

**Minutes of the Ordinary Meeting of the Diamantina Shire Council held in the Board Room of the
Diamantina Shire Council Administration Centre, Bedourie on Wednesday, April 27, 2011
commencing at 9.11am.**

1. Attendance

Cr Barry Gaffney (Deputy Mayor)	Cr Joyce Crombie
Cr Brian Hanna	Cr Garth Tully
Scott Mason (Chief Executive Officer)	

2. Apologies

Minute No. 2011.3.1

Moved by Cr Crombie and Seconded by Cr Hanna

That the apology tendered by Mayor Cr Robbie Dare be accepted.

Carried 4/0.

3. Confirmation of Minutes

3.1 Ordinary Meeting – March 21, 2011

Minute No. 2011.3.2

Moved by Cr Tully and Seconded by Cr Crombie

That the Minutes of the Ordinary Meeting of Diamantina Shire Council held March 21, 2011 be confirmed subject to the amendment at Minute No. 2011.2.12 in the spelling of 'Tully'.

Carried 4/0.

4. Notices of Motion

Nil.

5. Motion to Receive all Reports

Minute No. 2011.3.3

Moved by Cr Gaffney and Seconded by Cr Crombie

That all Officers Reports be received.

Carried 4/0.

Opus International Consultants (CPA) Pty Ltd - Deputation

Attendance

9.23am	Mr Scott Mason, Chief Executive Officer (CEO) left the meeting for the purpose of seconding Mr Paul Cannons and Mr Travis Gilbertson, Opus International Pty Ltd to the meeting
9.23am	The CEO returned to the meeting
9.23am	Mr Cannons and Mr Gilbertson entered the meeting for the purpose of presenting their deputation.

Cr Gaffney welcomed Mr Paul Cannons, Work Group Manager, Operations and Transport Asset Management/Associate and Mr Travis Gilbertson, Business Manager, to the meeting.

Attendance

9.24am	Mrs Dominique Wells, Finance Assistant, entered the public gallery
9.25am	Mrs Jenny Neale, Finance Manager and Mr Stephen McDonald, Works Manager entered the public gallery



- What is Infrastructure Asset Management?

Asset Management provides organisations with enhanced knowledge and understanding of their assets, enabling them to demonstrate good governance to their communities through informed, transparent decision making.

Attendance

9.31am

Mr Stuart Bourne, Engineer, George Bourne and Associates entered the public gallery

- Delivering Infrastructure Asset Management – the Asset Management Pyramid

There is vertical integration between the functions of the assessment management system when delivering Infrastructure Asset Management. Everything Council does across the organisation should somehow be vertically integrated so that everything we do is delivering an outcome for the community. The functions of the asset management systems are listed below with Community Outcomes being at the top of the pyramid.

- Community Outcomes
- Asset Outcomes
- Service Levels
- Intervention Levels
- Work Instructions
- Physical Work

There are three drivers to the value chain of delivering Infrastructure Asset Management

- Do things right / Efficiency / Operational
- Do the right things / Effectiveness / Tactical
- Setting the right objectives / Efficacy / Strategic

Attendance

9.52am

Mrs Barbara Hardy, Administration Officer, entered the meeting for the purpose of seeing the CEO and left the meeting

- What is an Asset Management Plan (AMP)?

- What do we have?
- What condition is it in?
- What is it worth?
- What do we want it to do?
- What do we need to do to it?
- When do we need to do it?
- How much will it cost?

- Diamantina's AMP

Defined vision, mission, & core values	Good
AM Vision proposed	Satisfactory
No AM Policy (Council's commitment)	Further action required
AM Controls (Legislation, bylaws, etc) defined	Good
AM Roles & Responsibilities defined	Good
AM Review process defined but not practiced	Satisfactory
Community expectations understood	Good
LOS proposed based upon current practice	Satisfactory
COS partially understood	Satisfactory
LOS Gap not clearly understood	Satisfactory

