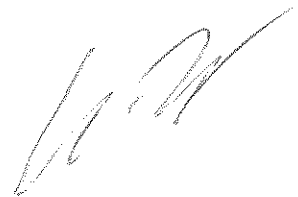
'That Council consider the

- remuneration levels for the Mayor, Deputy Mayor and Councillors from 1 July 2017;
- mandatory meetings that Councillors must attend;
- whether to be paid fortnightly.'

Minute No. 2017.01.16-OM-11
Moved by Cr Morton and Seconded by Cr Cramer
'That:

1. Annual Remuneration levels be set as follows from 1 July 2017:
 - Mayor \$82,087
 - Deputy Mayor \$35,178
 - Councillor \$25,018

2. The following are considered mandatory meetings which Councillors must attend to receive the monthly meeting allowance:
 - ordinary meetings;
 - special meetings including the budget meeting;
 - budget workshops;



- training workshops. Eg Elected member update;
- allocated conferences (1 x LGAQ Annual, 1 x Bush Council, 2 x WQLGA per term); and
- whole of council road inspections.

3. Councillors to be paid monthly.'

Carried 5/0.

**7.8 A (IX) CENTRAL WEST REGIONAL MANAGEMENT GROUP (CWRPMG) –
ENDORSEMENT OF REVISED CONSTITUTION**

Executive Summary

RAPAD are seeking Council's endorsement of the revised CWRPMG constitution.

Recommendation

'That Council endorse the revised Central West Regional Management Group (CWRPMG) Constitution.'

Minute No. 2017.01.16-OM-12

Moved by Cr Rayment and Seconded by Cr Cramer

'That the recommendation be adopted.'

Carried 5/0.

7.9 A (X) ELECTED MEMBER UPDATE (EMU)

Executive Summary

Each year LGAQ run EMU workshops to provide professional development and up to date briefings on emerging issues.

Recommendation

'That Council consider attendance at EMU workshops in Mt Isa or arrange an in-house workshop.'

Minute No. 2017.01.16-OM-13

Moved by Cr Cramer and Seconded by Cr Cooms

'That Council arrange for an LGAQ Elected Member Update workshop to be scheduled after a Council meeting in Bedourie and invite Boulia Councillors to attend on a 50:50 cost sharing basis.'

Carried 5/0.

7.10A (XI) WORKS FOR QUEENSLAND

Executive Summary

The Queensland Government has announced a new funding program, Works for Queensland, which is a \$200 million program for local councils outside of SE Qld to quickly deliver benefits to council areas.

Recommendation

'That Council compile a list of potential projects suitable for funding from the Works for Queensland program.'

Minute No. 2017.01.16-OM-14

Moved by Cr Cramer and Seconded by Cr Rayment

'That Council authorise the CEO to compile a suitable list of potential projects for the Works for Queensland funding program with the priority being gravel resheeting work to be presented at the February meeting.'

Carried 5/0.

Attendance:

10:38am *Councillor Cramer declared a perceived conflict of interest in item A(xii) Bedourie Race Club – Request for Reimbursement and left the meeting.*

7.11 A (XII) BEDOURIE RACE CLUB - REQUEST FOR REIMBURSEMENT

Executive Summary

The Bedourie Race Club is seeking reimbursement for steel costs associated with increasing the running rail height at the Bedourie Race Track under Council Club grants policy.

Recommendation

'That Council approve the request.'

Minute No. 2017.01.16-OM-15

Moved by Cr Cooms and Seconded by Cr Maunsell

'That Council approve the reimbursement of \$1366.40 (inc GST) to the Bedourie Amateur Race Club from their 2016-17 Capital Grant upon the receipt of a tax invoice.'

Carried 4/0.

Attendance:

10:40am *Councillor Cramer re-entered the meeting.*

7.12 A (XIII) QUEENSLAND AUDIT OFFICE – MANAGEMENT REPORT 2015-16

Executive Summary

The Queensland audit Office has provided Council with a copy of the Management Report following its 2015/16 audit for its information

Recommendation

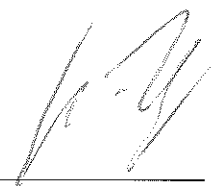
'That Council receive the report.'

Minute No. 2017.01.16-OM-16

Moved by Cr Morton and Seconded by Cr Cramer

'That the recommendation be adopted.'

Carried 5/0.



7.13A (XIV) TOURISM TRADESHOW ATTENDANCE 2017

Executive Summary

Each year Council has attend various Consumer Tradeshows with the Boulia and Barcoo Shires, as part of the Three Way Alliance. Barcoo Shire has indicated that they are not in support of Consumer Tradeshows and have withdrawn their support for utilising Three-way Alliance funds for this purpose. Boulia Shire has agreed that Adelaide and Brisbane Consumer Tradeshows are an important part of our area promotion as these shows give us face to face access to two of our largest markets.

