

**Minutes of the Ordinary Meeting of the Diamantina Shire Council
held in the Boardroom of the Administration Centre, Bedourie
on Monday, July 15 2019 commencing at 10.17am.**

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2 ATTENDANCE

Councillors: Cr Geoff Morton (Mayor), Cr Steve Cramer (Deputy Mayor), Cr Doug Cooms, Cr Bev Maunsell, Cr Don Rayment

Staff: Chief Executive Officer, Leon Love.
Executive Assistant, Amanda Schnitzerling

Attendance:

10:17am Cassie White, Deputy CEO entered the meeting

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

a) Ordinary Meeting – June 24, 2019

Minute No. 2019.07.15-OM-1

Moved by Cr Maunsell and Seconded by Cr Rayment

'That the minutes of the Ordinary Meeting of Diamantina Shire Council held on June 24, 2019 be confirmed.'

Carried 5/0.

5 DECLARATIONS OF INTEREST

In relation to: A(xii) 'Durrie' Bore Agreement:-

Councillor Cramer made the following declaration:

"I declare that I have a conflict of interest in this matter (as defined by section 175D of the *Local Government Act 2009*) as follows: -

a) **I am employed by S Kidman & Co Pty Ltd.**

I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

6 INFORMATION REPORTS

6.1 I (i) NEWSBRIEF REPORTS

Executive Summary

The Newsbrief contains information reports from the Executive, the Corporate and Community Department and the Infrastructure Department to keep Council informed of operations.

Recommendation

'That Council receive the Newsbrief Reports.'

Minute No. 2019.07.15-OM-2

Moved Cr Maunsell, Seconded Cr Cooms

'That the recommendation be adopted.'

Carried 5/0.

6.2 I (II) FINANCIAL REPORTS

Executive Summary

Monthly Financial reports including Income Statement, Statement of Financial Position, Statement of Cashflows, Statement of Changes in Equity are provided to Councillors for their information,

Recommendation

'That Council receive all Financial Reports.'

Minute No. 2019.07.15-OM-3

Moved Cr Rayment, Seconded Cr Cramer

'That the recommendation be adopted.'

Carried 5/0.

7 ACTION REPORTS

7.1 A (I) 'SHELL' FINANCIAL STATEMENTS 2018-19

Executive Summary

Shell Financial Statements, prepared and proposed for adoption to be presented to the external auditors.

Recommendation

'That Council review and adopt the Shell Financial Statements for presentation to the external auditors Crowe Horwath.'

Minute No. 2019.07.15-OM-4

Moved Cr Rayment, Seconded Cr Cramer

'That the recommendation be adopted.'

Carried 5/0.

Attendance:

10:45am Cassie White, Deputy CEO left the meeting

Attendance:

10:46am Council adjourned the Meeting for morning tea.

11:10am Council resumed the Meeting.

11:25am Jessica Greenaway, Tourism and Event Manager, entered the meeting

7.2 A (II) NATIONAL TOUR OF THE WELCOME SCROLL

Executive Summary

This report considers the signing the National Tour of the Welcome Scroll.

Recommendation

'That Council consider signing of the National Tour of the Welcome Scroll.'

Minute No. 2019.07.15-OM-5

Moved Cr Cooms, Seconded Cr Maunsell

'That Council sign the National Tour of the Welcome Scroll.'

Carried 5/0.

7.3 A (III) SIMPSON DESERT BIKE CHALLENGE REQUEST TO HOST A CYCLING EVENT

Executive Summary

The report ask Council to consider the request by Simpson Desert Bike Challenge to host a cycling event in Birdsville.

Recommendation

'That Council consider the request.'

Minute No. 2019.07.15-OM-6

Moved Cr Maunsell, Seconded Cr Cooms

'That Council approve the Simpson Desert Bike Challenge be hosted in Birdsville and authorise the Tourism and Event Manager to advertise the event through Councils websites and social media.'

Carried 5/0.

