

**Minutes of the Ordinary Meeting of the Diamantina Shire Council**  
**held in the Boardroom of the Administration Centre, Bedourie**  
**on Monday, March 15, 2021 commencing at 9.00am.**

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## 2 ATTENDANCE

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Councillors: Cr Robbie Dare (Mayor) via telephone, Cr Doug Cooms (Deputy Mayor), Cr Francis Murray, Cr Don Rayment via videoconference

Staff: Chief Executive Officer, Leon Love.  
Governance and Environment Manager, Amanda Schnitzerling

## 3 APOLOGIES

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Nil

## 4 CONFIRMATION OF MINUTES

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a) Ordinary Meeting – February 15, 2021

Minute No. 2021.03.15-OM-1

Moved by Cr Dare and Seconded by Cr Rayment

‘That the minutes of the Ordinary Meeting of Diamantina Shire Council held on February 15, 2021 be confirmed.’

Carried 4/0.

b) Ordinary Meeting – December 14, 2020

Minute No. 2021.03.15-OM-2

Moved by Cr Dare and Seconded by Cr Rayment

‘That the minutes of the Ordinary Meeting of Diamantina Shire Council held on December 14 2020 be re-confirmed with the following amendments due to an administrative error:

- Remove: 7.5 A(v) Birdsville Races Airport Operations Management Plan ‘That Council discusses, and provides guidance, on the provision of air services for the Birdsville Races 2021.’
- Add: A (v) Birdsville Airport Special Event Zone during Birdsville Races.’ ‘That Council discontinue providing a Special Event Zone for airside camping during the Birdsville Races and that the Community Sustainability Manager draft a plan for an additional ‘tent city’ on the oval to accommodate additional patrons including pilots and passengers.’

Carried 4/0.

## 5 DECLARATIONS OF INTEREST

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Nil



## 6 ACTION REPORTS

### 6.1 A (I) AIRPORT LANDING FEES

#### Executive Summary

A fee structure for Landing Fees, Passenger Fees and Parking Fees is presented for consideration.

#### Recommendation

**'That Council consider the following fee structure for the Birdsville and Bedourie airports:-**

LANDING FEES		Non BV Race Week		Birdsville Race week	
Airport	MTOW	Type		Type	
		Non-concessional \$ per tonne	Concessional \$ per tonne	Non-concessional \$ per tonne	Concessional \$ per tonne
Bedourie	>5700kg	\$15.00	\$30.00	\$15.00	\$30.00
Birdsville	Minimum fee \$12			\$150.00	
	<2000kg	\$10.00			
	<5700kg	\$10.00		\$15.00	
	>5700kg	\$15.00	\$30.00	\$15.00	\$30.00

PASSENGER FEE (ARRIVING OR DEPARTING)		Non BV Race Week		Birdsville Race week	
Airport	Passenger Category	Arriving	Departing	Arriving	Departing
Bedourie	RPT	\$20.00	\$20.00	\$20.00	\$20.00
Birdsville	RPT	\$20.00	\$20.00	\$20.00	\$20.00
	Birdsville Based Operator	\$5.00	\$5.00	\$5.00	\$5.00
	Other Operator	\$20.00	\$20.00	\$20.00	\$20.00

PARKING	Non BV Race Week	Birdsville Race week

Airport	Type		
Bedourie	Annual fee	\$500.00	
Birdsville	Annual GA fee per plane	\$500.00	
	Annual Reserved GA fee per bay	\$1,500.00	
	GA - Dirt - Single Engine per night		\$25.00
	GA - Dirt - Twin Engine per night		\$35.00
	Hard-Stand <2000kg	\$12.50	\$65.00
	Hard-Stand 2000kg - 5700kg	\$20.00	\$100.00
	Hard-Stand 5700kg - 10000kg MTOW		\$135.00
	Hard-Stand >10000kg MTOW		\$165.00

**Minute No. 2021.03.15-OM-3**

**Moved Cr Dare, Seconded Cr Cooms**

**'That Council approve the following fee structure for the Birdsville and Bedourie airports, subject to a review by Avdata and pending no significant changes endorses its inclusion in the 20/21 Fees and Charges Schedule to commence 1 January 2022 for RPT and 1 July 2021 for all other planes:-**

LANDING FEES #		Non BV Race Week		Birdsville Race week	
Airport	MTOW	Type		Type	
		Non-concessional \$ per tonne	Concessional \$ per tonne MTOW	Non-concessional \$ per tonne MTOW in addition to minimum fee of \$150*	Concessional \$ per tonne MTOW (Minimum fee \$1000)
Bedourie	>=5700kg	\$15	\$30, Minimum fee \$1000	\$15	\$30
Birdsville	<2000kg	\$10	N/A	\$15	N/A
Birdsville	<5700kg	\$10	N/A	\$15	N/A
Birdsville	>=5700kg	\$15	\$30, Minimum fee \$1000	\$15	\$60

