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# Diamantina Shire Council

# POSITION DESCRIPTION

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SUSTAINABLY DEVELOPING THE OUTBACK

<b>1.0 TITLE:</b>	Plant Operator (MC Truck)
<b>2.0 AWARD:</b>	Queensland Local Government Industry (Stream B) Award - State 2017
<b>3.0 SECTION:</b>	Operational Services
<b>4.0 CLASSIFICATION:</b>	Level 6
<b>5.0 DEPARTMENT:</b>	Infrastructure
<b>6.0 BRANCH:</b>	Works
<b>7.0 LOCATION:</b>	Bedourie

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## 8.0 POSITION OBJECTIVE

To operate a Multi-Combination Truck (MC Truck) in all situations and perform various labouring jobs as required by the supervisor.

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## 9.0 REQUIREMENTS OF THE JOB

### a) Skills/Capabilities

- Ability to carry out machine operation, daily servicing checks and basic maintenance as per Operators handbook and DSC workshop guidelines.
- Ability to operate a range of hand tools associated with road maintenance and construction works.
- Ability to work within stipulated guidelines.
- Ability to work as a team member and contribute to team outcomes.
- Willingness to learn.
- Ability to complete manual tasks.
- Ability to be flexible, reliable, honest and committed.
- Some mechanical knowledge would be an advantage.

### b) Knowledge

- The Main Roads standards as stated in the Manual of Uniform Traffic Control Devices
- The Local Government Act 1993.
- Good knowledge of road maintenance and construction techniques.
- Good knowledge of Workplace Health and Safety Act – 2011 and safe work practices.
- Thorough knowledge and understanding of the National Heavy Vehicle Regulations (NHVR) including Chain of Responsibility requirements.
- Thorough knowledge and understanding of the National Transport Commission (NTC) Load Restraint guidelines.
- Good knowledge of Council's policies and procedures or a demonstrated ability to learn.

### c) Experience and/or qualifications

- Proven experience in the high standard of operation and maintenance of a Type 2 Road Train with side tipper and/or water tankers.
- Experience in road construction and maintenance.
- Current Queensland MC Class driver's license or ability to obtain
- Construction Industry Induction Card (White Card).
- Experience and competencies in various other plant is desirable.
- Forklift High Risk Work Licence is desirable.
- Civil Construction qualifications are desirable.

- Previous float experience
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## 10.0 KEY RESPONSIBILITIES OF THE POSITION

### a) Operational

- 1) Operate a Type 2 Road Train within operating parameters as advised by manufacturer, including but not limited to:
  - Conducting pre-start checks;
  - Minor maintenance including greasing, oiling and minor repairs.
- 2) Operate and maintain any vehicle/plant in a safe and efficient manner in accordance with traffic regulations, operators' handbook, and DSC workshop guidelines.
- 3) Carry out various duties including labouring and manual handling tasks as directed by Supervisor.
- 4) Carry out traffic control, including installation of temporary signs and barricades as required
- 5) Provide work progress reports to the Supervisor.
- 6) Undertake training in accordance with council requirements.
- 7) Communicate, solve and discuss work problems with other team members and the Supervisor.
- 8) Assist with prompt responses to customer requests/enquiries and project a helpful and positive image of the Council and its staff.
- 9) Complete Timesheets in a clear and accurate manner.
- 10) Ensure that Councils Quality Assurance Program is adhered to.
- 11) Comply with all Councils policies including but not limited to the Code of Conduct, Drug and Alcohol policy, Smoking policy and Workplace Bullying and Harassment Policy.
- 12) Perform other Council work as directed
- 13) Ensure strict compliance with all NHVR requirements including Chain of Responsibility at all times.
- 14) Ensure strict compliance in regards to the NTC Load Restraint Guidelines at all times regardless of the vehicle being operated.
- 15) Providing and maintaining driver's log book ensuring entries and completion in accordance with the NHVR requirements and with the "Yellow Copy" being submitted to the record keeper at the end of each roster regardless of the roster being worked.

### b) Workplace Health and Safety

- Undertake the responsibilities relevant to the position as specified in Schedule 1 – WH&S Obligation and Responsibility Statement as amended from time to time.

### c) Quality Management

- Ensure obligations and responsibilities are met within Council's quality management framework.

### d) Risk Management

- Comply with Council's Risk Management Policy and Framework
- Perform duties in a manner which is within an acceptable level of risk, as determined by Council's Risk Management Framework
- Undertake and participate in risk management training as required

**Note:** An employee may be directed to carry out such duties as are within the limits of the employee's skill, competence and training. All employees have a legal obligation and are required to observe Council policies and procedures in relation to Code of Conduct, Confidentiality, Anti-Discrimination, Equal Employment Opportunity; Workplace Health & Safety; Employee Welfare; the Environment and Service Delivery Standards. Employees must also fulfil all recordkeeping responsibilities in accordance with relevant Information Standards and associated guidelines.

