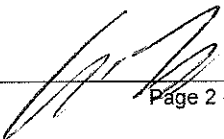


Minutes of the Ordinary Meeting of the Diamantina Shire Council
held in the Boardroom of the Administration Centre, Bedourie
on Monday, June 24, 2019 commencing at 9.10am.

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2 ATTENDANCE

Councillors: Cr Geoff Morton (Mayor), Cr Steve Cramer (Deputy Mayor), Cr Doug Cooms, Cr Bev Maunsell, Cr Don Rayment

Staff: Chief Executive Officer, Leon Love.
Executive Assistant, Amanda Schnitzerling

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

a) Ordinary Meeting – May 20, 2019

Minute No. 2019.06.24-OM-1

Moved by Cr Maunsell and Seconded by Cr Cooms
'That the minutes of the Ordinary Meeting of Diamantina Shire Council held on May 20, 2019 be confirmed.'

Carried 5/0.

5 DECLARATIONS OF INTEREST

Nil

6 INFORMATION REPORTS

6.1 I (I) NEWSBRIEF REPORTS

Executive Summary

The Newsbrief contains information reports from the Executive, the Corporate and Community Department and the Infrastructure Department to keep Council informed of operations.

Recommendation

'That Council receive the Newsbrief Reports.'

Minute No. 2019.06.24-OM-2

Moved Cr Cramer Cr, Seconded Cr Maunsell
'That the recommendation be adopted.'

Carried 5/0.

6.2 I (II) FINANCIAL REPORTS

Executive Summary

Monthly Financial reports including Income Statement, Statement of Financial Position, Statement of Cashflows, Statement of Changes in Equity are provided to Councillors for their information,

Recommendation

'That Council receive all Financial Reports.'

Minute No. 2019.06.24-OM-3

Moved Cr Cramer, Seconded Cr Cooms

'That the recommendation be adopted.'

Carried 5/0.

Attendance:

9:21am Cassie White, Deputy CEO entered the meeting

6.3 I (III) REGISTER OF INTERNAL AND EXTERNAL AUDIT ISSUES

Executive Summary

The external audit conducted in May 2018 identified a deficiency from a review of the minutes of Council meetings regarding the monitoring of progress towards implementing internal and external audit recommendations. The interim audit reports recommends that a register of internal and external audit recommendations and issues be incorporated as a standing item at council meetings.

Recommendation

'That Council receive the Audit Issues Register.'

Minute No. 2018.10.15-OM-4

Moved Cr Maunsell, Seconded Cr Cramer

'That the recommendation be adopted.'

Carried 5/0.

7 ACTION REPORTS

7.1 A (I) POLICIES FOR ADOPTION – REVENUE POLICY, DEBT POLICY AND INVESTMENT POLICY

Executive Summary

Council is required to adopt the 2019-20 Revenue Policy, Debt Policy and Investment Policy and they are presented for Council's consideration.

Recommendation

'That Council adopt the Revenue Policy, Debt Policy and Investment Policy for 2019/20 as presented.'

Minute No. 2019.06.24-OM-5

Moved Cr Cooms, Seconded Cr Maunsell

'That the recommendation be adopted.'

Carried 5/0.

7.2 A (II) POLICY FOR ADOPTION – RELATED PARTY DISCLOSURE

Executive Summary

This policy has been reviewed in accordance with the policy review schedule with no updates required

Recommendation

'That Council adopt the Related Party Disclosure Policy as presented'

Minute No. 2019.06.24-OM-6

Moved Cr Cramer, Seconded Cr Maunsell

'That the recommendation be adopted.'

Carried 5/0.

7.3 A (III) INTERIM EXTERNAL AUDIT MAY 2019

Executive Summary

In accordance with *Section 212 of the Local Government Regulation 2012*, Crowe Horwath have conducted the interim External Audit on behalf of the Queensland Auditor General. This is standard practice and assists in identification of items arising before the final audit takes place.

Recommendation

'That Council receive the 2018/19 Interim External Audit report as presented and note its contents.'

Minute No. 2019.06.24-OM-7

Moved Cr Rayment, Seconded Cr Maunsell

'That the recommendation be adopted.'

