



SUSTAINABLY DEVELOPING THE OUTBACK

AGENDA

Ordinary Council Meeting Monday, 16 March 2026

I hereby give notice that an Ordinary Meeting of Council will be held on

Date: Monday, 16 March 2026

Time: 9:00 AM

**Location: Diamantina Shire Council's Administration
Centre**

17 Herbert Street, Bedourie, QLD 4829

**Julianne Meier
Chief Executive Officer**

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1 OPENING OF MEETING**2 ATTENDANCE****3 APOLOGIES AND LEAVES OF ABSENCE****3.1 Leave of Absence****3.2 Apologies****4 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Wangkamahdla people, Traditional Custodians of the land on which we meet today and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

5 CONDOLENCES**6 DISCLOSURES AND DECLARATIONS OF INTEREST**

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

7 PRESENTATIONS AND DEPUTATIONS

1. Greg Donovan Managing Director, Dave Sheehan Event Manager and Laura Impey General Manager, Big Red Bash
2. Sandy Gillies, CEO, Public Health Network, Western Queensland

8 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 16 February 2026

9 MAYORAL UPDATE

9.1 Mayoral Report

REPORT TYPE: Mayoral Report
AUTHOR(S): Lorraine Mathieson, Executive Assistant
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: Nil

RECOMMENDATION

That Council receives the Mayor's Report.

MEETINGS, EVENTS AND CONFERENCES ATTENDED

Date	Event	Location
16 Feb	Ordinary Council Meeting	Bedourie
17 Feb	Councillors Workshop	Bedourie
17 – 20 Feb	Travel and meetings in Brisbane MRAC	Brisbane
23 Feb	Birdsville Dunes Golf Club Master Planning Meeting	Birdsville
23 Feb	Birdsville Cemetery Upgrade, Birdsville Hall and Bronco Yards Kitchen Design Meeting	Birdsville
25 Feb	Birdsville Business Group Monthly Catch up	Birdsville
27 Feb	CUC RAPAD CWQ online Board Meeting	Teams
27 Feb	RAPAD Virtual Board Meeting	Zoom
2 Mar	Travel to Bedourie	
3 Mar	LDMG Meeting	Bedourie
4 Mar	Desert Champions Way Meeting	Teams
5 Mar	Tripadvisor and Outback Queensland Campaign Opportunities meeting	Teams
6 Mar	Travel to Birdsville	
10 Mar	Diamantina LDMG Meeting	Teams
11 Mar	DSC Audit and Risk Committee Meeting	Teams

10 OUTSTANDING BUSINESS

Nil

11 NOTICES OF MOTION

Nil

12 OFFICER REPORTS

12.1 Infrastructure Services Directorate

12.1.1 Engineering Update Report - GBA Consulting Engineers

REPORT TYPE: OCM Information Report
DIRECTORATE: Infrastructure Services
PRESENTED BY: Stuart Bourne
AUTHOR(S): Stuart Bourne, Partner, GBA Consulting Engineers
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: Nil

RECOMMENDATION

That Council receives and notes the Engineering Update Report - GBA Consulting Engineers report.

OPERATIONAL UPDATE

Summary

The purpose of this report is to update Council on matters that do not require a separate or comprehensive report for consideration. Current operational and strategic matters and upcoming matters that may be raised at future meetings are detailed.

ROAD MAINTENANCE PERFORMANCE CONTRACTS

RMPC Contract Value for 2025/26

Item	Contract Value	Amount Claimed	Comment	Timing
Base Allocation 25/26	\$2,366,389.00	\$2,152,542.38	Claim 7 being prepared – no claim Jan/Feb.	
Herbicide Spot Declared Plants	\$10,000.00	\$10,859.12	Works Completed	
Catch Drains	\$354,661.33	\$0		From 24/25
2 x RC Pipe Replacement at Deon’s Lookout	\$355,555.56	\$0	Undertake interim works only.	From 24/25
Total (Approved)	\$3,086,605.89	\$2,163,401.50		

RMPC Resheeting 25/26

Item	Contract Value	Amount Claimed	Comment	Timing
80A – Birdsville Development Road (Windorah-Birdsville) Ch 163.20 – 173.20 (10km)	\$694,200.00	\$279,337.60	Claim 7 being prepared	
80A – Birdsville Development Road (Windorah-Birdsville) Ch 157.70 – 159.60 (1.9km)	\$131,990.44	\$0		
93C Diamantina Developmental Road (Windorah – Bedourie), Ch310.860– Ch316.960 (6.1km)	\$424,048.55	\$60,626.29	Claim 7 being prepared	
	\$1,260,239.00	\$339,963.89		

Main Roads Minor Works Performance Contracts

Item	Contract	Amount Claimed	Cost to Complete	Comment
Bedourie – Birdsville, Pave and Seal. Allans Yards. Pending top coat seal	Package A - \$500k (crushing and mobilization and sidetrack) Package B – construction phase	Precon: \$107k Package A: \$500k Package B: \$1,752,932.52		\$2.5m scheduled via the ORRTG in 2025/2026. Preconstruction - Complete Package A - Complete Package B – Mostly Complete – pending topcoat Initial Seal complete – final seal to be completed pending roads reopening.
Allans Yards Stage 2 (Cuttaburra stage 1) – extend stage 1 by 2-3km.	Letter of Intent received.	Claim 1 submitted		Chg 35.4-38.3 TBC. Skip 500m over Allans Yards pipes. Sealed. Topcoat seal to be rescheduled.
Cuttaburra Betterment Design to be complete December 2025, works to be undertaken June 2026- June 2028.				Draft design not yet received.

Future Unfunded Works

Location	Estimate	Comments	Cost To Complete
Bedourie – Windorah Pave and Seal, 93C Ch 330.63 - 336.37, 5.74km approx.	\$3m	Design complete - DTMR.	
Birdsville – Windorah overtaking opportunity, 80A Ch 199.3 - 204.3, 5km	\$2.5m	Previously tentatively funded by Federal Road Safety but now withdrawn. Design Complete	
Birdsville – Windorah overtaking opportunity, 80A Ch 261.3 – 263.634, 2.4km	\$1.2m	Design by DTMR.	
Cluny Sandhills – Batter and Drainage Improvements Ch 386.818, 362.89, 358.0, 356.1	\$2,174,700	Submitted to TMR, unfunded	
Farrars Creek Betterment	\$2,665,867	TMR have lodged Betterment application with QRA – unsuccessful, Design complete & sent to TMR	
Diamantina Channels – Birdsville Culvert Upgrade Betterment	\$1,834,775.90	TMR have lodged Betterment application with QRA – unsuccessful, Design complete & sent to TMR	
Gumbrie Pave and Seal 80A	\$50,000 budget in 25/26	Correspondence sent to DTMR seeking their design actions using Council funding. Awaiting response.	
80A Shallow Lakes/ Durrie Realignment	\$100,000 budget in 24/25		
93C Mimosa/ Monkira Sandhills Realignment	\$150,000 budget in 26/27		
Millawarrina Creek Realignment 93C			

FLOOD DAMAGE WORKS**2023 – Northern and Central Queensland Monsoon and Flooding, 20 December 2022 – 30 April 2023**

Works complete, the acquittal process is underway.

6-23 January 2024 South West Qld Flooding has been activated. The main restoration submission will be covered by the subsequent Kirrily submission.

2024 – Tropical Cyclone Kirrily, associated rainfall and flooding, commencing 25 January 2024.

QRA approved the restoration works submission for \$3,813,650.91

Shire Roads Emergency works claim for \$403,900.79 approved and paid.

Submission for the Bedourie Racecourse Road has been approved. Value of works currently estimated to be \$75,869.82

Submission for the Bedourie Industrial Area has been approved. Value of works currently estimated to be \$19,828.43

Asset name – DSC.0027.2324U.REC	Value	Percentage Complete
Adria Downs Access Road	\$ 763,460.34	10%
Betoota - Mooraberee Road	\$ 10,193.53	100%
Betoota Access Road	\$ 148,028.08	90%
Cacoory - Stony Crossing Road	\$ 389,592.56	10%
Coorabulka - Shire Boundary Road	\$ 157,190.09	100%
Coorabulka - Springvale Road	\$ 336,320.30	5%
Cordillo Access Road	\$ 51,478.58	
Griffiths Tank - Coorabulka Road	\$ 366,644.30	
Inside Track Road	\$ 22,109.19	100%
Kamaran Downs Access Road	\$ 140,925.25	
Lake Machattie Detour	\$ 322,407.93	100%
Sandringham - Bedourie Road	\$ 536,201.26	25%
Sandringham - Ethabuka Road	\$ 41,763.15	
Sandringham Access Road	\$ 5,801.16	
Springvale - Boulia Shire Boundary Road	\$ 222,620.43	
Springvale - Diamantina Lakes Road	\$ 10,559.16	
Project Management	\$ 288,355.60	10%
Total	\$ 3,813,650.91	

2024 – July event associated rainfall and damage around the Big Red Bash Festival.

Complete - Shire Roads Emergency works claim approved for \$660,813.81 (no restoration).

Jan/Feb 2025 – Activation approved for the North and Far North Tropical Low event.

Complete - Shire Roads Emergency Works claim approved for \$170,833.12 (no restoration).

Western QLD Surface Trough & Associated Rainfall & Flooding 21 March 2025.

Activation approved. This will involve Emergency and Restoration works and will supersede the recent Jan/Feb 2025 event.

Emergency works claim completed \$1,504,486.40 approved by the QRA.

Restoration works submission has been completed and lodged to QRA. Value approved for \$10.1 million in mid Feb 26.

DTMR damage for this event has been entered into RADAR approximately 340 sites so far, pending DTMR approval process. Emergency works claim has been submitted to TMR for \$989,460.22. Ineligibles resulted in an approved value of \$921,773.83.

Old Diamantina Crossing:

The floodway restoration of Old Diamantina Crossing has been lodged to the QRA on 12 November 2025. The scope of works includes a full replacement of the existing structure with an at grade floodway as well as tidy up the approaches and install new signage. The QRA have advised that the proposal will be approved at a width of 5m wide and not the planned 8m wide. Approval received from the QRA on 17 February 2026 to the value of \$852,828.87 ex GST. Contract has been signed by NQ Estimating and Civil Services to the value of \$610,389 ex GST.

Bedourie Flood Levee Enhancements:

Funding has been secured from QRA to improve the existing flood protection system in Bedourie – Total Project Value \$1,231,190.00. Design has been completed, and procurement underway. The works involves:

- A small concrete nib (varying between 100-200mm high) on the levee in areas that are low – due to settlement, to achieve RL89.0 (200mm above 1974 flood level)
- Replace existing pipe in the industrial area levee with a box culvert and one way flap valve
- Reseal bitumen surface
- Stockpile emergency bunding material in a convenient location to be used when required for major flood events
- Fix scours to existing levee and clear back regrowth vegetation growing on the levee banks
-

While funding has been offered under Disaster Ready Fund Rd3 and permission to undertake procurement approved via letter the QRA is waiting on final approval from NEMA before works can commence.

North Queensland Monsoon Trough, Associated Tropical Cyclone Koji and Severe Weather commencing 24 December 2025.

Activated 13 January 2026. This event is likely to be extended to cover the western rainfall and flooding in Feb/ March pending confirmation.

Emergency works key dates: will expire on 24 March 2026 (or 3 months after the road becomes accessible), with all financial and supporting information lodged by no later than 24 April 2026.

OTHER

Project/ Item	Comment
Visits to the Shire	2 Feb – ongoing support for works manager 16 – 19 Feb, council meeting, cooling pond commissioning 1 March, Levee bank survey 2 – 5 March, asset valuation discussions
Bedourie & Birdsville Solar Power Project (86 Sites total)	Ongoing troubleshooting for identified sites. Batteries have been commissioned at Bedourie Ergon power station in Feb 2026 with testing to be finalised in Sept 2026 to reduce curtailment. The first tests of ‘generators off’ have been successful. Next teleconference 26th March. Toowoomba Solar to order SwitchDin droplets to replace 2 and have some spares held in Bedourie depot.
Water Allocation Increases	Birdsville bore allocation increase for environmental flow to Billabong (160ML) approved. Total 343ML+160ML=503ML. Birdsville river historical entitlement (150ML), approved to continue taking water in the interim, Department to advise on any further information requirements. Bedourie bore allocation increase (150ML), pending non return valves and minor pipework around pool/ spa area and subsequent meter readings.

<p>Birdsville Water Cooling Project</p>	<p>The National Water Grid Funding application has been approved (\$2m NWG/ \$2m DSC) with the funding deed signed and in place. (Department of Regional Development, Manufacturing, and Water).</p> <ol style="list-style-type: none"> 1. Bulk earthworks complete. 2. Geotest have completed the PE liner works. 3. Dab Fab Industrial has completed the works for the Installation of the Cooling Pond Equipment in the old cooling pond (as a contingency for the old copper pipes failing). 4. FB Drilling, new bore has been drilled, works complete, site tidy up and demobilisation complete. 5. Plumbing activities practically complete. Electrical switchboard and control system installed. Ergon connection completed 18th Feb. Troubleshooting ongoing.
<p>Flood Studies</p>	<p>Birdsville: Project funding approved by QRA. Funding \$125k. Lidar completed for Bedourie but not Birdsville due to water levels, aerial imaging – QRA to organise 21/22 Flood Risk Management program Package 2. Bedourie: Project funding approved by QRA. Funding \$75k.</p> <p>JJ Ryan engaged to undertake both models concurrently with assistance from a QRA appointed independent assessor. Initial model and data compilation completed. Community consultation session conducted for Bedourie and Birdsville. Gauge survey has been completed. Estimated completion Sept 2026.</p>
<p>Betoota Dump</p>	<p>A prelodgement meeting has been requested with DETSI to determine likely environmental conditions for refuse management options. Some advice has been received, pending further advice on requirement for a Development Approval in preparation of an application.</p>
<p>Residential Activation Rund (Rd1)</p>	<p>Bedourie Residential Activation Project (Funding \$2,716,557). Expected completion date 30 November2026. Bedourie Subdivision Road and Associated Works Construction tender closing 31 January 26. At the February council meeting, NQ Estimating Civil Services was awarded the works. Contract has been signed to the value of \$1,549,698.00 ex GST.</p>
<p>Residential Activation Rund (Rd2)</p>	<p>Round 2 is open for funding, application being prepared for planning activities for council owned blocks in Birdsville. Closing date TBA.</p>
<p>Koolivoo & Lake Machattie Lookouts</p>	<p>CH clearances completed only. Landholder agreements required, design and DTMR approval for Lake Machattie required. Land to be excised, Morcom Surveying are preparing applications.</p>
<p>DWQMP Audit</p>	<p>Audit delayed until April/ May due to road closures.</p>
<p>Deons lookout shade structure</p>	<p>DTMR have approved replacement of the shade structure at Deons Lookout under RMPC.</p>

12.1.2 Infrastructure Services Report

REPORT TYPE: OCM Information Report
DIRECTORATE: Infrastructure Services
PRESENTED BY: Brent Reeman
AUTHOR(S): Brent Reeman, Acting Director Infrastructure Services
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: Nil

RECOMMENDATION

That Council receives and notes the Infrastructure Services Report.

OPERATIONAL UPDATE

The current flooding event has impacted on the ability for the work crews to continue working on road projects however they have been utilised on projects within the towns, particularly the levee bank enhancements in Bedourie. Plans are in place to fly work crews back to road projects from week commencing 16 March.

Most infrastructure projects are also impacted by the flooding with either materials or suppliers unable to get to site at the moment. A summary is provided below.

Project Summary Status Update

Project Title	Funding Source	Project Budget	Status
Staff Housing Refurbishment	W4Q	\$542,000	Many key items ordered and projects underway. Some delays due to materials not being able to be delivered. See facilities report for further details.
Bedourie Racetrack Shed	W4Q	\$210,000	Minor erosion scouring is evident near downpipes after local rain. Sand covering and lay-flat hose will be installed on each downpipe.
Birdsville Courthouse restoration	Not yet identified	TBC	The application for a Heritage Exemption certificate for the restoration works has been accepted. Officers are continuing to seek funding opportunities. A specialised stone building contractor conducted an inspection of the Courthouse in late February and is currently preparing a specification to be used for the tender.
Betoota Race Club Shed	W4Q	\$100,000	Clay Jackson to erect. Materials kit delivered. Foundations installed. Frame

Project Title	Funding Source	Project Budget	Status
			erection planned for February 2026, however is delayed due to flooding.
Cemetery Landscaping	W4Q	\$160,000	Community consultation was held in Birdsville in late February. A project plan will be developed based on the feedback and work will commence once the current flooding has stopped.
Air Conditioning design Bedourie & Birdsville Community Halls	W4Q	\$30,000	Airconditioning design inspections completed, and initial designs received. Insulated ceiling design quote has been accepted and work on the design has commenced.
Birdsville Sports Centre Air Conditioning design	W4Q	\$20,000	Has been included in Contractor design for Community Halls A/C.
Old Diamantina Crossing	QRA	\$1,500,000	Approval received from the QRA on 17 February 2026 to the value of \$852,828.87 ex GST. Contract has been signed by NQ Estimating and Civil Services to the value of \$610,389 ex GST.
Birdsville Hall Kitchen & frontage	W4Q	\$150,000	Kitchen – community consultation occurred on 23 February and changes to the concept design will be made based on the feedback received.
Birdsville Skate Park	LRCIP	\$95,643	Posts have been installed and shade sails ordered for erection when they can be delivered. The sails are currently in Mt Isa.
Birdsville Bronco Branding Kitchen & Amenities	W4Q	\$100,000	Concept plans within Master plan - community consultation occurred on 23 February and changes to the concept design will be made based on the feedback received.
SES Shed	W4Q	\$86,000	Concept plans seeking indicative costs. CAPEX budget has \$75,636 funded plus DSC contribution. Due to budget constraints, this will be a 2-stage project.
Birdsville Hall Flooring replacement	W4Q	\$30,000	Aust Hardwood Timber Flooring delivery expected following the flooding for a nominal 12-month storage before install.
Family Day Care Upgrade - Bedourie	W4Q	\$38,000	Upgrades are near completion.
Family Day Care Upgrade - Birdsville	W4Q	\$40,000	Minor landscaping still required, then all complete
Bedourie Industrial Depot Offices fit out	W4Q	\$100,000	All plumbing, electrical work has been completed and furniture installed.

Project Title	Funding Source	Project Budget	Status
			Waiting on IT equipment to become operational.
Airport - Birdsville - Micro Surface Treatment	RAUP	\$1,000,000	Waiting on RAUP Round 12
Bedourie Subdivision Roads and Footpath	RAF	\$2,716,557	At the February council meeting, NQ Estimating Civil Services was awarded the works. Contract has been signed to the value of \$1,549,698.00 ex GST.
Cooling Pond Construction Liner Pipework Hex Power	OTHER	\$515,148	Plumbing activities practically complete. Electrical switchboard and control system installed. Ergon connection completed 18 Feb. Troubleshooting ongoing.
Stormwater - Bedourie - Structure Replacement (CCTV Survey Priorities) Herbert Street	TIDS	\$100,000	Work has been awarded to CGW.
Sewer - Birdsville - Replace/Repair identified blockages (CCTV Sewer Survey Priorities)	DSC Shire	\$100,000	Planning Stage
Sewer - Bedourie - Replace/Repair identified blockages (CCTV Sewer Survey Priorities)	DSC Shire	\$50,000	Planning Stage
Bedourie Pool Pipework and Valving Improvements	DSC Shire	\$60,000	Design complete - Waiting on staffing or Contractor availability to install.
Bedourie Industrial Estate Land Acquisition	DSC Shire	TBD	Pending ILUA negotiations.
Birdsville Airport car park sealing	DSUP	\$50,000	In conjunction with Burt St sealing funded by TMR (\$50,000). Waiting on opportunity to complete inhouse.

12.1.3 Facilities Maintenance Report

REPORT TYPE:	OCM Information Report
DIRECTORATE:	Infrastructure Services
PRESENTED BY:	N/A
AUTHOR(S):	Jodie Girdler, Facilities and Town Services Manager
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	Nil

RECOMMENDATION

That Council receives and notes the Facilities Maintenance Report.

OPERATIONAL UPDATE

Executive Summary

With the flooding around there are extra DSC team members in both towns, currently they are working on increasing the levee bank in Bedourie in case it is needed with the 2026 flooding event.

The staff that are not working on the levee bank are being kept busy with other tasks around the towns to assist Town Services Teams and the Facilities Team.

Projects

Betoota Racetrack Shed – build awarded to Contractor. Start date for piers 8th December 2025, continued delays due to weather.

Skate Park Shade, posts in place, shades ordered waiting on delivery. Shade sails are in Mount Isa; we will need to wait until the flood water recedes to have these delivered.

Community Consultation held on 23rd February went well for the Hall and the Bronco Branding Kitchen area; there was a lot of discussion around both points. Great to see so many people attending, 18 members of the community and staff were at the consultation.

Bronco Branding Kitchen - change the window and door to different areas and make the window larger, add a hand cleaning area. We will have a draft plan drawn up to bring back for further discussion and approval including some pricing.

Birdsville Hall Kitchen and Front area – The general concept of the plan for the kitchen was received well with some minor alterations. This will be drawn up again for further discussion and approval along with more pricing. The front of the hall plan was also received well although there was a consensus that the play area for playgroup to be put elsewhere not in the front of the hall. I think a few people thought it was an actual playground going in, but it was just a safe area for children. We will go back to looking at other options for a play area for the children of playgroup. The idea of the playgroup being possibly put at the back of Jardine Street park seemed to be well received.

Service Levels- The team had a get together for service levels and if anything, the times that each task takes have increased. The spreadsheet will be updated and shared back with Mead Perry.

In the recent Capital Projects Catch up we discussed the need for a Vac Truck and the benefits we would achieve by owning our own rather than hiring people when we need them. Due to our remoteness the availability of a tank large enough to do what we need is delayed, which has health risks involved.

W4Q Projects are coming together materials for projects have been ordered.

- Garage for 5 Coolabah Court has been ordered. Waiting on manufacturing and delivery.
- Daycare houses – work has started on the day care houses to complete the compliance requirements. 90% complete.
- 1 Miniritchie Street Roof – materials have arrived, waiting on cooler weather to conduct roofing works.
- Work office Industrial estate, waiting on IT to be sorted then will be fully operational. Report from IT is waiting for quotes from Telstra waiting on engineering for PTP Wi-Fi.
- 38 Eyre Street, reseating roof and working on ceiling. Replace boards under house. Replace blinds throughout the house. Ordered materials, waiting on arrival. House is being vacated by current tenants; once this has been done, we can start work on the house. Waiting on the safety railing around the roof of the house to proceed with safe work methods.
- 8 Spinifex Court – Garage installation, ordered.
- Painting – 10 Spinifex Court internal and External, 38 Eyre Street internal and external, 5 Lignum Court internal and external, 11 and 13 Jardine internal walls and external trimmings, 20 Jardine Street internal and external trimmings, 5 Coolabah Court internal and external, 1/6 and 2/6 Jardine Street internal and external. Gathering plans for the houses. **Information for painting the houses has been collated, awaiting update to go to tender.**
- 45 Frew Street, Fencing
- 10 Spinifex Court, Fencing
- 11 Kepler Street, Fencing
- 3 Kepler Street, Fencing.
- 3 Lignum Court, Fencing
- 23 Eyre Street, fence the right-hand side of yard
- 5 Lignum Court, New floor coverings
- 40 Eyre Street, New Floor coverings
- 34 Jardine Street, general maintenance
- 11 Jardine Street, Soffits need repairing. Minor
- 13 Jardine Street, Soffits need repairing. Minor
- 1 Mickerie Street, Veranda and landing rails, sanding and painting
- 1/9 Gibber Court – rear screen door new rollers shower screen needs replacing
- 25 Merri Street, seal old swampy vents through the house.

Works to be completed we are currently working on a lot of the tasks there will be delayed due to flooding as we are waiting on materials for some of the work.

Staff have been assisting the Valuers while in town to have Council properties and storm water and drainage valuated.