**Note:** As part of any recruitment for this position, Council may require the applicant to undertake a Criminal Records Check, Working with Children Check, Physical fitness/medical test, drug or alcohol test, relevant skill test, personality profile and/or psychometric testing prior to appointment. It is a condition of employment with DSC that all applicants agree to this requirement before appointment. Some positions require incumbent to undergo mandatory immunisation or provide medical documentary evidence of suitable immunisation as the work environment may involve exposure to areas identified as "at risk" work areas.

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## 11.0 KEY SELECTION CRITERIA

- 1) Minimum of two years' experience driving a Type 2 Road Train with side tipper and/or water tankers in a road construction environment.

- 2) Demonstrated ability to operate a Type 2 Road Train in a safe manner.
- 3) Demonstrated ability to operate a variety of plant and hand tools associated with road maintenance and construction works.
- 4) Ability to operate effectively in a team, contributing positively to team operations and working relationships in a friendly and flexible manner.
- 5) Ability to work under direct supervision whilst exercising initiative, judgement and enthusiasm.
- 6) Demonstrated commitment to Workplace Health and Safety policies and procedures.
- 7) Current Queensland 'MC' Class Drivers Licence.
- 8) Current Construction Industry Induction Card (White Card)

**Note:** As part of any recruitment for this position, Council may require the applicant to undertake a Criminal Records Check, Working with Children Check, Physical fitness/medical test, drug or alcohol test, relevant skill test, personality profile and/or psychometric testing prior to appointment. It is a condition of employment with DSC that all applicants agree to this requirement before appointment. Some positions require incumbent to undergo mandatory immunisation or provide medical documentary evidence of suitable immunisation as the work environment may involve exposure to areas identified as "at risk" work areas.

## 12.0 PHYSICAL DEMAND CATEGORY

SEDENTARY WORK									
Light Duty	Frequent lifting / carrying of objects weighing up to 5kgs.					<input type="checkbox"/>			
Work	Frequent lifting / carrying of objects weighing up to 10kgs.					<input type="checkbox"/>			
Heavy Work	Frequent lifting / carrying of objects not exceeding 25kgs					<input checked="" type="checkbox"/>			
WORK ENVIRONMENT									
ATTRIBUTE			MANOEUVRE	FREQUENT	OCCASIONAL	NONE			
Chemicals	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Bending	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Cold	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Squatting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Dampness	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Climbing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Fumes/gases	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Twisting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Heat / Humidity	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Reaching	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Heights	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	PLANT OPERATION						
Noises	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Maximum seat rating of 120kgs						
SPECIFIC ACTIONS REQUIRED				AUDIO – VISUAL DEMANDS		REPETITIVE MOTIONS			
This job may include:									
Standing/Walking		Sitting		Driving		Hearing	<input checked="" type="checkbox"/>	Foot Movement	<input checked="" type="checkbox"/>
<input type="checkbox"/>	None	<input type="checkbox"/>	None	<input type="checkbox"/>	None	Depth Perception	<input type="checkbox"/>	Fine Manipulation	<input type="checkbox"/>
<input type="checkbox"/>	Occasional	<input type="checkbox"/>	Occasional	<input type="checkbox"/>	Occasional	Colour Discrimination	<input type="checkbox"/>	Pushing/Pulling	<input type="checkbox"/>
<input checked="" type="checkbox"/>	1-4 hrs	<input type="checkbox"/>	1-4 hrs	<input type="checkbox"/>	1-4 hrs	Peripheral Vision	<input checked="" type="checkbox"/>	Finger Dexterity	<input type="checkbox"/>
<input type="checkbox"/>	4-6 hrs	<input type="checkbox"/>	4-6 hrs	<input type="checkbox"/>	4-6 hrs			Simple Grasping	<input checked="" type="checkbox"/>
<input type="checkbox"/>	6-8 hrs	<input checked="" type="checkbox"/>	6-8 hrs	<input checked="" type="checkbox"/>	6-8 hrs				

I declare that I am physically capable of undertaking the duties as outlined in this position description.

Signed: .....

Date: ..... / ..... / .....

Print name: .....

## 13.0 ORGANISATIONAL RELATIONSHIPS / ACCOUNTABILITY

Reports to: Roadworks Ganger

Internal Liaisons: All Council Departments

External Liaisons: State and Local Government authorities as appropriate, suppliers and contractors, Councillors, community members/groups, and members of the general public.

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**14.0 EXTENT OF AUTHORITY**

As per Council's Delegation Register

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**15.0 APPROVALS**

**Approved by:** Bob Stephen  
Director of Infrastructure

Signed: ..... Date: ..... / ..... / .....

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I, ....., have read and understood this Position Description and accept the objectives and responsibilities of this position.

Signed: ..... Date: ..... / ..... / .....

Print name: .....

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