Carried 5/0.

7.4 A (IV) APPOINTMENT OF SOLE SUPPLIERS – s235 LOCAL GOVERNMENT REGULATION 2012

Executive Summary

Following the recent adoption of the Procurement Review report, Council is asked to consider appointing various suppliers used on an ongoing basis that may not be subject to a formal procurement process. The appointment of these suppliers involve factors or circumstances which make it inappropriate or unnecessary to call tenders.

Recommendation

That pursuant to section 235(a) of the *Local Government Regulation 2012*, the following suppliers be engaged by Council without first inviting written tenders or quotes for the nominated services as Council is satisfied that there is only one supplier reasonably available:

Supplier Name	Services Provided
Ergon Energy	Electricity Supply
Birdsville Transport Services	Freight Services (Adelaide – Bedourie)
D&E Freight Services	Freight Services (Mount Isa – Birdsville)
Emerald Refrigerated Logistics	Freight Services (Brisbane – Bedourie-Birdsville)

And, That pursuant to section 235(b) of the Local Government Regulation 2012, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tender from the following suppliers:

Supplier Name	Services Provided
George Bourne & Associates	Consulting Engineering services related to all local government assets and services
IT Vision	Business Enterprise Software and associated services
MAGIQ Software	Records Management Software and associated services
Col Higginson Town Planning	Planning Services

Minute No. 2019.06.24-OM-8
Moved Cr Maunsell, Seconded Cr Cooms
'That the recommendation be adopted.'

Carried 5/0.

7.5 A (V) ANNUAL INDEXATION REPORT FOR ASSETS

Executive Summary

Annual Indexation Report for Assets has been completed and provided by Council's Asset Valuers Australis.

Recommendation

'That Council review and receive the Annual Indexation Report for Assets'

Minute No. 2019.06.24-OM-9
Moved Cr Cramer, Seconded Cr Rayment
'That the recommendation be adopted.'

Carried 5/0.

Attendance:

9:32am Cassie White, Deputy CEO left the meeting

7.6 A (vi) RAPAD YOUTH PROGRAM

Executive Summary

This report considers the Diamantina Shire Councils participation in the RAPAD Youth Program.

Recommendation

'That Council consider participation in the RADAD Youth Program and an associated financial contribution for the two year pilot.'

Minute No. 2019.06.24-OM-10

Moved Cr Cooms, Seconded Cr Rayment

'That Council advise Longreach Regional Council that it would prefer to allocate funds to local youth programs directly rather than participate in the RAPAD Youth Program two year pilot.'

Carried 5/0.

Attendance:

9:40am Trevor Stewart, Infrastructure Manager, Stuart Bourne, Engineer, Kurt Ball, Strategic Services Coordinator entered the meeting

7.7 A (vii) PLANT REPLACEMENT PROGRAM 2019-20

Executive Summary

The purpose of this report is to provide Council with an overview of the proposed purchases and carry over costs for the Plant Replacement Budgets of 18/19 and 19/20

Recommendation

'That Council adopt the proposed 2019/2020 Plant Replacement Program including the carry over budget from 2018/19.'

Minute No. 2019.06.24-OM-11

Moved Cr Rayment, Seconded Cr Maunsell

'That the recommendation be adopted.'

Carried 5/0.

7.8 A (viii) TRADE SERVICES AND PLANT HIRE TENDER – APPROVED CONTRACTOR LIST

Executive Summary

The purpose of this report is to present the tenders received for the Trade Services and Plant Hire for 2019-20.

Recommendation

That Council receive the 'Approved Contractors List for Hire of Plant 2019-20 and the Approved Contractors List for Trade Services 2019-20', as presented.

Minute No. 2019.06.24-OM-12

Moved Cr Cramer, Seconded Cr Rayment

'That the recommendation be adopted.'

Carried 5/0.

7.9 A (IX) LRRS STATEMENTS OF INTENT

Executive Summary

The purpose of this report is to review and update the Statement Of Intent's (SOI) for Local Roads of Regional Significance (LRRS), which is being done on a regional basis through the Outback Regional Road and Transport Group (ORRTG).

