

**Minutes of the Ordinary Meeting of the Diamantina Shire Council**  
**held in the Boardroom of the Administration Centre, Bedourie**  
**on Monday, February 18 2019 commencing at 9.15am.**

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## 2 ATTENDANCE

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Councillors: Cr Geoff Morton (Mayor), Cr Steve Cramer (Deputy Mayor), Cr Doug Cooms, Cr Bev Maunsell, Cr Don Rayment

Staff: Chief Executive Officer, Leon Love.

## 3 APOLOGIES

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Nil

## 4 CONFIRMATION OF MINUTES

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- a) Ordinary Meeting – January 21 2019

Minute No. 2019.02.18-OM-1

Moved by Cr Morton and Seconded by Cr Cramer  
'That the minutes of the Ordinary Meeting of Diamantina Shire Council held on  
January 21 2019 be confirmed.'

Carried 5/0.

## 5 DECLARATIONS OF INTEREST

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In relation to: A(IV) Procurement Review:-

***Councillor Cooms made the following declaration:***

"I declare that I have a conflict of interest in this matter (as defined by section 175D of the *Local Government Act 2009*) as follows: -

- a) I am the Manager of the Simpson Desert Oasis, a supplier of goods and services to Council.

I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

***Councillor Maunsell made the following declaration:***

"I declare that I have a conflict of interest in this matter (as defined by section 175D of the *Local Government Act 2009*) as follows: -

- a) I am an employee of the Simpson Desert Oasis, a supplier of goods and services to Council.

I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on this matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of Council's area by participating in the discussion and voting on this matter

However, I acknowledge that the remaining councillors must now determine, pursuant to section 175E(4) of the *Local Government Act 2009*: -

- a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- b) If so, whether: -
  - i. I must leave the meeting while this matter is discussed or voted on; or
  - ii. I may participate in the meeting in relation to the matter, including by voting on the matter.”

**Minute No.2019.02.18-OM-2**

**“Moved Cr Cramer Seconded Cr Rayment**

**That Councillor Maunsell does not have either a real conflict of interest or perceived conflict of interest in the matter and is accordingly free to participate in the meeting while this matter is discussed, including by voting on the matter.”**

**Carried 4/0**

## **6 INFORMATION REPORTS**

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### **6.1 I (I) NEWSBRIEF REPORTS**

#### **Executive Summary**

The Newsbrief contains information reports from the Executive, the Corporate and Community Department and the Infrastructure Department to keep Council informed of operations.

#### **Recommendation**

**‘That Council receive the Newsbrief Reports.’**

**Minute No. 2019.02.18-OM-[#]**

**Moved Cr Cooms, Seconded Cr Maunsell**

**‘That the recommendation be adopted.’**

**Carried 5/0.**

### **6.2 I (II) FINANCIAL REPORTS**

#### **Executive Summary**

Monthly Financial reports including Income Statement, Statement of Financial Position, Statement of Cashflow, Statement of Changes in Equity are provided to Councillors for their information,

#### **Recommendation**

**‘That Council receive all Financial Reports.’**

**Minute No. 2019.02.18-OM-3**

**Moved Cr Cooms, Seconded Cr Maunsell**

**‘That the recommendation be adopted.’**

**Carried 5/0.**

## 7 ACTION REPORTS

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### 7.1 A (I) REQUEST FOR ASSISTANCE – BIRDSVILLE STATE SCHOOL

#### Author

Cassie White, Deputy Chief Executive Officer

#### Executive Summary

The Birdsville State School is requesting support in the form of bus hire, accommodation and use of the Birdsville Community Hall to facilitate the Bedourie State School student's attendance at a 'Drama in the Desert' camp hosted in Birdsville from the 1<sup>st</sup> - 5<sup>th</sup> April 2019.

#### Recommendation

**'That Council receive the information provided and give consideration to support the request.'**

**Minute No. 2019.02.18-OM-4**

**Moved Cr Rayment, Seconded Cr Cramer**

**'That Council donate the use of the Birdsville Town Hall and the Community Bus to the Birdsville State School for the 'Drama in the Desert' camp with accommodation fees being payable as per the Schedule of Fees and Charges.'**

**Carried 5/0.**

### 7.2 A (II) AMENDED BUDGET

#### Executive Summary

A budget review is being undertaken by Gerhard Van der Walt of Mead Perry Group with an amended budget to be presented to this meeting for adoption.

