

Responsibilities of Workers and Contractors

1. All employees and contractors have a legal obligation to comply with statutory requirements and the Diamantina Shire Council's WH&S Management System, WH&S policies, procedures and work instructions. These are introduced to ensure the health and safety of employees, contractors, visitors, volunteers, the public and the environment and have the following specific responsibilities and obligations.
2. The following statements apply to all employees and contractors, including permanent, part-time and casual employees.
3. Ensure WHS procedures, safe work method statements and safe work procedures are being followed.
4. Performing all work and associated functions in a safe manner.
5. Ensuring work colleagues are performing all work and associated functions in a safe manner.
6. Comply with verbal and / or written instructions issued by the organisation or its officers.
7. Correct use and maintenance of all personal protective clothing and equipment supplied by the organisation.
8. Establishing and maintaining a high standard of housekeeping and cleanliness within individual work areas.
9. Reporting and assisting with the investigation of all incidents in the workplace, including minor injuries, near misses and property damage.
10. Attending any pre-start, toolbox, team talks or specific training supplied by Diamantina Shire Council.
11. Working in a manner that will not endanger themselves, other workers or members of the public.
12. Report any concerns for work health and safety to your Supervisor.