



SUSTAINABLY DEVELOPING THE OUTBACK

PUBLIC

Agenda

Ordinary Meeting of
Diamantina Shire Council to be held in the
Administration Centre, Bedourie on
Monday, June 21 2021

DIAMANTINA SHIRE COUNCIL

ORDINARY MEETING TO BE HELD IN THE BOARD ROOM OF THE DIAMANTINA SHIRE COUNCIL ADMINISTRATION CENTRE, BEDOURIE ON

Monday, 21 June 2021 at 9.00am

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APOLOGIES

Nil

TIME COMMITMENTS

Time commitments shown in bold font confirm rigid commitments

8:45am	Arrivals
9:00am	Meeting commencement
9.00am	Consideration of All Reports
11.00am	Morning tea
11.15am	Meeting Resumes
11.15am	Consideration of remaining reports
1.00pm	Lunch
2.00pm	Meeting resumes
3.30pm	Meeting concludes

DEPUTATION MATERIAL

Nil/List of Material

ACKNOWLEDGEMENT OF COUNTRY

'I would like to begin by acknowledging the Wangkamadla people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.'

CONFIRMATION OF MINUTES

Recommendation

'That the minutes of the Ordinary Meeting of Diamantina Shire Council held on Monday, May 10 2021 be confirmed.'

DECLARATIONS OF INTEREST

Nil

NOTICES OF MOTION

Nil

MAYORS BUSINESS

INFORMATION REPORTS

I (i) Financial Reports

Author

Leon Love, Chief Executive Officer

Executive Summary

Monthly Financial reports including Income Statement, Statement of Financial Position, Statement of Cashflows, Statement of Changes in Equity are provided to Councillors for their information,

Recommendation

'That Council receive the Financial Reports.'

Attachments

[Financial Statements May 2021.pdf](#)

I (ii) Register of Internal and External Audit Issues

Author

Leon Love, Chief Executive Officer

Executive Summary

The external audit conducted in May 2018 identified a deficiency from a review of the minutes of Council meetings regarding the monitoring of progress towards implementing internal and external audit recommendations. The interim audit reports recommends that a register of internal and external audit recommendations and issues be incorporated as a standing item at council meetings.

Recommendation

'That Council receive the Audit Issues Register.'

Attachments

[Audit Issues Register.xlsx](#)

ACTION REQUIRED REPORTS

A (i) Debtor Write-offs

Author

Michelle O'Toole, Finance Coordinator

Executive Summary

A review of outstanding debts has resulted in some amounts being considered irrecoverable and are presented to Council for write-off.

Recommendation

That Council write off the following debts as they are considered unrecoverable:

DEBTOR	OUTSTANDING AMOUNT
Bedourie Royal Hotel	\$1,547.24
Precruitment Pty Ltd	\$1,418.80
Dwayne Booth	\$13,750.00
	\$16,716.04

Background

These debts exceed 90 days and have undergone elements of internal debt recovery processing. Discussions have occurred between Council and Recoveries and Reconstruction debt collectors and Auditors, however, for the amounts outstanding individual debt recovery would be a costly exercise and be an expense to council over and above the debt value.

The following debtors are considered irrecoverable due to the time period that has elapsed, the lack of documentation or inability to find the debtor.

DEBTOR	OUTSTANDING AMOUNT	Comments
Bedourie Royal Hotel	\$1,547.24	FY 13/14 – Concrete, Sponsorship Bedourie Ute Muster, Food Licence
Precruitment Pty Ltd	\$1,418.80	FY 18/19 Travel & Accommodation for Temp employee not reimbursed
Dwayne Booth	\$13,750.00	Land Lease/buy
	\$16,716.04	

Consultation (Internal/External)

Internal

Leon Love - CEO

Michelle O'Toole - Finance Officer

Policy Implications

Debt Collection Policy

4.8 Miscellaneous

The Chief Executive Officer has delegated authority to write-off amounts of up to and including \$250 per customer as a bad debt. Bad debts of an amount greater than \$250 per customer can only be written off by Council resolution.

Risk Management Assessment

Low

Financial and Resource Implications

The amounts recommended for write-off total \$16,716.04

Attachments:

Nil

A (ii) Proposed External Audit Plan

Author

Leon Love, Chief Executive Officer

Executive Summary

In accordance with Section 212 of the Local Government Regulation 2012, PKF Brisbane Audit will conduct the External Audit on behalf of the Queensland Auditor General. To assist Council plan for the 2020/2021 audit, a timetable of activities and requirements has been developed and agreed to by the QAO, PKF Brisbane Audit and Council.

Recommendation

'That Council receive the 2020/2021 External Audit Plan as presented and note its contents.'

Background

The areas of the audit focus this year are:

- Valuation/depreciation of infrastructure assets
- Financial sustainability
- Procurement policies and practices including probity

The details of the internal plan are detailed in the attachment.

Consultation (Internal/External)

The audit plan has been agreed to by the QAO, PKF Brisbane Audit and Council representatives.

Corporate and Operational Plan Linkages

Goal	Outcome	Strategy
Governance	Best practice Corporate Governance	Provide sufficient resources to facilitate effective governance

Legal Implications

Local Government Regulation 2012

Division 2 External auditing

212 Auditing of financial statements by auditor-general

- (1) A local government's general purpose financial statement and current-year financial sustainability statement for a financial year must be given to the auditor-general for auditing.
- (2) Also, a local government's long-term financial sustainability statement for the financial year must be given to the auditor-general for information.
- (3) The financial statements mentioned in subsections (1) and (2) must be given to the auditor-general by a date agreed between the chief executive officer and the auditor-general.
- (4) The date agreed under subsection (3) must allow the audit of the financial statements, and the auditor-general's audit report about the statements, to be completed no later than 4 months after the end of the financial year to which the statements relate.
- (5) The financial statements given to the auditor-general must be accompanied by a certificate in the approved form given by the mayor and chief executive officer, certifying whether, in their opinion—
- (a) in relation to the general purpose financial statement—
 - (i) any requirements prescribed under the Act or another Act for establishing and keeping the local government's accounts have been complied with in all material respects; and
 - (ii) the statement presents a true and fair view, in compliance with the prescribed accounting standards, of the local government's transactions for the financial year and financial position at the end of the year; and
 - (b) in relation to the current-year financial sustainability statement and the long-term financial sustainability statement—the statements have been accurately calculated.
- (6) Subsection (7) applies if the Minister considers there are extraordinary circumstances that make it impractical for a local government to give the auditor-general its financial statements by a date that would allow the audit and report to be completed within the time stated in subsection (4).

(7) The Minister may, by notice to the local government, decide later dates by which the statements must be given and the audit and report must be completed.

Policy Implications

Nil

Risk Management Assessment

Nil

Financial and Resource Implications

Fee estimate is: \$58,000 (ex GST) made up of:

- Financial Audit \$ 41,250
- Out of pocket expenses \$ 16,750

Attachments:

[External Audit Plan](#)

A (iii) Vendors Report – Birdsville Races

Author

Nadine Lorenz, Tourism Officer

Executive Summary

This report seeks a decision from Council on the approved food vendors to trade in the food court area at the Wirrarri Information Centre for the 2021 Birdsville Races.

Recommendation

'That Council consider the applications from vendors to trade in the vendor area from the 29th August 2021 to the 5th September 2021 for the Birdsville Races.'