Town Meter Readings

Bedourie Meter readings	Jan 27	04 Mar	Usage	Comments
Bore head, Master Meter @old bore	1037069	1048361	11292	Not all houses are metered
Cluny Meter	47743	48245	502	Feeds troughs
Kamaran/Racetrack meter	142007	142336	329	Feeds racetrack and troughs
Pool heat exchanger overflow to creek	481289	491819	10530	
Bedourie Town /Industrial meter	863306	886456	23150	Not all houses are metered
Temp – into pond	44	43		
Temp – out of pond	36	32		

6 WEEK TIME FRAME -STANDARD WATER USAGE

Currently working on a spreadsheet to create a graph for more clarity around water usage.

Birdsville Water Meter readings	Jan 27	10 Feb	Usage	Comments
Town Supply	249830	252066	2236	
Meter base of reservoir – Bore	1540151	1541901	1750	
Meter base of reservoir – River	140369	140377	8	
Industrial Area meter	5219	5223	4	
Racecourse meter (headworks)	39810	39810	0	Not turned on
Temp ground level reservoir	33			
Temp Town supply	34			

3 WEEK TIME FRAME -STANDARD WATER USAGE

Currently working on a spreadsheet to create a graph for more clarity around water usage

MONTHLY WATER TESTING

E coli and Coliform – January and February

Birdsville – Negative

Bedourie – Negative

HOUSING REQUESTS NOVEMBER/DECEMBER 2025

Current Address	Town and Bedrooms required	Comments	Suggested house	Status
26 Moone St Blyth SA, temp housing 4 Spinifex	Bedourie or Birdsville	No housing available in Bedourie, we do have some 2-bedroom units available in Birdsville – request is for 2 or 3 – house or unit in either town.		Waiting list

Current Address	Town and Bedrooms required	Comments	Suggested house	Status
Court Bedourie		Contractor/ Council have no appetite currently due to housing shortages		
Currently overseas, coming back to work for local contractor in Birdsville	Birdsville	2 bedrooms / Council have no appetite currently due to housing shortages		Waiting list

Vacant housing:

Birdsville

- 42 Jardine Street – 3 - Bedroom house
- 45 Frew Street – 3 – Bedroom house
- 23 Bilby Street – Staff Housing
- 14 Jardine Street – 3 Bedroom house (Proposed Home Daycare facility)
- 1/9 Gibber Court – 1 - bedroom Unit
- 13 Jardine Street 2-bedroom unit
- 2/6 Jardine Street 2-bedroom unit
- 2/10 Gibber Court 1- bedroom unit

Bedourie

- 21 Herbert Street – 3-bedroom house (Proposed Home Daycare facility)
- 14 Merri Street – 1 bedroom
- Spa Unit 3 – Motel unit
- Spa Unit 4 – Motel unit
- Spa Unit 5 – Motel Unit
- 5 Lignum Court, 3 Bedroom – works 70% complete.
- 4 Lignum Court, 1 Bedroom
- 38 Eyre Street, 3 Bedroom - works being done

AERODROMES

Bedourie Aerodrome, all functions working well again. We had to close the runway on Thursday the 29th because of the amount of rain we had, it could not get away off the runway the water was approximately 10-12mm deep across the runway.

Birdsville Aerodrome - all functions working well. Birdsville runway still an issue with low spots and runway becoming wavy to land.

Both Airports are having wildlife issues, Birds have increased due to flooding. Extra works needed to assist with bird fright to try and remove them from the runway. NOTAM's (Notice to airman) are issued. AIMS (Airport Industry Management Support) have been engaged as Operational Support.

TOWN SERVICES - Bedourie

Ongoing – Depot, parks & playgrounds, Town Streets, Garbage Collection & Landfill maintenance, Irrigation, Swimming pool, Racecourse grounds, Washdown bay, Cemetery, Outdoor playgroup area, Lawn mowing, Snipping, weed control, Community Hall and event set ups.

Ongoing – Cleaning, scheduled daily cleaning this schedule includes, bond cleans, general accommodation, health clinic housing (Wodonga St) clean, the spa units and 21 Herbert Street when used.

Swimming pool – Pool is functioning well; The maintenance team will be building the stairs into the spa and have ordered material to do it. Delayed due to flooding.

Refuse collection – As per usual with the wet weather around we have been lucky enough to have rubbish to the mouth of the hole and deal with it once dried out.

Cleaning gutters. All gutters were tidied prior to the rain event along with storm water drains. They are all in need of being redone.

Bedourie Swimming pool, the new bird net extra parts have been purchased to complete installation of the bird netting. Waiting on arrival.

Purchasing of the irrigation products to irrigate ANZAC park will be ordered in the next couple of weeks. Once the last meeting minutes have been passed, a number will be created to do this project.

Staff have been kept very busy over the last couple of weeks with the rain event and now assisting with preparedness for the flood event.

TOWN SERVICES – Birdsville

Ongoing – Depot, parks and playgrounds, town Streets, garbage collection and landfill maintenance, irrigation, swimming pool, racecourse grounds, washdown bay, cemetery, lawn mowing, snipping, weed control, community hall and event set ups.

Ongoing – Cleaning, scheduled daily cleaning this schedule includes, bond cleans, general accommodation cleans including 23 Bilby and the Airport Dongas.

Birdsville Swimming Pool, the school Principal organised the shade sail to go to Mount Isa, we are still waiting on a confirmation of what is happening.

General maintenance of the pool area continues.

Birdsville ANZAC Park continued maintenance, waiting on shade sails to arrive for completion of tasks.

ROADSIDE TOILET CLEANING.

We are creating a new schedule for the cleaning of the roadside toilets. Council have indicated they would like this to be done on a more regular basis. During the season we will be cleaning weekly and then in the off season these toilets will be cleaned fortnightly. This will involve a lot of time, Bedourie will be three days per week cleaning these toilets, because of the three directions. It will require a journey management plan in place for these cleans and the use of a sat phone for working alone purposes. If possible, it would be good to have a shared roaming mini starlink so it is easier for staff to contact support if something happens other than having to set up the sat phone etc. once injured. I have contacted some stations regarding the cleaning to see if they are interested, I have had no emails or call backs yet.

Bedourie Team

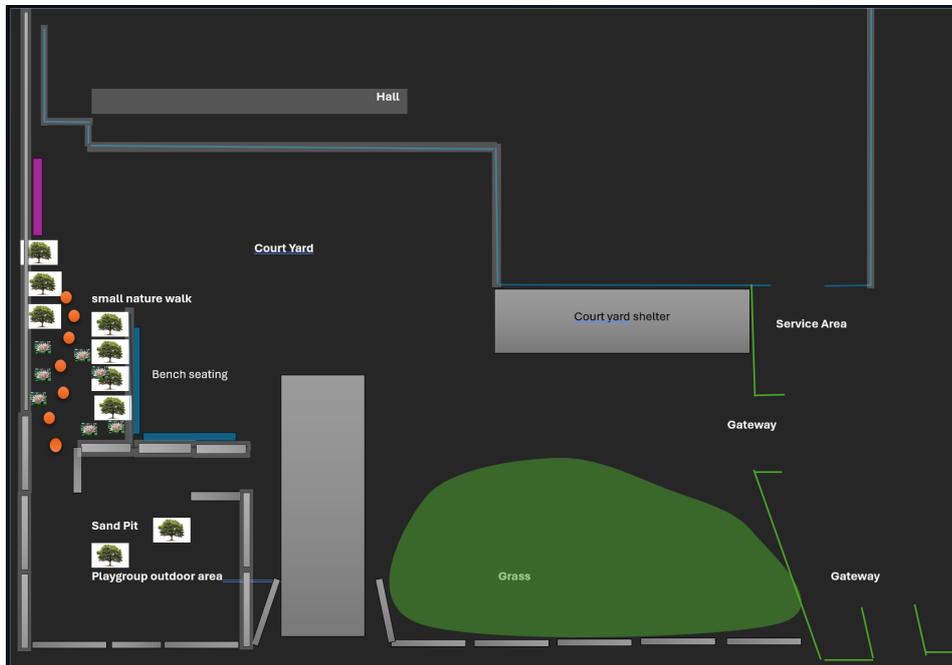
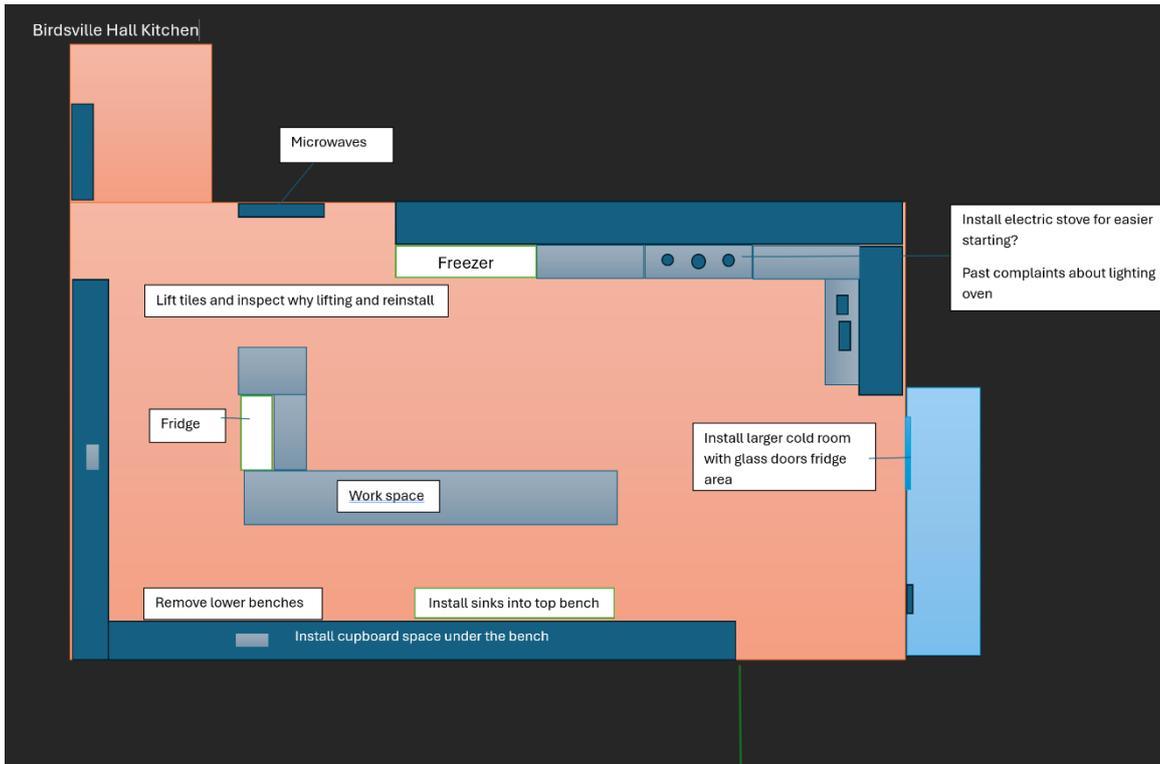
- Bedourie/Birdsville Rd, Cuttaburra, 70klm so 140klm plus the time to clean.

- Bedourie/Windorah Rd, Number 3 and Monkira toilets. 147klm one way then the time to clean 294klm.
- Bedourie/ Boulia Rd, 4 Mile and the Lookout plus tidy up of the rest area 40km out of town, 190klm plus clean time.

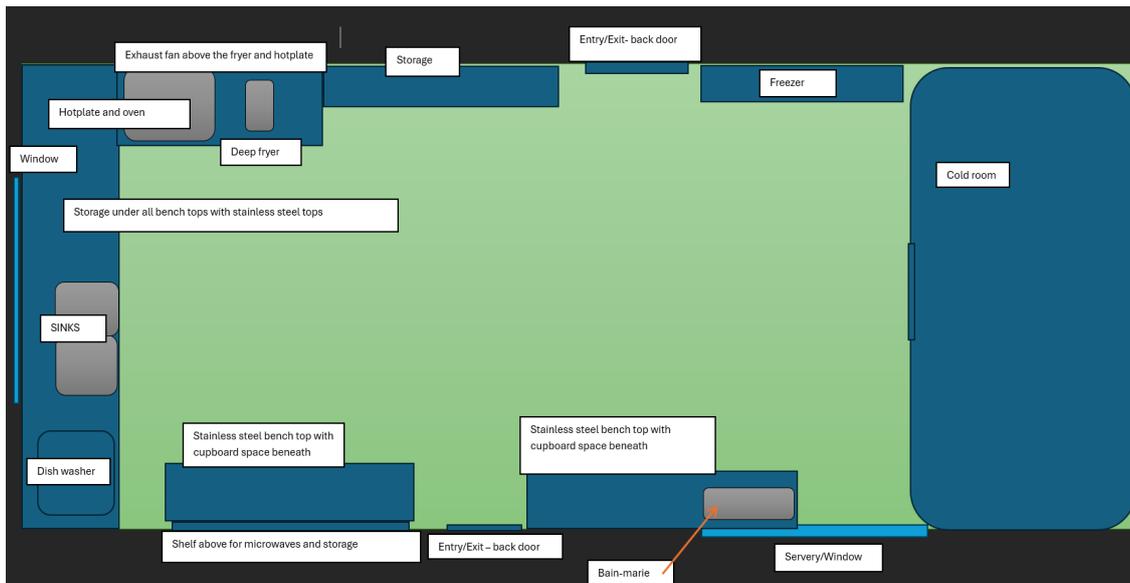
Birdsville Team

- In season when Betoota is open, Birdsville/ Bedourie Rd, Carcoory, 160kms
- Off season Birdsville/Windorah Road 380klm and cleaning time of the four toilet blocks along the way

Birdsville Hall and Birdsville front garden area original concept drawings



Bronco Branding Kitchen original concept drawing



12.1.4 Works Update

REPORT TYPE:	OCM Information Report
DIRECTORATE:	Infrastructure Services
PRESENTED BY:	Tony Elliott
AUTHOR(S):	Brent Reeman, Acting Director Infrastructure Services
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	Nil

RECOMMENDATION

That Council receives and notes the Works Update report.

OPERATIONAL UPDATE

The construction crew have completed the re-sheeting section from Ch 157.70km to Ch 159.60km on the Windorah to Birdsville Road and had started on the next 10km section before the site was abandoned temporarily due to rain. Gravel carting has been able to continue and is now completed.

The maintenance crew have completed the 6.1km of re-sheeting on the Windorah to Bedourie Road.

Patrol graders have been on the Windorah Road, Sandringham and Kamaran roads to fix scouring under emergency works.

Drainage works have commenced at Betoota and will continue when the crew can access the site.

The crews moved to town on 24 February 26 to avoid being caught at the camps and started works raising the town levee bank on 28 February 26 in anticipation of a potential record flood.

Inspections will be done on the Windorah to Monika and the Coorabulka roads to get an idea of damage and whether crews will be able to access the site to continue with emergency works.

Inspections and patrols have been ongoing on the Bedourie to Boulia and Bedourie to Birdsville Road to remove silt and debris.

It is anticipated that the crews and contractors will be engaged in flood damage emergency works for the next few weeks, but there will also be a focus on RMPC and restoration work that need to be completed by June 30.

12.1.5 February Workshop Monthly Report

REPORT TYPE: OCM Information Report
DIRECTORATE: Infrastructure Services
PRESENTED BY: Josh Oehm
AUTHOR(S): Josh Oehm, Workshop Manager
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: Nil

RECOMMENDATION

That Council receives and notes the February Workshop Monthly Report.

OPERATIONAL UPDATE

February 2026 was another busy month for Workshop and Fleet Services. Workshop achieved 58 vehicles and equipment serviced and or repaired, which is less compared to 114 in January 2026 due to having more workers on the floor for the month of Jan and more time-consuming jobs in Feb.

The return to proactive, preventative maintenance has begun to impact scheduling positively, though demands remain high with major works planned throughout the remainder of the year.

Month	Completed Fleet Services / Repairs
December 2025	42
January 2026	114
February 2026	58

Maintenance Overview

- February was characterised by high workload volumes with the engagement of **three (3) external contractors** in addition to DSC workshop staff to clear maintenance backlogs.
- A focus was placed on identifying and rectifying defects that have carried over due to previous prioritisation shortfalls.
- Preventative maintenance has been reinforced as a priority to minimise future operational interruptions and unplanned downtime.

Current workload trends indicate continued high demand as we progress into March, even though the floods are occurring it gives the workshop crew time to catch up on town vehicles as well as a good tidy up of the shed.

Major Works Completed or In Progress

P908 Moore Water Tank Axle and Suspension Repairs undertaken replacing axles and suspension underway due to worn components.

Trailers and Dollys Several wheel bearings and brake assemblies replaced during C-services.

P1509 & P1510 140M Cat Graders Major defect work identified during January inspections; scheduled for completion. Work has commenced on P1509 and intensified once machine was disassembled due to finding more issues

P1861 6900 Western Star– Insurance Claim Insurance quotes obtained for damage sustained in November incident. Awaiting approval from insurance company to start ordering parts to repair or clarification if truck is being sent away.

New Plant and Procurement Update

• 19-tonne Pad Foot Roller

- Tender awarded to Hastings Deering.
- Awaiting estimated delivery date.

• Water Tanks (x2)

- Tender documentation released, awaiting closure of tender.

• Rubbish Truck

- Tender process underway due to delay at Betoota Waste Facility.

• Variable Message Signs (x4)

- Safe Roads were appointed to supply x4 VMS Boards which have arrived in Bedourie awaiting registration and put to work.

• Additional Equipment Quotes

- Quotes received for water pump, tractor, and Dingo digger attachments, awaiting PO to be raised. The two (2) Isuzu crew trucks are currently at Ozmac having the trays made.

Issues and Constraints

- **Backlog Workload:** Continued carry-over of overdue maintenance tasks from prior months.
- **Resource Constraints:** High demand requires ongoing reliance on external contractors.
- **Parts Lead Times:** Delays in parts supply contributing to extended turnaround times for some equipment.

Forward Outlook

The workshop anticipates intensifying activity in the coming months, particularly in relation to:

- Major grader servicing and defect correction,
- Completion of scheduled overhauls,
- Integration of new plant and equipment into the fleet,
- Strengthening preventative maintenance routines.

12.1.6 RTF2025-012 Levee Bank

REPORT TYPE:	OCM Decision Report
DIRECTORATE:	Infrastructure Services
PRESENTED BY:	N/A
AUTHOR(S):	Stuart Bourne, Partner, GBA Consulting Engineers
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	1. Tender Recommendation Report - <i>Confidential</i>

EXECUTIVE SUMMARY

To outline the procurement, assessment and award of the RFT2025-012 Bedourie Levee Bank.

RECOMMENDATION

That Council resolves to:

1. Award contract RFT2025-012 Bedourie Levee Bank tender to NQES Industries Pty Ltd for the total value of \$594,115.00 excl GST.
2. Delegates authority under s 257 of the Local Government Act 2009 to the Chief Executive Officer to enter into contracts, negotiate, finalise and execute any and all matters associated with or in relation this contract/ arrangement.

BACKGROUND

On the 30th January 2026, tender documents for the “RFT2025-012 Bedourie Levee Bank” were uploaded to Vendor Panel.

At the close of tenders, 23rd February 2026, six (6) submissions were received from:

1. Black Cat Civil Pty Ltd
2. Blackform Contracting Pty Ltd
3. Durack Civil Pty Ltd
4. Newlands Civil and Construction Pty Ltd
5. NQ Estimating & Civil Services Pty Ltd
6. NQES Industries Pty Ltd

The criteria for evaluating the tenders comprised of the following weightings.

Criteria	Weighting
Price	50%
Qualifications and Experience	30%
Methodology	10%
Local	10%

The panel recommended NQES Industries Pty Ltd in accordance with the tender evaluation. The submission demonstrated strong compliance with the tender requirements and achieved the highest score among the conforming tenders. The tender received full marks for the price criterion, representing the best value for money of the submissions received.

The Bedourie Levee Enhancements project includes:

1. A small concrete nib wall where the existing levee bank is below RL 89.0 (200mm above the 1974 flood level) **(this contract)**
2. Reseal the bitumen surface of the levee **(by others in conjunction with next Cuttaburra seal)**
3. Replace the industrial area culvert structure with a one way flap valve **(this contract)**
4. Have emergency bunding material prepared and stored conveniently **(by local contractors or DSC)**
5. Clear vegetation around levee and repair scours **(by local contractors or DSC)**

DISCUSSION

To award the contract.

STRATEGIC IMPLICATIONS

Corporate Plan 2022-2027

Theme

5 Our Infrastructure

Long Term Goal

5.1 Is constructed and maintained in a sustainable manner which meets community needs.

Long Term Goal

Our Infrastructure is constructed and maintained in a sustainable manner, which meets community needs.

Outcome

Well-maintained community assets with additional facilities as appropriate for the communities.

LEGISLATION

Local Government Act 2009

FINANCE AND RESOURCES

Tender submission for NQES Industries Pty Ltd is \$ 594,115.00 excluding GST.

The Bedourie Flood Levee Enhancements project was successful in securing funding under the Australian Government Disaster Ready Fund – Round 3. The funding from the Commonwealth is \$1,108,071 with a 10% Council contribution of \$123,119 for a total project cost of \$1,231,190.

Physical works cannot commence until the funding deed has been signed which is expected in the near future.

CONSULTATION

Acting Director of Infrastructure

RISK MANAGEMENT

Works are susceptible to wet-weather delays if undertaken during the flood season. A flood study is underway in Bedourie which may provide an alternative flood immunity target (RL89.0 = 200mm above 1974) however this report is not due until September 2026.

TIMINGS/DEADLINES

The funding deed has not been provided with the completion dates required however the completion of the project is expected to be 2 years after the deed is signed based on submitted milestones in the project plan.

HUMAN RIGHTS CONSIDERATIONS

Nil

ALTERNATIVES CONSIDERED

Instead of a concrete nib an earthworks nib/rill could be constructed however over time this is likely to erode/scour away and not provide the long-term protection that is required. For the industrial area culvert, drainage of local rainfall will be prevented during times of major flooding (ie major floods will close the one way valve in the culvert and require local stormwater to be pumped over the industrial sandhill).

Further investigation is required to determine if funds will permit the floodway at the rear of the Bedourie Hotel to be built up with culverts installed.

12.2 Corporate Services Directorate

12.2.1 Finance Report - February 2026

REPORT TYPE:	OCM Information Report
DIRECTORATE:	Corporate Services
PRESENTED BY:	Jade Nacario
AUTHOR(S):	Abdul Shaid, Senior Finance Consultant
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	1. Financial Statements - February 2026

RECOMMENDATION

That Council receives and notes the Finance Report - February 2026 report.

EXECUTIVE SUMMARY

Presentation of the financial report for 28 February 2026 as required under section 204 of the Local Government Regulation 2012. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

FINANCIAL REPORT

The monthly finance reports are prepared in accordance with the reporting requirements of the Local Government Act 2009 and Local Government Regulation 2012 s204. The contents of the report include:

1. Key Highlights
2. Operating Result
3. Cash Position
4. Trade and Receivables
5. Investments
6. QTC Loans
7. Sales, contracts and Recoverable works
8. Fleet and Plant

1. Key Highlights

The key highlights are presented below; refer to the relevant sections of the report for more detailed information.

- Operating result indicated a loss of **(\$5,889,924)**. Refer to Item 2.

The major factors that contributed to the operating results are:

Factors	Actual	Budget	Variance	Comments
Operating Surplus / (Deficit)	(6,518,473)	(5,096,423)	(1,422,050)	Council is forecasting an operating deficit at year-end. As of reporting date, the Council received \$3.9 million out of the \$7.9 million of the remaining 2025-26 FAGS.
Depreciation	4,680,141	7,023,980	(2,343,839)	Depreciation is in line with Council’s budgeted depreciation for 2025-26.
Interest Income	216,991	201,000	15,991	Due to the anticipated decrease in interest rates, Council budgeted lower interest income compared to prior year; however, Council exceeded its budgeted amount.
Materials and Services	13,832,546	14,048,606	(216,060)	Materials and Services expenditure is relatively higher than the budget due to additional contract works awarded after the adoption of the budget.

- Cash Position

The current cash balance is **\$10,887,801** reflecting a fair position. For detailed information, please refer to item 3.