Attendance:

12:00pm Cr Doug Cooms, left the meeting

7.4 A (XV) PLAQUES, MEMORIALS AND MONUMENTS POLICY

Executive Summary

This report request Council provide guidance on the development of a memorials policy.

Recommendation

'That Council provide guidance on the development of a memorials policy.'

Minute No. 2019.07.15-OM-7

Moved Cr Cramer, Seconded Cr Rayment

'That Council authorise the Tourism and Events Manager to amend the Draft Memorials Policy as discussed and present for adoption at the August 2019 meeting.'

Carried 4/0.

Attendance:

12:19pm Cr Doug Cooms, re-entered the meeting

7.5 A (XIV) EAGLE SCULPTURE

Executive Summary

This report provides Council with an update on the installation of the eagle sculpture and associated costs.

Recommendation

'That Council note the report'

Minute No. 2019.07.15-OM-8

Moved Cr Rayment, Seconded Cr Cramer

'That Council authorises the Chief Executive Officer to notify Red Ridge that Council:

- **agrees to accept the Eagle Sculpture as a gift to the community;**
- **seeks assistance in determining its value (prior to adding it to Council's Register of valuable art);**
- **was unaware that the Eagle Sculpture was to be dedicated as a personal memorial in conflict with Council's Plaques, Memorials and Monuments Policy and therefore seeks a minor amendment to the plaque proposed for the site;**

and endorses the actions of the Chief Executive Officer in incurring costs in the installation of the Eagle Sculpture.'

Carried 5/0.

7.6 A (XVI) TRAILBLAZING THE WEST WATER TOWER/TANK MURAL TRAIL PROJECT

Executive Summary

This report seek Council's consideration of future involvement in the "Trailblazing the West" Water Tower/Tank Mural Trail Project.

Recommendation

'That Council consider future involvement in this project.

Minute No. 2019.07.15-OM-9

Moved Cr Rayment, Seconded Cr Cooms

'That Council not participate in the "Trailblazing the West" Water Tower/Tank Mural Trail Project and Red Ridge be advised accordingly.'

Carried 5/0.

7.7 A (XVII) CHANNEL COUNTRY LADIES DAY REQUEST FOR SPONSORSHIP

Executive Summary

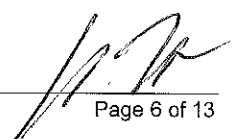
This report presents for Council consideration a request for sponsorship of the 2019 Channel Country Ladies Day event.

Recommendation

'That Council consider the request.

Minute No. 2019.07.15-OM-10

Moved Cr Rayment, Seconded Cr Cramer



'That Council respectfully declines the request to sponsor the 2019 Channel Country Ladies Day event.'

Carried 5/0.

Attendance:

12:49pm Cr Doug Cooms, left the meeting
12:50pm Cr Doug Cooms, re-entered the meeting
12:55pm Cr Bev Maunsell, left the meeting
12:58pm Cr Bev Maunsell, re-entered the meeting

7.8 A (XVIII) BIRDSVILLE RACES WASTE MANAGEMENT AGREEMENT

Executive Summary

The report recommends Council consider the waste management services level to be provide for the 2019 Birdsville Races period.

Recommendation

'That Council consider the future waste management services levels.'

Minute No. 2019.07.15-OM-11

Moved Cr Rayment, Seconded Cr Cramer

'That the quotation from Veolia for waste equipment and services for the 2019 Birdsville Races not be accepted and the Chief Executive Officer investigate alternative options to manage cleaning and waste at the 2019 Birdsville Races in the event that agreement cannot be reached.'

Carried 5/0.

Attendance:

1:00pm Jessica Greenaway, Tourism and Event Manager, left the meeting
1:02pm Council adjourned the Meeting for lunch.
2:02pm Council resumed the Meeting.