Background

At the September 2019 Ordinary Meeting: 8.5.5 Birdsville Races: Food Vendors: Cr Rayment thought that not enough food vendors attended the Birdsville Races. After many discussions around this it has been decided that all vendors are to be tabled at the July Council meeting, Council will decide on the vendors based on nutritional value, healthy options, variety and quality of food provided.

All vendors who have previously contacted council to trade as food vendors or have traded at previously.

No.	Application Name/ Business Trading Name	Type of Food/Retail	Recommendations
1.	Ozvit – Leanne Bidwell	Clothing and leather goods	This vendor has previous Birdsville Races in 2019. Was well received by race goers. Well-presented site
2.	All Over Katering – Russell Whitby	Fish and Chips	Vendor has attended previous Birdsville Races and will also be attending this year's Big Red Bash. Well-presented site.
3.	Country Coffee Box – Shayne Watts	Coffee	Vendor has attended previous Birdsville Races for a number of years and also will be attending the Big Red Bash. Well-presented site good to have another place to be able to grab coffee and open early.
4.	'Riversands Vineyards PL – David Blackett	Wine (no application form and Council to sign-off on Permit) correspondence sent to him on 28.05.2021 to fill in form).	Vendor has been attending the Birdsville races for approx. 10 years. Well-presented site.
5.	SOS – Down under – Debbie Bresnahan	Fish and Chips	Vendor will be attending the Big Red Bash this year.
6.	Hungry Possum Wood Fire Pizza – Shane Srhoj	Wood Fired Pizza	This vendor has attended the Birdsville Races in the past and will also attending the Big Red Bash this year.
7.	Outback Baked Potatoes – Shane Srhoj	Baked Potatoes with an assortment of toppings (meat, sour cream etc.)	This is another food truck for a returning vendor, due to the amount of people heading to the Birdsville Races this year I think that it would be good to be able to have this vendor as he will be bringing 3 food trucks if successful. Well-presented sites

No.	Application Name/ Business Trading Name	Type of Food/Retail	Recommendations
8.	Little Devils Kebabs – Shane Srhoj	Meat,Chicken and Lamb kebabs with salad	This is another food truck for a returning vendor, due to the amount of people heading to the Birdsville Races this year I think that it would be good to be able to have this vendor as he will be bringing 3 food trucks if successful. Well-presented sites
9.	Kenbow Catering Service P/L – Rinbow Chan	Chinese dishes and assortment of fried foods	This will be Rinbows 21 st year attending the Birdsville Races, she was able to attend the 2019 Races as for some reason she was unsuccessful. This vendor was a much missed vendor of that year and would be great to see her food van back in Birdsville again. Easy to work with and very clean site.
10.	Loaded Aussie Brisket – Andrew Semmens	An assortment of slow cooked meats with various toppings	Has applied in the past but has been unable to make it, Would be a great vendor to attend the Birdsville Race's.
11.	Johnno's Pizza Express – Ian Johnson	Pizza and Dutch Pancakes	Johnno has been attending the Birdsville Races for over 15 years. Easy to work with and very clean site.
12.	Wendy's On Wheels – Steve and Lynne Rix	Ice-creams, Hotdogs, Coffee	Vendors have been attending Birdsville Races for over 15 years, their van is a welcome site in the vendor area at the Warrarri Information Centre, easy to work with, clean site.
13.	Bertalli's Chip Van- Pam Bertalli	Hot chips and potato skins	Vendor has attended the Birdsville Races for the last 20 years, Easy to work with and a well presented site. They are attending Big Bash and are on the road – no application submitted as yet, will follow-up at BRB.
14.	Ragin Cajun Food – Sree Thuraisingham	Pulled pork, beef brisket and pulled beef- burgers; loaded fries and quesadilla. Ribs and buffalo chicken wing	Yes, recommended good to have a new vendor serving different cuisine.
15.	Birdsville Races Club	Birdsville Races Merchandise/information van	Since the Birdsville Races has purchased this van it has been situated out the front of the Warrarri Information Centre, which in saying that takes all enquiries regarding Information regarding the Birdsville Races.
16.	CR and LA Budden – Colin and Linda Budden	Selling Firewood	Due to Council not supplying firewood this year it would be great to have this vendor in place to be able to supply this so that campers DON'T cut their own wood from the town common, only other place in town that sells firewood is the Birdsville Tourist Park.

No.	Application Name/ Business Trading Name	Type of Food/Retail	Recommendations
17.	Luja Designs – Kelly Rogers	Ladies Fashion – clothing, leather goods & Jewellery	<p>This vendor has been coming to Birdsville for the last few trading at both Big Red bash and the Birdsville Races. Nice and tidy set up. Easy to work with, neat and tidy site. Would recommend this vendor.</p> <p>They are attending Big Bash and are on the road – no application submitted as yet, will follow-up at BRB.</p>
18.	Sol Wiener – Bird Whistler	Sells bird callers	Not recommended

Consultation (Internal/External)

Leon Love – CEO

Stephen Schwer – Community Sustainability Manager

Corporate and Operational Plan Linkages

Goal	Outcome	Strategy
Flourishes from a growing tourism industry and continuation of major events.	More tourists visit year on year.	A range of strategies are developed to extend the tourist season and fill in the peaks within the season in consultation with the community.

Legal Implications

Nil

Policy Implications

Nil

Risk Management Assessment

Nil

Economic Development Plan Linkages

Nil

Financial and Resource Implications

A small amount of money will be returned to the Council budget from vendors who pay for the privilege to attend and trade at these major events.

Attachments:

Nil

A (iv) The Great Endeavour Rally

Author

Stephen Schwer, Community Sustainability Manager

Executive Summary

The Great Endeavour Rally is a fundraiser for children with disabilities. One of their fundraising events is a rally across the Simpson Desert. The event organisers have requested some assistance for their event.

Recommendation

'That Council supports the following requests from the Great Endeavour Rally:

- **That the \$250 per day fee for the Birdsville Town Hall is waived, Wednesday 11 August 2021 at 1600 to Thursday 12 August 2021 at 1000; and**
- **The costs associated with the preparation of the Temporary signage plan and the erection and removal of signage for the event as per the attached Traffic Management Plan, are to be paid for by Great Endeavour Rally.'**

Background

For the Great Endeavour Rally across the Simpson Desert this year, the group would like part of Adelaide Street in Birdsville to be closed to hold an inflatable suit kid games fund raiser. From their email request,

We would like to hold 4 races and run it like a race meet with a mounting yard within the Community Hall front yard (dinner venue for Great Endeavour Rally), we would also have a race caller and a bookie in order to raise money for Endeavour Foundation as part of the event. The proposed closure of the street is due to the Community Hall being the dinner venue along with the Birdsville Hotel just being up the road, spectators would more than likely congregate in these two venue creating a great spectacle.

The Birdsville Town Hall is being requested for the catering for and hosting of the dinner. Approximately 200 people are attending the event.

A Traffic signage plan has been prepared by GBA for the road closure and there a significant number of temporary signs that need to be purchased to support the event. Costs associated with the development of the TSP and the erection and removal of the signage will be forwarded to the rally organisers.

Consultation (Internal/External)

The primary contact for the Great Endeavour Rally is Nathan Woolhouse, who sent the original request through. Council's traffic management plan designer GBA Consulting Engineers created the road closure plan for the event. CEO Leon Love was also part of the consultation.

