

**DRAFT Minutes of the Ordinary Meeting of the Diamantina Shire Council held in the Board Room of the Diamantina Shire Council Administration Centre, Bedourie on June 25, 2012 commencing at 9.20am.**

**1. ATTENDANCE**

Councillors Geoff Morton (Mayor), Garth Tully (Deputy Mayor), Jody Barr, Steve Cramer and Don Rayment with Chief Executive Officer, Scott Mason.

**2. APOLOGIES**

Nil.

**Passing of Mr Frank Purcer**

Council stood and observed a minutes silence in recognition of Mr Francis Roger Purcer, former Birdsville resident and renowned refrigeration mechanic who passed away aged 95 years on May 30, 2012 and who was laid to rest in Birdsville on June 18, 2012. Frank was beloved husband to Alice (deceased), loving father, father-in-law, grandfather and great-grandfather to John, Marion and Donald and their families and brother to Mick.

**3. CONFIRMATION OF MINUTES**

**3.1 Ordinary Meeting – May 21, 2012**

**Minute Number 2012.06.25-OM-01**

**Moved by Cr Tully and Seconded by Cr Cramer.**

**That the Minutes of the Ordinary Meeting of Diamantina Shire Council held May 21, 2012 be confirmed.**

**Carried 5/0.**

**3.2 Post Election Meeting – May 21, 2012**

**Minute Number 2012.06.25-OM-02**

**Moved by Cr Tully and Seconded by Cr Cramer.**

**That the Minutes of the Post Election Meeting of Diamantina Shire Council held May 21, 2012 be confirmed.**

**Carried 5/0.**

**4. NOTICES OF MOTION**

Nil.

**5. MOTION TO RECEIVE ALL REPORTS**

Nil.

**6. REPORTS**

### 6.1 Operational Plan

Nil.

### 6.2 Deputy Chief Executive Officer

Nil.

### 6.3 Finance Manager

1. Revenue and Expenditure Report for period ending May 31, 2012
2. Balance Sheet Report as at May 31, 2012
3. Trust Fund Report for period ending May 31, 2012
4. Credit Card Expenditure Reports for period ending May 10, 2012
5. Our Cash Position as at May 31, 2012
6. Our Debt as at May 31, 2012
7. Aged Debtors Report as at May 31, 2012
8. Councillor Reimbursement Policy

#### **Minute Number 2012.06.25-OM-03**

**Moved by Cr Cramer and Seconded by Cr Barr.**

**That Diamantina Shire Council adopt the Councillors Expenses Reimbursement and Facilities Provision Policy subject to the following amendment. Further, that this Policy supersedes the current Policy.**

***“Air travel by private aircraft to be reimbursed at the rate of \$300 per hour for a Cessna 182 aeroplane subject to periodic review”***

**Carried 5/0.**

### 9. Annual Retention Bonus Policy

#### **Minute Number 2012.06.25-OM-04**

**Moved by Cr Rayment and Seconded by Cr Tully.**

**That Diamantina Shire Council adopt the Annual Retention Bonus Policy as presented. Further, that this Policy supersedes the current Policy.**

**Carried 5/0.**

### 10. Locality Allowance Policy

#### **Minute Number 2012.06.25-OM-05**

**Moved by Cr Barr and Seconded by Cr Tully.**

**That Diamantina Shire Council adopt the Locality Allowance Policy as presented subject to the inclusion of scenario examples to facilitate understanding of the Policy intent.**

**Carried 5/0.**

### 11. Councillor Remuneration Policy

#### **Minute Number 2012.06.25-OM-06**

**Moved by Cr Cramer and Seconded by Cr Barr.**

**That Diamantina Shire Council adopt the Councillor Remuneration Policy as presented based on Option A – ‘Retainer and Meeting fee paid monthly’.**

**Carried 5/0.**

#### Council Categorisation

**Minute Number 2012.06.25-OM-07**

**Moved by Cr Rayment and Seconded by Cr Tully.**

**That Diamantina Shire Council seek to have its local government categorisation reviewed from level one to level two.**

**Carried 5/0.**

##### Attendance

10.25am	Morning Tea adjournment
10.46am	Meeting resumed
10.46am	Mesdames Alana Donovan (Project Officer) and Dominique Wells (Finance Officer) and Messrs Trevor Stewart (Works Manager) and Stuart Bourne (Engineer, George Bourne and Associates) were in attendance for the purposes of the Fees and Charges and Fourth Quarter Budget Review presentations