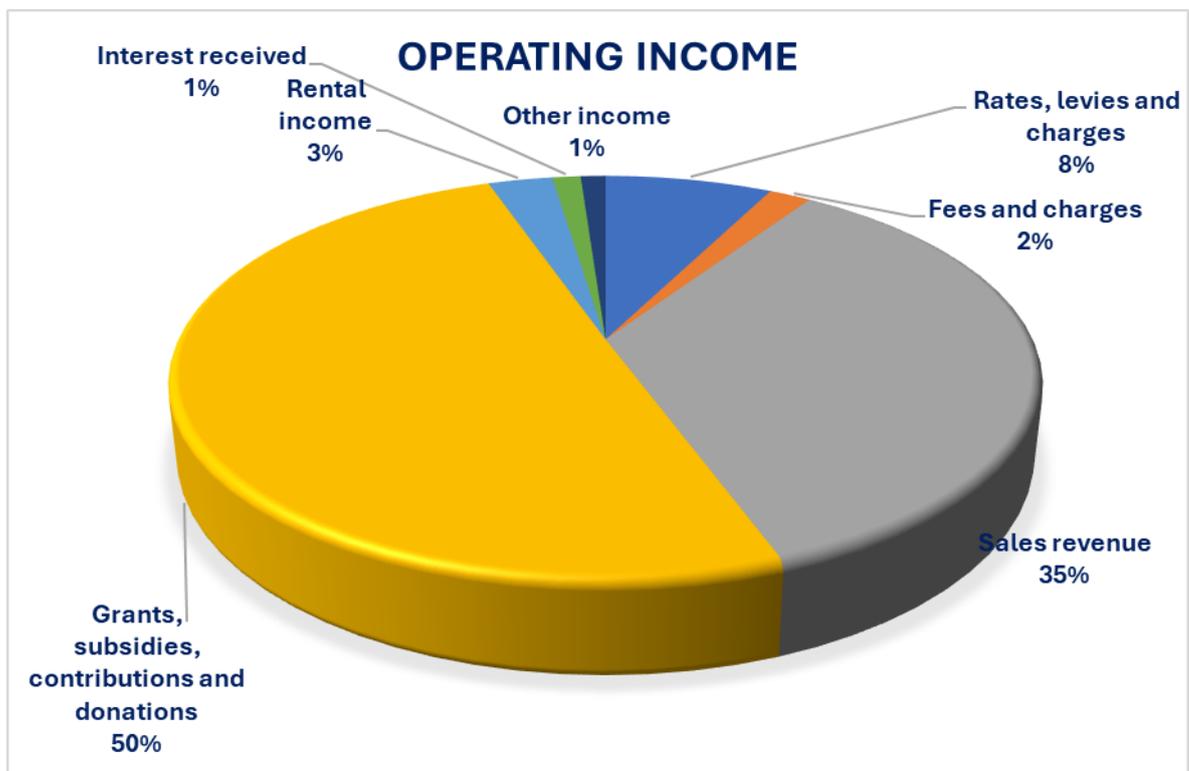
The cash available for operational purposes is **\$6,652,152** which represents **3.63** month of cover. This is below the minimum cash cover target of 4 months for Tier 7 councils due to the revised budgeted expense as a result of Council’s budget review.

2. Operating Result

The comprehensive income statement operating result indicated a net deficit of **(\$5,899,924)**. This is the net of **\$15,671,137** in recurrent revenue and **\$21,571,061** in recurrent expenditure.

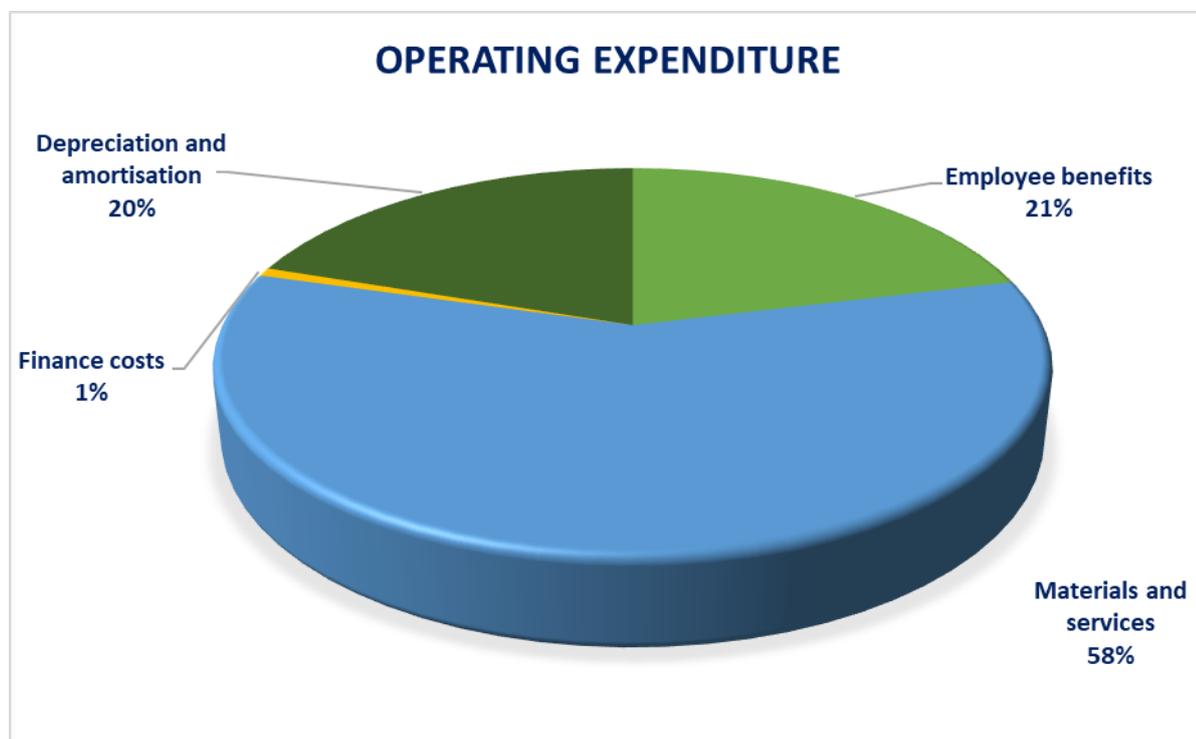
	Actual	Budget	%	Comments
Operating Income	17,160,980	24,150,577	71%	Council expects to achieve its budgeted operating income based on the recent budget review.
Operating Expenditure	23,679,453	29,246,999	81%	Operating expenditure still within Council expectation.
Operating Result	(6,518,473)	(5,096,423)	128%	

- Operating EBITDA
Operating Earnings Before Income Tax, Depreciation and Amortisation (EBITDA) is at (\$1,670,830)
- Operating Income
Revenues from operations for February 2026, which is half of the financial year is at **71%**. This is above the target for the period which is 58%. All the revenues had performed well against the set budget.



	Actual	Budget	%	Comments
Rates, Levies and Charges	1,282,132	1,377,316	93%	Rates are levied once a year. This amount is expected to reduce in the month of January by around 100K, this is due to a significant valuation adjustment received from QVAS on one of the Rural property last, received in the month of March 2026 and is currently in the process of adjustments.
Fees and Charges	321,981	389,500	83%	Within Council expected budget.
Sales Revenue	6,020,319	6,578,350	92%	Significant works carried for TIDS and RMPC jobs during the first half of the year.
Grants, Subsidies, Contributions & Donations	8,634,327	14,671,411	59%	FAGS – \$2,993,420 DRFA Works – \$4,682,397
Rental Income	495,153	700,000	71%	On going review of the rental arrangements and revenue with council is in progress this includes review in rental management and other associated processes
Interest Income	216,991	201,000	108%	The budgeted interest was conservative due to low cash balances. More interest has been received than expected.
Other Income	190,077	233,000	82%	Mainly consists of airport and tourism related revenues.

- Operating Expenditure

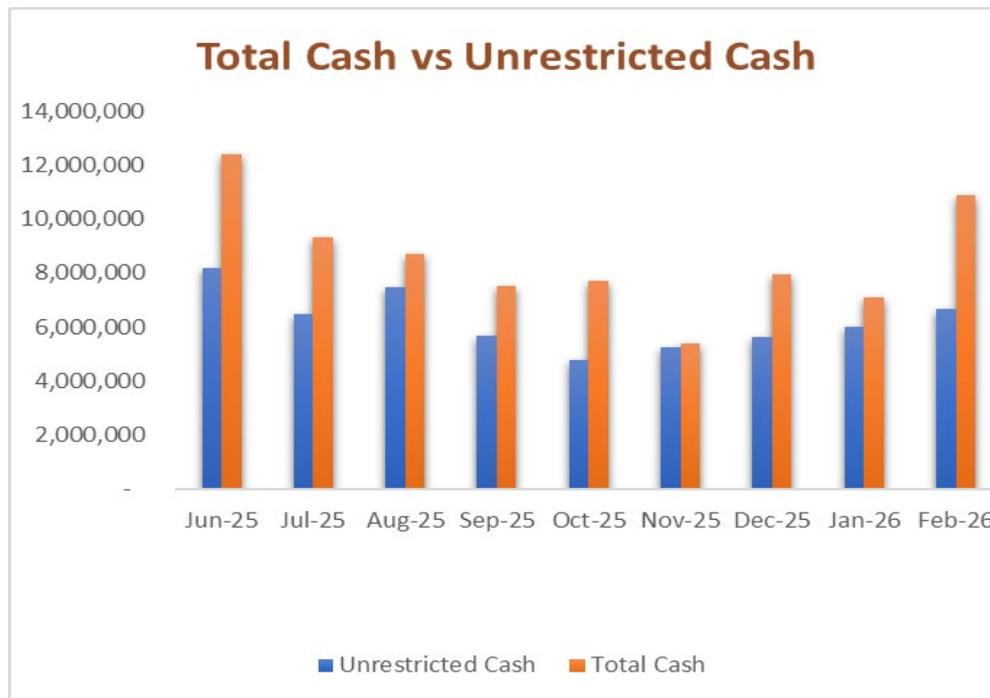


	Actual	Budget	%	Comments
Employee Benefits	4,999,264	7,961,914	63%	Within Council expected budget.
Materials and Services	13,832,546	14,048,606	98%	Materials and Services expenditure is significantly higher than the budget due to additional contract works awarded after the adoption of the budget. The higher contract works expenditures are expected to be offset by higher contract revenues.
Finance Costs	167,502	212,500	79%	Within Council expected budget.
Depreciation	4,680,141	7,023,980	67%	Within Council expected budget.

3. Cash Position

Council’s cash balance of **\$10,887,801** is expected to generate additional interest revenue. However, it is important to note that this figure is subject to several external restrictions, primarily related to contract liabilities—funds received for grant funded projects and has not been spent. The graph below illustrates the total cash held (orange columns) compared to the unrestricted cash available for Council operations expenditures (blue columns).

	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26
Unrestricted Cash	8,200,166	6,480,063	7,480,916	5,685,255	4,764,861	5,260,631	5,618,963	6,016,411	6,652,152
Total Cash	12,397,478	9,335,812	8,697,472	7,540,121	7,719,143	5,371,217	7,961,933	7,116,781	10,887,801

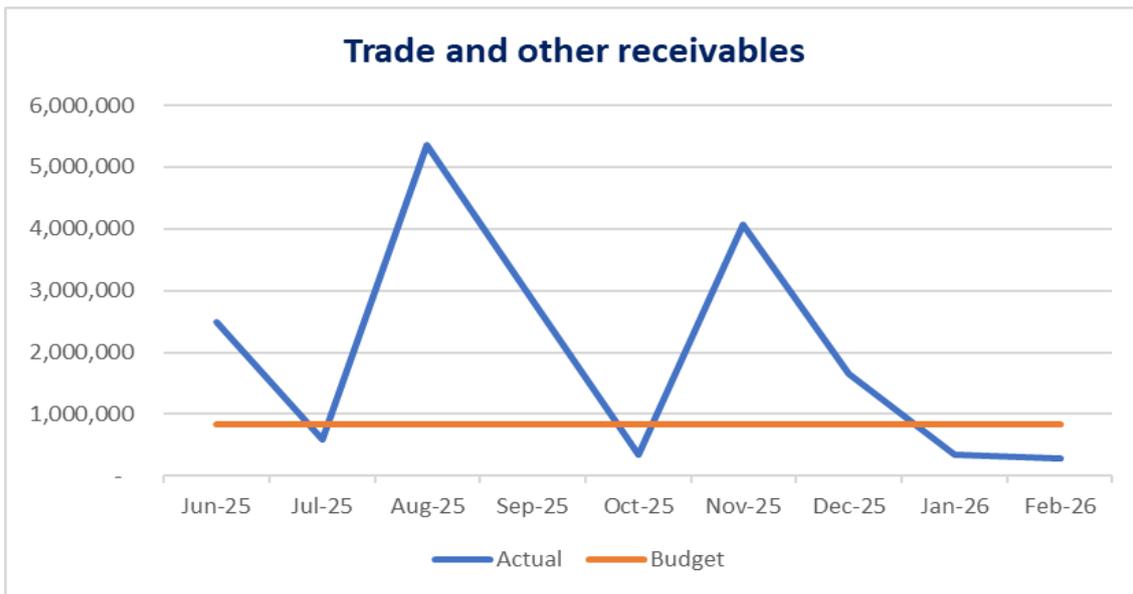


4. Trade and Receivables

The graph below illustrates Council’s Trade and receivables balance of **\$286,197** compared to a forecasted figure of **\$836,000**. Most of the outstanding amount is from state department agencies which has minimal risk of collectability.

The forecasted figure is based on expected receivables at year end. The finance team continued to implement Councils policy on debt recovery to minimise financial loss.

Please see separate report for the rates receivables.



5. Investments

In accordance with Council’s Investment Policy, available funds were invested with Queensland Treasury Corporation. The table below outlines the investment performance for the month of December 2025.

Investment Account	Financial Institutions	Funds Available Balance	February 2026 Interest Income	YTD Interest Earned
QTC General Fund	QTC	10,172,568	23,349	215,475

6. QTC Loans

Council has four fixed-rate loans outstanding with Queensland Treasury Corporation.

Loan	Rate	Quarterly Repayment	Book Value as at 28 February 2026	Maturity Date
Caravan Park	2.94%	11,720	422,538	June 2036
Housing Loan 2022	4.49%	19,195	892,501	June 2042
Optic Fibre	5.16%	26,790	965,802	June 2045
Birdsville Water Project 2025	5.16%	37,748	1,992,997	June 2045
Birdsville Housing Project	5.16%	20,307	996,499	June 2045
		115,760	5,270,338	

7. Sales Contracts and Recoverable Works

Council's financial performance during the reporting period has been positively influenced by the Engineering team's timely submission of periodic claims. This proactive approach has significantly increased revenue from recoverable works, thereby contributing to the Council's favourable overall financial position. Timely claims have not only driven revenue growth but have also enhanced cash flow predictability, facilitating the faster recovery of project-related costs. This stability in cash flow has enabled the Council to maintain liquidity and effectively allocate resources for future projects and operational priorities.

The table below provides a detailed breakdown of revenue and expenditures related to Main Roads activities:

Sales Contracts and Recoverable Works	Feb 26 Income	Feb 26 Expenses	Feb 26 Operating Result*	Budget Income	Budget Expenses	Budget Operating Result*	Operating Result % (Actual vs Budget)
TIDS and other main roads recoverable works	3,478,705	3,451,158	27,547	2,941,350	2,614,538	326,812	31%
RMPC	2,994,378	2,994,378	-	3,637,000	3,190,677	446,323	0%

The financial outcomes and operational efficiencies achieved during the period demonstrate the effectiveness of the Council's strategies in contract management and cost recovery.

* Costs incurred as at February 2026 are recognised as accrued income. Accordingly, income reflects total costs incurred as at the reporting date.

8. Fleet and Plant

Fleet Management	Actual February 2026	Budget	Variance (Actual vs Budget)
Income			
Other Fees & Charges	296	1,000	30%
Plant Recovery (Or Plant Hire)	4,485,229	7,637,000	59%
Operating Grants - State Government	98,146	140,000	0%
Other Revenue	-	-	0%
	4,583,671	7,778,000	59%
Expenses			
Salaries & Wages	254,411	330,000	77%
Materials	498,909	505,000	0%
Service Contracts	104,371	88,000	119%
Consultants	59,701	75,600	79%
Contractors - Others	641,220	575,000	112%
Subscriptions/Licences/Memberships	34,259	97,000	0%
Stores Issues	779,632	1,150,000	0%
Consumables	77,152	102,000	0%
Travel - Flights, Accommodation, Meals Etc	113,363	85,000	0%
Freight	32,151	35,000	0%
Electricity	9,510	10,000	0%
Telephone	192	1,000	19%
Labour On Costs	116,813	214,830	54%
Stores On Costs	117,849	155,000	0%
Plant Recovery (Or Plant Hire)	73,029	95,000	77%
Insurance Premiums	86,236	95,000	91%
Depreciation - Plant & Equipment	853,034	1,259,867	68%
Depreciation - Other Plant & Equipment	55,862	84,414	66%
	3,907,694	4,957,711	79%
Fleet Management net result	675,977	2,820,289	24%

The Fleet & Plant operation yields a positive variance, but the net result remains lower than expected.

- Operating Income: **\$4,583,671** (53% of the budgeted **\$7,778,000**)
- Operating Expenditure: **\$3,907,694** (61% of the budgeted **\$4,957,711**)

The lower-than-expected operating income is primarily attributable to the Christmas–New Year works shutdown period, which reduced plant utilisation and hire activity during January. As a result, plant hire revenue has not progressed in line with the budgeted profile.

In contrast, operating expenditure continued during the shutdown period as workshop operations progressed. Planned servicing, repairs, and maintenance activities were undertaken to ensure fleet and plant readiness ahead of the resumption of operational works.

The combination of reduced plant hire revenue and ongoing workshop expenditure has contributed to the net operating result remaining below the expected year-to-date position (24% compared to a budget profile of approximately 58%). Management is closely monitoring plant utilisation and cost recovery and will implement corrective actions to improve revenue recovery and financial performance over the remainder of the financial year.

These measures support Council's commitment to prudent financial management, operational effectiveness, and sustainable service delivery.

POLICY

N/A

LEGISLATION

Local Government Regulation 2012, section 204:

1. The local government must prepare a financial report.
2. The chief executive officer must present the financial report –
 - a. if the local government meets less frequently than monthly – at each meeting of the local government; or
 - b. otherwise, at a meeting of the local government once a month.
3. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Local Government Act 2009

FINANCE AND RESOURCES

The report identifies how Council is tracking against the adopted operational and capital budgets for the financial year.

CONSULTATION

Executive Leadership Team, Managers

RISK MANAGEMENT

Risk is considered low, and Council will be advised if major items deviate from the adopted budget and forecasts. Council management remains vigilant, engaging in proactive risk management as part of daily operations to ensure that any emerging issues are promptly identified and addressed, further safeguarding the Council's financial stability and strategic objectives.

TIMINGS/DEADLINES

Finance reports are assessed monthly, and any irregularities are managed within budget, and variances are reported to Council.

HUMAN RIGHTS CONSIDERATIONS

N/A

ALTERNATIVES CONSIDERED

N/A



Diamantina Shire Council

Statement of Comprehensive Income

for the period ended 28 February 2026

	Actual 28-Feb-26	Budget 30-Jun-26	Actual vs Budget %
Income			
Revenue			
Recurrent revenue			
Rates, levies and charges	1,282,132	1,377,316	● 93%
Fees and charges	321,981	389,500	● 83%
Sales revenue	6,020,319	6,578,350	● 92%
Grants, subsidies, contributions and donations	8,634,327	14,671,411	● 59%
Total recurrent revenue	<u>16,258,759</u>	<u>23,016,577</u>	● 71%
Other income			
Rental income	495,153	700,000	● 71%
Interest received	216,991	201,000	● 108%
Other income	190,077	233,000	● 82%
	<u>902,221</u>	<u>1,134,000</u>	● 80%
Total operating revenue	17,160,980	24,150,577	● 71%
Capital income			
Grants, subsidies, contributions and donations	3,490,736	2,793,000	● 125%
Capital income	239,131	-	● 0%
Total revenue	<u>3,729,867</u>	<u>2,793,000</u>	● 134%
Total income	<u>20,890,847</u>	<u>26,943,577</u>	● 78%
Expenses			
Operating expenses			
Employee benefits	4,999,264	7,961,914	● 63%
Materials and services	13,832,546	14,048,606	● 98%
Finance costs	167,502	212,500	● 79%
Depreciation and amortisation	4,680,141	7,023,980	● 67%
Total operating expenses	<u>23,679,453</u>	<u>29,246,999</u>	● 81%
Total expenses	<u>23,679,453</u>	<u>29,246,999</u>	● 81%
Net result	<u>(2,788,606)</u>	<u>(2,303,423)</u>	● 121%
Operating result			
Operating revenue	17,160,980	24,150,577	● 71%
Operating expenses	<u>23,679,453</u>	<u>29,246,999</u>	● 81%
Operating result	<u>(6,518,473)</u>	<u>(5,096,423)</u>	● 128%

Key Points:

1 Operating EBITDA (Earnings Before Interest, Taxes, Depreciation and Amortisation): -\$1,670,830



Diamantina Shire Council

Statement of Financial Position

as at 28 February 2026

	Actual 28-Feb-26	Budget 30-Jun-26	Actual vs Budget %
Assets			
Current assets			
Cash and cash equivalents	10,887,801	7,636,000	● 143%
Trade and other receivables	286,197	836,000	● 34%
Inventories	1,518,075	1,089,000	● 139%
Contract Assets	6,997,009	1,000,000	● 700%
Other financial assets	-	210,000	● 0%
Total current assets	19,689,082	10,771,000	● 183%
Non-current assets held for sale	517,000	662,000	● 78%
Total current assets	20,206,082	11,433,000	● 177%
Non-current assets			
Property, plant & equipment	181,060,808	183,545,000	● 99%
Total non-current assets	181,060,808	183,545,000	● 99%
Total assets	201,266,890	194,978,000	● 103%
Liabilities			
Current liabilities			
Trade and other payables	647,943	1,354,000	● 48%
Contract Liabilities	7,675,917	1,920,000	● 400%
Borrowings	457,307	300,000	● 152%
Provisions	540,585	-	● 0%
Other liabilities	92,952	-	● 0%
Total current liabilities	9,414,704	3,574,000	● 263%
Non-current liabilities			
Borrowings	4,813,031	4,783,000	● 101%
Provisions	92,443	705,000	● 13%
Total non-current liabilities	4,905,474	5,488,000	● 89%
Total liabilities	14,320,178	9,062,000	● 158%
Net community assets	186,946,712	185,916,000	● 101%
Community equity			
Asset revaluation surplus	111,071,891	111,073,000	● 100%
Retained surplus	75,874,821	74,843,000	● 101%
Total community equity	186,946,712	185,916,000	● 101%



Diamantina Shire Council
Statement of Cash Flows
 for the period ended 28 February 2026

	Actual 28-Feb-26	Budget 30-Jun-26
Cash flows from operating activities		
Receipts from customers	9,798,891	-
Payments to suppliers and employees	(25,499,238)	-
Interest received	216,991	-
Rental income	495,153	-
Non-capital grants and contributions	6,277,580	-
Borrowing costs	(167,502)	-
Net cash inflow from operating activities	(8,878,125)	(495,000)
Cash flows from investing activities		
Payments for property, plant and equipment	(3,969,457)	(7,957,000)
Grants, subsidies, contributions and donations	11,409,867	8,663,000
Net cash outflow from investing activities	7,440,410	706,000
Cash flows from financing activities		
Repayment of borrowings	(71,962)	-
Net cash outflow from financing activities	(71,962)	(293,000)
Total cash flows		
Net increase in cash and cash equivalent held	(1,509,677)	(82,000)
Opening cash and cash equivalents	12,397,478	7,718,000
Closing cash and cash equivalents	10,887,801	7,636,000



Diamantina Shire Council

Statement of income and expenditure by program

for the period ended 28 February 2026

	Actual			Budget			Operating Result % (Actual vs Budget)
	Income	Expenses	Operating Result	Income	Expenses	Operating Result	
Community Services							
Caravan Parks & Lodge Accommdations	165,985	332,675	(166,690)	155,900	474,411	(318,511)	52%
Community Development	-	340	(340)	-	1,000	(1,000)	34%
Community Donations	-	98,685	(98,685)	-	113,127	(113,127)	87%
Community Events	10,600	372,503	(361,903)	8,000	446,289	(438,289)	83%
Community Housing	47,444	608,396	(560,952)	100,000	1,116,562	(1,016,562)	55%
Community's Admin & Support	15,080	65,100	(50,020)	10,000	78,084	(68,084)	73%
Libraries	41,364	23,095	18,269	-	4,000	(4,000)	-457%
Museums & Heritage	1,305	21,060	(19,755)	1,500	38,399	(36,899)	54%
RADF	20,000	24,940	(4,940)	20,000	25,000	(5,000)	99%
Tourism	98,663	256,380	(157,717)	119,000	783,299	(664,299)	24%
Visitor Information	81,240	696,316	(615,076)	140,000	941,164	(801,164)	77%
Youth Development	95,366	128,529	(33,163)	95,366	258,586	(163,221)	20%
Community Services total	577,047	2,628,019	(2,050,972)	649,766	4,279,921	(3,630,155)	56%



