

Minutes of the Ordinary Meeting of the Diamantina Shire Council
held in the Boardroom of the Administration Centre, Bedourie
on Monday, January 21 2019 commencing at 9.03am.

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UNCONFIRMED

2 ATTENDANCE

Councillors: Cr Geoff Morton (Mayor), Cr Steve Cramer (Deputy Mayor) (by telephone), Cr Doug Cooms, Cr Bev Maunsell, Cr Don Rayment

Staff: Chief Executive Officer, Leon Love.
Executive Assistant, Amanda Schnitzerling

Attendance:

9:03am Cassie White, Deputy CEO, Jessica Greenaway, Tourism and Event
Manager entered the meeting
9:06am Gerhard Van Der Walt, MPG Financial Consultant entered the meeting

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES

a) Ordinary Meeting – December 17, 2019

Minute No. 2019.01.21-OM-1

Moved by Cr Maunsell and Seconded by Cr Rayment
'That the minutes of the Ordinary Meeting of Diamantina Shire Council held on
December 17, 2019 be confirmed.'

Carried 5/0.

5 DECLARATIONS OF INTEREST

Nil

6 INFORMATION REPORTS

6.1 I(III) 2018-19 BUDGET REVIEW

Executive Summary

A budget review is being undertaken by Gerhard Van der Walt of Mead Perry Group with a draft amended budget to be presented to this meeting. The full amended budget will be presented for adoption at the February 2019 meeting.

Recommendation

'That Council receive the draft amended budget 2018-19.'

Minute No. 2018.10.15-OM-2

Moved Cr Maunsell, Seconded Cr Rayment

‘That the recommendation be adopted.’

Carried 5/0.

Attendance:

9:57am Gerhard Van Der Walt, MPG Financial Consultant left the meeting.

Attendance:

10:00am Council adjourned the Meeting for morning tea.

10:34am Council resumed the Meeting.

10:34am Ben Fullagar, Manager, and Darren Collins from the Birdsville Hotel entered the meeting to discuss the Wet area surrounding the Birdsville Hotel during Birdsville Races and signage on the main roads into Birdsville.

10:34am Trevor Stewart, Infrastructure Manager entered the meeting.

Attendance:

11:35am Trevor Stewart, Ben Fullagar and Darren Collins left the meeting

6.2 I (i) FINANCIAL REPORTS

Executive Summary

Monthly Financial reports including Income Statement, Statement of Financial Position, Statement of Cashflows, Statement of Changes in Equity are provided to Councillors for their information,

Recommendation

‘That Council receive all Financial Reports.’

Minute No. 2019.01.21-OM-3

Moved Cr Cooms, Seconded Cr Maunsell

‘That the recommendation be adopted.’

Carried 5/0.

6.3 I (ii) REGISTER OF INTERNAL AND EXTERNAL AUDIT ISSUES

Executive Summary

The external audit conducted in May 2018 identified a deficiency from a review of the minutes of Council meetings regarding the monitoring of progress towards implementing internal and external audit recommendations. The interim audit reports recommends that a register of internal and external audit recommendations and issues be incorporated as a standing item at council meetings.

Recommendation

‘That Council receive the Audit Issues Register.’

Minute No. 2018.10.15-OM-4

Moved Cr Rayment, Seconded Cr Cramer

‘That the recommendation be adopted.’

Carried 5/0.

7 ACTION REPORTS

Attendance:

11:58am Trevor Stewart, Infrastructure Manager entered the meeting

7.1 A (I) BIG RED BASH SUPPORT

Executive Summary

Council has received a request for support from Big Run Events for the 2019 Big Red Bash. This report details the support requested, associated cost and recommends the level of support that Council should provide.

Recommendation

'That Council consider the request.'

Minute No. 2019.01.21-OM-5

Moved Cr Maunsell, Seconded Cr Rayment

'That Council provide the following support with an estimated value of \$55,790 to Big Run Events for the 2019 Big Red Bash as a balance between Council's budgetary constraints and recognition of the benefits the event brings to the shire:

Service/Item Requested	Council decision
Use of Birdsville Hall for 24 days for event Admin, volunteer training and kitchen facilities, from 2-26 July. Regular Cleaning and service of facilities In previous years emptying the sink in the kitchen has caused sewerage issues. Request that these issues are rectified.	In kind support for Hall use valued at \$6,000 At Cost for Cleaning
Use of office/Boardroom in Warrarri (one near the ladies toilets) for 12 days – 8-20 July, Provision of Broadband Wifi at Warrarri for Ticketing and Info Staff (8 – 20 July)	In kind Support Valued at \$4,440
Access and key to Birdsville Water Tower for temporary radio repeater install	In kind Support Valued at \$0
Grading, watering and rolling of the road that runs on the east side of Little Red to Big Red: Completed by 1 st July so it has time to settle before event.	In kind Support Valued at \$23,430
300 pages of A3 full colour printing at Warrarri at no charge	At cost
Deliver road base gravel to Big Red Bash site, enough to build a basic gravel road on the lake surface of approx. 200 x 4m to preserve basic truck access in unexpected wet weather, plus Helipad of 15m x 15m.(just delivery of gravel)	At cost
Road Base Gravel	At cost
2 x Electronic signage boards for safety messages between Birdsville and Big Red.	In kind support Valued at \$8,360
Gather and save at least 100 "concrete" pallets (pine pallets i.e., not hard wood cheap ones) and deliver to Birdsville council depot by 2 nd July.(these pallets won't cost council anything except transport)	In kind, if any are available Valued at \$2,035

4 x ROAD CLOSED barricades (approx 7-8m long steel barricades) for use at BRB site 12 July to 19 July	In kind – supply only Valued at \$420
Provision of Telehandler - delivery to big red 1 st July pickup AM 26 th July. Telehandler on site for duration of set up, event and dismantle. Provide with wide forks, narrow forks & bucket Telehandler maintenance has been an issue in the past. Bucket /forklift attachment engaging pins were not functional in 2018(sensor errors). It was also difficult to start the machine due to electrical problems. Telehandler to be maintained and fully functional for the event, including ability to change attachments and reliable starting of machine.	At cost for actual hours used and transport to/from Birdsville
Space to set up Ticket and Merchandise outside Wirrarri centre. Setup days: 10-12 July, operating days: 13-18 July, pack up:19-20(Note: merchandise is no longer being sold at Wirrarri. Ticketing will use awning outside Wirrarri, and Info Tent will be under 3x3 marquee as in previous years Container storage Not required)	In kind – with prior consultation on area to be used Valued at \$970
Access to landfill and bulk liquid waste disposal(at no charge)	In kind support Valued at \$3,090
Use of council 3T tipper truck from 5th July to 16th July (BRB crew has been speaking to Jock about this - availability of this machine would depend on whether the other 3T tipper truck could be brought in from Bedourie during this time)	Not available
Use of council forklift while working in council yards, from 2nd July to 26 July	In kind support Valued at \$1,820
Use of 2 x 25,000L(or larger)+ non-potable water tanker trailers parked on – site(for fire fighter water)Drop off to Big Red Bash site 11th July. Pickup from Big Red 21th July. No refill runs required.	In kind 50% Valued at \$5,225 At cost 50%
Ongoing storage of some staging materials and containers in the council yards	Offer opportunity rent industrial block
3 x traffic counters to capture traffic data for the period of the Big Red Bash. Daily data would be most useful. Locations: road to Big Red, Road to Bedourie, Birdsville Track.	In kind support Valued at \$0
Lending of 20 panels of temp fencing. BRB crew to pick up 3 rd July and return by 25 th July	At cost
Use of council backhoe (we provide licensed, experienced driver) Council Provides delivery and pick up from Big Red Bash site. <ul style="list-style-type: none"> 8 – 11 July (delivered by 5pm 7th July, available for pick up anytime from am 12th July 21 July (delivered by PM 20 th July, available for pick up anytime from am 22 nd July)	At cost for actual hours used onsite and delivery to/from Birdsville
50% special event surcharge rather than 100%, for bookings by the Big Red Bash for crew, artists, etc at Birdsville Lodge and Birdsville Caravan Park (8-20 July Birdsville Lodge) (11-20 July Birdsville Caravan)	At cost as per fees and charges schedule
Total In Kind Value	\$55,790

Carried 5/0.

Attendance:

12:43am Trevor Stewart, Infrastructure Manager left the meeting

Attendance:

12:55pm Jessica Greenaway, Tourism and Event Manager, left the meeting

Attendance:

12:55pm Council adjourned the Meeting for lunch.

1:39pm Council resumed the Meeting.

Attendance:

1:39pm Trevor Stewart, Infrastructure Manager, Stuart Bourne, Engineer, entered the meeting

7.2 A (III) INTERMITTENT PLANT HIRE AND TRADE SERVICES TENDER SPECIFICATIONS

Executive Summary

The purpose of this report is to outline proposed changes to the assessment criteria for the Intermittent Plant & Trade Services tenders.