Corporate and Operational Plan Linkages

Diamantina Shire Council Corporate Plan 2019 – 2024 Page 16/ Our Infrastructure

Goal	Outcome	Strategy
Flourishes from a growing tourism industry and continuation of major events	More tourists visit year on year	A range of strategies are developed to extend the tourist season and fill in the peaks within the season in consultation with the community

Legal Implications

Nil

Policy Implications

Nil

Risk Management Assessment

Risk	Particulars
Operational	Minor – some minor inconveniences due to the road closure will be experienced
Strategic	Nil
Reputation	Nil
Project	Nil
Political	Nil
Environmental	Nil

Economic Development Plan Linkages

Nil

Financial and Resource Implications

Council will not receive income for the hire of the hall if this recommendation is adopted, however costs will be covered for the road closure aspect.

Attachments:

[Request for Birdsville Town Hall waiving of fees](#)

[Great Endeavour Rally Event Traffic Management Plan](#)

[Email from Great Endeavour Rally](#)

A (v) Approved Intermittent Plant Hire contractors list

Author

Stuart Bourne, Civil Engineer

Executive Summary

The purpose of this report is to outline the procurement, assessment & ranking of the plant hire and trade tenders.

Recommendation 1

'That Council accept the Contractors List for Intermittent Plant Hire, with an optional 12 month extension (rates may be reviewed before the optional 12 month inspection).'

Background

On the 7th May 2021, the tender documents for 'Intermittent Plant Hire' and 'Trade Services' were advertised on the Venderpanel website.

Tenders closed 2pm Friday 4th June 2021.

Intermittent Plant Hire:

The tender documents were viewed by one hundred and fifty two (152) tenderers and nineteen (19) submissions were received.

The criteria used for assessment and ranking of tenderers was split into two categories, Price and non-price receiving a 60:40 split for weighting purposes. The non-price category was broken down into workplace health and safety (10%), local knowledge and experience (5%), industrial block ownership (5%), residential block ownership (5%), tender submission quality (4%), traffic management qualification (4%) and attendance at the information session (2%).

The tender assessment spreadsheet is intended to be a 'live' document and allows for future reassessment based on changes to suppliers/rates/ qualifications/ available plant or performance.

The draft spreadsheets have been provided as a number of clarifications are required to finalise the rankings.

Consultation (Internal/External)

Leon Love (CEO), Trevor Stewart (Infrastructure Manager), Thomas Higgs (WHS& Quality Assurance), Michelle O'Toole (Administration Officer – Finance Co-ordinator)

Corporate and Operational Plan Linkages

Strategic Theme	Goal	Outcome
Our Infrastructure	Is constructed and maintained in a sustainable manner which meets community needs.	A well maintained Shire Road Network which meets the needs of the road users
Our Economy	Benefits from a growing population with full employment	The employment rate maintained at more than 95%
Our organisation	Is a sustainable and effective organisation	Best practice Corporate Governance

Legal Implications

Extract from Local Government Regulation 2012

Section 231 Exception for contractor on approved contractor list

(1) This section applies to a medium-sized contractual arrangement or large-sized contractual

arrangement for services.

(2) A local government may enter into the contract without first inviting written quotes or tenders if the contract is made with a person who is on an approved contractor list.

(3) An approved contractor list is a list of persons who the local government considers to be appropriately qualified to provide the services.

(4) The local government must put together the approved contractor list by—

(a) publishing an invitation for expressions of interest from suitably qualified persons for at least 21 days on the local government's website; and

(b) taking all reasonable steps to publish the invitation in another way to notify the public about the making of the approved contractor list; and

Examples for paragraph (b)— publishing an invitation in an industry publication or on the QTENDERS website

(c) allowing written expressions of interest to be given to the local government while the invitation is published on the website; and

(d) choosing persons for the approved contractor list on the basis of the sound contracting principles.

Policy Implications

Nil

Risk Management Assessment

Nil

Financial and Resource Implications

Nil

Attachments:

[Letter of Recommendation – Plant Tender](#)

A (vi) Approved Trade Services Contractors list

Author

Stuart Bourne, Civil Engineer

Executive Summary

The purpose of this report is to outline the procurement, assessment & ranking of the plant hire and trade tenders for Council endorsement.

Recommendation 2

'That Council accept the Contractors List for Trade Services, with an optional 12 month extension (rates may be reviewed before the optional 12 month inspection).'

Background

On the 7th May 2021, the tender documents for 'Intermittent Plant Hire' and 'Trade Services' were advertised on the Venderpanel website.

Tenders closed 2pm Friday 4th June 2021.

Trade Services:

The tender documents were viewed by two hundred and thirty three (233) tenderers and twelve (12) submissions were received across a variety of trades.

The criteria used for assessment and ranking of tenderers was split into two categories, Price and non-price receiving a 60:40 split for weighting purposes. The non-price category was broken down into local knowledge and experience (10%), Industrial block ownership (5%), Residential house ownership (5%), Workplace health and safety documentation (10%), attendance at information session (4%) and quality of tender submission (6%).

The tender assessment spreadsheet is intended to be a 'live' document and allows for future reassessment based on changes to suppliers/rates/ qualifications/ available plant or performance.

The draft spreadsheets have been provided as a number of clarifications are required to finalise the rankings.

Consultation (Internal/External)

Leon Love (CEO), Trevor Stewart (Infrastructure Manager), Thomas Higgs (WHS& Quality Assurance), Michelle O'Toole (Administration Officer – Finance Co-ordinator)

Corporate and Operational Plan Linkages

Strategic Theme	Goal	Outcome
Our Infrastructure	Is constructed and maintained in a sustainable manner which meets community needs.	A well maintained Shire Road Network which meets the needs of the road users
Our Economy	Benefits from a growing population with full employment	The employment rate maintained at more than 95%
Our organisation	Is a sustainable and effective organisation	Best practice Corporate Governance

Legal Implications

Extract from Local Government Regulation 2012

Section 231 Exception for contractor on approved contractor list

- (1) This section applies to a medium-sized contractual arrangement or large-sized contractual arrangement for services.
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- (3) An approved contractor list is a list of persons who the local government considers to be appropriately qualified to provide the services.
- (4) The local government must put together the approved contractor list by—
- (a) publishing an invitation for expressions of interest from suitably qualified persons for at least 21 days on the local government's website; and
 - (b) taking all reasonable steps to publish the invitation in another way to notify the public about the making of the approved contractor list; and
- Examples for paragraph (b)— publishing an invitation in an industry publication or on the QTENDERS website
- (c) allowing written expressions of interest to be given to the local government while the invitation is published on the website; and
 - (d) choosing persons for the approved contractor list on the basis of the sound contracting principles.

Policy Implications

Nil

Risk Management Assessment

Nil

Financial and Resource Implications

Nil

Attachments:

[Letter of Recommendation – Trade Services](#)

A (vii) Wangkamhdla People Native Title Determination

Author

Leon Love, Chief Executive Officer

Executive Summary

To determine which Councillors will be attending the Consent Determination of Native Title for the Wangkamahdla People at Cravens Peak on 14 July 2021 at 9.30am.

Recommendation

'That Council nominate attendees at the Consent Determination of Native Title for the Wangkamahdla People at Cravens Peak on 14 July 2021 at 9.30am.'

Background

The Native Title Determination Application - Wangkamahdla Nation v State of Queensland (QC2016/001) has progressed to the point where the Federal Court is prepared to Consent to Determine Native title at a hearing held on country. See the attachment for the formal court order.