#### Fees and Charges Schedule – 2012/2013

##### Attendance

11.05am	Ms Donna Gilby (Assistant Storeman) entered the Meeting
11.06am	Ms Gilby left the Meeting

**Minute Number 2012.06.25-OM-08**

**Moved by Cr Morton and Seconded by Cr Tully.**

**That Diamantina Shire Council adopt the Fees and Charges Schedule for 2012/2013 as amended.**

**Carried 5/0.**

##### Attendance

11.49am	Cr Morton left the Meeting
11.50am	Cr Morton returned to the Meeting

#### Fourth Quarter 2011/2012 Budget Review

##### Attendance

11.59am	Miss Donovan left the Meeting
12.01pm	Miss Donovan returned to the Meeting

**Minute Number 2012.06.25-OM-09**

**Moved by Cr Morton and Seconded by Cr Tully.**

**That Diamantina Shire Council adopt the fourth quarter Budget Review for the 2011/2012 financial year subject to the amendments made during the presentation of same.**

**Carried 5/0.**

##### Attendance

12.27pm	Mesdames Donovan and Wells and Messrs Stewart and Bourne left the Meeting
12.28pm	Cr Barr left the Meeting
12.28pm	The Chief Executive Officer (CEO) left the Meeting
12.30pm	Cr Barr returned to the Meeting
12.30pm	The CEO returned to the Meeting
12.30pm	Messrs Stewart and Bourne attended the Meeting for the purpose of the presentation of the Works Manager Report

#### 6.4 Works Manager Report

1. Work Planning Gantt Charts
2. Department of Transport and Main Roads Financial Management Tool
3. Plant Performance Report
4. Workshop Manager Report
5. Overseer Report
6. Mr Eric Denham, Department of Transport and Main Roads Shire Visit – June 7, 2012
7. Oasis Bore

**Attendance**

12.53pm	Miss Wells entered the Meeting
12.53pm	Miss Wells left the Meeting

8. South Australian Outback Roads Action Group Meeting – Port Augusta

**Attendance**

1.11pm	Luncheon adjournment
2.02pm	Meeting resumed
2.02pm	Messrs Stewart and Bourne were in attendance when the Meeting resumed for the purpose of the Engineer Report
2.02pm	Cr Barr was not in attendance when the Meeting resumed
2.03pm	Cr Barr attended the Meeting

## 6.5 Engineers Report

a. Rural Addressing

**Attendance**

2.13pm	Mrs Barbara Mason (Payroll Officer) entered the Meeting
2.13pm	Mrs Mason left the Meeting

Council provided advice that rural addressing should be limited to homesteads, gravel pits and select tourist sites. It also recommended that the chainage direction be compatible with the state-controlled road network.

b. Bureau of Meteorology – Flood Warning Stations

Council provided advice that flood warning stations be located at Brown's Creel, Farrah's Channels and Eyre Creek near the QAA Line.

1. Visits to Shire/Conferences
2. Road Maintenance Performance Contract
3. Main Roads Minor Works Performance Contract Works
  - 3.1 9 Mile Flats – Job No. 44/81A/22
  - 3.2 Burrimurra Flat – Job No. 223/93C/2
  - 3.3 Durrie Horse Paddock – Job No. 223/80A/8
  - 3.4 Waddi Trees – Job No. 44/81A/21
  - 3.5 Sunshine Flat – Road Safety Development Program Job No. 223/81A/4
  - 3.6 Yamba Flat – Road Safety Development Program Job No. 223/91A/5
  - 3.7 Betoota Bypass – Road Safety Development Program/Outback Regional Road Group
4. Flood Damage Estimates
5. Bedourie Residential Subdivision
6. Natural Disaster Resilience Program Submissions
7. Roads to Recovery
8. Transport Infrastructure Development Scheme

9. Betoota Realignment
10. Black Spot Funding
11. Birdsville and Bedourie Aerodromes
12. Bedourie and Birdsville Aerodrome Terminal Upgrade
13. Birdsville Water Main Upgrade and Bedourie Cooling Pond
14. Four Mile Yards Access Road
15. Future E.Coli Monitoring and Drinking Water Quality Management Plan
16. Bedourie and Birdsville Water and Sewer Upgrades
17. Bitumen Repair Tender
18. New Three Bedroom Houses Tender
19. Birdsville Ground Level Reservoir Roof Replacement
20. No. 3 to Nyama Realignment
21. Department of Transport and Main Roads Planning Projects (Future Realignments)