#### Recommendation

**'That Council adopt the amended budget 2018-19.'**

**Minute No. 2019.02.18-OM-5**

**Moved Cr Cramer, Seconded Cr Cooms**

**'That the recommendation be adopted.'**

**Carried 5/0.**

### 7.3 A (III) POLICY TO BE ADOPTED – ASSET MATERIALITY

#### Executive Summary

This policy is reviewed prior to any Asset Revaluation procurement and Council is currently procuring for a land revaluation. Some updates are proposed.

#### Recommendation

**'That Council adopt the Asset Materiality Policy as presented.'**

**Minute No. 2019.02.18-OM-6**

**Moved Cr Maunsell, Seconded Cr Rayment**

**'That the recommendation be adopted.'**

**Carried 5/0.**

9.32am Councillor Cooms declared a [real/perceived] conflict of interest in item A(IV) Procurement Review and left the meeting.

## **7.4 A (IV) PROCUREMENT REVIEW**

### Executive Summary

Council recently engaged the Mead Perry Group to undertake a Procurement Review on behalf of Council. The review was conducted over one onsite visit and consultation with internal and external stakeholders, producing a report hosting 26 improvement recommendations.

### Recommendation

**'That Council note and receive the report and adopt the recommendations contained within the Procurement Review report.'**

**Minute No. 2019.02.18-OM-7**

**Moved Cr Maunsell, Seconded Cr Cramer**

**'That Council receive the report and endorse the recommendations contained within.'**

**Carried 4/0.**

10.50 am Cr Cooms re-entered the meeting

### Attendance

Mrs Carol Norman – Betoota Hotel entered the meeting 10.50am – 11.00 to discuss the Betoota Hotel owners preparedness to be involved in ensuring the Economic Development Plan for the shire is a success.

### Attendance:

11.30 am Council adjourned the Meeting for morning tea.

11.45 am Council resumed the Meeting.

## **7.5 A (V) INTERNAL AUDIT PLAN**

### Executive Summary

Following the appointment of Walsh Accounting to provide Councils Internal Audit Service, initial discussions have taken place for the first site visit to take place between the 13<sup>th</sup> & 15<sup>th</sup> March 2019. The attached displays the initial Internal Audit Plan which will be used as a guide to form the guidelines for the next 3 years of planning toward Internal Audit.

### Recommendation

**'That Council note and receive the proposed Internal Audit Plan and provide feedback on required aspects for Internal Audit.'**

**Minute No. 2019.02.18-OM-8**

**Moved Cr Cooms, Seconded Cr Rayment**

**'That the recommendation be adopted.'**

**Carried 5/0.**

## 7.6 A (VI) BEDOURIE AQUATIC CENTRE TOURIST ACCESS CARD

### Executive Summary

This report considers the introduction of a new fee for tourist access to the Bedourie Aquatic Centre.

### Recommendation

#### **That Council:**

1. Approve the introduction of the Tourist Access Card fee for the Bedourie Aquatic Centre,
2. Require the Tourism and Event Manager to update promotional material to reflect the introduction of the new fee and implement a key return box with appropriate signage, and
3. Update Council's fees and charges to include the \$10 Tourist Access Card and \$5.00 Resident Access Card.

Minute No. 2019.02.18-OM-9

Moved Cr Rayment, Seconded Cr Maunsell  
'That the recommendation be adopted.'

**Carried 5/0.**

## 7.7 A (VII) NAIDOC WEEK SCHOOL INITIATIVE

### Executive Summary

Murri Kids is a community organisation that engages young people in a range of school initiatives to promote education and awareness of Aboriginal & Torres Strait Islander culture. Each year Murri Kids conducts the NAIDOC Week School Initiative Competitions for school aged children. This is broken up into primary and secondary school categories being; colouring-in, short story writing and creative and essay writing. Murri Kids is requesting council join this initiative as an associate partner with a \$450 contribution towards the program.

### Recommendation

**'That Council approve a contribution of \$450 to the NAIDOC Week School Initiatives Competition as an associate partner for 2019 and 2020.'**

Minute No. 2019.02.18-OM-10

Moved Cr Rayment, Seconded Cr Maunsell  
'That the recommendation be adopted.'