Diamantina Shire Council

Statement of income and expenditure by program

for the period ended 28 February 2026

	Actual			Budget			Operating Result % (Actual vs Budget)
	Income	Expenses	Operating Result	Income	Expenses	Operating Result	
Corporate Services							
Cash Management	-	10,428	(10,428)	-	12,000	(12,000)	87%
Communication Services	-	19,973	(19,973)	-	32,000	(32,000)	62%
Corporate	5,485	429,942	(424,457)	5,000	1,004,667	(999,667)	42%
Council Controlled Land	5,107	13,545	(8,438)	-	22,300	(22,300)	38%
Environmental Health	2,338	7,255	(4,917)	2,500	15,600	(13,100)	38%
Financial Services	215,475	614,330	(398,855)	200,000	1,079,725	(879,725)	45%
Human Resources	5,076	635,056	(629,980)	53,000	777,341	(724,341)	87%
Information Technology	-	475,428	(475,428)	-	599,500	(599,500)	79%
Insurance	-	402,291	(402,291)	-	401,000	(401,000)	100%
Rates Management	942,994	14,593	928,401	1,038,500	30,500	1,008,000	92%
Stores & Purchasing	1,984	83,326	(81,342)	-	230,964	(230,964)	35%
Taxation	-	29,908	(29,908)	-	50,000	(50,000)	60%
Wages On-Costs	1,869,349	1,670,086	199,263	3,647,926	1,989,000	1,658,926	12%
Workplace Health & Safety	-	274,060	(274,060)	-	415,324	(415,324)	66%
Corporate Services Total	3,047,808	4,680,221	(1,632,413)	4,946,926	6,659,921	(1,712,995)	95%



Diamantina Shire Council

Statement of income and expenditure by program

for the period ended 28 February 2026

	Actual			Budget			Operating Result % (Actual vs Budget)
	Income	Expenses	Operating Result	Income	Expenses	Operating Result	
Governance Services							
Councillors	-	137,948	(137,948)	-	498,779	(498,779)	● 28%
Development Services	-	8,183	(8,183)	100,000	135,000	(35,000)	● 23%
Disaster Management	-	5,717	(5,717)	-	7,946	(7,946)	● 72%
Economic Development	-	45,367	(45,367)	-	83,000	(83,000)	● 55%
Funded Program	3,047,567	393,900	2,653,667	7,470,699	322,000	7,148,699	● 37%
Governance	-	1,046,003	(1,046,003)	-	1,083,750	(1,083,750)	● 97%
Regional Coordination	-	83,876	(83,876)	-	87,000	(87,000)	● 96%
Governance Services total	3,047,567	1,720,994	1,326,573	7,570,699	2,217,475	5,353,224	25%



Diamantina Shire Council

Statement of income and expenditure by program

for the period ended 28 February 2026

	Actual			Budget			Operating Result % (Actual vs Budget)
	Income	Expenses	Operating Result	Income	Expenses	Operating Result	
Infrastructure Services							
Airport	100,721	572,773	(472,052)	153,000	844,803	(691,803)	68%
Animal Control	-	801	(801)	-	1,500	(1,500)	53%
Asset Management	3,209	117,289	(114,080)	-	204,172	(204,172)	56%
Cemeteries	-	15,914	(15,914)	-	22,887	(22,887)	70%
Community & Sporting Facilities	6,914	95,848	(88,934)	16,000	187,859	(171,859)	52%
Community Centres & Halls	182	150,905	(150,723)	500	378,732	(378,232)	40%
Council Housing	447,709	507,513	(59,804)	600,000	706,616	(106,616)	56%
Emergency Service Facilities (SES)	18,149	9,477	8,672	17,000	17,751	(751)	-1155%
Facilities Maintenance	-	187,263	(187,263)	-	636,750	(636,750)	29%
Fleet Management	4,583,671	3,796,288	787,383	7,778,000	4,960,711	2,817,289	28%
Health Care Facilities	-	89,438	(89,438)	-	134,375	(134,375)	67%
Infrastructure And Related Services	-	456,071	(456,071)	-	937,995	(937,995)	49%
Landfill	-	47,068	(47,068)	-	62,412	(62,412)	75%
Main Roads Flood Damage	2,752	77,364	(74,612)	-	-	-	0%
Minor Works Performance Contracts (MWPC)	-	5,250	(5,250)	-	-	-	0%
Parks & Gardens	-	274,843	(274,843)	-	428,332	(428,332)	64%
Pest And Stock Route Management	-	23,787	(23,787)	-	24,000	(24,000)	99%
Private Works	21,546	17,419	4,127	18,000	19,959	(1,959)	-211%



Diamantina Shire Council

Statement of income and expenditure by program

for the period ended 28 February 2026

	Actual			Budget			Operating Result % (Actual vs Budget)
	Income	Expenses	Operating Result	Income	Expenses	Operating Result	
Infrastructure Services							
Public Conveniences	-	15,628	(15,628)	-	115,160	(115,160)	● 14%
RMPC	2,994,378	2,994,380	(2)	3,637,000	3,190,677	446,323	● 0%
Road Maintenance	-	1,711,797	(1,711,797)	816,864	3,072,864	(2,256,000)	● 76%
Roads To Recovery (R2R)	-	269	(269)	-	-	-	● 0%
Safety & Quality	-	11,275	(11,275)	-	12,000	(12,000)	● 94%
Sewerage Schemes	63,680	71,936	(8,256)	63,680	198,415	(134,735)	● 6%
Shire Roads Flood Damage (SRFD)	4,682,397	4,684,981	(2,584)	6,272,482	6,308,684	(36,202)	● 7%
Showgrounds/Racecourse	-	181,943	(181,943)	-	348,645	(348,645)	● 52%
Stormwater	-	114	(114)	-	35,031	(35,031)	● 0%
Swimming Pools	109	175,576	(175,467)	100	209,269	(209,169)	● 84%
Television & Radio Transmission Stations	-	17,655	(17,655)	-	27,500	(27,500)	● 64%
TIDS	3,475,953	3,373,794	102,159	2,941,350	2,614,538	326,812	● 31%
Town Common	-	13,803	(13,803)	-	88,355	(88,355)	● 16%
Town Depot	6,000	374,309	(368,309)	-	452,393	(452,393)	● 81%
Town Streets	-	397,620	(397,620)	-	584,830	(584,830)	● 68%
Waste Management	59,136	58,742	394	59,136	25,765	33,371	● 1%
Water Schemes	217,838	292,769	(74,931)	217,000	417,629	(200,629)	● 37%
Infrastructure Services Total	16,684,344	20,821,902	(4,137,558)	22,590,112	27,270,609	(4,680,497)	88%



Diamantina Shire Council

Liquidity Analysis as at 28 February 2026

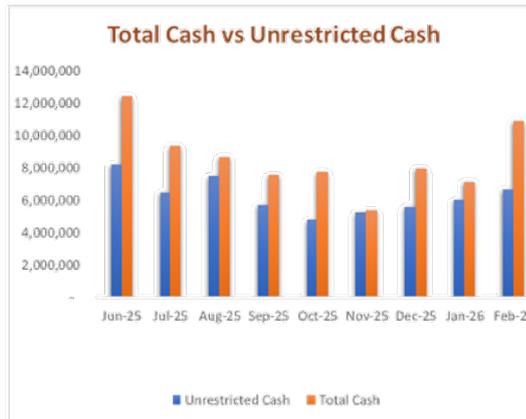
	28-Feb-26	31-Dec-25
General Accounts		
Cash at Bank - Westpac	631,285	76,316
Cash at Bank - Commonwealth BV CP	42,215	42,215
Cash at Bank - Commonwealth Wirrarri Centre	219	219
Cash Held Trust Funds	41,514	41,564
Investment - QTC	10,172,568	7,801,619
Total balance held in banks (incl Reserves)	10,887,801	7,961,933
Liquid assets and liabilities		
Receivables	286,197	1,643,637
Payables	-647,943	-342,450
Contract balance	-678,908	-2,342,970
	-1,040,654	-1,041,783
Net liquid assets	9,847,147	6,920,150
QTC Borrowings		
Borrowings	-5,270,338	-5,130,113
Total balance QTC borrowings	-5,251,764	-5,130,113
Net Council Position after Borrowings and all Restrictions	4,595,383	1,790,037
TRUST		
Trust Accounts		
Cash Held Trust Funds	41,564	41,564
Total balance held in trust	41,564	41,564



Diamantina Shire Council

**Cash position
as at 28 February 2026**

	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26
Unrestricted Cash	8,200,166	6,480,063	7,480,916	5,685,255	4,764,861	5,260,631	5,618,963	6,016,411	6,652,152
Total Cash	12,397,478	9,335,812	8,697,472	7,540,121	7,719,143	5,371,217	7,961,933	7,116,781	10,887,801



 Diamantina Shire Council Sustainability Ratios as at 28 February 2026					
Type	Measure	Overview	Target (Tier 7)	Actual YTD	Council Narrative
Operating Performance	Operating Surplus Ratio	The operating surplus is an indicator of the extent to which operating revenues generated cover operational expenses. Any operating surplus would be available for capital funding or other purposes.	0% to 10%	-37.98%	Below target due to timing of FA Grants and seasonal TMR claims. Budgeted to improve slightly by year-end.
	Operating Cash Ratio	The operating cash ratio is a measure of a council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation, and finance costs.	Greater than 0%	-9.74%	The result is below the target, but it is budgeted to improve by year-end, implying that planned revenue increases or cost reductions are expected to restore positive cash flow.
Liquidity	Unrestricted Cash Expense Cover Ratio	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses.	Greater than 4 months	3.63	The result is slightly below the target, but it is budgeted to improve by year-end, implying that planned revenue increases or cost reductions are expected to restore positive cash flow.
Asset Management	Asset Sustainability Ratio	The asset sustainability ratio approximates the extent to which the infrastructure assets managed by a council are being replaced as they reach the end of their useful lives.	Greater than 90%	-	No data available at reporting date to assess asset replacement rate.
	Asset Consumption Ratio	The asset consumption ratio approximates the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community.	Greater than 60%	-	Awaiting full data to evaluate asset consumption against replacement cost.
Debt Servicing Capacity	Leverage Ratio	The leverage ratio is an indicator of a council's ability to repay its existing debt. It measures the relative size of the council's debt to its operating performance	0 to 3 times	3.15	Council's borrowings are 43 times its earnings before depreciation (EBITDA), indicating manageable debt levels relative to earnings.
Financial Capacity	Council-Controlled Revenue	Council controlled revenue is an indicator of a council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.	No target as contextual measure	9.35%	Council-controlled revenue reflects financial independence. Tier 7 Councils area not measured against a target.
	Population Growth	Population growth is a key driver of a council's operating income, service needs, and infrastructure requirements into the future.	No target as contextual measure	0.74%	The latest population estimates available on the Queensland Government Statistician's Office was published on the 1st September 2023

12.2.2 Governance Update

REPORT TYPE:	OCM Information Report
DIRECTORATE:	Corporate Services
PRESENTED BY:	Juanita Warner
AUTHOR(S):	Juanita Warner, Governance Manager
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	Nil

RECOMMENDATION

That Council receives and notes the Governance Update report.

OPERATIONAL UPDATE

This report is provided to update Council on the Governance activities across Council focusing on the risk activities, policy framework implementation, Internal Audit and general governance review over the last month.

RISK MANAGEMENT

Enterprise Risk Management Policy

- The current Risk Management Policy has been reviewed and updated. The new Enterprise Risk Management Policy will represent a significant update and a modernisation of Council's approach to risk.

Enterprise Risk Management (ERM) Framework

- An Enterprise Risk Management (ERM) Framework is the system Council uses to identify, assess, manage, monitor and report risk across all areas of Council. It provides the structure, processes and tools that ensure risk management is applied consistently and effectively.

Risk Appetite Statement

- A Risk Appetite Statement has been drafted as a separate document. This formally defines the amount of risk that Council is prepared to take in pursuit of its strategic outcomes.

This sets the tone for how Council wants its risk culture to operate.

Corporate Risk Register

- The current Strategic Risk Register identifies Council's key strategic risks at a high level, while the new Corporate Risk Register provides a detailed, enterprise-wide risk management framework with defined causes, controls, consequences, treatment plans, ownership and monitoring to support effective governance and assurance.

Enterprise Risk Management Suite

- Planned Audit and Risk Committee endorsement – March 2026
- Planned Council Adoption – April 2026

POLICY AND PROCEDURE REVIEWS

All Policy owners have been provided with updated information regarding Policies. A Policy Development Guide has been provided that explains the standard process for reviewing and updating policies.

This ensures policies:

- Remain current and compliant
- Consistent in format and quality
- Clear and easy to apply
- Approved through a proper governance processes.

Policies currently reviewed:

- Credit Card Policy – Provide guidance on the provision and use of a Council issued Corporate Credit Card and to ensure effective probity, accountability and Transparency.

Procedures currently under review:

- Credit Card Procedure – Sets out the Mandatory steps in using a Corporate Credit Card, Approving transactions, Reconciling expenditure and monitoring compliance
- Credit Card Compliance Procedure – Establishes how Council monitors, tests, reports and enforces compliance with the Credit Card Policy

COUNCIL REGISTERS

Council holds a number of registers that are required to held by law. The *Local Government Act 2009* requires Council to report a list of registers kept by the local government in its Annual Report. Registers are being reviewed and updated as required.

The following registers have been reviewed and will be implemented in due course:

- *Delegation Register – CEO to Council Officers - New Register Developed (CEO reviewing)*
- Delegation Register – Administrative – New Register Developed (CEO Reviewing)

RECORDS MANAGEMENT

Strengthening records management practices is a critical governance function that supports transparency, audit readiness, risk mitigation, and the preservation of Council's corporate memory in accordance with statutory obligations.

ENVIRONMENTAL HEALTH UPDATE

As part of RAPAD, the Environmental Health Officer provides services for Diamantina Shire Council. A new MOU with RAPAD has been signed for a further 2 years.

Food Related:

- Emails and Phone consultation – Mobile Food Business
- Temporary Food Licenses Process – Private Events (Big Red Bash)

Waste Management:

- Follow up with Inquiry of Environmental Relevant Activity – No Response Received. Currently with GBA

PEST MANAGEMENT – BOUNTY PAYMENTS BUDGET

A bounty payment is an incentive that Council provides to people who remove certain declared pest animals. These pests are usually feral dogs/dingoes. To claim the bounty, the claimant must provide

proof the animal was destroyed – offer a scalp and provide the location where the animal was destroyed.

To date the following amounts have been paid out to claimants:

Month	Males	Females	Pups	Total	Actual	Actual YTD	Budget
July 2025	0	0	0	0	0	0	
August 2025	36	23	8	67	\$ 2,010	\$ 2,010	
September 2025	0	0	0	0	0	\$ 2,010	
October 2025	119	101	44	264	\$ 7,920	\$ 9,930	
November 2025	115	68	16	199	\$ 5,970	\$ 15,990	
December 2025	0	0	0	0	0	\$ 15,990	
January 2026	0	0	0	0	0	\$15,990	
February 2026	23	25	2	50	\$1,500	\$17,400	
March 2026	40	23	0	63	\$1,890	\$19,290	
Total	270	192	68	530	\$19,290	\$19,290	\$ 5,000

DISASTER DASHBOARD / GUARDIAN

The Disaster Dashboard is now live on Council's website - <https://disaster.diamantina.qld.gov.au/>

The next stage of implementation is the Road Closure Module – this allows users to manage road conditions, such as flooded roads, roadworks, crashes, congestions, special events and road hazards. Our live system is ready to be used. The Infrastructure Team will receive training on the Road Conditions component in Guardian in March.

12.2.3 Corporate Services Update

REPORT TYPE:	OCM Information Report
DIRECTORATE:	Corporate Services
PRESENTED BY:	Jade Nacario
AUTHOR(S):	Jade Nacario, Director Corporate Services
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	Nil

RECOMMENDATION

That Council receives and notes the Corporate Services Update report.

OVERVIEW

Corporate Services continues to focus on strengthening financial governance, progressing key strategic planning initiatives, and preparing for the 2025–2026 financial year-end reporting process.

Key activities during the reporting period include the successful implementation of the Definitiv payroll system, continued development of Council’s Corporate Plan and Operational Plan, and ongoing work on the development of Council’s ICT Strategy and Roadmap to guide future technology priorities and strengthen digital capability across the organisation.

Additional focus areas include procurement compliance and staff capability through procurement training initiatives, as well as preparation for the upcoming Queensland Audit Office audit cycle.

The directorate remains committed to strengthening internal financial controls, supporting sound procurement practices, and ensuring Council’s financial and governance frameworks continue to meet legislative and audit expectations.

MONTHLY ACTION LIST UPDATE

Definitiv Payroll Implementation

Status: go live completed – post-implementation phase

The implementation of the Definitiv payroll system has successfully transitioned to operational use.

Key milestones achieved include:

- timesheet go live date: 17 February 2026
- first pay run go live: 4 March 2026

The successful completion of the first pay run represents a significant milestone in the transition to the new payroll platform.

Corporate services will continue to monitor system performance during the post-implementation phase to ensure payroll accuracy, system stability, and continued staff familiarity with the updated payroll and timesheet processes.

Corporate services will continue to monitor system performance during the post-implementation phase to ensure payroll accuracy, system stability, and continued staff familiarity with the updated payroll and timesheet processes.

Aerodrome fees and charges

Bulk correspondence advising eligible customers of potential refund eligibility has been issued to identified customers. Council has begun receiving responses, and corporate services will continue to manage enquiries and process applicable refunds as they are received.

Corporate plan and operational plan

Development of council's corporate plan and operational plan continues to progress.

Key milestones completed include:

- interviews with elected members
- workshop with elt and managers
- community and staff surveys conducted via SurveyMonkey and paper-based forms

Community consultation workshops are being conducted as scheduled to support finalisation of the plans.

Strategic ICT review and development of strategy roadmap

The strategic ICT review and development of council's ICT strategy roadmap remains in progress.

The review will assist council in identifying technology priorities and opportunities to strengthen council's digital capability and support efficient service delivery.

FINANCIAL MANAGEMENT & CONTROLS**End-of-month reconciliation controls**

End-of-month reconciliation processes are established for all balance sheet accounts, with responsible officers assigned for both preparation and independent review.

These processes support stronger financial oversight and improve the reliability of council's financial reporting framework.

A further review is scheduled for May 2026 to assess progress and reinforce accountability ahead of year-end financial reporting.

Risk consideration

Ongoing compliance with reconciliation processes remains dependent on officer capacity and continued monitoring of reconciliation completion.

Financial sustainability & budget oversight

Corporate services continues to monitor year-to-date financial performance against council's adopted budget. Current variances are primarily driven by:

- recoverable disaster-related works where budgets are yet to be formally confirmed
- timing differences in operational expenditure and grants

Cashflow forecasting continues to be actively monitored, particularly in relation to disaster expenditure and anticipated claim recoveries. This monitoring supports council's ongoing financial sustainability and informed financial decision-making.

Fleet revenue and capital expenditure reconciliations are also monitored on a fortnightly basis to ensure accurate financial reporting and oversight.

End-of-year financial preparation

Corporate services have established an early close and year-end preparation schedule to support the timely completion of the 2025–2026 financial statements.

Key activities include:

- asset valuation program with assetval (marsh)
- early close reconciliation processes
- store stocktake and inventory review
- preparation of position papers required by the QAO)
- staged preparation of financial statement working papers

This structured approach aims to minimise audit adjustments and improve the timeliness and quality of council's financial reporting.

Stores and inventory management

Corporate services are currently undertaking housekeeping and stock management improvements at the council stores to strengthen inventory control and improve organisation within the stores yard.

Current activities include:

- reviewing storage arrangements and ensuring correct bin allocation for stocked items
- tidying the stores yard and establishing designated areas for non-stock items such as workshop materials currently stored in the area
- conducting weekly cyclic stock counts to improve inventory accuracy
- identifying obsolete or surplus items for disposal through auction or approved disposal at landfill
- reviewing expiry dates of stored items where applicable
- reinforcing stock management practices such as first in, first out (fifo) to ensure older stock is utilised first
- identifying commonly used items that may be sourced locally where possible, in line with council's commitment to supporting local businesses.

These actions aim to strengthen inventory oversight, improve stock visibility, and support preparation for council's annual stores stocktake as part of the year-end financial reporting process.

EXTERNAL AUDIT AND COMPLIANCE

Queensland Audit Office (QAO)

Council is currently awaiting confirmation from the QAO regarding the appointment of the external audit partner (EAP) and audit firm for the upcoming audit cycle.

Corporate services continues to progress actions associated with matters raised in the 2024–2025 closing report.

Control maturity continues to strengthen through:

- improved documentation of financial processes
- enhanced reconciliation practices
- structured preparation for year-end reporting.

These initiatives support council's ongoing commitment to sound financial governance and audit readiness.

RISK MANAGEMENT & GOVERNANCE

Procurement Oversight

Corporate services continues to monitor procurement activities to ensure compliance with council's procurement thresholds and documentation requirements.

Recent actions include:

- reinforcement of local procurement processes
- staff training on raising requisitions, approving purchase orders, and receipting goods
- procurement training sessions conducted on 4 March 2026

A further training session will be scheduled later in March, with an operational procurement workshop planned for April 2026 to further strengthen staff capability and procurement compliance.

Policy and Governance Framework

The following policies are currently under review or update as part of council's governance framework supporting the annual budget process:

- corporate credit card policy
- procurement policy
- revenue policy
- debt policy
- investment policy

Council's governance framework continues to operate in accordance with relevant legislative and regulatory requirements.

12.3 Communities Services Directorate

12.3.1 New Simpson Desert Racing Carnival Logo

REPORT TYPE:	OCM Decision Report
DIRECTORATE:	Communities
PRESENTED BY:	N/A
AUTHOR(S):	Patrice Brandenburg, Director Communities
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	Nil

EXECUTIVE SUMMARY

The purpose of this report is to advise Council of the redesign of the Simpson Desert Racing Carnival logo.

RECOMMENDATION

That Council receives the report for the Simpson Desert Racing Carnival logo change.

BACKGROUND

The Simpson Desert Racing Carnival is the marketing branding for the three Racing Queensland sanctioned events each year in the Diamantina Shire, on consecutive weekends. The current carnival branding used to market this carnival is due to be refreshed.

Branding updates are practical to keep the brand and concepts relevant to the market and the times.

The current logo and branding that Council has held for many years has reached this point, as well as logo and the supporting documents to utilise these assets have been misplaced in systems overtime and it is no longer practical to use.

The current logo is



DISCUSSION

There have been several concepts that have been circulated to the Shire's clubs for preference selection and comment. This process has been ongoing since October 2025. The collective has agreed on a concept.

The logo concept that the clubs have chosen to collectively market the Racing Carnival from 2026 onwards, is below.

This updated logo, align with the colours that are in the Diamantina Shire crest and the updated font and image bring the logo into the present day for marketing purposes.



The use of the logo will be from the Clubs, the Shire and external tourism agencies when promoting The Simpson Desert Racing Carnival.

Similar to the branding and marketing tools used for the Desert Champions Way: Outback Camel Trail, this new look can be utilised in many mediums for promotion.

STRATEGIC IMPLICATIONS

Corporate Plan 2022-2027

Theme

- 2 Our Community
- 3 Our Economy

Long Term Goal

- 2.6 Where volunteering in the community is a given and community spirit is visible.
- 2.12 Is enhanced by participation in arts and cultural activities.
- 3.2 Flourishes from a growing tourism industry and continuation of major events.

POLICY

DSC Policy No. 38 Advertising Spending Policy

LEGISLATION

Nil legislation directly relating to this report

FINANCE AND RESOURCES

There are no additional financial or resource requirements relating to this report. The cost of the redesign was covered under operating budget.