Demand management is not an issue	Good
Asset Register is financially focused	Satisfactory
Current condition not fully understood (water assets and buildings are exceptions)	Satisfactory
Asset performance not understood	Further action required
AM Systems not fully defined	Satisfactory
AM Tools adequate for purpose	Good
Risks understood	Good
Critical assets identified	Good
Management plans for critical assets need to be developed	Further action required
Operations & Maintenance adequate but not fully documented	Satisfactory
Remaining life profile not understood	Further action required
Renewal and Replacement forecasts not based upon condition & performance	Further action required
Capital works reactive vs planned	Satisfactory
Lifecycle costs not fully understood	Satisfactory
Implementation process to be documented	Satisfactory
Performance Measures to be defined	Satisfactory
Move to performance outcome based service delivery	Satisfactory
Operate in accordance with a recognised quality management system	Satisfactory
Actions not assigned or prioritised	Further action required

Attendance

10.38am Mrs Neale left the public gallery
10.40am Mrs Neale entered the public gallery

- Where from here?
 - Improvement actions prioritised, assigned, and programmed
 - Core AMP to be adopted by Council
 - Advanced AMP to be in place by July 2012
 - Adopt at May 23, 2011 Ordinary Meeting

Attendance

10.53am Morning tea adjournment
11.15am Meeting resumed (the public gallery was empty at the time the meeting resumed)
11.15am Mrs Neale entered the meeting for the purpose of presenting her report

6. Reports

6.3 Finance Manager Report

1. Financial Management Sustainability Ratios
8. Aged Debtors Report as at February 28, 2011
9. Diamantina Health Service Update
10. Long Term Plan for Bedourie Medical Clinic

Minute No. 2011.3.4

Moved by Cr Gaffney and Seconded by Cr Hanna

That additional information be obtained in relation to the purpose of grant funding. Further, that Council consider the Bedourie Clinic at its Ordinary Meeting on May 23, 2011 with a view to identifying an appropriate use for the funding.

Carried 4/0.

Minute No. 2011.3.5

Resolved

That a list of funding applications and their respective status be included as a standard report item in the Finance Manager's Report.

2. Revenue and Expenditure Report for period ending March 31, 2011

6.3(b) Finance Manager Report – Part II

11. 3rd Quarter Budget Review

Attendance

12.32pm	Cr Crombie left the meeting
12.35pm	Cr Crombie entered the meeting

Minute No. 2011.3.6

Moved by Cr Hanna and Seconded by Cr Gaffney

That the 3rd Quarter Budget Review be deferred to Council's Ordinary Meeting to be held on May 23, 2011.

Carried 4/0.

6.3 Finance Manager Report (Cont'd)

5. Credit Card Expenditure Reports for period ending March 10, 2011
4. Trust Fund Report for period ending March 31, 2011
6. Our Cash Position as at March 31, 2011
7. Our Debt as at March 31, 2011

Attendance

12.42pm	Mrs Neale left the meeting
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6.6 Tourism and Development Manager Report

1. Visitor / Birdsville Caravan Park Statistics
2. Future Planning-Big Red Sky Walk
3. Future Planning-Duststorm Interpretive Centre
4. Youth Council-Meeting
5. Youth Council-Mary G Visit to Boulia
6. Youth Council-Shock Wave Festival 2011
7. Playgroup-Speech Pathologist Visit
8. Playgroup-Cert III Training
9. Regional Arts Development Fund (RADF)
10. Economic and Regional Development Conference 2011

Received and noted.



11. Birdsville Caravan Park Request

Minute No. 2011.3.7

Resolved

That the status of the Birdsville Caravan Park Lease be reported to Council at its Ordinary Meeting to be held on May 23, 2011.

Carried 4/0.

Minute No. 2011.3.8

Moved by Cr Hanna and Seconded by Cr Tully

That Diamantina Shire Council contribute \$2,495 for refurbishment of the office and reception area at the Birdsville Caravan Park as requested by Minserv Pty Ltd. Further, that Council amend its Budget to permit this action.

Carried 4/0.

Attendance

12.56pm	Lunch adjournment
1.49pm	Meeting resumed
1.49pm	Mr Bourne and Mr Stephen McDonald, Works Manager attended the meeting for the purpose of presenting the Works Manager Report

6.4 Works Manager Report

1. Bedourie Town Services Team Report – March – April, 2011

Attendance

2.01pm	Mrs Girdler, Acting Executive Assistant entered the meeting and left the meeting
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2. Bedourie Airport Report – April, 2011

3. Birdsville Town Services Team Report – April, 2011

12. Water Supply Bacterial Count Birdsville

Minute No. 2011.3.9

Moved by Cr Gaffney and Seconded by Cr Tully

That Diamantina Shire Council replace the roof on the Ground Level Reservoir at Birdsville to ensure water quality at Council's earliest convenience. Council notes that this job is identified for 2011/12 in its 20 year Water and Sewerage Capital Expenditure Plan.