Council Endorsement of Water and Sewer Projects

**Minute Number 2012.06.25-OM-10**

**Moved by Cr Cramer and Seconded by Cr Barr.**

**That Diamantina Shire Council advise the Department of Local Government that it is ready to commence works associated with funding allocations 10042-01-014 and 10042-01-016 under the Local Government Grants and Subsidies Program, being Birdsville and Bedourie Water Projects and Birdsville and Bedourie Sewerage Projects respectively.**

**Carried 5/0.**

**Attendance**

2.43pm	Messrs Stewart and Bourne left the Meeting
2.50pm	The CEO left the Meeting
2.51pm	The CEO returned to the Meeting
2.52pm	Mr Steven Baldwin (Tourism and Community Manager) attended the Meeting for the purpose of presenting his report

**6.6 Tourism and Community Manager Report**

1. Visitor Statistics – Birdsville, Bedourie and Birdsville Caravan Park
2. Positive Parenting Initiative Update
3. Tourism Development Plan – Minute Number 2011.10.2
4. Waste Contract Update – 2012 Birdsville Races
5. Progress Report on Bush Heritage Australia Four Wheel Drive Track
6. Dingo Caves Access – Update
7. Cabinets for Wirrarri and Outback Visitor Centres
8. Update from Tourism and Community Manager and Project Officer
9. Community Development Officer Report
10. Events Coordinator Update
11. Bedourie Town Services Team Report
12. Bedourie Airport Report
13. Birdsville Town Services Team Report
14. Birdsville Airport Report
15. Health Action Plan 2012-2013 – Office of Aboriginal and Torres Strait Islander Health Funding

**Minute Number 2012.06.25-OM-11**

**Moved by Cr Cramer and Seconded by Cr Tully.**

**That Diamantina Shire Council endorse the Office of Aboriginal and Torres Strait Islander Health Action Plan associated with grant governance for Diamantina Health Service as presented.**

**Carried 5/0.**

**16. Birdsville Race Club Capital Expenditure**

**Minute Number 2012.06.25-OM-12**

**Moved by Cr Tully and Seconded by Cr Morton.**

**That Diamantina Shire Council authorise payment of \$28,101.06 to the Birdsville Race Club Incorporated for capital expenditure costs incurred during the 2011/2012 financial year.**

**Carried 5/0.**

**Bedourie Race Club Capital Expenditure**

**Minute Number 2012.06.25-OM-13**

**Moved by Cr Morton and Seconded by Cr Rayment.**

**That Diamantina Shire Council authorise payment of \$19,294 to the Bedourie Amateur Race Club for capital expenditure costs incurred during the 2011/2012 financial year.**

**Carried 5/0.**

**17. Variety Bash – Request for Road Closure, Wet Area and Marquee**

**Minute Number 2012.06.25-OM-14**

**Moved by Cr Barr and Seconded by Cr Rayment.**

**That pursuant to Section 69(2)(c) of the Local Government Act 2009 that Diamantina Shire Council approves the closure of Burt Street, Birdsville from 0730 to 0900 hours and from 1330 to 1700 hours on Sunday, August 12 from the northern end of the Birdsville Hotel (such that access is permitted to the laneway adjacent Burt Street) across Burt Street to the Airport fence down to the intersection of Adelaide Street (such that Adelaide Street remains unimpeded) for the purpose of operating a wet entertainment area. Further, that Variety, The Children's Charity, be permitted to operate a marquee for the distribution of alcohol in this area to support the 'Back of Beyond South Australian Variety Bash 2012'.**

**Carried 5/0.**

**18. Bedourie Clinic – Plans for Approval**

**Attendance**

3.55pm	Mrs Maggie Den Ronden (Property Officer) entered the Meeting
3.55pm	Mrs Den Ronden left the Meeting

**Minute Number 2012.06.25-OM-15**

**Moved by Cr Morton and Seconded by Cr Tully.**

**That Diamantina Shire Council authorise the execution of the funding agreement with the Department of Health and Ageing to effect maintenance and upgrade works to the Bedourie Clinic.**

**Carried 5/0.**

**19. 'On the Land' Photographic Exhibition – Retrospective Approval for Opening Night**

**Minute Number 2012.06.25-OM-16**

**Moved by Cr Rayment and Seconded by Cr Barr.**

**That Diamantina Shire Council grant retrospective approval for the conduct of the opening night of June 9, 2012 in conjunction with the 'On the Land' Photographic Exhibition displayed at the Wirrarri Visitor Information Centre.**