\*Minimum fee does not apply to RPT or RFDS

# includes helicopters in relevant weight category



PASSENGER FEE		Non BV Race Week		Birdsville Race week	
Airport	Passenger Category	Arriving	Departing	Arriving	Departing
Bedourie	RPT	\$20.00	\$20.00	\$20.00	\$20.00
Birdsville	RPT	\$20.00	\$20.00	\$20.00	\$20.00
Birdsville	Birdsville Based Charter Operator	\$0	\$5.00	\$5.00	\$5.00
Birdsville	Other Charter Operator #	\$10.00	\$10.00	\$20.00	\$20.00

# includes helicopters

PARKING		Non Birdsville Race Week	Birdsville Race week
Airport	Type		
Bedourie	Annual fee – GA Hardstand per plane	\$250.00	N/A
Birdsville	Annual fee - GA Hardstand parking per plane	\$250.00	N/A
Birdsville	Annual Reserved GA fee per bay	\$1,500.00+bay setup costs	N/A
Birdsville	GA - Dirt - Single Engine per night#	\$0	\$25.00
Birdsville	GA - Dirt - Twin Engine per night	\$0	\$35.00
Birdsville	Hard-Stand <2000kg MTOW#	\$10/night after first 3 nights	\$65.00
Birdsville	Hard-Stand 2000kg - 5700kg MTOW#	\$20/night after first 3 nights	\$100.00
Birdsville	Hard-Stand 5700kg - 10000kg MTOW#	\$55/night	\$135 per night
Birdsville	Hard-Stand >10000kg MTOW	\$75/night	\$250 per night

# includes helicopters

**Carried 4/0.**

## 6.2 A (II) 2021-24 WORKS FOR QUEENSLAND (W4Q) PROGRAM

### Executive Summary

Council has received funding of \$1,026,666 under the 2021-24 Works for Queensland program. The projects to be funded under this program are presented to Council for approval.



### Recommendation

**'That Council authorise the Chief Executive Officer, or their delegate, to submit the following projects to be funded under the 2021-24 Works for Queensland program:**

- Refurbishment of houses to be acquired from Bedourie Aboriginal Corporation to make them habitable; and
- Additional housing in Birdsville.

Minute No. 2021.03.15-OM-4

Moved Cr Murray, Seconded Cr Cooms

**'That the recommendation be adopted.'**

**Carried 4/0.**

### Closure of the Meeting to the Public

Minute No. 2021.03.15-OM-5

Moved Cr Dare, Seconded Cr Cooms

**'That in relation to agenda item A(iii) Legal Action - 23 Bilby Street Birdsville pursuant to section 254J of the *Local Government Regulation 2012* the meeting be closed to the public so that the councillors or members can discuss:**

- (a) Legal advice obtained or legal proceedings involving Council;

**Carried 4/0.**

### Attendance:

10:10am Kirsty Ling and Mark Williams, King and Company entered the meeting by Zoom

10:41am Kirsty Ling, Mark Williams, King and Company left the meeting

### Opening of the Meeting to the Public

Minute No. 2021.03.15-OM-6

Moved Cr Cooms, Seconded Cr Rayment

**'That the meeting be opened to the public.'**

**Carried 4/0.**

## **6.3 A (III) LEGAL ACTION - 23 BILBY STREET BIRDSVILLE**

### Executive Summary

This report provides an update on the legal proceedings relating to the construction of 23 Bilby Street Birdsville.

### Recommendation

**'That Council continue with QCAT and District Court Proceedings as proposed by King and Co Solicitors.'**

Minute No. 2021.03.15-OM-7

Moved Cr Dare, Seconded Cr Cooms

**'That the recommendation be adopted.'**

**Carried 4/0.**





#### **6.4 A (iv) COUNCIL MEETING MAY 2021 RESCHEDULE**

##### Executive Summary

The Western Alliance of Queensland Councils forum is scheduled to be held 17 – 19 May. The Council meeting is currently scheduled for 17 May so it is recommended that this be moved forward to 10 May.

##### Recommendation

**'That Council adopt the amended meeting date of May 10 2021 and advertise the change, in accordance with Section 277 of the *Local Government Regulation 2012*':**

**Minute No. 2021.03.15-OM-8**

**Moved Cr Dare, Seconded Cr Murray**

**'That the recommendation be adopted.'**

**Carried 4/0.**

#### **6.5 A (v) COUNCILLOR CRAMER RESIGNATION**

##### Executive Summary

Steve Cramer resigned from his position as Councillor on the 26<sup>th</sup> February 2021. With the resignation of Cr Cramer, Council needs to decide how to fill the vacancy in accordance with s166 of the Local Government Act 2009.

##### Recommendation

**'That Council decide how to fill the vacancy in accordance with s166 of the Local Government Act 2009.'**

**Minute No. 2021.03.15-OM-9**

**Moved Cr Dare, Seconded Cr Murray**

**'That Council fill the vacancy by following the procedure under s166A of the *Local Government Act 2009*.'**

**Carried 3/1.**

#### **6.6 A (vi) SCHEDULE OF FEES AND CHARGES 2020-21**

##### Executive Summary

The Fees and Charges schedule has been amended to include some extra building and plumbing fees and hire of the Wirrarri Centre Theatre.