Recommendation

‘That Council consider the proposed changes to the specifications for both Intermittent Plant Hire & Trade Services tenders for the 2019/20 to 2020/21 round of tenders.’

Minute No. 2019.01.21-OM-6

Moved Cr Maunsell, Seconded Cr Cooms

‘That the consulting engineer present a report to the February meeting on different weighting scenarios for price and non price criteria relating to the Intermittent Plant Hire & Trade Services tenders for the 2019/20 to 2020/21 round of tenders.’

Carried 5/0.

Attendance:

2:15pm Cassie White, Deputy CEO entered the meeting

2:17pm Doug Cooms left the meeting

7.3 A (IV) CONTRACTORS USE OF INDUSTRIAL LAND

Executive Summary

At the December Council meeting, Cr Rayment raised the issue of contractors and land ownership. Council resolved that the CEO provide a report on options to encourage contractors to own Industrial land and the possibility of introducing fees for the rent/lease of Council owned land.

Recommendation

‘That Council consider the options proposed and provide feedback.’

Minute No. 2019.01.21-OM-7

Moved Cr Maunsell, Seconded Cr Rayment

‘That Council authorise the Chief Executive Officer to offer council owned industrial land in Bedourie for rent on the following basis:

- 1. The blocks to be used are 39 Clover St (Lot 20 on SP187143) and 45 Clover St (Lot 21 on SO187143);**
- 2. Fees for Non Hard stand areas will be \$100/week for 1500m² ;**
- 3. Fees for Hard stand areas will be \$150/week for 1500m²**
- 4. No fencing will be provided;**
- 5. Mechanical repairs can be carried out on the block on condition that waste oil etc is disposed of appropriately;**

And that Council authorise the CEO to present a report on Birdsville blocks where the ability to drive through the block is available to the February meeting.’

Carried 4/0.

7.4 A (X) CENTRAL WEST REGIONAL TRANSPORT PLAN

Executive Summary

The Draft Central West Regional Transport Plan (RTP) has been released for consultation. Council is invited to provide feedback by 1 March 2019.

Recommendation

‘That the CEO provide relevant feedback on the Draft Central West Regional Transport Plan to the Department.’

Minute No. 2019.01.21-OM-8

Moved Cr Cramer, Seconded Cr Maunsell

‘That Council endorse the Draft Central West Regional Transport Plan with minor changes as discussed.’

Carried 4/0.

7.5 A (XIV) COMMUNITIES COMBATING PESTS AND WEED IMPACTS DURING DROUGHT PROGRAM (CPWIDDP) – COUNCIL SUBMISSION

Executive Summary

Council should consider whether it wishes to submit a submission for funding under the CPWIDDP for the control of declared plants within roadways

Recommendation

‘That Council consider whether it wishes to lodge a submission for funding under the CPWIDDP for the control of declared weeds within road reserves in the shire.’

Minute No. 2019.01.21-OM-9

Moved Cr Maunsell, Seconded Cr Rayment

‘That Council authorise the CEO to lodge a submission for \$150,000 funding under the CPWIDDP for the control of declared weeds within road reserves in the shire.’

Carried 4/0.

7.6 A (XIII) COMMUNITIES COMBATING PESTS AND WEED IMPACTS DURING DROUGHT PROGRAM (CPWIDDP) – JOINT INITIATIVE FUNDING SUBMISSION

Executive Summary

The newly created/named Partnership Group, formed under the auspices of the Central West Regional Pest Management Group (CWRPMG) is seeking a response from Council as to whether they wish to be part of a consortia submission for funding under the CPWIDDP for a Pest and Weeds Awareness Campaign. A response is required by COB Wednesday 23 January 2019.

Recommendation

'That Council consider whether it wishes to be part of a consortia submission for funding under the CPWIDDP for a Pest and Weeds Awareness Campaign.'

Minute No. 2019.01.21-OM-10

Moved Cr Rayment, Seconded Cr Maunsell

'That Council advise the Partnership Group that it does not wish to participate in the consortia submission for funding under the CPWIDDP for a Pest and Weeds Awareness Campaign.'

Carried 4/0.

Attendance:

3:37pm Doug Cooms, entered the meeting

7.7 A (XVI) BEDOURIE SHOWGROUNDS (RACECOURSE) UPGRADES AND MOBILE FACILITIES FOR EVENTS

Executive Summary

Seeking council approval for an ongoing plan to upgrade the Bedourie Showgrounds (Racecourse).