Recommendation

'That Council approve the attendance of Diamantina Shire staff to attend the Adelaide and Brisbane Consumer Tradeshows, representing only Diamantina and Boulia Shires with costs shared equally with Boulia Shire, subject to approval of this proposal by Boulia Shire Council.'

Name of Consumer Tradeshow	Dates	Overall Attendance at show in 2016	Approx Cost (based on 2016)
"Lets Go Caravan and Camping Show Lifestyle Show" Adelaide	15 th to 19 th February 2017	30 000	\$6500
Qld Caravan Camping and Touring Holiday Brisbane	8 th – 13 th June 2017	52 000	\$6200

Minute No. 2017.01.16-OM-17

Moved by Cr Cooms and Seconded by Cr Maunsell

'That the recommendation be adopted.'

Carried 5/0.

Attendance:

10:51am Council adjourned the Meeting for morning tea.

11:26am Council resumed the Meeting.

Attendance:

11:26am Trevor Stewart, Infrastructure Manager, Stuart Bourne, Engineer, entered the meeting

Attendance:

11:56am Trevor Stewart, Infrastructure Manager, Stuart Bourne, Engineer, left the meeting

8 MEMBERS BUSINESS

8.1 CR COOMS

8.1.1 Strategies to encourage new residents

Cr Cooms requested investigation into strategies to encourage new residents to move to the shire such as sale of vacant land.

Minute No. 2017.01.16-OM-18

'Council resolved that the Chief Executive Officer investigate strategies to encourage new residents to the shire and present a report to the next Council meeting after seeking further advice.'

8.1.2 Community Safety

Cr Cooms requested Council to be more pro-active in the fight against illegal drug use in the shire given recent events.

Minute No. 2017.01.16-OM-18

'Council resolved to invite the Officer in Charge of the Mount Isa Police District to the February Council meeting discuss matters of mutual concern.'

8.2 CR CRAMER

Cr Cramer requested that all respondents to tenders/quotations be advised of the outcome of the procurement process as he has been advised by some businesses that this has not been occurring.

The Chief Executive Officer advised that he speak to staff about the need to advise businesses of the outcome of tenders/quotations.

8.3 CR MAUNSELL

Cr Maunsell suggested that security cameras be installed at both the Bedourie and Birdsville Clinics.

The Chief Executive Officer advised that this initially should be responsibility of Queensland Health to ensure patient and staff safety and would follow this up with Qld Health.

8.4 CR MORTON

Nil

8.5 CR RAYMENT

Cr Rayment advised that he had been approached by Contractors requesting that they be able to amend their plant hire rates given the increase in the diesel price.

The Chief Executive Officer gave a commitment to review the current documentation to see if it allows amendment and amend future documentation to provide some flexibility in this regard if the contract is for more than a year.

Minute No. 2017.01.16-OM-18

Moved Cr Rayment and Seconded by Cr Cramer

'That in relation to agenda item A(ii) Australia Day Awards, pursuant to section 275 of the *Local Government Regulation 2012* the meeting be closed to the public so that the councillors or members can discuss business for which a public discussion would be likely to prejudice the interests of Council or someone else, or enable a person to gain a financial advantage.

Carried 5/0.

Attendance:

12:49pm Amanda Schnitzerling, Executive Assistant left the meeting

Minute No. 2017.01.16-OM-19

Moved Cr Morton and Seconded by Cr Cramer

'That the meeting be opened to the public.'

Carried 5/0.

8.6 A (II) AUSTRALIA DAY AWARDS

Executive Summary

Every two years Council calls for nominations for Australia Day Awards in the following categories:

Citizen of the Year; Young Citizen of the Year; Seniors Sports Person/Administrator; Junior Sports and Community Event of the Year.

Recommendation

'That Council consider the nominations and determine category winners'.

Minute No. 2017.01.16-OM-20

Moved by Cr Morton and Seconded by Cr Cramer

'That the Australia Day Category winners are:

- Citizen of the Year: Trevor Stewart
- Young Citizen of the Year: No nominations
- Senior Sports Person/Administrator: Kathi Tully
- Junior Sports: Clara Jansen
- Community Event of the Year: 2015 ANZAC Day Centennial Celebrations (Diamantina Shire Council and Bedourie Community Groups'

Carried 5/0.

There being no further business the Meeting closed at 1:15pm.

Minutes confirmed this 20th day of February, 2017.



Cr Geoff Morton
MAYOR