CONSULTATION

Consultation with the three clubs since October 2025 until February 2026, to work through the concepts.

RISK MANAGEMENT

There are minimal associated with this report.

TIMINGS/DEADLINES

Once approval received from Council the logo will be circulated and the marketing campaign will commence for the Racing Carnival, due to the process of redesign and approvals, the annual campaign is running behind.

HUMAN RIGHTS CONSIDERATIONS

Under the Human Rights Act 2019, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

ALTERNATIVES CONSIDERED

There are no alternatives to be presented in relation to this report.

12.3.2 DSC Volunteer Policy

REPORT TYPE:	OCM Decision Report
DIRECTORATE:	Communities
PRESENTED BY:	N/A
AUTHOR(S):	Patrice Brandenburg, Director Communities
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	1. DSC Volunteer Policy

EXECUTIVE SUMMARY

The purpose of this report is to seek adoption of the proposed Volunteer Policy for the Diamantina Shire.

RECOMMENDATION

That Council resolve to adopt the Volunteer Policy for implementation.

BACKGROUND

The requirement for a Volunteer Policy has been identified following discussions in December 2025 in relation to the engagement of volunteers to support the tourist season. The need for a Shire Volunteering program was identified and subsequently the policy has been created.

DISCUSSION

The policy outlines requirements from Council and the volunteer including conditions of engagement, expectations.

The Volunteer Program has been developed and following the approval of the Volunteer Policy, there will be procedure, processes, forms and checklists to create to support the program.

The plan is for the program to currently run to support the Communities Directorate with the tourist season in positions such as:

- Caretakers at the Racecourses
- Additional resources in the Visitor Information Centres during peak periods.

Facilitating tours at Shire attractions ie. Birdsville Courthouse Museum

STRATEGIC IMPLICATIONS

Corporate Plan 2022-2027

Theme

- 2 Our Community
- 4 Our Organisation

Long Term Goal

- 2.6 Where volunteering in the community is a given and community spirit is visible.
- 4.1 Is a sustainable and effective organisation.

POLICY

Code of Conduct

Human Resources Policy

Work Health and Safety Policy

Psychosocial Health, Safety and Wellbeing Policy Statement

LEGISLATION

Anti-Discrimination Act 1991

Child Employment Act and Regulation 2006

Child Employment Act 2006

Child Employment Regulations 2016

Disaster Management Act 2003

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

The National Standards for Volunteer Involvement

Working with Children (Risk Management and Screening) Act 2000

Working with Children (Risk Management and Screening) Regulation 2011

Work Health and Safety Act 2011

Work Health and Safety Regulation 2011

FINANCE AND RESOURCES

There is no financial or additional resource commitments required with this report.

CONSULTATION

Presented to Council and Executive at the February workshop, feedback taken into consideration.

RISK MANAGEMENT

There are no direct risks for consideration in this report.

TIMINGS/DEADLINES

Following approval, this policy will be implemented as soon as reasonably practicable, with supporting documentation and information to be created and disseminated.

HUMAN RIGHTS CONSIDERATIONS

Under the Human Rights Act 2019, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

ALTERNATIVES CONSIDERED

There are no specific alternatives for consideration.



Volunteer Policy

Policy Number	94
Policy Category	Council Policy
Date Adopted	
Resolution Number	
Approval Authority	Council
Review Date	March 2028
Policy Version Number	1
Department	Community Services
Policy Owner	Director of Communities

PURPOSE

The purpose of this Policy is to acknowledge the importance of volunteering to the delivery of Diamantina Shire Council services and programs, and to establish a consistent approach to the engagement and management of volunteers within Diamantina Shire Council.

COMMENCEMENT OF POLICY

Commencement date will be the date of approval.

SCOPE

This policy applies to any volunteer worker approved by Council to undertake volunteering activities on Council property.

This policy does not apply to persons who may be applying for or undertaking the following forms of unpaid work:

- Work experience placements and employment program placements.
- State Emergency Service duties such as the functions and duties of such persons is specified under the Disaster Management Act 2003.

HUMAN RIGHTS COMMITMENT

Council has considered the human rights protected under the *Human Rights Act 2019* (Qld) (the Act) when adopting and/or amending this policy. When applying this policy, Council will act and make decision in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the Act.

DIAMANTINA SHIRE COUNCIL

POLICY STATEMENT

Council values the contribution made by community or general members of the public who volunteer their skills and time to support Council's services and programs.

Council recognises that it is important for people to have opportunities to contribute to community life by sharing and developing their expertise and interests in a voluntary capacity. Council also recognises that such volunteer contribution may enhance but not replace the work of paid employees.

Council is committed to providing a supportive and safe working environment, making the volunteer experience enjoyable and rewarding by:

- Recognising and acknowledging the contribution of volunteers.
- Offering volunteer opportunities in a range of relevant programs areas that will provide meaningful and satisfying work, or for specific events or other short-term initiatives.
- Where necessary providing adequate training, resources, and support to allow volunteers to undertake their role in a safe and effective manner.
- Providing appropriate management, supervision, and communication to ensure volunteers are aware of policies, procedures and information relating to their roles.
- Treating volunteers with respect, fairness, and dignity in accordance with the Employee Code of Conduct.

Volunteers are responsible for:

- Taking reasonable care for the health and safety of themselves and others.
- Complying with Council's policies, procedures, and guidelines.
- Maintaining the same standards of confidentiality, courtesy, respect, and organisational discipline as employees in accordance with Council's Employee Code of Conduct.
- Honouring commitments, undertaking their assigned duties responsibly.
- Following all reasonable instructions by Council Management.
- Working in a constructive and cooperative manner with Council employees and the delegated supervisor.

SPECIFIC AND STANDARD**Implementation and Access****Role statement for a volunteer position**

The relevant supervisor (or designated staff member as supervisor) will develop a role statement that clearly outlines the volunteer role and the expectations of Council. The role statement confirms the understanding that volunteers are engaged for specific tasks. It ensures that all volunteers are clear about what is expected of them in their role. If the role is very short term, like a tree-planting day for example, the tasks will be listed in the registration form. Longer-term placements and roles that are more complex require a more extensive role statement.

DIAMANTINA SHIRE COUNCIL

Selection and Appointment

People expressing an interest in a volunteer role with Council will complete a registration form and be given a role statement for the role they are interested in. The role details may be listed on the registration form or within a standalone volunteer role statement. This will depend on the duration and complexity of the role. Prospective volunteers will be required to meet with the relevant supervisor for the position or such other staff member designated to be responsible for volunteers in a department of Council and depending on the duration and complexity of the volunteer engagement, may be required to attend an interview.

At the time of the interview, volunteers will be given information about the role and any associated conditions required for the placement. Applicants who do not meet the selection criteria may not be accepted for the role and will be advised of the outcome. Once selected the supervisor will ensure that all documents are placed in a secure file and recorded in their personnel file and as appropriate also inform Human Resources.

Obligations of Volunteers

Volunteers are expected to maintain the same standards of confidentiality, courtesy, organisational discipline and compliance with Code of Conduct and other relevant policies as are required of paid employees. Volunteers are to be issued with a copy of Council's Code of Conduct.

Engagement and service as a volunteer with Council will not be construed as providing any access to, or right for consideration for, future paid employment with Council.

Volunteers assisting in the provision of Council services have the right:

- To work in a healthy and safe environment,
- To be interviewed and engaged in accordance with equal opportunity and Anti-discrimination legislation,
- To be adequately covered by insurance and effective workplace health and safety procedures,
- To be given accurate and truthful information about Diamantina Shire Council related only to their volunteering role,
- To be reimbursed for reasonable out-of-pocket expenses as agreed,
- To be given a copy of Diamantina Shire Council's Volunteer Policy and any other relevant policies and procedures,
- Not to fill a position previously or intended to be held by a paid worker,
- Not to do the work of paid employees during industrial disputes,
- To have a role statement and agreed working hours,
- To have access to a grievance procedure,
- To be provided with an induction to Diamantina Shire Council and the specific service/program for which the volunteer is working,
- To have personal and confidential information dealt with in accordance with the Privacy and Information Privacy Act 2009
- To be provided with sufficient training to perform their role,
- Be provided with sufficient resources and support to undertake the tasks for which they have

DIAMANTINA SHIRE COUNCIL

Responsibility

The implementation of this policy is the responsibility of the Diamantina Shire Visitor Information Centre and the use of volunteers. Departments may develop additional procedures which reflect the types of programs and volunteers required for their specific areas of activity and give effect to this policy.

Procedure

Once a volunteer has been offered a placement an induction will be undertaken to ensure the volunteer is provided with all the information necessary to begin meaningful participation with Council.

The induction will cover the following broad areas:

- Completion of relevant paperwork
- Introduction to Council
- Information about the group/work area
- Code of Conduct and other relevant policies
- Training
- Work Health and Safety legislation and application
- Work Site Introduction and availability of resources

The Wirrarri Visitor Information Centre will maintain a register of all volunteers, and the original of this form is to be registered in their personnel file.

Application and Approval

Volunteers must complete a Volunteer Application Form and a Volunteer Agreement Form (copies attached). Before volunteers can start work, the Chief Executive Officer (CEO) (or a Director) must approve their appointment. The Designated Staff Member in charge will provide the volunteer with a copy of this policy and a copy of Council's Code of Conduct.

Recruitment

Diamantina Shire Council does not regularly conduct recruitment programs for volunteers. Volunteers are welcome to apply to an approved Council organised activity in line with this policy.

Working with Children and Police Checks

Council will require the volunteer to undergo the working with children check or relevant police checks for certain activities as appropriate.

Procedure and Outline of Duties

Volunteers are to be provided with the activity-specific procedures including risk assessment, hazard identification and control measures for the duties being undertaken.

Workplace Accident Cover

Volunteers are covered by relevant insurances including Personal Accident Insurance. Under the Workplace Health and Safety Act 2011, volunteers are considered workers for the purposes of the Act and are to be afforded all appropriate considerations as employed staff in their role with Council.

DIAMANTINA SHIRE COUNCIL

Confidentiality

Volunteers must ensure that any information accessed through their volunteering duties remains confidential. Any breach of this confidentiality requirement may result in termination of the volunteer’s services for breaching the Local Government Act’s confidentiality obligations.

Probation/Trial Period

In some circumstances Volunteers may be subject to a probationary period. Volunteers will be advised at their induction of the length of their probation/trial period. In most cases a trial would continue for a period of 3 months. Normally a volunteer will have their performance reviewed after one month and then at the completion of the 3-month period. If at the end of this time either party does not feel that the arrangement is working, the voluntary opportunity may be terminated.

Volunteers should expect to have their performance reviewed on a regular basis throughout the duration of their participation with Council as determined by their Designated Staff Member.

Attendance

Volunteers are required to advise their supervisor or manager if they are unable to attend work, where scheduled. Council asks all volunteers to give as much notice as possible to their Designated Staff if they are knowingly going to be absent from work.

Work Health and Safety Training

Before starting work, volunteers must participate in a program which familiarises them with workplace health and safety requirements. This program includes consultation with the supervisors as to the hazards at the site and controls developed. Volunteers must take reasonable care for the health and safety of people at work. Volunteers are also required to cooperate with the supervisor in the interest of health, safety and welfare and report any unsafe acts or unsafe conditions associated with their work.

Volunteers will be provided with a brief induction to the organisation by the organising staff member. Further training will be provided as required.

Media Protocols

Council policy states that only authorised personnel will provide comment to the media. All media inquiries must be directed to the Chief Executive Officer. If this person is not available, an appropriate person will be appointed

DEFINITIONS

Term	Definition
Act	<i>Local Government Act 2009</i>
Council	Means Diamantina Shire Council
Regulation	Local Government Regulation 2012
Council Employee	Local government employee: (a) The Chief Executive Officer; or

DIAMANTINA SHIRE COUNCIL

Term	Definition
	(b) A person holding an appointment under section 196 of the <i>Local Government Act 2009</i> .
Volunteer	Any person who of their own free will offers to undertake unpaid work for Council and is accepted as a volunteer by the Chief Executive Officer (CEO) and / or his authorised delegates.

SUPPORTING DOCUMENTATION

Legislation	<i>Anti-Discrimination Act 1991</i> <i>Child Employment Act and Regulation 2006</i> <i>Child Employment Act 2006</i> <i>Child Employment Regulations 2016</i> <i>Disaster Management Act 2003</i> <i>Local Government Act 2009 (Qld)</i> <i>Local Government Regulation 2012 (Qld)</i> <i>The National Standards for Volunteer Involvement</i> <i>Working with Children (Risk Management and Screening) Act 2000</i> <i>Working with Children (Risk Management and Screening) Regulation 2011</i> <i>Work Health and Safety Act 2011</i> <i>Work Health and Safety Regulation 2011</i>
Council Policies	Code of Conduct Human Resources Policy Work Health and Safety Policy Psychosocial Health, Safety and Wellbeing Policy Statement
Council Forms	Conflict of Interest Declaration Volunteer Application Form Volunteer Position Description Incident Report Form
Supporting Documents	Corporate Plan 2022 - 2027

VERSION CONTROL

Version	Adopted	Comment	eDRMS #
1		Original	

12.3.3 Community In Kind Request - Bedourie State School

REPORT TYPE:	OCM Decision Report
DIRECTORATE:	Communities
PRESENTED BY:	N/A
AUTHOR(S):	Patrice Brandenburg, Director Communities
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	Nil

EXECUTIVE SUMMARY

The purpose of this report is to provide an update to Council on in-kind requests received during the month.

RECOMMENDATION

That Council notes the fee waiver approved under the delegation of the Chief Executive Officer.

BACKGROUND

Council recognises the importance of its community events and regularly provides in-kind support and funding assistance to local community organisations to facilitate events that contribute to social and economic outcomes for the Diamantina Shire.

Donations approved under the delegation of the Chief Executive Officer

There has been one request for In Kind Facility Hire submitted from the Bedourie State School, for the School Swimming block being held in Bedourie from 17 to 19 March 2026.

Assistance in kind requested	Amount
Bedourie Artesian Spa and Aquatic Centre – 3 Day hire	750.00
Total	\$750.00

This application has not requested a waiver of the bond to the value of \$600.00

DISCUSSION

Community Benefits

The provision of in-kind support and financial assistance helps strengthen community engagement, encourage participation in local events. These events contribute to the social and economic vitality of the area by bringing together residents, supporting local businesses, and promoting regional identity.

STRATEGIC IMPLICATIONS

Corporate Plan 2022-2027

Theme

- 2 Our Community
- 3 Our Economy

Long Term Goal

- 2.12 Is enhanced by participation in arts and cultural activities.
- 2.6 Where volunteering in the community is a given and community spirit is visible.
- 3.4 Is led by Council and the business community, together growing and diversifying business and industry opportunities.

POLICY

DSC Community Grants Policy

LEGISLATION

Local Government Regulations 2012, part 5, section 194 community grants.

- a) if the local government is satisfied—
 - i. the grant will be used for a purpose that is in the public interest; and
 - ii. the community organisation meets the criteria stated in the local government's community; and

FINANCE AND RESOURCES

This request fits within current operational budget.

CONSULTATION

Consultation has occurred with the Executive Leadership Team and the community.

RISK MANAGEMENT

This report poses a low risk to Council.

TIMINGS/DEADLINES

The event is occurring in mid-March.

HUMAN RIGHTS CONSIDERATIONS

Under the Human Rights Act 2019, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

ALTERNATIVES CONSIDERED

There were no alternatives presented for this report.

12.3.4 Communities Directorate Update

REPORT TYPE: OCM Information Report
DIRECTORATE: Communities
PRESENTED BY: N/A
AUTHOR(S): Patrice Brandenburg, Director Communities
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: Nil

RECOMMENDATION

That Council receives and notes the Communities Directorate Update report.

OPERATIONAL UPDATE

Communities Meetings / Strategic Actions January 2026

Date	Parties	Context / Information
3/2/2026	Specialist Apps	Project check in for the Bedourie Pool Keypad project
4/2/2026	Opera Queensland	Discussions about Opera Queensland being a Show to Diamantina Shire in 2026
17/2/2026	Frontier Services	Discussions with Frontier Services in relation to volunteers to assist with events in Shire, in particular in running a food vendor site to secure at least 1 food vendor
23/2/2026	Community Consultation = Birdsville Dunes Golf Club Master planning	First planning session in the Master planning process
Ongoing		
Monthly	IVG Global – Catch up	Regular catch up with IVG Global team to work through any issues or initiatives for the Tourist Park.
Monthly	Desert Champions Way: Outback Camel Trial	LGA Stakeholder meeting – main discussions around funding for marketing and stakeholder input for project management.

Community Overview

Playgroup Compliance and Maintenance

Significant improvements have been implemented in compliance and operational processes:

- Compliance registers have now been established for all playgroups and libraries.
- All outstanding maintenance requests have been resubmitted using the newly developed template.

The introduction of this register aims to:

- Clearly identify and prioritise issues;
- Expedite rectification of current maintenance matters, and
- Improve tracking and accountability.

Upcoming Grant Writing Workshop

Plans are underway to host a community workshop focused on improving grant writing success across the Shire.

The purpose of the workshop will be to:

- Increase local grant application success rates,
- Build community capacity and confidence in preparing submissions, and
- Provide practical education on funding identification, eligibility, budgeting and compliance requirements.

The intention is to collaborate and to actively engage community clubs and interested residents in participating. This is a project we are looking to host in late April/early May.

This partnership approach is aimed at strengthening local capability, improving funding outcomes, and supporting long-term sustainability of community organisations.

Community Grants Support

Current community grant opportunities have been distributed to local community clubs and organisations. An offer of assistance has been extended to all groups requiring support with:

- Application development
- Document assistance
- Project planning.

This proactive approach aims to strengthen funding success rates and increase external investment in the Shire.

Playgroup Participation Update

Playgroup attendance numbers are currently consistent overall, with strong engagement from families in both communities.

- Birdsville: 3 regular children

- Bedourie: 3 regular children

Attendance numbers are slightly reduced due to several families being unable to access the town as a result of recent flood waters and ongoing rain events.

Encouragingly, where families are present in town, they are attending multiple sessions per week.

Parent Feedback Survey

Parents recently completed a Playgroup satisfaction survey.

All responses indicated:

- High levels of family satisfaction, and
- Positive feedback regarding current programs and delivery.

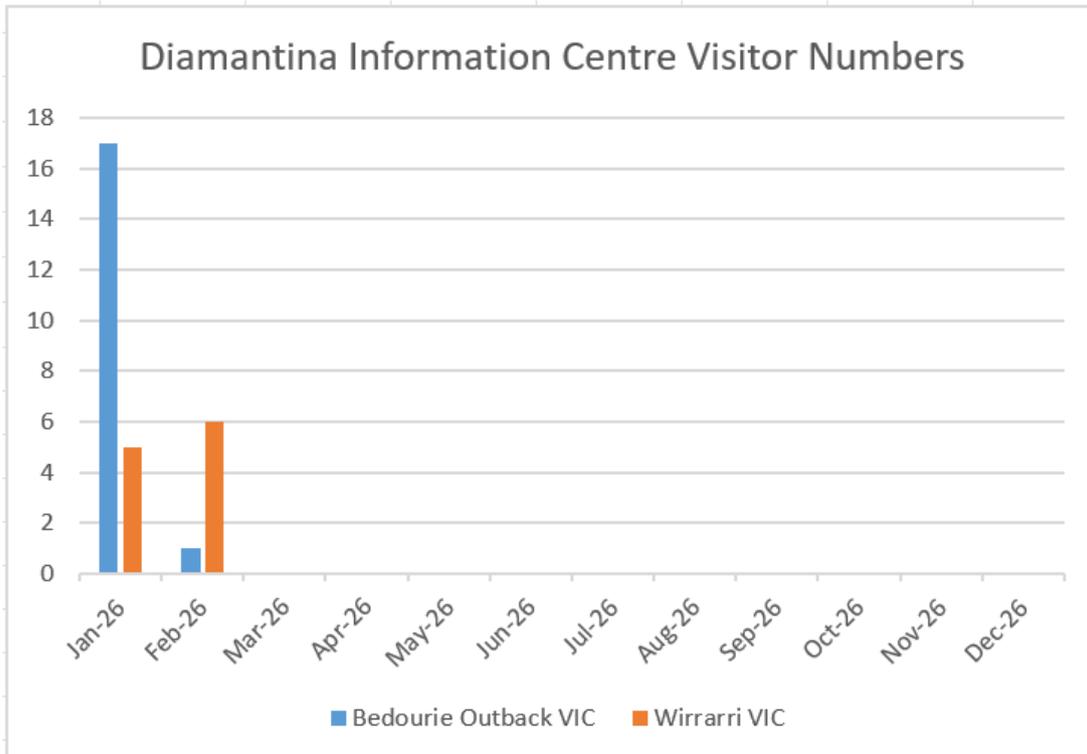
This confirms that the programs are meeting community needs and expectations.