Recommendation

'That Council adopt the Statements of Intent for the Local Roads of Regional Significance and that the same is communicated to the Outback Regional Road and Transport Group.'

Minute No. 2019.06.24-OM-13

Moved Cr Cramer, Seconded Cr Maunsell

'That the recommendation be adopted.'

Carried 5/0.

7.10A (X) BEDOURIE BORE VARIATION

Executive Summary

Diamantina Shire Council has been successful in attracting \$405,814 through the Local Government Grants and Subsidies Program funding for the new Bedourie town bore and CCTV cameras. A variation has been issued to Water Drill Australia to prepare a price for the works. The pricing received is identical (except for rounding) to the pricing received during the tender process when the Bedourie Bore was priced in conjunction with the other 3 bores (Goomerchie/ Bustop and Bedourie Town).

Recommendation

'That Council accept the Variation 1 pricing submitted by Water Drill Australia for the construction of the new Bedourie Town Bore at a cost of \$279,043.'

Minute No. 2019.06.24-OM-14

Moved Cr Rayment, Seconded Cr Cooms

'That the recommendation be adopted.'

Carried 5/0.

Attendance:

10:54am Trevor Stewart, Infrastructure Manager, Stuart Bourne, Engineer, Kurt Ball, Strategic Services Coordinator left the meeting
10:55am Council adjourned the Meeting for morning tea.
11:19am Council resumed the Meeting.

7.11A (XI) POLICIES FOR ADOPTION – RISK MANAGEMENT POLICY, RISK REGISTER AND BUSINESS CONTINUITY PLAN

Executive Summary

An annual review was conducted of Council's Risk Management Policy, Risk Register and Business Continuity Plan in accordance with Council's Enterprise Risk Management

Framework. This was also prompted by Council's auditor who suggested new risks may need to be identified.

Recommendation

'That Council adopt the Risk Management Policy, Risk Register and Business Continuity Plan as presented.'

**Minute No. 2019.06.24-OM-15
Moved Cr Cramer, Seconded Cr Cooms
'That the recommendation be adopted.'**

Carried 5/0.

7.12 A (XII) 2019-20 FEES AND CHARGES

Executive Summary

The Fees and Charges schedule is reviewed annually and is presented for adoption.

Recommendation

'That Council adopt the 2019-20 Fees and Charges Schedule as presented.'

**Minute No. 2019.06.24-OM-16
Moved Cr Cramer, Seconded Cr Maunsell
'That the recommendation be adopted.'**

Carried 5/0.

7.13 A (XIII) BEDOURIE ABORIGINAL CORPORATION – ASSISTANCE WITH REMOVING CAVEATS

Executive Summary

The Bedourie Aboriginal Corporation currently owes Council outstanding rates of \$135,491.36. The houses are all in a state of bad repair and are virtually uninhabitable. This report seeks to get in principle agreement for the CEO to investigate the possibility of Council purchasing some or all of the houses.

Recommendation

'That Council authorise the CEO to assist the Bedourie Aboriginal Corporation to complete the process of removing caveats from all Corporation residential land.'

**Minute No. 2019.06.24-OM-17
Moved Cr Rayment, Seconded Cr Maunsell
'That the recommendation be adopted.'**

Carried 5/0.

7.14 A (XIV) WANGKAMAHDLA NATION CASE MANAGEMENT HEARING

Executive Summary

To advise Council on the progress of the Native Title Determination for the Wangkamahdla People and the proposal to negotiate the ILUA.

Recommendation

'That Council authorise the CEO to advise Holding Redlich to proceed with the proposed ILUA negotiations with the Wangkamahdla People in conjunction with the Boulia Shire Council.'

Minute No. 2019.06.24-OM-18
Moved Cr Cramer, Seconded Cr Cooms
'That the recommendation be adopted.'

Carried 5/0.