**Carried 5/0.**

### Attendance:

12.16pm Jessica Greenaway, Tourism and Event Manager, entered the meeting via telephone

## **7.8 A (VIII) TRAILBLAZING THE WEST WATER TOWER/TANK MURAL TRAIL PROJECT**

### Executive Summary

This report seek Council's in principal support for the "Trailblazing the West" Water Tower/Tank Mural Trail Project, an initiative of multiple Western Queensland regions that will collaborate to create a trail of large-scale murals on water tanks and towers, and recommends Council contribute allocate funds in the

### Recommendation

**'That Council:**

- 1. Provide in principal support for the Trailblazing the West Water Tower/Tank Mural Trail Project,**
- 2. Allocated funding of \$15,000 from the Tourism Expenses budget to this project to cover the cash contribution and use of Council machinery.**

**Minute No. 2019.02.18-OM-11**

**Moved Cr Rayment, Seconded Cr Cooms**

**'That Council agree in principle to participate in the project for Birdsville and Bedourie subject to the Tourism & Events Manager seeking further information as to the life of the paint, where a sealer is used and what other councils are participating in the project.'**

**Carried 5/0.**

### Attendance:

12.32pm Jessica Greenaway, Tourism and Event Manager, left the meeting

## **7.9 A (XV) POLICY FOR ADOPTION – AUSTRALIA DAY**

### Executive Summary

An Australia Day policy has been drafted and is presented for feedback.

### Recommendation

**'That Council adopt the Australia Day Policy with any required amendments.'**

**Minute No. 2019.02.18-OM-12**

**Moved Cr Morton, Seconded Cr Cramer**

**'That the amendments proposed by Councillors be included in a revised version to be presented to Council for further review.'**

**Carried 5/0.**

### Attendance:

1.00pm Council adjourned the Meeting for lunch.

1.45pm Council resumed the Meeting.

### Attendance:

1:45pm Trevor Stewart, Infrastructure Manager, Stuart Bourne, Engineer, Kurt Ball, Strategic Services Coordinator entered the meeting



## **7.10 A (ix) ABC AND SBS – SECURING A STABLE SIGNAL**

### Executive Summary

The purpose of this report is to highlight and provide a background to the continued issues with SBS and ABC television channels, and to provide a solution to these issues.

### Recommendation

**‘That Council approve the upgrade of the satellite dishes in each town at a cost of \$32,000, securing a stable signal for the SBS and ABC channels.’**

**Minute No. 2019.02.18-OM-13**

**Moved Cr Cooms, Seconded Cr Rayment**

**‘That the recommendation be adopted.’**

**Carried 5/0.**

## **7.11 A (x) ROADS TO RECOVERY**

### Executive Summary

The purpose of this report is to outline the allocated funds for the remaining Roads to Recovery funding.

### Recommendation

**‘That Council approve the remaining Roads To Recovery funds from the 2014-2019 Roads to Recovery Program to be allocated to complete the Herbert St, Bedourie drainage/widening works \$480,000 with any remainder (Estimated \$146,439) allocated to the construction of Kerb and Channel on Eyre St, Bedourie between Timor and Kepler Streets.’**

**Minute No. 2019.02.18-OM-14**

**Moved Cr Cramer, Seconded Cr Cooms**

**‘That the recommendation be adopted.’**

**Carried 5/0.**

## **7.12 A (xi) BIRDSVILLE AERODROME PAVEMENT ASSESSMENT TECHNICAL ADVICE**

### Executive Summary

The purpose of this report is to outline a fee proposal submitted for technical support and advice for the Birdsville Aerodrome pavement assessment, and future upgrade.

### Recommendation

**‘That Council consider the fee proposal submitted by Airport Pavement Engineering Specialists (APES) for technical support and advice for the Birdsville Aerodrome pavement assessment.’**

**Minute No. 2019.02.18-OM-15**

**Moved Cr Rayment, Seconded Cr Morton**

**‘That Council receive the report and take no further action.’**

**Carried 5/0.**

## **7.13 A (XII) BIRDSVILLE TOWN WATER SYSTEM**

### Executive Summary

The purpose of this report is to outline the recommendations proposed by the Birdsville Town Water System Improvement Report completed by Enreco Pty Ltd in July 2018 to resolve current issues with the Birdsville bore and river water supply.

### Recommendation

**'That Council: '**

- 1. Implement all the recommendations for the bore water supply and amend the budget as required.**
- 2. Implement recommendation 1 for the river water system (Self-cleaning filter).**
- 3. Further investigate recommendations 2 & 3 for the river water.'**

**Minute No. 2019.02.18-OM-16**

**Moved Cr Maunsell, Seconded Cr Rayment**

**'That Council implement all the recommendations for the bore water supply and implement recommendation 1 only for the river water system (Self-cleaning filter).'**

**Carried 5/0.**

## **7.14 A (XIII) INTERMITTENT PLANT HIRE AND TRADE SERVICES TENDERS**

### Executive Summary

The purpose of this report is to outline the effect of weighting scenarios for the non-price and price assessment criteria for both Intermittent Plant & Trade Services tenders.