The Determination hearing will be held at cravens Peak on 14 July and council representatives are invited to attend. Council should consider who is available to attend to represent Council.

Consultation (Internal/External)

Jenny Humphris, Holding Redlich.

Corporate and Operational Plan Linkages

Goal	Outcome	Strategy
A Community That Recognises The Value Of Preserving The Unique Culture Of The Area	Effective management of cultural heritage and native title.	Progress the finalisation of Indigenous Land Use Agreements (ILUAs) as appropriate.

Economic Development Plan Linkages

Nil

Legal Implications

Nil

Policy Implications

Nil

Risk Management Assessment

Nil

Financial and Resource Implications

Nil – Funding is provided through the Attorney-General

Attachments:

[Court Order – Wangkamahdla People](#)

A (viii) Outback Queensland Masters Proposal

Author

Leon Love, Chief Executive Officer

Executive Summary

Golf Australia have put forward a proposal for Diamantina Shire Council to consider in respect to hosting and partnering with the 2022 Outback Queensland Masters for Birdsville to be the host town of the \$1million hole in one finale of the 2022 Outback Queensland Masters. The event would be location 6, 22-23 July with the hole in one finale taking place on 24 July. This report considers this request.

Recommendation

'That Council consider the request to host and partner with 2022 Outback Queensland Masters event.'

Background

Council has received an invitation from Golf Australia to host and partner with the 2022 Outback Queensland Masters for Birdsville to be the host town of the \$1million hole in one finale of the 2022 Outback Queensland Masters. The event would be location 6, 22-23 July with the hole in one finale taking place on 24 July.

Golf Australia would need to complete the second 9 holes at Birdsville Golf Course, and this would require assistance from Council to have this completed in time for next year's event. If Council are accepting of this proposal, we will need to commit to assisting the Birdsville Golf Course with the completion of the second nine holes.

Golf Australia have indicated it needs a decision prior to 22 July 2021.

There is very little information to go on in making this decision at this point. Golf Australia (Luke Bates), Darren Weatherall (PGA Pro) and Marketing Director (Krista Hauritz) are keen to Zoom in to the Council meeting if that is required? They are free after 1100 on Monday.

It is expected there will be a significant amount of work that Council will be expected to do to meet the standards required by Golf Australia to host the event. This include:

- \$22,000 hosting fee; (should this cost be split between the 8 business houses?)
- Construction of holes 10-18 at the Birdsville Golf Course;
- Is there an extra hole to be constructed for the \$1M hole?
- No doubt there will be work to do to improve holes 1-9, carparking, road access, extension of water, etc
- Inkind support will no doubt be requested such as generators, marques, bus, hall hire, traffic signage plans, porta loos (supply, cleaning and waste disposal), extra bins and emptying,
- Tent city may need to be arranged as the hotel is usually booked out at that time of year. This will depend on the number of golfers bringing caravans.
- If not done already, Cultural heritage clearance of the area of the 10-18 holes would need to be done.

In 2014, Council committed to assisting with the construction of greens and tees for holes 1-9 and additional tees and greens into the future.

Consultation (Internal/External)

Comments from Stephen Schwer –

Some notes from a tourism perspective:

- The timing is good, as it is after BRB and before the Races. It hits a lull spot in the calendar when we are still busy with usual peak season demand, but not with the extremes of the BRB or Races.
- The promotion we get in return for the cash invested exceeds the requirements of Policy 56 – Provision of Discounts, Donations and Sponsorships Policy
- Without knowing the costs involved with works program on the golf course, I can't make an accurate ROI prediction. But I can estimate the following:

- Assuming a minimum of 200 people attend from outside the region, and stay a minimum of three nights, we would receive approximately \$40,000 in gross accommodation sales. I have gone for a conservative estimate, as generally the attendees stay for four or more nights, and all 250 tickets sold out this year so the attendees could be more next year than I estimated as well.
- The marketing budget for the event is \$100k+. Of course this isn't spent only on our location, but across the six locations and the event itself. However the million dollar hole is the most profiled location, and we are being suggested for the million dollar hole.
- The market this event attracts is predominantly retired and semi-retired high yield golfers. 80% of the golfers in 2021 are attending all six locations so are time and cash rich (therefore higher length of stay and higher spend per day).
- It's a smaller event so is easier to host than events like the BRB and Races
- We get to keep the photography and videography as part of the cost of sponsorship
- The event itself does not require road closures. I can't estimate what the hotel may need, but the event doesn't need road closures.
- The two dinners occur onsite at the golf course. This may require provision of toilets and power, however there may be funding for this given us being a remote location.
- A junior clinic is hosted by the PGA pro of the event. This will be open for all the kids at the Birdsville State School and Bedourie State School (and remote schooling attendees in the Shire), to have golf clinics with a PGA pro. The pro is there every morning at the event, so we could potentially have two clinics.
- In general, it is a ship in ship out event. It requires less assistance from Council than many others simply because they bring in the infrastructure required (two semis with stage, chairs, tables etc). Everything is hosted at the golf course, such as registration, breakfast, dinners etc. This is to maintain quality outcomes.
- In terms of local business benefits, accommodation and fuel will be the main winners. Community clubs are offered to run the bar. Given the high yield nature of the market attending, I predict the tour and scenic flight businesses will get a good boost too.

Golf Australia (Luke Bates), Darren Weatherall (PGA Pro) and Marketing Director (Krista Hauritz) are keen to Zoom in to the Council meeting if that is required? They are free after 1100 on Monday.

The following email has been received 17 June from the Birdsville Dunes Golf Club formation committee:-

Update:

I would like to keep you informed on our progress.

The committee is in the final compliance stages of establishing the Birdsville Dunes Golf Club Inc. This should be completed in the next few weeks.

You are also aware of the exciting event we may be involved in July 2022.

We are very keen to commence the preparation of holes 1 – 9 in the next few months and request the opportunity to discuss this with you at the earliest opportunity. This could be a zoom meeting.

Council has supplied the raw materials (Machattie Lake sand, crushed rock, red sand, sand green material) required and in kind support to complete the first stage of holes 10 - 18. We trust that this project will again receive the support from the Council and this can happen as soon as possible

We all strive to raise the profile of Western Queensland and our Shire and make it a destination for visitors to experience the magic of the desert. Golf is a very popular sport in Australia and we can offer a unique outback course and experience.

Your Sincerely

Nell Brook.
(President)

Corporate and Operational Plan Linkages

Goal	Outcome	Strategy
Flourishes from a growing tourism industry and continuation of major events	More tourists visit year on year	A range of strategies are developed to extend the tourist season and fill in the peaks within the season in consultation with the community

Legal Implications

At the moment, there is no legal entity (other than council) that controls the land on which the Birdsville gold course is location. It is understood that the Birdsville community is undertaking the necessary steps for the Birdsville Dunes Golf Club Inc. to be established. Once this is done, a trustee lease can be entered into with the club for the area of the golf course.

Policy Implications

The promotion we get in return for the cash invested exceeds the requirements of Policy 56 – Provision of Discounts, Donations and Sponsorships Policy

Risk Management Assessment

Risk	Particulars
Operational	Major – Council's resources are stretched at the moment. Significant volunteer support will be required during the event.
Strategic	Nil
Reputation	Minor – if the event is not a success
Project	The construction of the additional golf holes will be significant and time consuming and will require community support.
Political	Nil
Environmental	Cultural Heritage clearance to be completed.