Carried 4/0.

4. Birdsville Airport Report – April, 2011

5. Work Planning Gantt Charts

6. Department of Transport and Main Roads Financial Management Tool

7. Workshop Manager Report – April, 2011

8. Overseer's Report

9. Plant Performance

Future Plant Profitability Report to include item descriptions and Report to be in larger print.

10. Consultation Meeting with Mr Eric Denham, Department of Main Roads, Regional Director (Central West)

11. National Land Freight Infrastructure Strategy

Attendance

2.34pm	The CEO left the meeting to retrieve a map of indicative land transport strategy for Australia
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13. Easter Holiday Break Garbage Collection

6.5 Engineer's Report

Advice Sought

Bedourie & Birdsville Terminal Upgrades

Minute No. 2011.3.10

Moved by Cr Gaffney and Seconded by Cr Crombie

That the following colour options be selected for the counter top, cupboard joinery and the polypropylene bench seats as part of the Bedourie and Birdsville Terminal Upgrades.

- Counter top - 9241 Almond Rocca
- Cupboard joinery - Carbon Moss Velour Finish
- Bench seat and back colours – Slate
- Seat frame - Greyhills

Carried 4/0.

Minute No. 2011.3.11

Moved by Cr Hanna and Seconded by Cr Crombie

That Council accept the variation price requests (numbers s23194 and s23195) for footpaths and personnel gates from Holling Constructions for the Bedourie and Birdsville Terminal Upgrades as follows.

- Bedourie Airport Terminal - \$23,380 (GST exclusive)
- Birdsville Airport Terminal - \$11,980 (GST exclusive)

Carried 4/0.

Decision Required from Council

Birdsville Lighting Upgrade

Minute No. 2011.3.12

Moved by Cr Hanna and Seconded by Cr Tully

That Council accept the conforming tender from Airside Services Pty Ltd for \$160,209 (GST exclusive) for the Birdsville Aerodrome Lighting Upgrade.

Carried 4/0.

Advice Sought

Bedourie Pool – Water Treatment Plant Upgrade

That Council inspect at Council's Ordinary Meeting to be held on May 23, 2011.

Prioritisation of 10 year TIDS Projects

Use bitumen for footpaths in Adelaide Street area of Birdsville as opposed to concrete because of the quantity of services underground.



Prioritisation of 10 year Roads to Recovery Projects

Consideration was given to the proposal for Roads to Recovery projects for the next 10 years and it was agreed to delete projects one, two and three as follows:

1. Extend the bitumen road to Big Red Road
2. Cut down sandhills Big Red Road

Information for Councillors

1. Visits to Shire/Conferences
2. RMPC Contract
3. Main Roads MWPC
 - 3.1 Devils Grid
 - 3.2 9 Mile Flat
 - 3.3 Cuttaburra Toilet
 - 3.4 Devils Grid South
 - 3.5 Burrimurra Flat
 - 3.6 Durrie Horse Paddock
 - 3.7 Waddi Trees
4. Birdsville Subdivision
5. Flood Damage Estimates
6. Bedourie Residential Subdivision
7. Natural Disaster Mitigation Program Submissions
8. Roads to Recovery
9. TIDS
10. Betoota Realignment
11. Black Spot Funding
12. Birdsville Apron Extension, Reseal and Lighting Upgrade
13. Bedourie & Birdsville Aerodrome Terminal Upgrade
14. Birdsville Water Main Upgrade & Bedourie Cooling Pond
15. 4 Mile Yards Access Road
16. Birdsville Ced Pumpstations Capacity Review

Devils Grid Bitumen and Aggregate Tender Recommendation

Minute No. 2011.3.13

Moved by Cr Tully and Seconded by Cr Hanna

That Council accept the tender dated March 24, 2011 from Rock N Road Bitumen Pty Ltd for \$188,400 (GST exclusive) for the Diamantina Shire, Devils Grid Bitumen Seal 'All Services' (44/81A/17).