Attendance:

2:02pm Trevor Stewart, Infrastructure Manager, Stuart Bourne, Engineer, entered the meeting

7.9 A (IV) PLANT HIRE TENDER - APPROVED CONTRACTOR LIST

Executive Summary

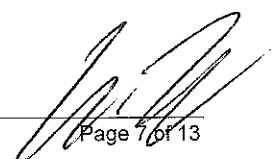
The purpose of this report is to outline the assessment & ranking for the intermittent hire of plant tender

Recommendation

'That Council approve the assessment of the Council's Approved Contractors List for Intermittent Hire of Plant, with an optional 12 month extension (rates may be reviewed before the optional 12 month inspection).'

Minute No. 2019.07.15-OM-12

Moved Cr Cramer, Seconded Cr Rayment



'That Council approve the assessment of the Council's Approved Contractors List for Intermittent Hire of Plant, with an optional 12 month extension (rates may be reviewed before the optional 12 month inspection), subject to clarifications.'

Carried 5/0.

7.10A (V) TRADE SERVICES - APPROVED CONTRACTOR LIST

Executive Summary

The purpose of this report is to outline the assessment & ranking for the trade services tender.

Recommendation

'That Council approve the assessment of the Council's Approved Contractors List for Trade Services, with an optional 12 month extension (rates may be reviewed before the optional 12 month inspection).'

Minute No. 2019.07.15-OM-13

Moved Cr Rayment, Seconded Cr Cramer

'That Council approve the assessment of the Council's Approved Contractors List for Trade Services, with an optional 12 month extension (rates may be reviewed before the optional 12 month inspection), subject to clarifications.'

Carried 5/0.

7.11A (XIV) BIG RED ROAD SEAL BETTERMENT APPLICATION

Executive Summary

The purpose of this report is to outline the proposed betterment application for the Big Red Road seal works.

Recommendation

That the proposed project to extend seal works on the Big Red Road be considered for Betterment.

Minute No. 2019.07.15-OM-14

Moved Cr Maunsell, Seconded Cr Cramer

'That Council authorise the CEO to submit an Expression of Interest for Betterment funding to extend seal works on the Big Red Road if the required Council contribution is less than 5%.'

Carried 5/0.

Attendance:

3:01pm Trevor Stewart, Infrastructure Manager, Stuart Bourne, Engineer, left the meeting

7.12A (VI) SYSTEMATIC INSPECTION PROGRAM - ANIMALS

Executive Summary

Animal registration renewal notices will be issued soon and a number of residents failed to register their animals last year. The Systematic Inspection Program permits Council's authorised officers to enter residential property for the stated purpose.

Recommendation

'That Council resolve to approve a Systematic Inspection Program in accordance with section 134 of the Local Government Act 2009 (the Act) to monitor compliance with Chapter 3, Part 1 of the Animal Management (Cats & Dogs) Act 2008 and Schedule 1 and Schedule 4 of Subordinate Local Law No. 2 (Animal Management) 2013.

Inspections will be confined to properties located within the defined Township areas of Bedourie and Birdsville. The purpose and scope of the program is to carry out inspections of properties for dog registration of all animals over the age of 12 weeks and to ensure that dogs have been registered in accordance with section 46 of the Animal Management (Cats & Dogs) Act 2008 and to ensure that a property of less than or equal to 350m² does not contain more than 2 dogs and to ensure the minimum standards for keeping animals are being met. The program will commence on August 14 and will be completed within 3 months.'

Minute No. 2019.07.15-OM-15

Moved Cr Morton, Seconded Cr Maunsell

'That the recommendation be adopted.'

Carried 5/0.

7.13 A (VII) SYSTEMATIC INSPECTION PROGRAM – SEWER AND WATER

Executive Summary

A systematic inspection program will allow Council officers to enter properties to inspect connections to the CED scheme and town water system network in Birdsville and Bedourie.

Recommendation

'That Council resolve to approve a Systematic Inspection Program in accordance with section 134 of the Local Government Act 2009 (the Act) to monitor compliance with Plumbing and Drainage Act 2002. Inspections will be confined to properties located within the defined Township areas of Bedourie and Birdsville. The purpose and scope of the program is to carry out inspections of properties for the investigation and identification of connections to the Common Effluent Disposal (Sewer network) or the Town Water Reticulation network that are defective, not adequate or unapproved. The program will commence on 5 August 2019 and will be completed within 3 months.'