### Recommendation

**'That Council consider the proposed weighting between price and non-price criteria for both Intermittent Plant and Trade Services tenders for the 2019/20 to 2020/21 round of tenders.'**

**Minute No. 2019.02.18-OM-17**

**Moved Cr Cooms, Seconded Cr Rayment**

**'That Council adopt a weighting of a 60:40 split between price:non-price criteria for the 2019/20-2020/21 Intermittent plant Hire and Trade Services tenders.'**

**Carried 5/0.**

## **7.15 A (XIV) BIRDSVILLE SPLASH PAD**

### Executive Summary

The purpose of this report is to outline the estimated costs involved in the construction of utilities and roof for a proposed splash pad in Birdsville's Anzac Park (excluding splash pad).

### Recommendation

**'That Council consider the estimate.'**

**Minute No. 2019.02.18-OM-18**

**Moved Cr Rayment, Seconded Cr Cooms**

**'That Council receive the report and the Chief Executive Officer seek estimates for water play equipment with this matter to be further considered following the masterplanning of various public sites in Birdsville.'**

**Carried 5/0.**

## **7.18A (xviii) W4Q 19-21**

### Executive Summary

Council has been invited to submit a List of Projects (LOP) for funding under the 2019-21 round of Works for Queensland from by 15 March 2019.

### Recommendation

**'That Council consider the projects to submit for funding under the 2019-21 round of Works for Queensland.'**

**Minute No. 2019.02.18-OM-19**

**Moved Cr Cramer, Seconded Cr Cooms**

**'That Council nominate the Big Red Road, from the 'Roseberth'/Adria Downs' Boundary grid west for approximately 10km be nominated for pavement upgrading of \$1,000,000 with Roads to Recovery 2019-20 allocation being used to fund the bitumen seal in the vicinity of the grid and curve .'**

**Carried 5/0.**

## **7.17A (xvii) CONSTRUCTION OF MUDROCK STREET BIRDSVILLE**

### Executive Summary

This report presents the options on the ability to drive through industrial blocks in Birdsville.'

### Recommendation

**'That Council consider the options for the Birdsville industrial blocks and their use by Contractors for storage/parking of plant.'**

**Minute No. 2019.02.18-OM-20**

**Moved Cr Rayment, Seconded Cr Cramer**

**'That Council undertake a reconfiguration of Lot 27 SP107134 allowing the amalgamation of adjoining areas of land with council owned land fronting Ironstone Road and Pebble Ct and that Mudrock Street be constructed to a formed standard.**

**Carried 5/0.**

## **8 LATE ITEMS**

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### **8.1 A (i) PURCHASE OF USED 16 PERSON MOBILE CAMP**

#### Executive Summary

The purpose of this report is to seek Council's support for the purchase of mobile camp facilities, replacing existing older camps.

**Minute No. 2019.02.18-OM-21**

**Moved Cr Cooms, Seconded Cr Rayment**

**'That Council approve the purchase of:-**

- a) a used 16 person camp from Ace Construction Pty Ltd at a cost of \$991,100 including the fitting of ring feeders and delivery with payment of \$110,000 upon placing a purchase order and the balance prior to 7 July 2019;and
- b) six (6) near new dual axle dollies at an estimated cost of \$100,000.'

**Carried 5/0.**

## **7.16A (XVI) POLICY FOR ADOPTION – CORPORATE CREDIT CARD POLICY**

### Executive Summary

The Corporate Credit Card Policy is scheduled for review every two years and is presented with some minor changes for adoption.

### Recommendation

**‘That Council adopt the Corporate Credit Card Policy as presented.’**

**Minute No. 2019.02.18-OM-22**

**Moved Cr Morton, Seconded Cr Cramer**

**‘That the recommendation be adopted.’**

**Carried 5/0.**

## **9 MEMBERS BUSINESS**

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### **9.1 CR COOMS**

Nil

### **9.2 CR CRAMER**

Nil

### **9.3 CR MAUNSELL**

Nil

### **9.4 CR MORTON**

Nil

### **9.5 CR RAYMENT**

Nil

There being no further business the Meeting closed at 4.45pm.

Minutes confirmed this 18<sup>th</sup> day of March, 2019.

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Cr Geoff Morton  
**MAYOR**