Financial and Resource Implications

\$22,000 Cash, plus significant inkind support. Some of this may be able to be funded from grants.eg LRCIP.

The final commitment will depend on the extent of support required.

Attachments:

[Letter of Proposal from Golf Australia](#)

[Outback Queensland Masters 2022 Location Opportunity Proposal](#)

A (xi) 2021 Bush Councils Convention 3-5 August 2021, Barcaldine

Author

Leon Love, Chief Executive Officer

Executive Summary

The Bush Council Convention 2021 is being held in Barcaldine from 3 August to 5 August 2021. Two Councillors need to be nominated to attend.

Recommendation

'That Council nominate the two Councillors to attend the Bush Council Convention 2021 held in Barcaldine from 3 August to 5 August 2021 in addition to the Mayor and CEO.'

Background

At the Council meeting in May 2016 the attendees to the various conferences was considered and the following decided:

Minute No. 2016.05.09-OM-12

'That Council approve the following representatives to attend the nominated conferences for this term of Council unless otherwise resolved by Council:

Name of Conference	Attendees
Civic Leaders Summit	Mayor and CEO
National General Assembly	Mayor and CEO
WQLGA Conference	Mayor, 1 x Councillor and CEO
LGAQ Annual Conference	Mayor, 1 x Councillor and CEO
LGAQ/QTC Finance Summit	Mayor, Finance Portfolio Councillor and CEO
Bush Councils Convention (bi annual)	Mayor, 2 x Councillors and CEO

The above is considered a guide only and was developed to ensure that during the 4 year term, all councilors got an opportunity to attend each relevant conference

Council needs to determine which Councillors will attend the 2021 Bush Councils Convention.

The 2021 LGAQ Bush Councils Convention is an opportunity for councils in rural Queensland to come together and share their learnings and experiences in helping to maintain the vibrancy and vitality of many communities across Queensland. Renewal, turning adversity to advantage and collaboration are familiar themes to bush councils.

3 rooms have been pre-booked at the Union Hotel in Barcaldine.

Cr Maunsell and Cr Cooms attended the conference in Charters Towers in 2017; and The Mayor, Cr Cramer, Cr Cooms and Chief Executive Officer attended the conference in Roma in 2019.

Consultation (Internal/External)

Nil

Corporate and Operational Plan Linkages

Goal	Outcome	Strategy
Council Is A Leader In The Region Which Supports Regional Co-Operation, Resource Sharing and Partnerships.	Council continue to lead the region in co-operation and resource sharing	

Economic Development Plan Linkages

Nil

Legal Implications

Nil

Policy Implications

Nil

Risk Management Assessment

Nil

Financial and Resource Implications

Registration is \$990/person – 4 people \$3960

Accommodation in Barcaldine is \$120/night for 3 nights – 4 people \$1,440.00

Accommodation on route back to Bedourie/Birdsville 1 night 4 people - \$640

Meals etc \$600

Vehicle costs @ \$1.20/km = \$2016

Total=\$8656

Attachments:

[Bush Councils Convention 3-5 August 2021 Program](#)

A (x) Financial Management Workshop for Elected Members - Boulia

Author

Leon Love, Chief Executive Officer

Executive Summary

Joanne Murrell from Department of State Development, Infrastructure, Local Government and Planning has been working closely with the University of Queensland to develop a financial management training for elected members (flyer attached). Joanne is seeking expressions of interest for Diamantina Councillors attendance and possible timing.

Recommendation

That Council consider if the proposed training course is of interest for the Councillors to attend. If so, Council to nominate Councillors to attend and possible timing.

Background

The Department of State Development, Infrastructure, Local Government and Planning has been working closely with the University of Queensland to develop a financial management training for elected members (flyer attached). The Department is seeking expressions of interest for Diamantina Councillors attendance and possible timing.

This one-day workshop will assist you to gain a holistic view of the elements that you must understand and monitor in order to make well informed decisions to lead your council to its best possible version to serve the community. The workshop combines class discussions with practical exercises, giving you the opportunity to apply the techniques you learn in a real-life context. The material is presented in an easy-to-understand manner and contextualised for the Queensland public sector.

WHO SHOULD ATTEND? *This workshop is designed to assist newly elected and returning Mayors and Councillors who are responsible for financial reporting, financial risk management and/or project evaluation. No prior knowledge of the topics is assumed, although participants with prior experience may find the workshop useful to refresh or extend their knowledge.*

Consultation (Internal/External)

Nil

Corporate and Operational Plan Linkages

Goal	Outcome	Strategy
A sustainable and effective organisation	A quality, effective and motivated workforce.	That Council develop and implement a comprehensive training and development plan for Councillors and staff which is aimed at delivering Council's strategic outcomes.

Legal Implications

Nil

Policy Implications

Nil

Risk Management Assessment

Nil

Financial and Resource Implications

It is proposed to hold the workshop in Boulia Face to Face or via 'Zoom' over to half days.

Attachments:

[Workshop – Financial Management in practice for Elected Members](#)

A (xi) LGAQ Annual Conference 2021

Author

Leon Love, Chief Executive Officer

Executive Summary

The LGAQ Annual Conference is being held in Mackay from 25-27 October 2021. The LGAQ has requested that motions will open Wednesday 30 June and close Monday 16 August 2021 and a Councillor needs to be nominated to attend.

Recommendation

'That Council consider what, if any, motions are to be submitted to the LGAQ Annual Conference being held in Mackay from 25-27 October 2021 and nominate a Councillor to attend along with the Mayor and CEO.'

Background

Prepare Motions

When preparing motions, please give attention to providing succinct but relevant facts and references to inform delegates of the issue you wish to raise. There are many ways in which a member council can inform the work program of the Association, and therefore it is important that consideration should also be given to prior resolutions that may have been tabled at previous Annual Conferences on the topic.

It is preferable that matters raised through this process are strategic local government issues relevant to the business of local government and with state-wide impact.

Where two or more-member councils bring forward a similar motion, the Agenda Committee is authorised to draft and submit composite motions, in consultation with the submitting councils.

The following details should be provided for each motion:

1. The motion
2. Background to the motion
3. What is the desired outcome sought?

The LGAQ has indicated that it will put forward a motion which deals with seeking changes to the 'Purple Waterways' regulation on Councils behalf.

Nominate a Councillor

As a member council we are entitled to be represented by two delegates.

At the Council meeting in May 2016 the attendees to the various conferences was decided:

Minute No. 2016.05.09-OM-12

'That Council approve the following representatives to attend the nominated conferences for this term of Council unless otherwise resolved by Council:

Name of Conference	Attendees
Civic Leaders Summit	Mayor and CEO
National General Assembly	Mayor and CEO
WQLGA Conference	Mayor, 1 x Councillor and CEO
LGAQ Annual Conference	Mayor, 1 x Councillor and CEO
LGAQ/QTC Finance Summit	Mayor, Finance Portfolio Councillor and CEO
Bush Councils Convention (bi annual)	Mayor, 2 x Councillors and CEO

Cr Doug Cooms was nominated to attend in 2016 but did not attend.

Cr Steve Cramer was nominated and attended in 2017.
Cr Bev Maunsell was nominated and attended in 2018.
Cr Rayment was nominated and attended in 2019.
Cr Cooms and Cr Murray nominated and attended in 2020 with the Mayor and CEO

Consultation (Internal/External)

Nil

Corporate and Operational Plan Linkages

Goal	Outcome	Strategy
A sustainable and effective organisation	A quality, effective and motivated workforce.	That Council develop and implement a comprehensive training and development plan for Councillors and staff which is aimed at delivering Council's strategic outcomes.