Carried 4/0.

Minute No. 2011.3.14

Moved by Cr Gaffney and Seconded by Cr Crombie

That Council accept the tender from PE & GC Harris for \$111,750 (GST exclusive) for the Diamantina Shire, Devils Grid Bitumen Aggregate Supply (44/81A/17).

Carried 4/0.



Design and Construction of Bedourie and Birdsville Airport Terminal Upgrades – Note to File

Noted.

Attendance

3.56pm

Mr Bourne and Mr McDonald left the meeting

6.7 Corporate Services Manager Report

1. Local Laws

Received and noted.

2. Contact with Lobbyists Register
3. Staff Matters
4. Reconfiguring a Lot - Corner of Herbert Street and Merri Street, Bedourie

In accordance with Section 173 of the Local Government Act 2009 Cr Crombie declared a personal interest in light of her position on the Bedourie Aboriginal Corporation.

Attendance

4.08pm

Cr Crombie left the meeting

Minute No. 2011.3.15

Moved by Cr Hanna and Seconded by Cr Tully

That pursuant to Section 324 of the Sustainable Planning Act 2009, Council resolve to approve with conditions the Development Application for Reconfiguration of a Lot over Lot Lot 201 on Plan EU8 at the corner of Herbert Street and Merri Street, Bedourie into two residential lots subject to the following conditions of approval.

1. Approval is granted for the purpose of Reconfiguring a Lot (one into two lot subdivision and corner truncation).
2. The development shall be generally in accordance with supporting information supplied by the applicant with the development application, including the plan, "Proposed Subdivision of Lot 201 on Plan EU8", prepared by Hoffmann Surveyors, drawing number 5121-P1, dated July 6, 2010.
3. The new road (corner truncation) shall be dedicated as public road.
4. Each proposed lot shall be given an appropriate street number in accordance with the policy adopted under Council's Local Law No. 21 'Roads' (1999).
5. Proposed Lots 2011 and 2012 shall each have a sealed vehicle crossover to Merri Street, generally as shown on the plan, "Proposed Subdivision of Lot 201 on Plan EU8", prepared by Hoffmann Surveyors, drawing number 5121-P1, dated July 6, 2010. The vehicle crossovers shall be designed and constructed in accordance with Schedule 1, Division 2: Standards for Roads, Carparking, Manoeuvring Areas and Access, Section 2.1(1) of the Diamantina Shire Council Planning Scheme, or in accordance with other relevant engineering standards to the satisfaction of Council.
6. Each proposed lot shall be connected to Council's reticulated water supply system, in accordance with Schedule 1, Division 3: Standards for Water Supply, Section 3.1 of the Diamantina Shire Council Planning Scheme, or to other relevant engineering standards to the satisfaction of Council.
7. Each proposed lot shall be connected to Council's reticulated sewerage system, in accordance with Schedule 1, Division 4: Standards for Sewerage, Section 4.1 of the Diamantina Shire

- Council Planning Scheme, or to other relevant engineering standards to the satisfaction of Council.
8. Each proposed lot shall have stormwater collected and discharged in accordance with Schedule 1, Division 5: Standards for Stormwater Drainage, Section 5.1 of the Diamantina Shire Council Planning Scheme, or to other relevant engineering standards to the satisfaction of Council.
 9. Each proposed lot shall be connected to the reticulated electricity supply system to relevant engineering standards.
 10. Appropriate easements shall be provided in favour of Council to contain infrastructure elements, where such infrastructure passes through proposed lots, namely sewerage mains. The easements shall be of sufficient width to contain the infrastructure element and shall be a minimum width of three metres to facilitate access for maintenance and construction.
 11. Any filling or excavation necessitated to meet the conditions of this approval shall be undertaken in accordance with Schedule 1, Division 1: Standards for Construction Activities, Section 1.1 of the Diamantina Shire Council Planning Scheme, or to other relevant engineering standards to the satisfaction of Council.
 12. Best practice soil erosion control techniques shall be used at the location of all works to be completed on the subject site in accordance with Schedule 1, Division 1: Standards for Construction Activities, Section 1.1 of the Diamantina Shire Council Planning Scheme, or in accordance with other relevant engineering standards to the satisfaction of Council and shall remain in place for the duration of construction.
 13. No construction shall take place until appropriate erosion control and silt collection measures are in place as required by Condition 12 (above). Such erosion control and silt collection measures shall remain on-site throughout the construction period.
 14. All works necessitated by the conditions of approval for crossovers, water supply connections, sewerage connections, stormwater drainage, earthworks and reticulation of electricity shall be completed prior to the submission to Council of the Plan of Survey required by Condition 18, unless such works are bonded to the satisfaction of Council.
 15. All outstanding rates and charges shall be paid to Council prior to the submission to Council of the Plan of Survey required by Condition 18.
 16. The applicant shall submit a detailed Plan of Survey, prepared by a licensed surveyor for the approval of Council.