Recommendation

'That Council approve the demolition of old kitchen and accommodation dongas at the Bedourie Showgrounds. Further Council consider if funding is available to improve jockey amenities shed, bar toilets to a modernized fit for purpose facility.'

Minute No. 2019.01.21-OM-11

Moved Cr Cramer, Seconded Cr Maunsell

'That Council:

- 1. Approves the plan for the upgrade of the Bedourie Showgrounds in principle;**
- 2. Approves the:**
 - Removal of old kitchen shelter at an estimated cost of \$6000 funded from the maintenance budget;**
 - Old kitchen shelter being offered to the Bedourie Sporting Shooters;**
 - Removal and disposal of old dongas with a budget of \$4,000 to be provided through the 18/19 maintenance budget;**
 - Purchase of a coldroom, with \$18,000 budget funded through a donation of \$11,000 from 'Clout the Drought' and \$7,000 from the Drought Communities Program in lieu of the new compressor.**
- 3. Consider the following projects as funds allow:**
 - Jockey shed amenities be renovated to provide for male and female jockey rooms and a stewards room - \$60,000;**

- Construct and Gate house entry including ticket box, secretary's office and storage bay with fencing to provide an enclosed licenced area from the entry point to the racecourse on the western side - \$40,000;
- Reconfigure bar area to make it more useable and safer for volunteers - \$12,000;
- Purchase of a tri-axle trailer mounted toilet block for use at Bedourie Showgrounds and other venue or events within the shire - \$120,000;
- Purchase a kitchen caravan for use at shire events - \$60,000.'

Carried 5/0.

Attendance:

3:50pm Doug Cooms, left the meeting
 3:51pm Trevor Stewart, Infrastructure Manager, Stuart Bourne, Engineer, left the meeting

7.8 A (v) 2018-19 OPERATIONAL PLAN 2ND QUARTER REVIEW

Executive Summary

The Chief Executive Officer is required to provide a quarterly report to Council on the progress of implementing the annual Operational Plan.

Recommendation

'That Council receive the 2nd Quarter report on the implementation of the 2018-19 Operational Plan.'

**Minute No. 2019.01.21-OM-12
 Moved Cr Cramer, Seconded Cr Maunsell
 'That the recommendation be adopted.'**

Carried 4/0.

7.9 A (vi) POLICY FOR ADOPTION – WORKPLACE HEALTH AND SAFETY POLICY

Executive Summary

The Workplace Health and Safety Policy is scheduled for review every two years and is presented with no changes for adoption.

Recommendation

'That Council adopt the Workplace Health and Safety Policy as presented.'

**Minute No. 2019.01.21-OM-13
 Moved Cr Maunsell, Seconded Cr Cramer
 'That the recommendation be adopted.'**

Carried 4/0.

7.10A (vii) POLICY FOR ADOPTION – RECRUITMENT AND SELECTION

Executive Summary

The Recruitment and Selection Policy is scheduled for review every two years and is presented with some changes.

Recommendation

'That Council adopt the Recruitment and Selection Policy as presented.'

Minute No. 2019.01.21-OM-14

Moved Cr Maunsell, Seconded Cr Rayment

'That the recommendation be adopted.'

Carried 4/0.

7.11 A (VIII) COUNCILLOR REMUNERATION

Executive Summary

The Local Government Remuneration and Discipline Tribunal determined on 30 November 2018, the maximum remuneration to apply from 1 July 2019 for Mayors, Deputy Mayors and Councillors of Local Governments (excluding Brisbane City Council). The tribunal has decided to increase remuneration levels for mayors, deputy mayors and councillors by 2.1% from 1 July 2019.

Recommendation

That Council consider the remuneration levels for the Mayor, Deputy Mayor and Councillors from 1 July 2019.'

Minute No. 2019.01.21-OM-15

Moved Cr Rayment, Seconded Cr Maunsell

That Council approve the following remuneration levels for the Mayor, Deputy Mayor and Councillors from 1 July 2019.'

- **Mayor \$85,697**
- **Deputy Mayor \$36,725**
- **Councillor \$26,118.'**

Carried 4/0.

7.12 A (IX) WQLGA CONFERENCE

Executive Summary

The 83rd Annual Western Queensland Local Government Association (WQLGA) Conference will be held in Longreach on Monday 8 April (afternoon only, welcome reception and drinks), Tuesday 9 April, and Wednesday 10 April (morning only – lunch included).