Minute No. 2019.07.15-OM-16

Moved Cr Morton, Seconded Cr Maunsell

'That the recommendation be adopted.'

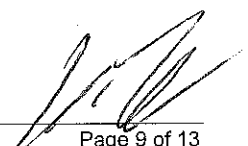
Carried 5/0.

7.14 A (VIII) BEDOURIE RACECOURSE FEMALE AMENITIES

Executive Summary

Council has received notification that as part of the Active Community Environments Program in Activate! Queensland 2019-2029 funding of \$491,614 (GST exclusive) has been approved for the Female Amenities at the Bedourie Racecourse.

Recommendation



'That Council authorise the CEO to sign the funding agreement and further develop a layout plan for the Bedourie Racecourse incorporating the funding received from various sources.'

Minute No. 2019.07.15-OM-17

Moved Cr Cramer, Seconded Cr Rayment

'That the recommendation be adopted.'

Carried 5/0.

7.15 A (IX) ANNUAL VALUATION EFFECTIVE 30 JUNE 2020

Executive Summary

The opinion of Council has been sought by the Department as to whether a valuation of all rateable land in the Shire should be undertaken to be effective on 30 June 2020.

Recommendation

'That Council advise the Department that a valuation of all rateable land in the Shire to be effective on 30 June 2020 is not required.'

Minute No. 2019.07.15-OM-18

Moved Cr Cramer, Seconded Cr Maunsell

'That the recommendation be adopted.'

Carried 5/0.

7.16 A (X) BIRDSVILLE P&C – REQUEST TO PLACE FUNDRAISING FRIDGE IN AIRPORT TERMINAL

Executive Summary

Council received a letter from the Birdsville P&C asking if it would also be possible to:

- sell bottled water at the school gates during busy event periods via an honesty system; and
- place a fridge at the airport, along with a secure tin, for selling water year round via an honesty system.

Recommendation

'That Council approve the request subject to a formal agreement being entered into by the applicant which includes the following conditions:

- public liability insurance is to be maintained;
- the fridge is located outside the terminal building against a solid wall;
- Council will arrange for a power point to be installed if required, with the applicant to reimburse costs incurred for this work;
- The agreement will be for a term of 2 years;
- an annual site fee of \$100 (ex GST) will be waived;
- an annual fee to cover electricity costs will be charged based on anticipated electricity consumption.'

Minute No. 2019.07.15-OM-19

Moved Cr Cramer, Seconded Cr Morton

'That Council approve the request subject to a formal agreement being entered into by the applicant which includes the following conditions:

- public liability insurance is to be maintained;

- the fridge is to be located near an existing power point against a solid wall with the location to be agreed by the CEO;
- the agreement will be for a term of 2 years;
- an annual site fee of \$100 (ex GST) will be waived;
- an annual fee to cover electricity costs will be waived.'

Carried 5/0.

7.17 A (XI) 2019-20 FEES AND CHARGES

Executive Summary

While compiling a report on the airport fees, it was noted that the Ballina Aero Club (BAC) applied GST on top of the GST inclusive fee amount in Councils Fees and Charges. This report recommends amending the Fees and Charges to reflect how BAC charged in previous years.

Recommendation

'That Council adopt the amended 2019-20 Fees and Charges Schedule as presented.'