TOURISM

Visitor Contact Summary February 2026

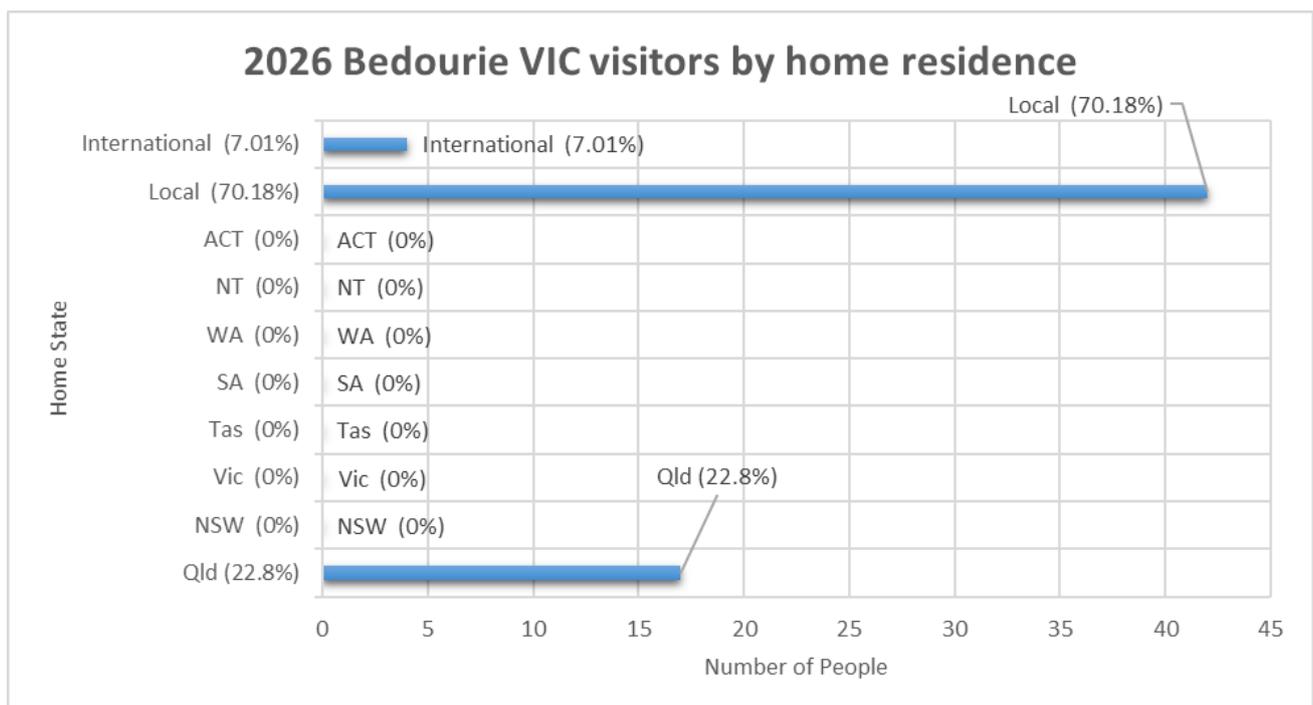
- Analysis of the below data shows:
- Due to heavy rainfall and localised flooding in the region, visitor numbers have dropped significantly.
- Year to date visitor numbers have decreased by 99%
- Year to Date Bedourie and Birdsville visitation is down 99% when compared to 2025
- Bedourie Visitor Information Centre numbers for February are down 95%
- Birdsville Visitor Information Centre numbers for February are down 64%

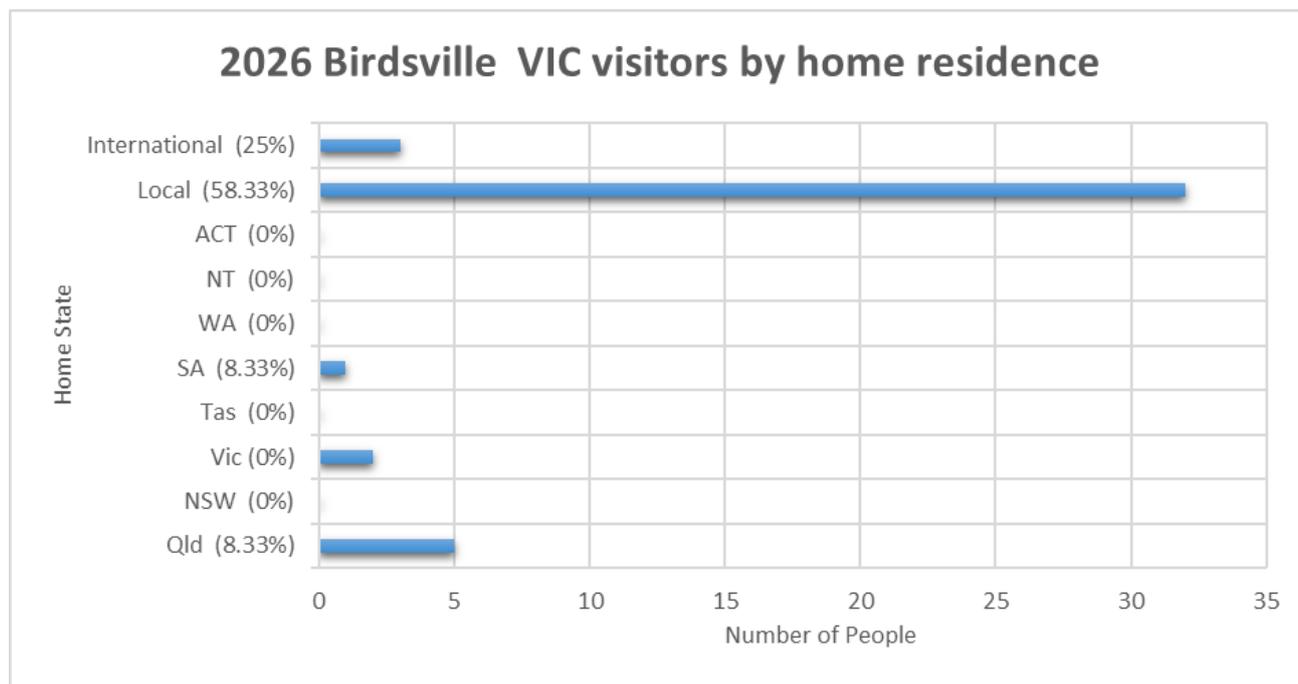
2026				2025		
	Bedourie Outback VIC	Wirrarri VIC			Bedourie Outback VIC	Wirrarri VIC
Jan-26	17	5		v	0	15
Feb-26	1	6		Feb-25	20	17
Mar-26				Mar-25	33	94
Apr-26				Apr-25	29	42
May-26				May-25	148	379
Jun-26				Jun-25	658	1325
Jul-26				Jul-25	1605	2803
Aug-26				Aug-25	696	2043
Sep-26				Sep-25	571	2575
Oct-26				Oct-25	151	769
Nov-26				Nov-25	28	156
Dec-26				Dec-25	16	14
TOTAL	18	11		TOTAL	3955	10232



Breakdown by Residence State

The graphs below represent the visitation to the Visitor Information Centres, within the calendar year to date, categorised by primary home state of residence. These statistics provide data when planning marketing for each town and the Shire as a whole.





Tourism Overview

- A new Tourism Coordinator – has been engaged and commenced early March 2026.
- The staff at Wirrarri Visitor Centre have progressed with their Certificate III Business and aim to have this completed by end of March 2026.

CREATIVE CONTENT OFFICER, SUMMARY OF FEBRUARY 2026

- **Birdsville Courthouse Official opening event:**
 - PowerPoint Storyboards
 - Finalizing story of a person who grew up in the building
 - Working on Aboriginal Tracker, Corporal Tommy’s story
 - Working with a family who grew up on the Birdsville Aboriginal Settlement known locally as ‘The Mission’. The mission was managed by the Aboriginals Protection Act. The Protector was the local policeman.
 - copyright approval for Page family search photo from *The Advertiser* via newspix:
 - “Rights: Exhibition, Up to A4, Permanent Display, Fee: \$728 + GST per image”
 - Paid for and received copy of one photo downloaded in high resolution to support the 1956 map of Australia and short story of Const. Sammon and Aboriginal Trackers

- **Burke & Will signage**
 - Attended meeting on 18th Feb with Infrastructure and Communities regarding signage locations
 - Spoke with Dave Phoenix who wrote Council’s 2009 report, regarding signage content.
 - Dave has supplied an excerpt of his CSIRO book on Burke and Wills, specifically their travels from Innamincka to Boulia via Birdsville.

- Dave supplied further information on Towner who blazed the Birdsville Burke and Wills Tree

Tourism Events and Projects

Project	Overview	Due Date	Tracking
Birdsville Courthouse Experience Director Communities	Event postponed due to flooding. New event dates have been circulated: Thursday 17 th and Friday 18 th September The new date will provide time for the timeline of the precinct to be measured, printed and installed in the carpark of the Courthouse.	September 2026	On Track
Birdsville Courthouse Experience Director Communities	Restorations <ul style="list-style-type: none"> ○ Building maintenance list created to be submitted to Facilities ○ Alternative contractors and quotes are being sourced. ○ Funding applications were unsuccessful. ○ Restoration of donated Police Jeep for display – currently in Bedourie undergoing some repair work this will be completed and in place for the opening. 	Ongoing	On Track
Tourism Signage Awaiting Installation Director Communities	Flora and Fauna Signs <ul style="list-style-type: none"> ○ Installation in progress, timing depends on Civil Crew availability Shire Entry Signs <ul style="list-style-type: none"> ○ Installation in progress, timing depends on Civil Crew availability and TMR approvals Birdsville Racecourse signage <ul style="list-style-type: none"> ○ Delivered 	April 2026	On Track
Tourism Signage Audit and Update Director Communities	Burke and Wills Signs <ul style="list-style-type: none"> ○ Please see Creative Content Officer Report. ○ Once information confirmed and all parties have approved, signage will be quoted and ordered. Plaques around Shire	Ongoing	On Track

Project	Overview	Due Date	Tracking
	<ul style="list-style-type: none"> ○ Designs have been approved, awaiting confirmation on the Minister to open, for production to commence. <p>The following areas are continuing into 2026, due resourcing and time constraints.</p> <p>Flood Markers</p> <ul style="list-style-type: none"> ○ Design in progress ○ Collation of information for signs and supporting information panels. ○ Seeking quotes for design and fabrication plans. <p>Town boundary signage</p> <ul style="list-style-type: none"> ○ Currently being designed in house to fit with the Welcome signs. ○ To be quoted and by March 2026. <p>Bedourie Event Signage</p> <ul style="list-style-type: none"> ○ Sign idea circulated to clubs for comment. Ahead of design. Awaiting feedback from Clubs since December 2025. <p>Information panels with Shire History at lookouts and around Shire</p> <ul style="list-style-type: none"> ○ Research underway for the artwork on these signs as it is proving a challenge to locate this internally. <p>Points of Interest Signage</p> <ul style="list-style-type: none"> ○ These metal signs have faded and need to be replaced. We need to find the relevant information and redo the signs; there are about 25 across the Shire. Seeking details through Brian Mooney’s computer. Initial look has presented old quotes; company has been contacted but no response received as yet. 		
<p>2026 Desert Champions Way: Outback Camel Trail</p> <p>Director Communities</p>	<ul style="list-style-type: none"> ○ 2026 Stakeholder engagement has commenced. ○ Each LGA involved is working on contributions to the Marketing and Promotions of the Trail. ○ Grant application to the Western Queensland Events Boost Fund has been submitted for Marketing the Trail has been submitted, with outcome due 9 February, outcome has been notified and 	<p>July 2026</p>	<p>On Track</p>

Project	Overview	Due Date	Tracking
	is embargoed until State Government release.		
2026 Simpson Desert Racing Carnival Director Communities	<ul style="list-style-type: none"> ○ Revised logo will be presented to Council in March. ○ Initial discussions occurring with the Clubs in relation to 2026 event plans. 	August / September 2026	On Track
2026 Destination Marketing Initiatives	2026 Visitor Guide is being finalised and will be made available as soon as it arrives in the Shire.	Ongoing November 2025 to April 2026	On Track

12.3.5 Policy Updates

- REPORT TYPE:** OCM Decision Report
- DIRECTORATE:** Communities
- PRESENTED BY:** N/A
- AUTHOR(S):** Patrice Brandenburg, Director Communities
- AUTHORISER:** Julianne Meier, Chief Executive Officer
- ATTACHMENTS:**
1. RADF Program Policy
 2. Community Grants Policy

EXECUTIVE SUMMARY

The purpose of this report is to seek Council’s of adoption of the updates for the Regional Arts Development Fund Program Policy and the Community Grants Policy.

RECOMMENDATION

1. That Council approve updates for the following policies;
 - (a) Regional Arts Development Fund Program Policy
 - (b) Community Grants Policy

BACKGROUND

The Regional Arts Development Fund Program Policy and the Community Grants Programs contained specific dates and years.

IT HAS BEEN IDENTIFIED THAT IT IS MORE STRAIGHT FORWARD TO REMOVE FROM WITHIN THE APPROVED POLICIES AND PLACE IN THE GUIDELINES AND ON DIGITAL PLATFORMS.DISCUSSION

Through removing the specific dates and times from within the policies, it streamlines the Policy to the overview.

The details of funding rounds, opening and closing dates will be published in guidelines and on the grants page on the Council website.

STRATEGIC IMPLICATIONS

Corporate Plan 2022-2027

Theme

- 2 Our Community
- 3 Our Economy

Long Term Goal

- 2.6 Where volunteering in the community is a given and community spirit is visible.
- 2.12 Is enhanced by participation in arts and cultural activities.

- 3.2 Flourishes from a growing tourism industry and continuation of major events.
- 3.4 Is led by Council and the business community, together growing and diversifying business and industry opportunities.

POLICY

DSC Policy 083 - Regional Arts Development Fund Program

DSC Policy 027 – Community Grants

LEGISLATION

Local Government Regulations 2012, part 5, section 194 community grants.

- a) if the local government is satisfied—
- i. the grant will be used for a purpose that is in the public interest; and
 - ii. the community organisation meets the criteria stated in the local government’s community; and

in a way that is consistent with the local government’s community

FINANCE AND RESOURCES

There are no additional resources related to this report.

CONSULTATION

There is no specific consultation required for this report.

RISK MANAGEMENT

There are no specific risks associated with this report.

TIMINGS/DEADLINES

There is no specific timings related to this report.

HUMAN RIGHTS CONSIDERATIONS

Under the Human Rights Act 2019, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council’s decision in this matter.

ALTERNATIVES CONSIDERED

There are no alternatives for consideration.

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Regional Arts Development Fund (RADF) Grants Policy

Policy Number	83
Policy Category	Council Policy
Date Adopted	
Resolution Number	
Approval Authority	Council
Review Date	April 2027
Policy Version Number	2
Department	Community Services
Policy Owner	Director of Community Services

PURPOSE

The policy is intended to provide a structure for the Regional Arts Development Fund Program (RADF) making grants to organisations, which is open, transparent, legal, equitable, and furthers the aims and objectives of Council and RADF.

POLICY OBJECTIVES

The objectives of this policy are to ensure that the RADF Program for organisations are provided in an equitable and accountable manner and produce the benefits towards which they are aimed.

COMMENCEMENT OF POLICY

This Policy will commence on adoption.

SCOPE

This policy applies to Diamantina Shire Council’s councillors, employees and contractors, relating to the provision of any grants, partnerships, sponsorship, donations, and in-kind support provided by Council to organisations.

HUMAN RIGHTS COMMITMENT

Council has considered the human rights protected under the *Human Rights Act 2019* (Qld) (the Act) when adopting and/or amending this policy. When applying this policy, Council will act and make decision in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the Act.

RADF Grants Policy
 Word Document ID: 330180
 PDF Document ID:
 Document accurate and up to date at time of printing

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POLICY**CONTEXT**

The policy is designed to assist Council and its officers to administer the Regional Arts Development Fund (RADF) program.

STATEMENT

The RADF program was established to support the arts and cultural development of regional communities across Queensland. The Diamantina Shire Council's RADF program has a robust history of supporting innovative arts and cultural activities for the community.

The program objectives are to:

- Support local artists and arts and cultural activity to deliver value for local communities.
- Provide opportunities for local communities to participate in arts and cultural activities.
- Invest in locally determined priorities delivered through arts and cultural activity.
- Contribute towards current government priorities.

STANDARDS AND PROCEDURES**SPECIFIC AND STANDARD**

Council supports the distribution of funds in an equitable, transparent and responsible manner. Council will provide funding only when it is satisfied that:

- a) The funded initiative aligns with RADF Key Performance Outcomes (KPOs)
- b) The recipient entity meets the eligibility criteria outlined in this policy
- c) The funding will be used for a purpose that is in the public interest; and
- d) The funding will address an identified need in the community.

All projects receiving RADF funding are required to report on their contribution towards RADF Key Performance Outcomes (KPOs):

Impact

- RADF invests in a diversity of local arts and cultural projects
- RADF engages local communities in arts and cultural activities
- RADF supports local employment and strengthening of local arts sector

Quality

- RADF supports quality arts and cultural initiatives based on local priorities
- Local communities' value RADF

Reach

- RADF supports engagement with new and diverse artists, audiences, and communities
- RADF contributes to diversity and inclusive communities; growing strong regions; and providing training, education and employment

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Viability

- RADF builds strong partnerships between arts and non-arts sectors
- RADF leverages additional investment
- RADF funding is used effectively and appropriately

Feedback surveys for your project are available from Visitor Information Centre's or info@diamantina.qld.gov.au

KEY DATES

The opportunity to apply for grants will be available twice a year, and will be promoted through Social Media, Community Newsletter and Community email groups.

The funding will be in two (2) rounds as follows:

- September Round - for events to be held from 1 January to 30 June
- March Round – for events/activities to be held between 1 July to 31 December

Consideration will also be given to grants outside of the advertised grant round. This will be on a case-by-case basis and there is no guarantee that there will be funds available. Applicants will preferably apply during the advertised grant period.

ELIGIBILITY

The following individuals and organisations can apply for a RADF grant:

- A community group, business or resident will be eligible to apply for a council grant or partnership if they meet the following criteria:
 - a) Reside or primarily provide services in the Diamantina Local Government Area; or
 - b) Primarily provide services outside the Diamantina Local Government Area, but the initiative is in the public interest of Diamantina Shire Council residents; and
 - c) Meet any further eligibility criteria specified in program guidelines.
- Individual artists, emerging artists, arts workers, cultural workers or project coordinators who:
 - a) are based in the Council area, or if based outside the Council area are able to demonstrate how the project will directly benefit arts and culture in the Council area;
 - b) are permanent residents or Australian citizens; or
 - c) have an Australian Business Number (ABN) or who will be auspiced by an incorporated organisation or individual with an ABN.
- Incorporated and Unincorporated arts, cultural and community organisations based in the Council area, or those based outside the Council area that are able to demonstrate how the project will benefit arts and culture within the Council area.

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INELIGIBLE APPLICANTS, APPLICATIONS AND PROJECTS

The following are **not eligible** for funding through the RADF Program:

The following entities are not considered eligible to apply for a RADF Program;

- a) Government agencies
- b) Departments of local, state or federal government
- c) Political organisations
- d) A previously successful applicant who has not completed their acquittal
- e) Applicants that have overdue outstanding payments to Council (e.g. rents, rates, fees, Council guarantor loan repayments)

- Ineligible activities will be specified in program guidelines
- All applications considered eligible for a council grant or partnership will be assessed against specific criteria set in each program
- All applications must demonstrate that their initiative:
 - a) Is in the public interest
 - b) Addresses an identified need in the community
- Applicants who submit unsigned applications
- Applicants who have failed to acquit previous RADF grants – this does not apply to applications submitted by sub-committees of the organisation
- Activities that commence before notification of successful funding
- Retrospective applications

Additionally, the program will not support:

- RADF does not support 100% of any project. Applicants are required to make a significant contribution which may be in-kind
- Framing, freight, publishing, costumes, props or printing costs — only a small proportion of these costs can be covered as part of presentation costs for significant exhibitions and/or performances
- Catering costs, openings, launches and parties are not eligible for RADF grants
- Competitions and Eisteddfods
- Purchase of capital items
- Operational expenses are ineligible under RADF including wages for permanent staff and office expenses

DEFINITIONS

Term	Definition
CEO	Chief Executive Officer
Council	Means Diamantina Shire Council
The Program	Community Grants Program
A Grant	Is a payment provided to a recipient for a specific purpose or project, generally as part of an approved Council program, with the understanding that there will be a defined outcome that

RADF Grants Policy
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DIAMANTINA SHIRE COUNCIL

Term	Definition
	directly or indirectly benefits the public, but with no expectation of commercial return to Council. Grants are subject to conditions (particularly reporting and accountability and a requirement for the funds to be expended for the direct purpose they were granted). Council requires some form of recognition for grant funding, as detailed in funding agreements
Community Organisation or Group	As defined in the dictionary schedule of the <i>Local Government Regulation 2012</i> , an entity that carries out activities for a public purpose or an entity whose primary object is not directed at making a profit. This can include clubs and associations
Donation	Means any charitable contribution made of Council to assist a person or entity
In-Kind Support	Means the provision of goods or services (not money), such as the waiver of hire fees
Partnership	Means an agreement between two entities to provide an amount of money or in-kind value based on shared and similar objectives that work together in an equal and mutually beneficial relationship
Officers	Includes employees, contractors, volunteers and all others who perform work on behalf of Council
Sponsorship	Is a formal reciprocal arrangement between individuals, groups or companies, which can include both cash and in-kind contributions in return for the right to associate the sponsor's name, product or service with the sponsored organisation's product or service

SUPPORTING DOCUMENTATION

Legislation	<i>Financial Accountability Act 2009</i>
Council Forms	RADF Application Form RADF Acquittal Form
Supporting Documents	RADF Grant Framework RADF Grant Guidelines Creative Together 2020-2030, Queensland Government

VERSION CONTROL

Version	Adopted	Comment	eDRMS #
1	21/07/2025	Original Version	327843
2			330180

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Community Grants Policy

Policy Number	27
Policy Category	Statutory
Date Adopted	13 October 2025
Resolution Number	CNL/25/253
Approval Authority	Council
Review Date	August 2029
Policy Version Number	7
Department	Community Services
Policy Owner	Director Community Services

PURPOSE

This policy demonstrates and outlines Council’s role in supporting the community. Community grants extend the community’s capability to conduct activities, create opportunities for community capacity building, develop and maintain sustainable community infrastructure and build strong partnerships for community benefit.

This policy also assists Councillors and Council employees to achieve consistency in corporate processes and procedures when developing, assessing, monitoring, acquitting and evaluating grants.

This policy meets Councils statutory requirement to provide a clear process for allocating Council support (cash and in-kind) under the Community Grants Program.

OBJECTIVES

The objective of this policy is to provide a framework for applicants and assessors that enables council to allocate support to community groups and projects.

COMMENCEMENT OF POLICY

The commencement date will be the date of approval.

SCOPE

This policy applies to all expenditure by Council to eligible applicants, in the form of cash or in-kind support, through the Community Grants Program.

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HUMAN RIGHTS COMMITMENT

Council has considered the human rights protected under the *Human Rights Act 2019* (Qld) (the Act) when adopting and/or amending this policy. When applying this policy, the Council will act and make decisions in a way that is compatible with human rights and give proper consideration to human rights relevant to the decision, in accordance with the Act.

POLICY**STATEMENT**

Council will provide support to applicants who meet the eligibility criteria stated, for projects which are in the public interest, and provide local community benefit within Diamantina Shire.

CONTEXT

Council is required under Section 195 of the *Local Government Regulation 2012* to adopt a Community Grants Policy. Community grants provide a mechanism by which Council can allocate funding to eligible applicants for projects and purposes which are in the public interest and provide local community benefit within Diamantina Shire.

Community Grants may include funds managed by Council on behalf of another organisation or agency. Council support through this program will have clear and accountable criteria, monetary value, and reporting requirements.

STANDARDS AND PROCEDURES**SPECIFIC AND STANDARD**

Funding through Councils Community Grants program is divided into the following categories:

- Cash Grants - Competitive funding available for a specific project that will have a significant positive impact to the Diamantina Shire. The amount of funding available in this category is partly determined by the external funding partners and Council's Budget allocation.
- In-kind support - An offer of support for a specific project, calculated based on Council's fees and charges, employee costs, materials and plant hire charges. The amount of funding available in this category is determined in Councils budget.

APPLICANT ELIGIBILITY CRITERIA

An eligible applicant must operate within the Diamantina Shire or be able to demonstrate that the project is in the public interest and provide local community benefit within Diamantina Shire. Applicants may be individuals, businesses or not for profit organisations. An individual, business or unincorporated not for profit organisation can only apply for a grant provided that the application is auspiced and administered by an incorporated not for profit community organisation. An incorporated not for profit organisation may auspice one or more individuals or community groups which are not incorporated.

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The auspicng organisation can also lodge applications on its own behalf.

All applications must:

- Demonstrate that the grant will be used for a purpose in the public interest
- Have met all acquittal conditions of previous Council grants
- Have no debt to Council
- Be a compliant organisation
- Be financially viable

PROJECT ELIGIBILITY CRITERIA

To be eligible for funding a project **must**:

- Not include retrospective funding or cost already incurred
- Have the approval of the landholder
- Have necessary insurances, approvals and licences
- Not bring the Council into disrepute
- Include co-funding contributions or other external funding
- Be in the public interest
- Not have solely a religious or political purpose
- Not be primarily for commercial benefit

INELIGIBILITY CRITERIA

Unless exceptional circumstances can be demonstrated Council will **not approve** funding for:

- General operating costs (such as Public Liability Insurance)
- Prize money
- Trophies
- Any costs for which a receipt cannot be provided
- Interstate or international travel costs
- Vehicles and related costs
- Alcohol
- Any goods for resale (such as merchandise)
- Any clothing that will become the property of individuals

FUNDING ROUNDS

The opportunity to apply for grants will be available twice a year, and will be promoted through Social Media, Community Newsletter and Community email groups.

Funding will be in two (2) rounds as follows:

1. October round for events to be held from 1 January to 30 June
2. March round for events/activities to be held between 1 July and 31 December

Consideration will also be given to grants outside the advertised grant round. This will be on a case-by-case basis and there is no guarantee that there will be funds available. Applicants will preferably apply during the advertised grant period.

DIAMANTINA SHIRE COUNCIL

APPLICATION ASSESSMENT

The Community Grants program is a competitive application process. The process for awarding grants will be assessed on a merit basis against eligibility and assessment criteria. Assessment criteria may change to meet the needs of the program.

Assessment Criteria will be based on an examination of:

- Evaluation of previous years grants program effectiveness,
- Current partnership funding agreements,
- Council's corporate objectives and strategies,
- Arising trends and issues in the community,
- Gaps in existing service provision within the community, and
- The amount of funding available for disbursement.

The Diamantina Shire receives more funding applications than it can support. Therefore, successful applications are those that best respond to the assessment criteria.

GRANT APPLICATION

The Community Grants Application must be completed fully with copies of required certificates and documents as stated in the Application Form. Only applications received on the current Community Grants Application Form will be accepted. Applications will be registered in Council's Records Management System, and an acknowledgement will be sent to the applicant on receipt.

GRANT ALLOCATIONS

Council will annually apportion for that financial year the amount for Community Grants available. Community Grants will be provided in an open and equitable manner. No applicant can be guaranteed funding, nor can any applicant be guaranteed to receive the full amount requested. Applicants will be advised of the application outcome as soon as practicable following approval. Grant allocations will be fully paid on receipt of a signed funding agreement. The grant recipient must obtain all appropriate insurance covers, permits/approvals etc. relating to the project or service.