Recommendation

'That Council approve the Deputy Mayor, Cr Rayment and CEO to attend the 2019 WQLGA in Longreach.'

Minute No. 2019.01.21-OM-16

Moved Cr Maunsell, Seconded Cr Rayment

'That the recommendation be adopted.'

Carried 4/0.

7.13 A (XI) 2019-21 LOCAL GOVERNMENT GRANTS AND SUBSIDIES

Executive Summary

Applications for the 2019-21 Local Government Grants and Subsidies Program (LGGSP) opened on 14 January 2019 and will close on 8 February 2019.

Recommendation

'That Council authorise the CEO to submit applications for funding under the 2019-21 LGGSP for the following projects:

Birdsville Town Hall Refurbishment \$400,000 @ 80% subsidy;

Bedourie Town Bore \$480,000 @ 80% subsidy;

Birdsville Splash Park \$150,000 @ 80% subsidy;

Security Camera Upgrades \$50,000 @ 60% subsidy.'

Minute No. 2019.01.21-OM-17

Moved Cr Rayment, Seconded Cr Cramer

'That Council authorise the CEO to submit applications for funding under the 2019-21 LGGSP for the following projects:

Asset Management Plan Review \$60,000 @ 80% subsidy;

Birdsville Town Hall Refurbishment \$400,000 @ 80% subsidy;

Bedourie Town Bore \$480,000 @ 80% subsidy;

Birdsville Splash Park \$150,000 @ 80% subsidy;

Security Camera Upgrades \$50,000 @ 60% subsidy.'

Carried 4/0.

7.14 A (XII) KIDMAN'S MUD HUT HERITAGE LISTING

Executive Summary

This report recommends that an application be made to enter the Kidman's Mud Hut on the Queensland Heritage Register.

Recommendation

'That Council authorise the CEO to sign the application to enter Kidman's Mud Hut, Lot 502 on SP152768, in the Queensland Heritage Register.'

Minute No. 2019.01.21-OM-18

Moved Cr Cramer, Seconded Cr Maunsell

'That the recommendation be adopted.'

Carried 4/0.

7.15 A (XV) LICENCE TO OCCUPY – NEALE MCSHANE VENDING MACHINE AT BIRDSVILLE AIRPORT TERMINAL

Executive Summary

Council's agreement with Neale McShane to operate a vending machine at the Birdsville Airport terminal expired on 11 April 2018. Council needs to decide whether to renew the

agreement and if any changes to the conditions of the agreement such as the licence fee are required.

Recommendation

‘That Council consider whether it wishes to renew the Licence to Occupy agreement with Neale McShane to operate a vending machine at the Birdsville Airport terminal and confirm the term of the licence and what annual licence and electricity fees should apply.’

Minute No. 2019.01.21-OM-19

Moved Cr Rayment, Seconded Cr Maunsell

‘That Council authorise the CEO to renew the Licence to Occupy agreement with Neale McShane to operate a vending machine at the Birdsville Airport terminal for a term of 2 years, \$100 annual licence fee and \$672.75 annual electricity fee (an increase of 17%).’

Carried 4/0.

8 GENERAL BUSINESS

8.1 BIRDSVILLE RACES WET AREA

Minute No. 2019.01.21-OM-20

Moved Cr Rayment, Seconded Cr Maunsell

‘That Council agree in principle with the Birdsville Hotel’s proposal for the extension of its Licenced Area during Birdsville Races and authorise the CEO to prepare a traffic management plan based on this proposal and further investigate the obligations of Council relating to the wet area and its continuation.’

Carried 4/0.

9 MEMBERS BUSINESS

9.1 CR COOMS

Nil

9.2 CR CRAMER

Nil

9.3 CR MAUNSELL

Nil

9.4 CR MORTON

Nil

9.5 CR RAYMENT

Cr Rayment asked about the funding for the bike road safety school in Birdsville. The CEO advised that \$20,000 had been allocated from the Drought community Program and that its location would be part of the Master planning project for the Birdsville Parks. It would be beneficial if the proponents could provide a standard layout for such a facility to aid this process. Once the location is agreed, the onground works can commence.

Cr Rayment asked about the Community Consultation BBQ in Birdsville. The CEO asked for suitable timing and it was agreed that any night in February would be suitable.

There being no further business the Meeting closed at 4:34pm.

Minutes confirmed this 18th day of February, 2019.

Cr Geoff Morton
MAYOR