Minute No. 2019.07.15-OM-20

Moved Cr Rayment, Seconded Cr Cramer

'That Council adopt the following changes to the 2019-20 Fees and Charges Schedule:'

Birdsville races ONLY			Amended Fee
Landing fee - Birdsville Aerodrome	per person	GST Inc	\$ 35.00
Landing fee with camping - Birdsville Aerodrome	per person	GST Inc	\$ 45.00
GA parking Area Single engine aircraft	per aircraft	GST Inc	\$ 25.00
GA parking Area Twin engine aircraft	per aircraft	GST Inc	\$ 35.00
Hard-standing parking -(under 2000KG MTOW)	per night	GST Inc	\$ 65.00
Hard-standing parking - 2000KG to 5700KG MTOW	per night	GST Inc	\$ 100.00
Hard-standing parking- 5700KG to 10000KG MTOW	per night	GST Inc	\$ 135.00
Hard-standing parking - greater than 10000 KG MTOW	per night	GST Inc	\$ 165.00
Joy Flights	Per passenger	GST Inc	\$ 20.00
Additional Temporary Bin Service Undertaken with Normal weekly bin service	Per Bin/per week	GST Inc	\$6.00
Additional Business Temporary Bin Service (events) When extra bin service is provided during Big Red Bash and Birdsville Races period, in conjunction with Council emptying public bins.	Per Bin/per collection	GST Inc.	\$20.00

Carried 5/0.

Attendance:

3:35pm Amanda Schnitzerling, Executive Assistant left the meeting
3:35pm Councillor Cramer declared a perceived conflict of interest in item A(xii) "Durrie" Bore Agreement and left the meeting.

Closure of the Meeting to the Public

Minute No. 2019.07.15-OM-21

Moved Cr Morton, Seconded Cr Rayment

'That in relation to agenda items A(xii) Durrie Bore Agreement pursuant to section 275 of the *Local Government Regulation 2012* the meeting be closed to the public so that the councillors or members can discuss:

- (a) Contracts proposed to be made by Council.

Carried 4/0.

Minute No. 2019.07.15-OM-22

Moved Cr Morton, Seconded Cr Rayment

'That the meeting be opened to the public.'

Carried 4/0.

7.18 A (XII) 'DURRIE' BORE AGREEMENT

Executive Summary

This report seeks a direction from Council regarding water access arrangements for the new water bore on Durrie, funded by Department of Main Roads, Kidman & Co and council.

Recommendation

'That Council authorise the Chief Executive Officer to negotiate the finalization of the Bore Access, Construction, Maintenance and Operation Agreement on the basis that ownership and maintenance obligations are based on the contribution percentage of each party. ie Council 78%, Kidman 22%.'

Minute No. 2019.07.15-OM-23

Moved Cr Morton, Seconded Cr Rayment

'That the recommendation be adopted.'

Carried 4/0.

Attendance:

3:45pm Councillor Cramer re-entered the meeting.

Closure of the Meeting to the Public

Minute No. 2019.07.15-OM-24

Moved Cr Cramer, Seconded Cr Rayment

'That in relation to agenda items A(xiii) Organisational Structure pursuant to section 275 of the *Local Government Regulation 2012* the meeting be closed to the public so that the councillors or members can discuss:

- (a) the appointment, dismissal or discipline of employee.

Carried 5/0.

Minute No. 2019.07.15-OM-25

Moved Cr Morton, Seconded Cr Rayment

'That the meeting be opened to the public.'

Carried 5/0.

7.19A (XIII) ORGANISATIONAL CHART

Executive Summary

Council is required to adopt an organisational structure so that it can achieve its desired outcomes for the community. Given that Council has just adopted a new Corporate Plan 2019-24 it is an opportune time to review the structure to ensure it enables Council to achieve its corporate and operational plans and provide stability.

Recommendation

'That Council adopt the proposed Corporate Structure'

Minute No. 2019.07.15-OM-26
Moved Cr Cooms, Seconded Cr Rayment
'That the recommendation be adopted.'

Carried 5/0.

8 MEMBERS BUSINESS

8.1 CR COOMS

Nil

8.2 CR CRAMER

Nil

8.3 CR MAUNSELL

Nil

8.4 CR MORTON

Nil

8.5 CR RAYMENT

Nil

There being no further business the Meeting closed at 4:20pm.

Minutes confirmed this 19th day of August, 2019.

Cr Geoff Morton
MAYOR