##### Recommendation

**'That Council adopt the 2020-21 Fees and Charges Schedule as presented.'**

**Minute No. 2021.03.15-OM-10**

**Moved Cr Cooms, Seconded Cr Rayment**

**'That the recommendation be adopted.'**

**Carried 4/0.**



## **6.7 A (VII) POLICY TO BE ADOPTED – WORKPLACE BULLYING**

### Executive Summary

The Workplace Bullying and Harassment policy has been reviewed in accordance with the policy review schedule. Some major changes have been made as a result of the *Prevention of Workplace Harassment Code of Practice* being revoked in 2014. Workplace bullying is the term now used by Workplace Health and Safety Queensland (WHSQ) to describe behaviours which were previously defined as workplace harassment. The policy contents and name has been modified and is presented for review.

### Recommendation

**‘That Council adopt the Workplace Bullying policy as presented.’**

**Minute No. 2021.03.15-OM-11**

**Moved Cr Dare, Seconded Cr Murray**

**‘That the recommendation be adopted.’**

**Carried 4/0.**

## **6.8 A (VIII) POLICY TO BE ADOPTED – FIT FOR WORK**

### Executive Summary

In last review of this policy recommended the use of oral fluid for confirmatory testing instead of urine testing. It has since been discovered that cannabis will not show up in oral fluid after 2-8 hours whereas urine will show for 3-4 days. It is recommended that we return to using urine testing as the confirmatory testing method.

### Recommendation

**‘That Council adopt the Fit for Work Policy as presented.’**

**Minute No. 2021.03.15-OM-12**

**Moved Cr Murray, Seconded Cr Cooms**

**‘That the recommendation be adopted.’**

**Carried 4/0.**

## **6.9 A (IX) MENTAL HEALTH AND WELLBEING GRANT**

### Executive Summary

Council received an invitation to apply for funding under the Mental Health and Wellbeing Community Package on 15 Feb 21. Applications were due by 12 March 2021.

### Recommendation

**‘That Council endorse the CEO’s action in submitting an application to the Qld Governments Mental Health and Wellbeing Package – Localised Mental Health Initiatives (Rural and Remote Council grant program) for \$75,000 to engage Outback Futures to deliver the Head Yakka Program in the shire.’**

**Minute No. 2021.03.15-OM-13**

**Moved Cr Dare, Seconded Cr Rayment**

**‘That the recommendation be adopted.’**

**Carried 4/0.**





## **6.10 A (x) WESTERN QUEENSLAND ALLIANCE OF COUNCILS (WQAC) ASSEMBLY**

### **Executive Summary**

The Western Queensland Alliance of Councils (WQAC) Assembly 2021 will be held in Richmond on the 17-19 May 2021. Assembly 2021 will review progress on the priorities identified at the Inaugural Assembly and consider the issues to be addressed in the next 12 months which will include a federal election.

### **Recommendation**

**'That Council authorise the Mayor, Deputy Mayor and CEO to attend the Western Queensland Alliance of Councils (WQAC) Assembly 2021 in Richmond on 17-19 May 2021.'**

**Minute No. 2021.03.15-OM-14**

**Moved Cr Murray, Seconded Cr Rayment**

**'That the recommendation be adopted.'**

**Carried 4/0.**

### **Attendance:**

11:20am Trevor Stewart, Infrastructure Manager, Stuart Bourne, Engineer, entered the meeting

### **Attendance:**

11:49am Trevor Stewart, Infrastructure Manager, Stuart Bourne, Engineer, left the meeting

## **7 LATE ITEMS**

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### **7.1 A (xi) POLICY FOR ADOPTION – COMMUNITY GRANTS POLICY**

#### **Executive Summary**

The Community Grant Policy is due for review. This report suggests one main change to the policy, being that grants be issued twice per annum instead of once per annum.

#### **Recommendation**

**That Council adopts the updated Community Grants Policy.**

**Minute No. 2021.03.15-OM-15**

**Moved Cr Rayment, Seconded Cr Cooms**

**'That the recommendation be adopted.'**

**Carried 4/0.**

#### **Attachments**

[LATE ITEM - Community Grants Policy Council Meeting Action Report.docx](#)  
[TBA Community Grants Policy.docx](#)



## 8 MEMBERS BUSINESS

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### 8.1 CR COOMS

Nil

### 8.2 CR MURRAY

#### 8.2.1 Community BBQs & Road Inspection

Minute No. 2021.03.15-OM-16

Moved Cr Murray, Seconded Cr Dare

‘Council resolved that the CEO bring back possible dates for community BBQs and the Councillor Road Inspection tour.’

Carried 4/0.

### 8.3 CR DARE

#### 8.3.1 Reschedule April Meeting

‘That Council adopt the amended meeting date of April 12 2021 and advertise the change, in accordance with Section 277 of the *Local Government Regulation 2012*’:

Minute No. 2021.03.15-OM-17

Moved Cr Dare, Seconded Cr Murray

Carried 4/0.

### 8.4 CR RAYMENT

Nil

There being no further business the Meeting closed at 12:05pm.

Minutes confirmed this 12<sup>th</sup> day of April, 2021.

  
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Cr Robbie Dare  
MAYOR