7.15 A (XV) CENTRAL WEST REGIONAL PEST MANAGEMENT GROUP (CWPMG)

Executive Summary

The CWRPMG is seeking:

- \$10,000 for the 2019-20 year from each participating Council as per the proposal in the collaborative workplan for 2019-20; and
- \$1,000 to contribute to the costs of the State Oversight Group (SOG)

Recommendation

'That Council make the following contributions to the CWPMG:

- \$10,000 for the 2019-20 financial year to fund the three priorities in the 2019-20 Workplan; and
- \$1,000 to contribute to the costs of the State Oversight Group (SOG)'

Minute No. 2019.06.24-OM-19
Moved Cr Rayment, Seconded Cr Maunsell
'That the recommendation be adopted.'

Carried 5/0.

7.16 A (XVI) CORPORATE PLAN

Executive Summary

Preparations for a new Corporate Plan 2019-2024 have been undertaken in recent months through the release of a community survey, Community meetings and a Councillor workshop. The Draft Corporate Plan is now presented to Council for final consideration and adoption.

Recommendation

'That Council consider the feedback provided at and since the community consultation workshops and adopt the Corporate Plan 2019-2024 as presented.'

Minute No. 2019.06.24-OM-20
Moved Cr Cramer, Seconded Cr Rayment
'That the recommendation be adopted.'

Carried 5/0.

7.17A (XVII) NATURAL RESOURCE MANAGEMENT (NRM)

Executive Summary

The LGAQ engaged AEC Group Pty Ltd to identify options to better place local government to access existing funding, realise efficiencies and improve the delivery of NRM outcomes for Queensland communities. A 'draft Final report' is now available and LGAQ is seeking feedback on the proposed recommendation, to inform a potential pilot program and future advocacy efforts.

Recommendation

'That Council consider the NRM Governance Arrangements draft report and advise LGAQ that it is happy for Desert Channels to continue to be our regional NRM body.'

Minute No. 2019.06.24-OM-21

Moved Cr Rayment, Seconded Cr Cooms

'That the recommendation be adopted.'

Carried 5/0.

7.18A (XVIII) LGAQ CONFERENCE AND MOTIONS

Executive Summary

The LGAQ Annual Conference is being held in Cairns from 14-16 October 2019. The LGAQ has requested that motions are due to be submitted by Monday 5th August and a Councillor needs to be nominated to attend.

Recommendation

'That Council consider what, if any, motions are to be submitted to the LGAQ Annual Conference being held in Cairns from 14-16 October 2019 and nominate a Councillor to attend with the Mayor and Chief Executive Officer.'

Minute No. 2019.06.24-OM-22

Moved Cr Maunsell, Seconded Cr Cramer

'That the Mayor and Cr Rayment to attend the 2019 LGAQ Annual Conference as a delegate with the Chief Executive Officer attend as an observer.'

Carried 5/0.

7.19A (XIX) BUSH COUNCIL CONVENTION 2019

Executive Summary

The Bush Council Convention 2019 is being held in Roma from 6 August to 8 August 2019. Two Councillors need to be nominated to attend.

Recommendation

'That Council nominate the two Councillors to attend the Bush Council Convention 2019 held in Roma from 5 August to 8 August 2019 in addition to the Mayor and CEO.'

Minute No. 2019.06.24-OM-23

Moved Cr Maunsell, Seconded Cr Rayment

'That the Mayor, Cr Cramer, Cr Cooms and Chief Executive Officer be authorised to attend the Bush Council Convention 2019 held in Roma from 5 August to 8 August 2019.'

Carried 5/0.

8 MEMBERS BUSINESS

8.1 CR COOMS

Nil

8.2 CR CRAMER

Cr Cramer asked about employees being able to work a second job.

The CEO advised that under the Local Government Act employees seek approval from the CEO if they wish to undertake a second job. Each request is considered on its merits and where there is no conflict of interest and employees can manage their fatigue, requests are generally approved.

8.3 CR MAUNSELL

Nil

8.4 CR MORTON

Nil

8.5 CR RAYMENT

Cr Rayment enquired about safe camping areas in town for Big Red Bash attendees given the river camping area is overgrown and uneven following the floods. He suggested that when the caravan park is full, the area north of the Bronco Yards could be utilised as an informal camping area if required. There was general consensus that this area be used for this purpose if required.

There being no further business the meeting closed at 12:48pm.

Minutes confirmed this 15th day of July, 2019.

Cr Geoff Morton
MAYOR