Economic Development Plan Linkages

Nil

Legal Implications

Nil

Policy Implications

Nil

Risk Management Assessment

Nil

Financial and Resource Implications

Cost of registration, travel (flights or vehicle), accommodation and meals

Attachments:

[LGAQ Annual Conference 25-27 October 2021 Program](#)

[LGAQ Annual Conference - Motion request information 2021.pdf](#)

[LGAQ Annual Conference 2021 Accommodation options.pdf](#)

A (xii) Schedule of Fees and Charges 2021-22

Author

Leon Love, Chief Executive Officer

Executive Summary

The Fees and Charges schedule is reviewed annually and is presented for adoption.

Recommendation

'That Council adopt the 2021-22 Fees and Charges Schedule as presented.'

Background

Each year Council needs to adopt a schedule of fees and charges for the provision of information, services and the like.

All changes have been highlighted in yellow in the attachment. In summary the changes are:

1. GBA Certification Charges Schedule 2021/2022
2. Airport Fees and Charges

Fees and Charges Schedule to commence 1 January 2022 for RPT and 1 July 2021 for all other planes:-

LANDING FEES #		Non Birdsville Races week		Birdsville Races week	
Airport	MTOW	Type		Type	
		Non-concessional \$ per tonne (Minimum Fee of \$10 applies)	Concessional \$ per tonne MTOW (in addition to Flagfall fee of \$1,000)	Non-concessional \$ per tonne MTOW (in addition to Flagfall fee of \$200*)	Concessional \$ per tonne MTOW (in addition to Flagfall fee of \$1,000)
Bedourie	>=5700kg	\$15.00	\$30.00	\$15.00	\$30.00
Birdsville	<5700kg	\$10.00	N/A	\$20.00	N/A
Birdsville	>=5700kg	\$15.00	\$30.00	\$20.00	\$60.00

*Flagfall Fee is a fixed amount which applies in addition to the per tonne rate.

*Flagfall fee does not apply to RPT or RFDS

Concessional fees apply to aircraft that have been granted a pavement concession, with all other aircraft being non-concessional.

includes helicopters in relevant weight category

Birdsville Races week includes the days inclusive from Wednesday prior to the Birdsville Cup Race to the Sunday after it.

PASSENGER FEE		Non Birdsville Races week		Birdsville Races week	
Airport	Passenger Category	Arriving	Departing	Arriving	Departing
Bedourie	RPT	\$20.00	\$20.00	\$20.00	\$20.00
Birdsville	RPT	\$20.00	\$20.00	\$20.00	\$20.00
Birdsville	Birdsville based Charter Operator	\$0.00	\$5.00	\$5.00	\$5.00
Birdsville	Other Charter Operator #	\$10.00	\$10.00	\$20.00	\$20.00

includes helicopters

PARKING FEES		Non Birdsville Races week	Birdsville Races week
Airport	Type	Per Year (annual)	Per Year (annual)
Bedourie	GA Hardstand per plane	\$250.00	N/A
Birdsville	GA Hardstand parking per plane	\$250.00	N/A
Birdsville	Reserved GA Hardstand	\$1,500+bay setup costs	N/A
		Per Night	Per Night
Birdsville	GA - Dirt - Single Engine #	\$0.00	\$25.00
Birdsville	GA - Dirt - Twin Engine	\$0.00	\$35.00
Birdsville	Hard-Stand <=2000kg MTOW #	\$10/night after first 3 consecutive nights	\$65.00
Birdsville	Hard-Stand 2000kg - 5700kg MTOW #	\$20/night after first 3 consecutive nights	\$100.00
Birdsville	Hard-Stand >5700kg - 10000kg MTOW #	\$55.00	\$135.00
Birdsville	Hard-Stand >10000kg MTOW	\$75.00	\$250.00

includes helicopters

No general increase is being recommended for 2021/22 for any other fees or charges.

Consultation (Internal/External)

Bron Wiseman, Avdata

Jason Burger, George Bourne Associates

Corporate and Operational Plan Linkages

Goal	Outcome	Strategy
Governance	Long Term Financial sustainability	Maximise internal/external revenue sources

Economic Development Plan Linkages

Nil

Legal Implications

Local Government Act 2009

97 Cost-recovery fees

(1) A local government may, under a local law or a resolution, fix a cost-recovery fee.

(2) A **cost-recovery fee** is a fee for—

- (a) an application for the issue or renewal of a licence, permit, registration or other approval under a Local Government Act (an **application fee**); or
- (b) recording a change of ownership of land; or
- (c) giving information kept under a Local Government Act; or
- (d) seizing property or animals under a Local Government Act; or
- (e) the performance of another responsibility imposed on the local government under the Building Act or the Plumbing and Drainage Act.

(3) A local law or resolution for subsection (2)(d) or (e) must state—

- (a) the person liable to pay the cost-recovery fee; and
- (b) the time within which the fee must be paid.

(4) A cost-recovery fee must not be more than the cost to the local government of taking the action for which the fee is charged.

(5) However, an application fee may also include a tax—

- (a) in the circumstances and for a purpose prescribed under a regulation; and
 - (b) if the local government decides, by resolution, that the purpose of the tax benefits its local government area.
- (6) The local law or resolution that fixes an application fee that includes a tax must state the amount, and the purpose, of the tax.
- (7) If an application fee that includes a tax is payable in relation to land, the tax applies only in relation to land that is rateable land.
- (8) A local government may fix a cost-recovery fee by resolution even if the fee had previously been fixed by a local law.

98 Register of cost-recovery fees

- (1) A local government must keep a register of its cost-recovery fees.
- (2) The register must state the paragraph of section 97(2) under which the cost-recovery fee is fixed.
- (3) Also, the register must state—
- (a) for a cost-recovery fee under section 97(2)(a)—the provision of the Local Government Act under which the licence, permit, registration or other approval is issued or renewed; or
 - (b) for a cost-recovery fee under section 97(2)(c)—the provision of the Local Government Act under which the information is kept; or
 - (c) for a cost-recovery fee under section 97(2)(d)—the provision of the Local Government Act under which the property or animals are seized; or
 - (d) for a cost-recovery fee under section 97(2)(e)—the provision of the Building Act or the Plumbing and Drainage Act under which the responsibility is imposed.
- (4) The public may inspect the register at the local government's public office

Policy Implications

The 2021/22 schedule will replace the previous adopted schedule of charges from 1 July 2021.

Risk Management Assessment

Nil

Financial and Resource Implications

Nil

Attachments:

[TBA Fees and Charges 2021-22.xlsx](#)

A (xiii) GBA Hourly Rates and Capability Statement

Author

Leon Love, Chief Executive Officer

Executive Summary

In accordance with section 235 of the Local Government Regulation 2012, Council needs to resolve that GBA is the only supplier available to provide Engineering Services.

Recommendation

'That in accordance with s235 of the Local Government Regulation 2012, Council considers George Bourne and Associates as the only Engineering firm with the required level of corporate knowledge of Diamantina Shire Council to readily provide ongoing Engineering services to Council on an as required basis and therefore accepts the proposal to engage George Bourne and Associates to provide engineering services to Council on an ongoing, as required basis and accept the hourly rates, expenses and capability statement 2021/22 as presented.'