Carried 4/0.

Attendance

4.09pm
4.10pm

Cr Gaffney left the meeting for the purpose of inviting Cr Crombie back into the meeting
Cr Crombie and Cr Gaffney entered the meeting

6.11 Chief Executive Officer Report

1. Local Government Manager's Australia (Queensland) Central Queensland Division Compass Series held March 29 to 30, 2011 at Capella, Queensland
2. Record of Directions from the Mayor to the Chief Executive Officer

Received and noted.

3. Matters of Importance to the Chief Executive Officer



7. Other Minutes

7.1 Regional Arts Development Fund Meeting Minutes – April 19, 2011

Minute No. 2011.3.16

Moved by Cr Tully and Seconded by Cr Hanna

That the Minutes of the Diamantina Shire Council Regional Arts Development Fund Meeting held April 19, 2011 be endorsed.

Carried 4/0.

7.2 Youth Council Meeting Minutes – April 12, 2011

Minute No. 2011.3.17

Moved by Cr Crombie and Seconded by Cr Tully

That the Minutes of the Diamantina Shire Council Youth Council Meeting held April 12, 2011 be endorsed.

Carried 4/0.

7.3 Airside Safety Management Committee Minutes – April 8, 2011

Minute No. 2011.3.18

Moved by Cr Gaffney and Seconded by Cr Crombie

That the Minutes of the Diamantina Shire Council Airside Safety Management Committee held April 8, 2011 be endorsed.

Carried 4/0.

7.4 Local Disaster Management Group Meeting Minutes – April 3, 2011

Minute No. 2011.3.19

Moved by Cr Tully and Seconded by Cr Hanna

That the Minutes of the Diamantina Shire Council Local Disaster Management Group Meeting held April 3, 2011 be endorsed.

Carried 4/0.

Late Correspondence – Road Closures - Letter of Apology from Mr Darren Lorenz received April 26, 2011

Minute No. 2011.3.20

Moved by Cr Hanna and Seconded by Cr Gaffney

That Mr Darren Lorenz's letter of apology regarding the Windorah-Birdsville Road road closure incident be noted. Further, that Council not issue a fine in relation to this matter.

Carried 4/0.

Queensland Government's 'Everyday Women, Extraordinary Lives' tribute gallery – 100th Anniversary of International Women's Day - Presentation to Cr Joyce Crombie

Attendance

4.43pm

The CEO left the meeting to arrange a photographer

4.43pm

the CEO returned to the meeting

4.44pm

The CEO left the meeting and returned to the meeting with Miss Alana Donovan for the purposes of taking a photograph

A photograph was taken of Cr Crombie being presented with Certificate and centenary International Women's Day lapel pin.

4.47pm

Miss Donovan left the meeting.

8. Councillors ideas and Recommendations

- Tidy up of blocks recently sold in Birdsville Industrial Estate
- A better wash down bay is required for Birdsville

Minute No. 2011.3.21

Moved by Cr Hanna and Seconded by Cr Gaffney

That a new wash down bay in Birdsville near the industrial precinct with weed and separation capability be installed. Further, that the existing facility be decommissioned once the new wash down bay is established.

There being no further business the meeting closed at 4.51pm on Wednesday, April 27, 2011.

Minutes confirmed this Twenty Third day of May, 2011.



Cr Rob Dare

MAYOR

Documents tabled at meeting

- Letter of Apology from Mr Darren Lorenz
- Presentation by Mr Paul Cannons and Mr Travis Gilbertson of Opus International
- Certificate for Cr Joyce Crombie