GRANT ACQUITTAL

Recipients of community grants are required to provide an acquittal report. An acquittal form will be issued with Council's payment and will request the applicant to return the form within 60 days of the completion date. The acquittal form will require proof of payment, copies of invoices or other documentary evidence. No further funding can be applied for until the money is fully acquitted or remaining funds returned to Council. If any project runs over budget, Council is not responsible in any way for meeting the shortfall.

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DEFINITIONS

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SUPPORTING DOCUMENTATION

Legislation	Local Government Regulation 2012
Council Policies	Nil
Council Delegations	Nil
Council Forms	DSC Form – Community Grants Program Application Form DSC Form – In Kind Request Form DSC Form – Community Grant Funding Agreement DSC Form – Community Grants Acquittal Report
Supporting Documents	Corporate Plan 20222-2027 Operational Plan 2025-2025 DSC Info – Community Grants Program Guidelines

VERSION CONTROL

Version	Adopted	Comment	eDRMS #
1	20 July 2015	Minute No. 2015.07.20-OM7	
2	14 March 2016	Minute No. 2016.03.14-OM-4	
3	20 November 2017	Minute No. 2017.11.20-OM-7	
4	18 March 2019	Minute No. 2019.03.18-OM-5	
5	15 March 2021	Minute No. 2021.03.15-OM-15	
6	13 October 2025	Resolution: CNL/25/253	329673
7			330181

12.4 Executive Office

12.4.1 CEO Update

REPORT TYPE:	OCM Information Report
DIRECTORATE:	Executive Office
PRESENTED BY:	Julianne Meier
AUTHOR(S):	Julianne Meier, Chief Executive Officer
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	<ol style="list-style-type: none"> 1. RAPAD Early Childhood Education and Care Alliance 2. Letter from Astronomical Society Australia 3. Eclipse times for Queensland 4. Eclipse 2028 5. Eclipse 2028 Local Government Areas 6. Eclipse 2025 Gregory 7. Natural Disaster Support for Small Business 8. Community Recovery General Information Pack 9. Community Recovery Flyer 10. MRAC - DSC Shared Outcomes - <i>Confidential</i>

RECOMMENDATION

That Council receives and notes the CEO Update report.

OPERATIONAL UPDATE

Upcoming Meetings, Events And Conferences

Date	Event	Representatives	Location
25-26 Mar	Civic Leaders Forum	Not attending due to flooding in Shire	Brisbane
27 Mar	RAPAD Meeting (Virtual)	Mayor, CEO	Teams
12 May (TBC)	EMU Training (Boulia Shire Council attending)	All Councillors	Bedourie
19 May	Audit and Risk Committee Meeting	Mayor, Cr Dare (all Councillors invited)	Bedourie
25-28 May	Bush Council's Convention	*CEO, Mayor, Deputy Mayor	Longreach
8 – 9 June	QTC Finance Management Fundamentals	All Councillors	Bedourie
23-25 June	ALGA	Not attending	Canberra
3 July	RAPAD Meeting (Virtual)	Mayor, CEO	Teams
25-26 Aug	RAPAD Meeting (Face to Face)	Mayor, CEO	TBC
TBC Sept	WQAC Assembly	CEO, Mayor, Deputy Mayor	TBC

Date	Event	Representatives	Location
2 Oct	RAPAD Meeting (Virtual)	Mayor, CEO	Teams
19-21 Oct	LGAQ Conference	*Mayor, Deputy Mayor, Crs, CEO	Cairns
6 Nov	RAPAD Meeting (Virtual)	Mayor, CEO	Teams
1-2 Dec	RAPAD Meeting (Face to Face)	CEO, Mayor, Deputy Mayor	Brisbane
2 Dec	Friends of RAPAD (Face to Face)	CEO, Mayor, Deputy Mayor	Brisbane
18 Dec	RAPAD Meeting (Virtual)	Mayor, CEO	Teams

* Accommodation pre booked

~ Arrangements in progress

Attendance to be confirmed

Meetings and Stakeholder Engagement

Date	Meeting	Representatives	Location
19 Feb	MRAC Meeting	Mayor, CEO, GBA	Brisbane
3 Mar	LDMG Meeting	LDMG Group	Teams
10 Mar	LDMG Meeting	LDMG Group	Teams

Operational Matters

Diamantina Shire New Residents Guide

Ascribe Communications have been engaged to prepare a New Residents Guide for Diamantina Shire Council to promote and inform potential job applicants and new residents. A draft will be presented to Council In due course. Timelines have not yet been established, but it is expected to be three months to draft.

RAPAD Early Childhood Education and Care Alliance

At the last RAPAD meeting the Board passed a resolution to endorse the RAPAD ECEC Alliance. The goal is to have a working group to help work through some of the things happening in that space for shires. There are already a few plans on the go, but it would be ideal for the group to contribute.

There are two positions - one as steering group member and the other on the working group:

1. An officer/operational person to be part of a working group that meets monthly; and
2. A council member who would like to be part of the steering community that will meet quarterly.

RAPAD are hoping to line up the meetings with the other alliances so make it all as easy as we can.

For feedback on Council representative.

2026 Central West Care Expo

RAPAD is part of the working group organising the 2026 Central West Care Expo that will be held in Longreach on 11 June 2026.

The expo is the chance to access information, discover local services, connect with providers, and get to know the people supporting health and wellbeing across our region.

This year they have generous sponsorship and other funding opportunities to support the event.

Getting people to the expo from across the region is a priority so funding will be directed towards transport costs, in the hope of securing support from RAPAD councils to use their community buses and potentially provide a driver for the day, as well as the local coordination to get people who would benefit most to the Care Expo.

RAPAD are seeking an indication of:

- If there is interest in attending the Care Expo (Council staff, and community, including carers)
- Costs to run the bus or car to Longreach
- Costs of the driver if not provided in kind

For feedback.

Diamantina Community Support Workforce connection

RAPAD introduced me to the Coordinator of Longreach HACC. They have put a proposal to increase access to aged care, disability and veteran supports for people in shires that do not have a provider presence or local service delivery workforce. This is largely due to the absence of a structured provider pathway. It has been suggested that there are a dozen or so elderly people in Diamantina Shire that could access these services.

Put simply it involves councils taking on the role as associate providers to deliver services on behalf of HACC (the registered providers). HACC has the funding to deliver these services and Council potentially have the local workforce and relationships to provide services such as yard and home maintenance and domestic assistance (general cleaning).

For feedback.

Total Solar Eclipse 2028

A letter from the President of the Astronomical Society of Australia has been received that describes the important implications for council regarding the Total Solar Eclipse that will occur on 22 July 2028.

For information.

Severe weather impacts – small business intel and support

The Manager for Regional Delivery, Department of Customer Services, Open Data and Small and Family Business has been in touch and requested we share the attached flyer for small business disaster support via Facebook and other relevant channels, including the small business community. Support services include:

- Natural disaster resilience and recovery
- Disaster assistance loans and grants
- Free mentoring for recovery and business support
- Small business wellness coaches
- Small business financial counselling

There is also a small business disaster impact survey link: <https://nam.dcv.ms/wXcpMSlQMv>

The more small business feedback received enables more accurate assessments of impacts and ensures the right support is provided where and when needed.

They have requested we reach out if there are any emerging or evolving impacts to small businesses, including access constraints, damage, power or communications outages, workforce disruptions, or broader trading impacts. Timely, on-the-ground intelligence from councils is critical in helping us assess impacts and inform any potential support measures.

If impacts remain minimal, that confirmation is equally valuable for situational awareness.

Community Recovery

We have received the attached Community Recovery pack from the Department of Families, Seniors, Disability Services and Child Safety on the types of personal hardships assistance grants that can be activated for disaster related events and the template to determine need, impact and level of support required.

For Community Recovery to progress a request for the activation of PHAS, we require information on the human and social impacts caused by the event and prolonged isolation to the community in relation to work and income, and subsequent hardships that loss of income creates due to fuel shortages as well as direct impacts to properties due to any flooding.

Once the template has been completed the request is submitted to QRA and NEMA for a review and approval process.

Seeking feedback on whether there is an identified need to activate.

Mulligan River Aboriginal Corporation (MRAC) and Diamantina Shire Council (DSC) - Indigenous Land Use Agreement – Meeting Update

Mayor Francis and I attend a meeting in Brisbane with MRAC to progress the negotiation of an ILUA. This was the first face to face meeting held. There were a number of matters discussed resulting in shared outcomes including:

1. Progress negotiations of an ILUA
2. Funding constraints
3. ILUA timeframe
4. Projects
 - a. Construction of two fences on Bedourie Town Common
 - b. Walking Track on Sandhill
 - c. Sandhill Trimming

A meeting in Bedourie on 10 August 2026 when MRAC directors are proposing to be in town for an on-country visit.

For information.



RAPAD Early Childhood Education and Care Alliance of Councils Terms of Reference

1. Purpose

The RAPAD Early Childhood Education and Care Alliance of Councils (the Alliance) has been established to support the provision and delivery of a spectrum of quality early childhood education and care (ECEC) services and initiatives across RAPAD member councils. The Alliance will achieve this goal by working collaboratively, to ensure improved access and equity of services, and promoting best practice standards and training, efficient use of resources across the region, ECEC workforce development, effective advocacy and the promotion of knowledge sharing, innovation, and collective problem solving.

The Alliance combines both a Working Group and Steering Group, providing strategic guidance and operational collaboration to maintain and advance ECEC services in the region.

2. Guiding principles

Members of the Alliance will collaborate based on the following principles:

- Outcomes focussed: a focus on supporting communities, families and children to maintain or improve existing services, delivering intended practical outcomes and continued advocacy.
- Collaborative approach: Encourage collective effort and mutual support across councils.
- Stakeholder connected: Engage key partners and stakeholders, including communities to inform activities and align with regional aspirations.
- Transparency and accountability: Foster open communication and maintain high standards of governance.

3. Structure and functions

The Alliance comprises:

1. Working Group
 - Meets monthly.
 - Comprised of officer-level representatives from each council.
 - Offers local intelligence to inform effective planning, coordination, advocacy, policy support, resource sharing, and the development and delivery of emerging projects.
 - Facilitates technical collaboration and coordination.
 - Provides recommendations to the Steering Group.
2. Steering Group
 - Meets quarterly.
 - Comprised of elected representatives (or their proxy) from each council.
 - Provides strategic direction and advice.
 - Reviews and endorses policy and project recommendations.
 - Oversees alignment with funding, regional priorities and the governance framework.

4. Scope

The Alliance will:

- Identify and progress regional ECEC priorities.
- Coordinate any shared advocacy and projects.
- Provide support to councils for any ECEC service available in communities for families and children.
- Engage with stakeholders and sector professionals.
- Develop projects and submissions for funding or advocacy.
- Report progress and outcomes to the RAPAD Board and other partners.

Excluded from scope: operational management of council assets or direct service delivery.

5. Membership and administration

5.1. Membership

Participating councils:

- Barcaldine Regional Council
- Barcoo Shire Council
- Boulia Shire Council
- Blackall-Tambo Regional Council
- Diamantina Shire Council
- Longreach Regional Council
- Winton Shire Council

Working Group membership:

- One officer-level representative plus proxy per council
- ECEC Alliance coordinator (secretariat and lead facilitator)
- May include non-voting observers from LGAQ, Queensland Government or other relevant sector professionals.

Steering Group membership:

- One elected member per council (or nominated proxy).
- May include observers at the discretion of the Chair.

5.2. Chairing arrangements

Working Group Chair:

- Elected from among members on a rotating basis, or as agreed.

Steering Group Chair:

- A current director of the RAPAD Board, established by Board agreement.

Chairs will:

- Facilitate meetings and ensure alignment with Alliance purpose, scope and functions.
- Guide and coordinate agenda development and meeting conduct.
- Support discussion and decision-making processes.

5.3. Meeting schedule

- Working Group: Monthly (virtual or in-person).
- Steering Group: Quarterly (minimum), or as required.
- Additional meetings may be convened at the discretion of the Chair/s.

5.4. Observers/guests

In some instances, the work of the ECEC Alliance may be enhanced by the contribution of observers from organisations that are not Alliance members. For example, Council team members, additional State government agencies, similar organisations, professional service providers, consultants or industry knowledge experts. Such organisations may be invited to attend specific meetings to participate as an observer. The Alliance Chair will make the final decision on participation of observers at a meeting.

5.5. Quorum and decision making

- Meetings must observe a quorum. A quorum is more than one half of the voting members.
- Decisions and recommendations require a simple majority.
- Items may be managed out-of-session where:
 - The item is urgent and must be considered before the next scheduled meeting; or
 - In circumstances where face-to-face meetings are not possible, to enable business to be progressed.

5.6. Record keeping and secretariat support

The Program Coordinator will:

- Manage meeting invitations, agendas, and minutes
- Maintain records of actions and decisions
- Circulate minutes within 7 working days
- Track progress against actions and milestones
- Ensure Terms of Reference and other key documents are up to date.

5.7. Member commitments

All members agree to:

- Attend meetings or provide appropriate proxy
- Actively participate and contribute to discussion
- Complete assigned actions in a timely manner
- Maintain confidentiality as required
- Declare any conflicts of interest
- Represent the interests of their council and the RAPAD region.

6. Review and endorsement

These Terms of Reference were prepared by RAPAD, approved by the RAPAD Board and endorsed by the RAPAD ECEC Alliance of Councils.

7. Version control

VERSION NUMBER	AUTHOR/ AMENDED BY	KEY CHANGES	APPROVAL AUTHORITY	APPROVAL DATE
1	R. Webster	Original		
2				



ASTRONOMICAL SOCIETY OF AUSTRALIA

Incorporated in the ACT
ABN 37 660 297 848

President Prof. R. McDermid
Immed. Past Pres. Prof. S. Shabala
Vice-President Ass Prof C. Lagos
Treasurer Dr Y. Fenner
Secretaries Dr K. Sealey
Ass Prof J. W. O'Byrne

Prof. R. McDermid
Australian Astronomical Optics
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Macquarie Park, NSW 2109
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TO: Mayor Francis Murray and CEO Julianne Meier

Total Solar Eclipse 22 July 2028 – Opportunities and Planning challenges

On Saturday, **22 July 2028**, a rare and spectacular astronomical event will occur across Western Queensland – a **total solar eclipse**. The Diamantina Shire Council area lies in the narrow path of the Moon's shadow (the "**path of totality**") for this eclipse, and this letter is to raise awareness that the eclipse is coming, and to alert you to the accompanying unique opportunities and important planning challenges.

What is a Total Solar Eclipse?

A total solar eclipse occurs when the Moon completely covers the Sun, briefly turning day into night. For a few short minutes, the sky suddenly darkens to a deep twilight, stars and planets become visible, and the Sun's corona, a halo of light, surrounds the Moon. This is one of nature's grandest spectacles and attracts worldwide attention.

Wherever a total eclipse is visible, it is not only a wonderful event for local residents, but it also draws significant numbers of visitors, including domestic and international travellers, astronomers, scientists and media who want to experience this rare event.

Solar Eclipses can be safely viewed using inexpensive and readily available "eclipse glasses". A public education program is planned to provide advice on safe viewing.

The Eclipse Path and Your Council Area

On 22 July 2028, the path of totality of the "Australia Wide Eclipse - 2028" will cross from Western Australia, through the Northern Territory, Queensland, New South Wales and directly over Sydney. For Bedourie, on Saturday 22 July 2028 the partial eclipse (when the Moon starts to cover the Sun) will begin at 12:06 pm and the total eclipse (when the Moon completely covers the Sun) will begin at 1:34 pm and last for almost 4 and a half minutes. The Moon will then uncover the Sun with the partial eclipse ending 2:59 pm. It is rare for total solar eclipses to occur where you live. **Bedourie is fortunate as the next one that will occur will be on 13 July 2037 but there will not be another before the year 3000.**

Opportunities for Your Community

A total eclipse offers unique opportunities for communities in its path. Visitors will travel specifically to locations within the path of totality, bringing significant tourism and economic benefits. Visitors from southern states may prefer the generally better weather prospects and a slightly longer total eclipse than in the New South Wales region. Your Council has the opportunity to:

- Organise public events around the time of the eclipse to increase visitation and extend stays before and after the eclipse.
- Promote your towns as key destinations for tourists and eclipse visitors.
- Showcase local attractions, culture, and hospitality.
- Work with local businesses and community organisations to offer "official" eclipse viewing site/s to provide facilities and safely manage visitors and residents.
- Use the occasion to promote your region to a world-wide audience for a lasting legacy.

Preparing for the Eclipse

Experience from previous eclipses worldwide shows that communities need to plan well in advance. Key considerations include:

- **Accommodation:** Visitor demand may exceed supply. Planning for temporary or overflow facilities may be necessary.
- **Emergency Services:** Large crowds in rural and regional areas can place additional pressure on health, policing, and emergency response services.
- **Infrastructure & Traffic Management:** Roads, communication, and community facilities may need to handle unusual volumes especially if poor weather prospects in New South Wales produce additional visitors.
- Ensure that **sporting and other events** planned for the day (a Saturday) are aware of the eclipse and do not schedule play during the time of the eclipse.
- **Coordination** with other councils and tourism authorities to maximise benefits.

Now is a good time to start to plan for the event, appoint one of your staff to coordinate planning and include the eclipse as an agenda item for council meetings.

Support from the Astronomical Society of Australia

The Astronomical Society of Australia (ASA) has a dedicated website with detailed information on the eclipse: <https://eclipse.asa.astronomy.org.au/>. The website will continue to be enhanced and updated as the eclipse nears.

ASA has formed an Eclipse Working Group to assist in preparing Australia for the eclipse. This includes: preparing public information on how to safely view the eclipse, distributing eclipse information and activities through public libraries, visitor information centres, museums etc., keeping the media informed, developing an eclipse education program for schools, and supporting remote indigenous communities.

To provide you with more information on the eclipse attached are:

- A map showing the eclipse path across Australia;
- Maps of the eclipse path across Queensland showing the LGAs affected; and
- A list of the timing of the eclipse at locations across Australia.

This information is in addition to the material provided to your council when Terry Cuttle (co-chair of the Eclipse Working Group) visited in July last year. The ASA is committed to support local authorities and community leaders across the eclipse path and plans to deliver workshops and/or webinars to provide advice and guidance on eclipse preparations, and strategies for addressing challenges and opportunities.

If you would like to continue to receive updates, please nominate a contact person or if you have requests for any eclipse information, advice, or assistance tailored to your LGA, contact the ASA by return email or emailing eclipse@asa.astronomy.org.au.

We encourage you to begin considering the opportunities and planning requirements now, as July 2028 will come quickly.