Background

GBA has a long history of providing Engineering services to Council and holds comprehensive corporate knowledge of Diamantina Shire Council going back 40 years. It is the only company capable of providing Engineering services to Council given the vast corporate knowledge that it holds on all councils asset classes, its understanding of the shire geography and the council's work practices.

GBA is an accepted provider under Local buy contract number BUS226-0212 'Engineering Consultancy Services', allowing Council to engage GBA under section 234 of the Local Government Regulation 2012. Therefore, Council can enter into a contract with GBA without inviting quotes or tenders.

Consultation (Internal/External)

Nil

Corporate and Operational Plan Linkages

Nil

Legal Implications

Local Government Regulation 2012

234 Exception for LGA arrangement

(1) A local government may enter into a contract for goods and services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement.

(2) An **LGA arrangement** is an arrangement that—

(a) has been entered into by—

(i) LGAQ Ltd.; or

Note—See section 287 of the Act.

(ii) a company (the **associated company**) registered under the Corporations Act, if LGAQ Ltd. is its only shareholder; and

(b) if LGAQ Ltd. or the associated company were a local government, would be either—

(i) a contract with an independent supplier entered into under section 232 by LGAQ Ltd. or the associated company; or

(ii) a contract with an independent supplier entered into under a preferred supplier arrangement under section 233.

(3) An **independent supplier** is an entity other than a subsidiary

(a **relevant subsidiary**) of LGAQ Ltd. or the associated company under the Corporations Act.

(4) Despite subsection (2)(b), an **LGA arrangement** may include a contract with a relevant subsidiary from a register of pre-qualified suppliers or a preferred supplier arrangement with a relevant subsidiary if the arrangement is approved by the Minister.

(5) For deciding whether to approve an LGA arrangement under subsection (4), the Minister—

(a) must have regard to the sound contracting principles; and

(b) may ask LGAQ Ltd. or the associated company to give the Minister information or documents relevant to the arrangement.

Examples of relevant information or documents—

- information or documents relating to assessment of the relevant subsidiary's suitability to be on the register of pre-qualified suppliers or the tender process for the preferred supplier arrangement
- information or documents relating to the potential impact of the arrangement on local government employees

235 Other exceptions

A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if—

- (a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or
- (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or
- (c) a genuine emergency exists; or
- (d) the contract is for the purchase of goods and is made by auction; or
- (e) the contract is for the purchase of second-hand goods; or
- (f) the contract is made with, or under an arrangement with, a government agency.

Policy Implications

Procurement of Goods and Services Policy

3.2.6 Exemptions (Local Buy)

- In accordance with the requirements of the Local Government Regulation 2012, a range of LGA arrangements have been put in place by Local Buy. When assessing the most effective method of obtaining goods and/or services, Council Officers should consider the administrative and price costs to Council of seeking tenders or quotations independently, and the reduction of these costs which can be achieved by use of Local Buy arrangements.
- Local Buy is Councils preferred purchasing arrangement, where it is demonstrated that it provides best value.
- Council will employ various methods to ensure the principles under the policy are achieved including panels of preferred suppliers, expressions of interest, tenders, approved contractors and prequalified suppliers.

Risk Management Assessment

Nil

Financial and Resource Implications

Nil

Attachments:

[GBA Capability Statement 21-22.pdf](#)

A (xiv) Policy for Adoption – Corporate Credit Card

Author

Amanda Schnitzerling, Governance and Environment Manager

Executive Summary

The Corporate Credit Card Policy is scheduled for review every two years and is presented with no changes for adoption.

Recommendation

'That Council adopt the Corporate Credit Card Policy as presented.'

Background

This policy was last reviewed in February 2019 and is scheduled for review every two years.

The CEO and the Finance Coordinator have reviewed the policy and recommend that no changes be made.

Consultation (Internal/External)

Leon Love, Chief Executive Officer

Michelle O'Toole, Finance Coordinator

Corporate and Operational Plan Linkages

Nil

Economic Development Plan Linkages

Nil

Legal Implications

Nil

Policy Implications

This policy will commence on adoption.

Risk Management Assessment

Nil

There are no current outstanding Audit Issues in regards to the use of credit cards.

Financial and Resource Implications

Nil

Attachments:

[TBA Corporate Credit Card Policy.docx](#)

A (xv) Procurement of Goods and Services

Author

Amanda Schnitzerling, Governance and Environment Manager

Executive Summary

The Procurement of Goods and Services Policy has been reviewed in accordance with the policy review schedule and no changes have been made.

Recommendation

'That Council adopt the Procurement of Goods and Services Policy as presented.'

Background

Council adopted the current Procurement of Goods and Services Policy in April 2020. The policy is required to be reviewed annually. The policy has been reviewed by the CEO and the Finance Coordinator with no changes being recommended.

Consultation (Internal/External)

Leon Love, Chief Executive Officer
Michelle O'Toole, Finance Coordinator

Corporate and Operational Plan Linkages

Nil

Legal Implications

Nil

Policy Implications

This policy will commence on adoption.

Risk Management Assessment

Nil

Financial and Resource Implications

Nil

Attachments:

[TBA Procurement of Goods and Services Policy.docx](#)

A (xvi) Policy for Adoption – Planning Scheme

Author

Leon Love, Chief Executive Officer

Executive Summary

The purpose of this report is to seek Council's approval to adopt the Diamantina Shire Council Planning Scheme in accordance with the notice issued under section 18(3) of the Planning Act 2016 and dated 11 April 2018 prescribing the plan-making process. Should the Planning Scheme be adopted, Council will be required to publish a public notice in accordance with the Planning Act 2016 and the requirements of Step 19 in the Process for making a template planning scheme.

Recommendation

'That Council:

- 1 Adopt the proposed Diamantina Shire Council Planning Scheme in accordance with Step 18 of Stage 5 of the prescribed plan making process set out in the 11 April 2018 notice issued to Council under Section 18(3) of the *Planning Act 2016*;**
- 2 Set 12 July 2021 as the commencement date for the Diamantina Shire Council Planning Scheme; and**
- 3 Authorise the Chief Executive Officer, or their delegate, to do all matters specified to complete Steps 18 and 19 of Stage 5 of the prescribed plan-making process set out in the 11 April 2018 notice issued to Council under section 18(3) of the *Planning Act 2016*.'**

Background

Council has received a letter from the Department of State Development, Manufacturing, Infrastructure and Planning advising that we may now proceed to adopt the proposed planning scheme without conditions.

In accordance with step 18 of the Process for making a Planning Scheme, Council may decide to adopt or not proceed with the proposed planning scheme as follows:

Adopt the Diamantina Shire Council Planning Scheme (recommended option)

The Council should proceed with the gazettal process for the following reasons:

- i. The Diamantina Shire Planning Scheme has been developed in consultation with State Government agencies and complies with current legislation;
- ii. The State Government has supported Council with resources to prepare the proposed planning scheme;
- iii. The Planning Scheme has been publicly notified and the general public are aware of its content.

Should Council decide to proceed with the adoption of the Planning Scheme, then in accordance with Step 19 of the process it is required to give notification of its decision in the Government Gazette, local newspaper and by making the Planning Scheme available on the Council's website.

Council must also provide copies of these notifications and a certified electronic copy of the Planning Scheme to the Director General, Department of State Development, Manufacturing, Infrastructure and Planning.

Not proceed with the Diamantina Shire Council Planning Scheme

There are no foreseeable reasons not to proceed with the proposed planning scheme.