**Carried 5/0.**

20. Request from Birdsville Hotel – Increase of Licensed Area

**Minute Number 2012.06.25-OM-17**

**Moved by Cr Cramer and Seconded by Cr Barr.**

**That Diamantina Shire Council approve the request from the Birdsville Hotel to accommodate the Bundaberg Rum Distillery within the designated wet area on Burt Street, Birdsville from August 30 to September 3, 2012 in conjunction with the Birdsville Race Week event.**

**Carried 5/0.**

21. Merchandise Sales for Birdsville Races 2012

Councillors Barr and Rayment declared a conflict of interest in the matter. The Mayor recommended that the Councillors remain in the Meeting given their acknowledgment to contribute to discussions and subsequently make a decision in the public interest irrespective of membership to the Birdsville Race Club Incorporated.

**Minute Number 2012.06.25-OM-18**

**Moved by Cr Morton and Seconded by Cr Cramer.**

**That Diamantina Shire Council allow the Birdsville Race Club Incorporated to utilise the Wirrarri Visitor Information Centre Gallery during the 2012 Birdsville Races for the purpose of operating a merchandise stall.**

**Carried 5/0.**

**Attendance**

4.23pm Mr Baldwin left the Meeting

6.7 Community Service Manager Report

Nil.

6.8 Environmental Health Officer Report

Nil.

6.9 Councillors Reports

Nil.

6.10 Emergency Services Report

Nil.

6.11 Chief Executive Officer Report

1. House or Land Auction

**Attendance**

4.36pm Cr Morton left the Meeting

4.38pm Cr Morton returned to the Meeting

## 2. Telecommunications

### Attendance

4.55pm Mrs Den Ronden and Mr Phil West (Deputy Chief Executive Officer) entered the Meeting  
4.55pm Mrs Den Ronden left the Meeting

Council provided advice to its Mayor and Chief Executive Officer regarding lobbying strategies to employ for fibre optic telecommunications.

3. Disaster Coordination Centre Training
4. Quality Assurance Audit
5. Maiwali People Native Title Determination Claim
6. Meeting with the Department of State Development, Infrastructure and Planning – June 6, 2012
7. Bedourie Community Centre Audit
8. Council Auction
9. Central Western Queensland Remote Area Planning and Development Board Meeting – June 14, 2012
10. Outback Regional Water Group Meeting – June 14, 2012
11. Outback Regional Road Group Meeting – June 14, 2012
12. Central West Pest Management Group Meeting – June 15, 2012

### **Minute Number 2012.06.25-OM-19**

**Moved by Cr Morton and Seconded by Cr Rayment.**

**That Diamantina increase its wild dog bounty from \$10 to \$30 effective July 1, 2012. Further, that evidence required will be one set of dried ears joined with hide as per the current standard.**

**Carried 5/0.**

13. Record of Directions from the Mayor to the Chief Executive Officer
14. Staff Matters
15. Special Budget Meeting

### **Minute Number 2012.06.25-OM-20**

**Moved by Cr Morton and Seconded by Cr Barr.**

**That Diamantina Shire Council hold a Special Budget Meeting on Tuesday, July 17, 2012 to consider the adoption of its budget for the 2012/2013 financial year. Further, that this Meeting commence at 8am.**

**Carried 5/0.**

### Attendance

5.51pm Mr Stewart entered the Meeting  
5.51pm Mr Stewart left the Meeting  
5.51pm Cr Tully left the Meeting

## 7. OTHER MINUTES

- 7.1 Local Disaster Management Group Meeting – May 29, 2012

### **Minute Number 2012.06.25-OM-21**

**Moved by Cr Cramer and Seconded by Cr Morton.**



**That Diamantina Shire Council endorse the minutes of the Local Disaster Management Group Meeting held May 29, 2012 despite there not being a quorum present.**

**Carried 5/0.**

**Attendance**

5.53pm	Adjournment
6pm	Meeting resumed
6pm	Messrs Baldwin, West and Albert Stafford, Stafford Group were in attendance when the Meeting resumed

**Deputation – Tourism Development Plan**

Mr Stafford delivered a presentation on the process and content of the Draft Tourism Development Plan – April, 2012.

**Attendance**

6.38pm	Messrs Baldwin and Stafford left the Meeting at 6.38pm
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**8. COUNCILLORS IDEAS AND RECOMMENDATIONS**

Nil.

There being no further business the Meeting closed at 6.43pm. Minutes confirmed this sixteenth day of July, 2012.

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Cr Geoff Morton  
**MAYOR**