The public notice published under step 19 must state:

- the name of the local government
- the decision made by the local government about the planning scheme
- the date the planning scheme was adopted
- the commencement date for the planning scheme (if different to the adoption date)

- the title of the planning scheme
- if the planning scheme only applies to part of the local government area, a description of the location of that area
- the purpose and general effect of the planning scheme
- where a copy of the planning scheme may be inspected and purchased

Following are the series of Council resolutions in regards to the new Planning Scheme:

June 2017

Minute No. 2017.06.26-OM-6

'That Council authorise the Chief Executive Officer to accept the offer from Department of Infrastructure, Local Government and Planning to facilitate the development and adoption of a 'template planning scheme' compliant with the Planning Act 2016 at no cost to Council. '

November 2017

Minute No. 2017.11.20-OM-20

'That Council:

(i) Decides to make the Diamantina Shire planning scheme (the proposed planning scheme) under section 18 of the Planning Act 2016

Then:

(ii) Council directs, pursuant to section 18(2) of the Planning Act 2016, that the Chief Executive of the Department of Infrastructure, Local Government and Planning be provided with:

- a written statement advising of this decision
- a copy of Attachment A, submitted on file, which sets the nature and objectives of the proposed planning scheme, and the state interests likely affected by the proposed planning scheme and advising that chapter 4 of the Minister's Guidelines and Rules may apply to the proposed planning scheme
- a copy of Attachment B, submitted on file, which sets out the preferred process for making the proposed planning scheme, including the order and timing of steps in the process and an indicative timeline for the process
- a copy of Attachment C, submitted on file, which sets out the proposed communications strategy.

October 2018

Minute No. 2018.10.15-OM-13

'That Council authorise the CEO to update the following as discussed and submit them to the Department of State Development:

- The Town Descriptors located on page 13 of the Draft Planning Scheme; and
- The Strategic Framework and intent statements located on pages 9 – 13 of the Draft Planning Scheme; and
- The Draft Categories of assessment & development; and
- The Draft Minimum Lot Sizes; and
- The Community Engagement Action Plan; and
- The zone maps; and
- Table SC1.1.2 – Defined Activity Groups of the Draft Planning Scheme.'

December 2019

Minute No. 2019.12.16-OM-24

'That Council defer a decision on the Draft Planning Scheme until the January 2020 Council meeting to allow further consideration of the relevant documents.'

January 2020

Minute No. 2020.01.20-OM-9

'That Council:

1. endorses the Draft Diamantina Shire Planning Scheme and Maps ("the proposed planning scheme");
2. endorses the Natural Hazard Risk Assessment Report, acknowledges the risks and risk mitigation measures identified in the report and resolves to accept the residual risks arising from the natural hazard mapping and related provisions in the proposed planning scheme;

3. endorses the Potential Places of Local Heritage Significance Report and the recommendations of the report reflected in the proposed planning scheme;
4. endorses the Community Engagement Action Plan for public consultation of the proposed planning scheme;
5. resolves to request the Chief Executive administering the Planning Act to undertake a State interest review of the proposed planning scheme, in accordance with Step 3 of Stage 2 of the prescribed process set out in the 11 April 2018 notice issued to Council under section 18(3) of the Planning Act;
6. resolves to undertake public consultation of the proposed planning scheme in accordance with Step 8 of Stage 2 of the prescribed process set out in the 11 April 2018 notice issued to Council under section 18(3) of the Planning Act 2016 for a period of [40 business days].’

July 2020

The recommendation adopted in January 2020 was put to Council again as the proposed planning scheme was not put out to public consultation or state interest checking as the CEO was waiting for information from the Department. It was also thought appropriate for the new Council to review the proposed planning scheme.

Minute No. 2020.07.20-OM-23

‘That Council:

1. endorses the Draft Diamantina Shire Planning Scheme and Maps (“the proposed planning scheme”);
2. endorses the Natural Hazard Risk Assessment Report, acknowledges the risks and risk mitigation measures identified in the report and resolves to accept the residual risks arising from the natural hazard mapping and related provisions in the proposed planning scheme;
3. endorses the Potential Places of Local Heritage Significance Report and the recommendations of the report reflected in the proposed planning scheme;
4. endorses the Community Engagement Action Plan for public consultation of the proposed planning scheme;
5. resolves to request the Chief Executive administering the Planning Act to undertake a State interest review of the proposed planning scheme, in accordance with Step 3 of Stage 2 of the prescribed process set out in the 11 April 2018 notice issued to Council under section 18(3) of the Planning Act;
6. resolves to undertake public consultation of the proposed planning scheme in accordance with Step 8 of Stage 2 of the prescribed process set out in the 11 April 2018 notice issued to Council under section 18(3) of the Planning Act 2016 for a period of 40 business days.’

December 2020

Minute No. 2020.12.14-OM-9

‘That Council:

1. endorse the Consultation and Submission Report (Attachment 1) providing a summary of consultation activities undertaken, the matters raised in submissions and proposed changes in response to submissions on the proposed Diamantina Shire Council Planning Scheme
2. endorse the changed version of the proposed Diamantina Shire Council Planning Scheme (Attachment 2)
3. determine that the changed version of the proposed Diamantina Shire Council Planning Scheme is not significantly different to the public consultation version
4. respond to the person who made properly made a submission about the proposed planning scheme, advising how the Council has dealt with the submission, in accordance with Step 10 of Stage 3 of the prescribed plan-making process set out in the 11 April 2018 notice issued to Council under section 18(3) of the *Planning Act 2016*
5. write to the Minister for State Development, Infrastructure, Local Government and Planning requesting approval to adopt the proposed Diamantina Shire Council Planning Scheme (Attachment 3), in accordance with Step 14 of Stage 4 of the prescribed plan-making process set out in the 11 April 2018 notice issued to Council under section 18(3) of the Planning Act 2016.’

Consultation (Internal/External)

Patrick Ruettjes, Manager (Planning), Department of State Development, Infrastructure, Local Government and Planning

Corporate and Operational Plan Linkages

Goal	Outcome	Strategy
Our economy is led by Council and the business community, together growing and diversifying business and industry opportunities.	Additional utilisation of vacant land in Bedourie and Birdsville	Review the Shire planning scheme in cooperation with the Department.

Economic Development Plan Linkages

Theme	Key Action	Objective
Small Business	Ensure no unnecessarily regulation or process impedes establishment of home based business operation.	

Legal Implications

The Planning Scheme must be prepared in accordance with the *Planning Act 2016*.

Policy Implications

Nil

Risk Management Assessment

Risk	Particulars
Operational	Major – a Planning Scheme that is simple and easy to implement and understand is required.
Strategic	Major – a Planning Scheme that meets Council's vision and community needs and growth into the future is required.
Reputation	Major – a Planning Scheme that meets Council's vision and community needs and growth into the future is required.
Project	Nil
Political	Nil
Environmental	Nil

Financial and Resource Implications

Minor costs involved in putting the public notice in the Queensland Gazette

Attachments:

[Planning Scheme.docx](#)

[Process for making a template planning scheme under section 18 of the Planning Act 2016](#)

[General requirements for the process.pdf](#)

[MC21-584 - Letter to Cr Robert Dare.pdf](#)

[Notice Planning Scheme Process.pdf](#)

LATE ITEMS

- A(xvii) Community Grants Applications
- A(xviii) Shipping Containers and Caravans
- A(xix) Internal Audit Report

COUNCILLORS BUSINESS