Sincerely,



Prof. Richard McDermid
President

3 March 2026

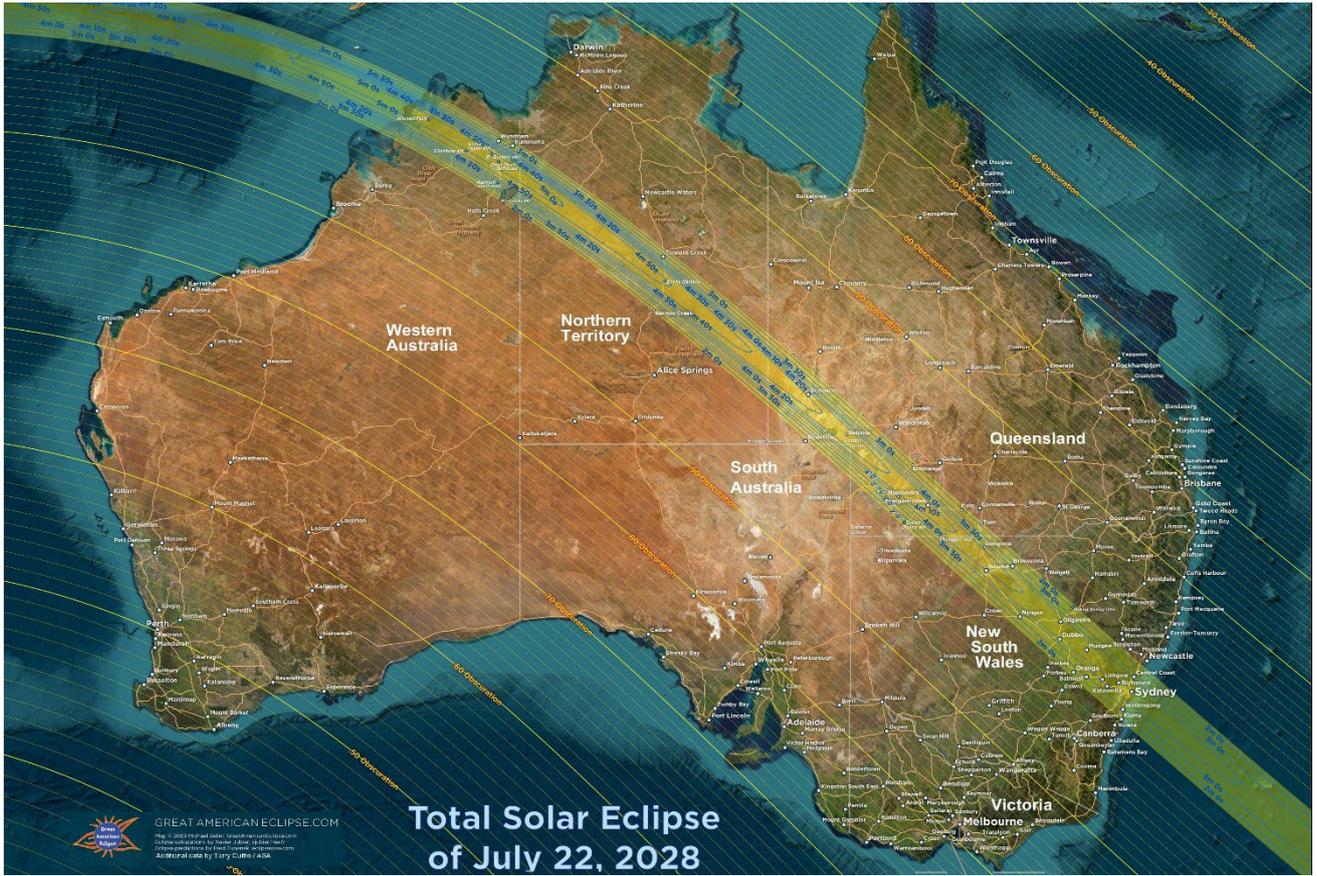
AUSTRALIA WIDE ECLIPSE 22 JULY 2028 ECLIPSE TIMING - FOR QUEENSLAND

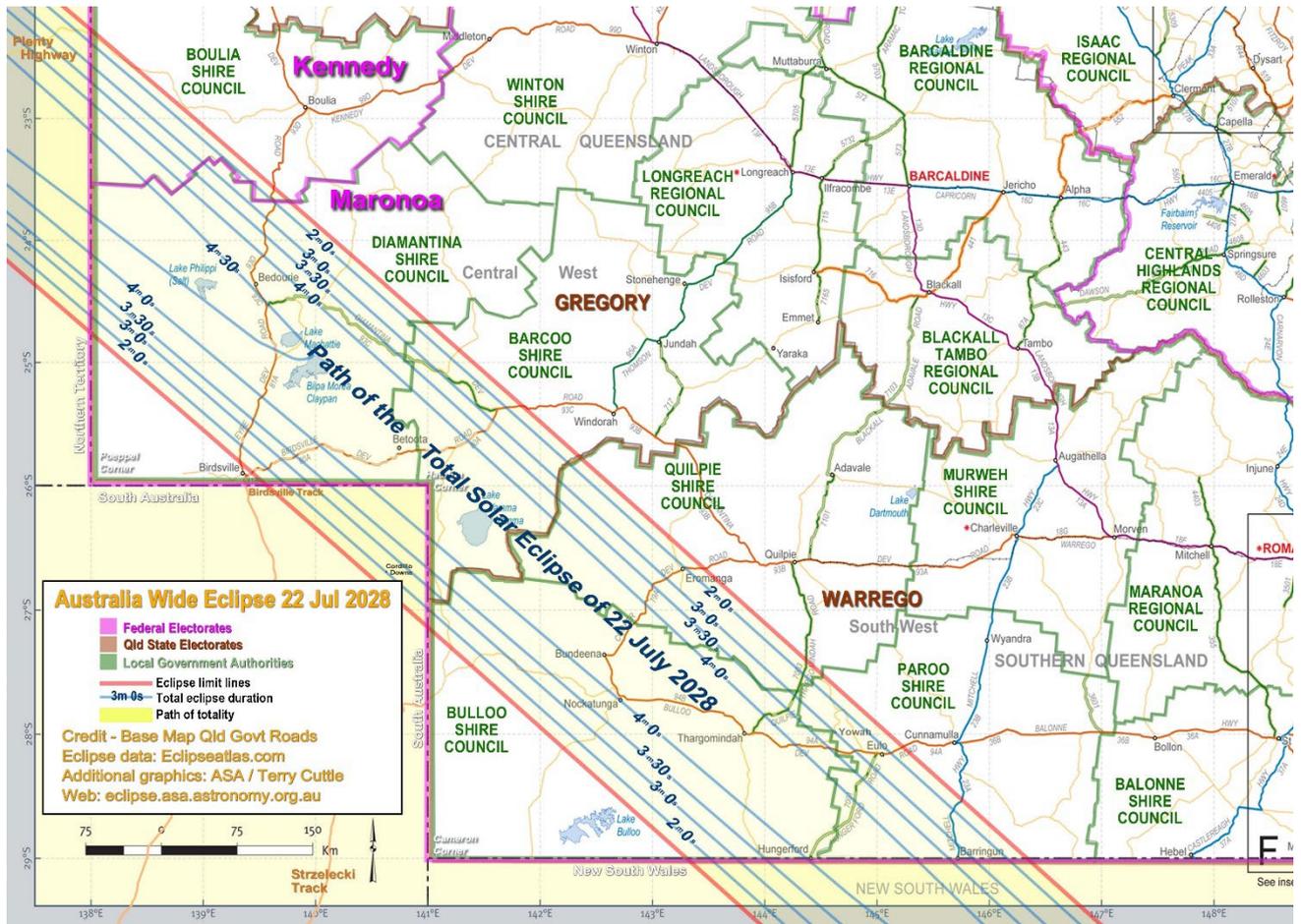
Location	Time Zone	Start	Start	Total	End	Totality Elevation Deg	Totality Azimuth Cardinal
		Partial h:m	Total h:m:s	Duration m:s	Partial h:m		
Cocos (Keeling) Islands	CCT	7:04	8:12:09	3m:21s	9:35	24°	ENE
Christmas Island	CXT	7:40	8:54:51	3m:55s	10:26	35°	ENE
Bigge Is, WA	AWST	9:18	10:47:34	5m:05s	12:24	53°	NNE
Doon Doon roadhouse (Durack)	AWST	9:27	10:58:06	5m:03s	12:33	53°	NNE
Path centre Great Nthn Hwy, WA	AWST	9:27	10:58:05	5m:04s	12:33	53°	NNE
Wyndham, WA	AWST	9:26	10:57:30	3m:17s	12:32	53°	NNE
Kununurra, WA	AWST	9:28	10:59:47	2m:49s	12:33	53°	NNE
Three Ways (Warumungu), NT	ACST	11:17	12:48:31	2m:05s	14:17	50°	N
Tennant Creek, NT	ACST	11:17	12:48:07	3m:17s	14:18	50°	N
Path centre Stuart highway, NT	ACST	11:18	12:48:28	4m:51s	14:18	49°	N
Karlukarluk, NT	ACST	11:18	12:48:36	4m:50s	14:19	49°	N
Barrow Creek, NT	ACST	11:19	12:50:25	1m:31s	14:19	48°	N
Tobermorey Station, NT	ACST	11:30	13:00:44	0m:56s	14:26	47°	NNW
Cordillo Downs, SA	ACST	11:42	13:09:35	2m:06s	14:32	41°	NNW
Sturt	AEST	12:03	13:31:07	4m:11s	14:57	45°	NNW
Carlo Station	AEST	12:03	13:31:47	4m:02s	14:58	45°	NNW
Bedourie	AEST	12:06	13:34:09	4m:27s	14:59	44°	NNW
Betoota	AEST	12:11	13:37:52	4m:26s	15:02	42°	NNW
Farrars Creek	AEST	12:12	13:39:40	2m:22s	15:02	42°	NNW
Tanbar	AEST	12:12	13:38:42	4m:21s	15:02	42°	NNW
Haddon corner	AEST	12:12	13:38:36	4m:25s	15:02	42°	NNW
Durham Downs Station	AEST	12:15	13:41:15	4m:06s	15:04	40°	NNW
Ballara Gas (Durham)	AEST	12:15	13:41:41	3m:23s	15:04	40°	NNW
Eromanga	AEST	12:18	13:44:36	2m:06s	15:05	40°	NNW
Noccundra	AEST	12:18	13:43:15	3m:43s	15:05	39°	NNW
Bulloo Downs	AEST	12:19	13:45:08	2m:16s	15:06	38°	NNW
Thargomindah	AEST	12:21	13:45:24	4m:13s	15:07	38°	NNW
Hungerford	AEST	12:23	13:47:03	4m:02s	15:08	37°	NNW
Yowah	AEST	12:23	13:47:29	2m:50s	15:07	38°	NNW
Cuttaburra	AEST	12:25	13:49:29	2m:37s	15:09	37°	NNW
Tuen	AEST	12:26	13:50:48	0m:46s	15:09	37°	NNW
Barrington	AEST	12:26	13:50:08	2m:32s	15:09	37°	NNW
Eulo	AEST	12:24	13:48:38	2m:13s	15:08	38°	NNW
Bourke	AEST	12:27	13:50:16	4m:01s	15:09	35°	NNW
Brewarrina	AEST	12:29	13:51:59	3m:23s	15:10	35°	NNW
Gilgandra	AEST	12:34	13:55:22	3m:51s	15:12	32°	NNW
Dubbo	AEST	12:35	13:55:25	3m:46s	15:12	32°	NNW
Orange	AEST	12:36	13:57:22	2m:02s	15:13	31°	NNW
Bathurst	AEST	12:37	13:57:36	3m:02s	15:13	30°	NNW
Mudgee	AEST	12:37	13:57:01	3m:51s	15:13	31°	NNW
Lithgow	AEST	12:39	13:58:06	3m:36s	15:14	30°	NNW
Wollongong	AEST	12:41	13:59:44	2m:53s	15:14	29°	NNW
Blacktown	AEST	12:40	13:59:13	3m:44s	15:14	29°	NNW
Campbelltown	AEST	12:40	13:59:15	3m:25s	15:14	29°	NNW
Bankstown	AEST	12:40	13:59:26	3m:43s	15:15	29°	NNW
Hornsby	AEST	12:40	13:59:29	3m:45s	15:15	29°	NNW
Liverpool	AEST	12:40	13:59:17	3m:40s	15:14	29°	NNW
Mossman	AEST	12:41	13:59:42	3m:44s	15:15	29°	NNW
Parramatta	AEST	12:40	13:59:22	3m:44s	15:15	29°	NNW
Penrith	AEST	12:40	13:58:55	3m:41s	15:14	29°	NNW
Sydney	AEST	12:41	13:59:39	3m:44s	15:15	29°	NNW

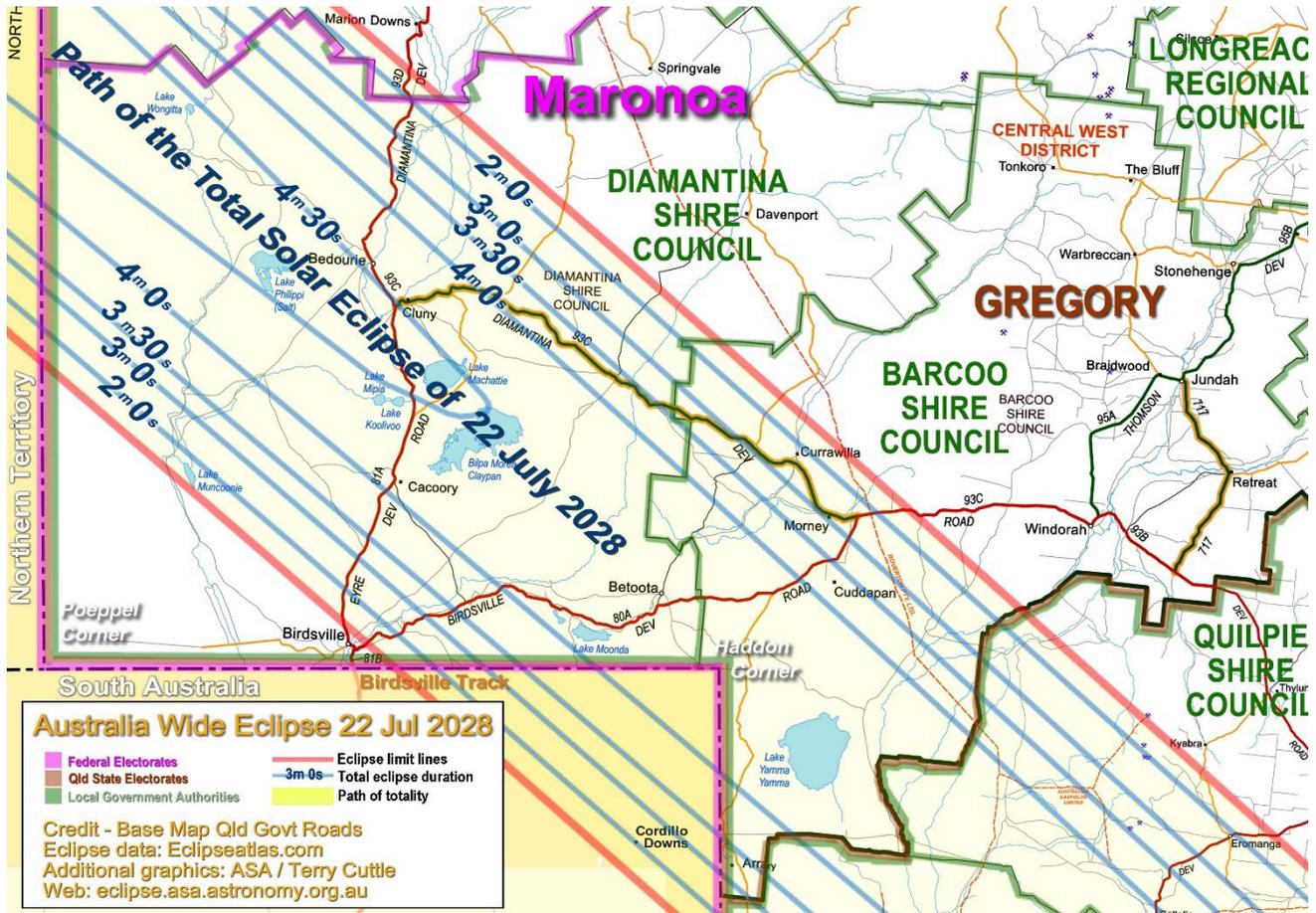
Table produced: by Astronomical Society of Australia. February 2026. Version 2

Data derived from website: http://xjubier.free.fr/en/site_pages/solar_eclipses/TSE_2028_GoogleMapFull.html

Notes: h:m:s = hours : minutes : seconds. Times will vary depending on the exact location chosen.







Natural disaster support for small businesses



If your small or family business has been affected by a disaster, there's information and support services to help you get your business back on track.

Natural disaster resilience and recovery

Find advice and resources to help you:

- respond to, and recover from, a natural disaster
- access financial assistance and other support
- prepare your business for natural disasters.

business.qld.gov.au/disaster

Disaster assistance loans and grants

Queensland businesses impacted during disasters may be eligible for low interest loans or grants to help with recovery. Check QRIDA regularly for updates.

qrida.qld.gov.au/business

Free mentoring for recovery and business support

We can provide your business with support through our Mentoring for Growth program available across Queensland to help your business recover and grow.

business.qld.gov.au/mentoring

Small business wellness coaches

Access support for your mental health and wellbeing when recovering from a natural disaster. Free one-on-one wellness coaching is available to help small and family business owners.

business.qld.gov.au/wellness

Small business financial counselling

Businesses experiencing, or at risk of, financial hardship can access free, impartial and confidential support, including cash flow planning, budgeting and insolvency advice.

business.qld.gov.au/financial-counsellors

Contact us:



13 QGOV (13 74 68)
business.qld.gov.au

Follow us:
 [@businessqldgov](https://facebook.com/businessqldgov)



Queensland Government

Community Recovery

General Information Pack

2025-26 Disaster Season



Community Recovery General Information Pack

Overview

Community Recovery services help people impacted by disasters in Queensland by providing emotional support, material aid and financial assistance.

The Department of Families, Seniors, Disability Services and Child Safety is the functional lead agency for Human and Social Recovery (more commonly known as Community Recovery) within the Queensland Disaster Management Arrangements.

Community Recovery delivers these services by providing resources, coordinating with government and non-government delivery partners to provide face to face support (Community Recovery Hubs and Support Services), as well as offering online access to services (www.qld.gov.au/DisasterHelp) and via the 24/7 Community Recovery Hotline (Ph: 1800 173 349).

Relief and recovery measures to support communities impacted by disasters are administered in accordance with the jointly funded Commonwealth/State [Disaster Recovery Funding Arrangements](#) (DRFA).



Community Recovery General Information Pack

Service channels

During a disaster activation, Community Recovery services can be accessed through:



Community Recovery online portal – impacted individuals apply for financial assistance, verify eligibility, and request additional support, with funds transferred directly to their bank accounts.



Community Recovery Hotline (1800 173 349) – providing 24/7 phone-based assessments for financial aid and support services.

The hotline service can assist callers to make grant applications or direct callers to other government services.



Community Recovery hubs – physical locations open to the public, where community recovery services are directly provided, offering recovery information and services from government and NGOs, established in consultation with local councils and recovery groups

Information and resources are also available at www.qld.gov.au/community/disasters-emergencies/disasters/resources-translations including:

- **Regional support services brochures**
- **Interpretation services** and translated fact sheets.

Community Recovery General Information Pack

Financial assistance

The following grants are available to members of the public when financial assistance has been activated by the Disaster Recovery Funding Arrangements following a disaster.

More information is available at www.qld.gov.au/DisasterHelp

Emergency Hardship Assistance

Purpose:

- A contribution towards the cost of food, clothing, medical supplies and temporary accommodation.

Amount:

- \$180 per person or up to \$900 for a family of five or more.

Eligibility Criteria:

- Must live or be stranded in an eligible disaster-affected area.
- Must have suffered hardship due to the disaster.
- Must be unable to meet immediate essential needs (e.g., food, clothing, medical supplies, temporary accommodation).
- Not income or asset tested.
- Exclusions: Business loss, farm/property damage (excluding primary residence), loss of tools of trade, essential services outage (if less than six days), or isolation within property.

Essential Services Hardship Assistance

Purpose:

- A contribution towards the cost of immediate essential needs following loss of essential service/s for more than 5 consecutive days.

Amount:

- \$150 per person or up to \$750 for a family of five or more.

Eligibility Criteria:

- Must live in the disaster impact area and have experienced the loss of one or more essential services (electricity, gas, water, sewerage – confirmed by provider) **for more than five days.**
- Must be suffering hardship.
- Not income or asset tested.
- Specific conditions apply for properties with alternative power, water, or sewerage systems.

Community Recovery General Information Pack

Essential Household Contents Grant

Purpose:

- A contribution towards repairing or replacing essential household contents that have been damaged or lost in a disaster, for people who are uninsured or unable to claim insurance.

Amount:

- Up to \$1,765 for single adults and up to \$5,300 for couples/families

Eligibility Criteria:

- Must live in a targeted activation zone.
- Must be uninsured or unable to claim insurance for damaged/lost household contents.
- Income-tested (refer to website for details).

Essential Services Safety and Reconnection Scheme

Purpose:

- A contribution towards inspecting, repairing and reconnecting essential services (i.e. electricity, gas, water or sewerage) that were damaged by a disaster, for people who are uninsured or unable to claim insurance.

Amount:

- Up to \$200 per essential service for safety inspections (electricity, gas, water, sewerage/septic system and up to \$4,200 for repair work to reconnect essential services.

Eligibility Criteria:

- Must live in a targeted activation zone.
- Must own or be the mortgagee of the home, caravan, or boat.
- Must be uninsured or unable to claim insurance for repairs/reconnection.
- Income-tested (refer to website for details).

Structural Assistance Grant

Purpose:

- A contribution towards home repairs, to make it safe, secure and habitable following damage by a disaster, for people who are uninsured or unable to claim insurance.

Amount:

- Up to \$80,000 per eligible household

Eligibility Criteria:

- Must live in a targeted activation zone.
- Must own or be the mortgagee of the home, caravan, or boat.
- Must have been living in the property as the primary residence at the time of the disaster.
- Must be uninsured or unable to claim insurance for structural repairs.
- Income-tested (refer to website for details).

Community Recovery General Information Pack

Disaster declaration

A disaster situation may be declared for Queensland, or part of it, by the Minister for Police and Community Safety or the Premier if:

- a disaster has occurred, is occurring, or is likely to occur, and
- declared disaster powers are needed to prevent or minimise loss of life, injury, property damage, or environmental harm.

District Disaster Coordinators can also declare a disaster for their district with the Minister's approval if the same criteria are met.

Importantly, a formal disaster declaration under the Queensland Disaster Management Act is not required to activate Disaster Recovery Funding Arrangements and Community Recovery services.

Local governments, through their (LDMGs), are primarily responsible for disaster response and recovery in their areas, including maintaining disaster response capability, approving local disaster management plans, and sharing timely information with District Disaster Coordinators.



Activation

Under the Queensland Disaster Management Arrangements, local governments hold primary responsibility for responding to personal hardship needs but can request state support when local and district resources are exhausted.

Financial assistance for personal hardship is activated when either the State Disaster Relief Assistance or Disaster Recovery Funding Arrangements is triggered.

Activation requires evidence of hardship such as

- number of people experiencing hardship and geographic location
- nature of hardship (e.g. loss of food, structural damage, emotional stress, power loss etc)
- description of the impacts to the community.

The request must include why local resources cannot meet the recovery needs of the community.

Community Recovery General Information Pack

Delivery partners

The following government and non-government organisations are members of the [State Human and Social Functional Recovery and Resilience Group](#) and play a key role in coordinating and delivering support services:

Government members:

- Department of Education
- Department of Housing and Public Works
- Department of Primary Industries
- Department of the Premier and Cabinet
- Department of Women, Aboriginal and Torres Strait Islander Partnerships and Multiculturalism
- National Emergency Management Agency.
- Office of the Inspector-General Emergency Management
- Queensland Health
- Queensland Mental Health Commission
- Queensland Reconstruction Authority
- Services Australia

Non-government members:

- Australian Red Cross
- GIVIT
- Local Government Association of Queensland
- Neighbourhood Centres Queensland
- Queensland Council of Social Service
- Salvation Army
- St Vincent de Paul Society
- UnitingCare Community
- Volunteering Queensland



Community Recovery General Information Pack

Qld Government contacts	Lead agency (web link)
Building recovery, building and engineering services	Department of Housing and Public Works
Economic recovery	State Development, Infrastructure and Planning
Electricity, fuel and gas	Queensland Treasury
Emergency medical retrieval	Queensland Health
Enduring powers of attorney	Queensland Public Trustee
Environmental recovery	Department of the Environment, Tourism, Science and Innovation (DETSI), Queensland
External affairs and communication	Department of the Premier and Cabinet
Financial support for primary producers, small business and not-for-profits	Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development
Housing assistance and support services	Housing options and help Homes and housing Queensland Government
Public health, mental health and medical services	Public health and wellbeing Queensland Health
Recovery coordination and monitoring	Queensland Reconstruction Authority
Reticulated water supply and water dam safety	Local Government, Water and Volunteers
Roads and transport recovery	Community and environment (Department of Transport and Main Roads)
Search and rescue	Queensland Police Service
State Emergency Services (SES)	State Emergency Service QPS
Transportation infrastructure, providers and regulation	Home (Department of Transport and Main Roads)
Warnings	Queensland Fire Department or Queensland Warnings Summary

Community Recovery General Information Pack

Useful links	Web addresses
Assistance for primary producers, small businesses and not for profits	www.qrida.qld.gov.au
Business support	www.business.qld.gov.au/running-business/natural-disaster
Commonwealth Government assistance	www.disasterassist.gov.au
Disability Inclusive Disaster Risk Reduction	https://collaborating4inclusion.org/
Enduring Powers of Attorney	www.pt.qld.gov.au/enduring-powers-of-attorney/about-enduring-powers-of-attorney/
Get Ready Queensland	www.getready.qld.gov.au
Homelessness Inclusive Disaster Risk Reduction	www.housing.qld.gov.au/initiatives/homelessness-inclusive-disaster-risk-reduction
Housing Assist Qld	www.qld.gov.au/housing/renting/housing-assist-qld-app
Managing stress after a disaster	www.qld.gov.au/community/disasters-emergencies/disasters/mental-health/managing-stress-after
Personal and family support	www.qld.gov.au/community/disasters-emergencies/disasters/mental-health/family-relationships-after
Queensland Alert	www.qld.gov.au/alerts
Queensland Farmers Federation	www.qff.org.au
Queensland Government Disaster Management	www.disaster.qld.gov.au
Queensland Health mental health reference materials	www.qld.gov.au/community/disasters-emergencies/disasters/mental-health
Resilience resources for Community Organisations	http://resilience.acoss.org.au
State & Federal Activations – Arrangements and Guidelines	www.qra.qld.gov.au/funding/drfa
Support groups	www.qld.gov.au/emergency/community/support-group
Triple P – Positive Parenting Program	www.triplep-parenting.net

Community recovery



Emotional support for farmers

Do you or someone you know need emotional support or someone to talk to?

Specialised psychological support and counselling for farmers is available

Community Recovery Lifeline Hotline

A dedicated disaster counselling support line to assist disaster affected people and communities.

 **1800 116 671** (8am to 8pm, 7 days)

Rural Aid

Rural Aid support includes free, confidential counselling, financial assistance, fodder assistance, domestic water deliveries and the Farm Army volunteer service.

 **1300 327 624** (9am to 5pm, Mon to Fri)

Queensland Rural and Industry Development Authority (QRIDA)

QRIDA is a specialist provider of government financial assistance programs.

 **1800 623 946** (8:30am to 5:00pm, Mon to Fri)

UnitingCare Farmer to Farmer support line

The Farmer to Farmer support line provides free, tailored and confidential support from one farmer to another.

 **1800 116 671** (8am to 8pm, 7 days)

Farm Angels

Farm Angels support Aussie farmers and their rural communities with meaningful and personalised assistance. They provide financial assistance (gift cards), food hampers, care packs and mental wellbeing support.

 **(07) 4662 7371** (9am to 5pm, Mon to Fri)

More information



Scan the QR code or visit www.qld.gov.au/disasterhelp



Call the Community Recovery Hotline on **1800 173 349**



9 January 2026



Australian Government

**DELIVERING
FOR QUEENSLAND**



**Queensland
Government**

12.4.2 Human Resources Report

REPORT TYPE:	OCM Information Report
DIRECTORATE:	Executive Office
PRESENTED BY:	Alona Gilhang
AUTHOR(S):	Alona Gilhang, Human Resources & Safety Manager
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	Nil

RECOMMENDATION

That Council receives and notes the Human Resources Report.

EXECUTIVE SUMMARY

This report serves to provide a comprehensive update on the key operational areas within Human Resources that have been actively managed and progressed by the Human Resources and Safety Manager.

1. Diamantina Shire Council Formal Organisational Structure
 - Update on Directorate Changes
 - Update of Position Titles
2. Workforce Overview
 - Staffing Levels and Compositions
 - Recruitment Activities and Outcomes
 - Turnover and Retention Metrics
3. Exit Interview Insights
 - Summary of Departures

OPERATIONAL UPDATE – DSC ORGANISATIONAL STRUCTURE MARCH 2026

Human Resources Section undertakes monthly review of the organisational structure whereby below items are put into considerations:

- Regular consultation with Directors, Managers and Team Leaders
- Regular review of vacant positions and market trend for the same position
- Review of council housing availability to accommodate successful appointments
- Regular review of salaries and wages benchmarking with other remote and regional outback ensuring we are offering competitive employment conditions
- Review of causes and reasons for staff turnovers

- Regular review of overhead budgets ensuring Council complies with set financial liabilities that falls under employment and contractual agreements.

SUMMARY OF POSITION COUNTS PER DIRECTORATE:

EXECUTIVE LEADERSHIP TEAM AND HR			
Section	Position Count	Occupied	Vacant
CEO and Directors	4	3	1
Executive Assistant	1	0	1
HR and Safety	3	3	0

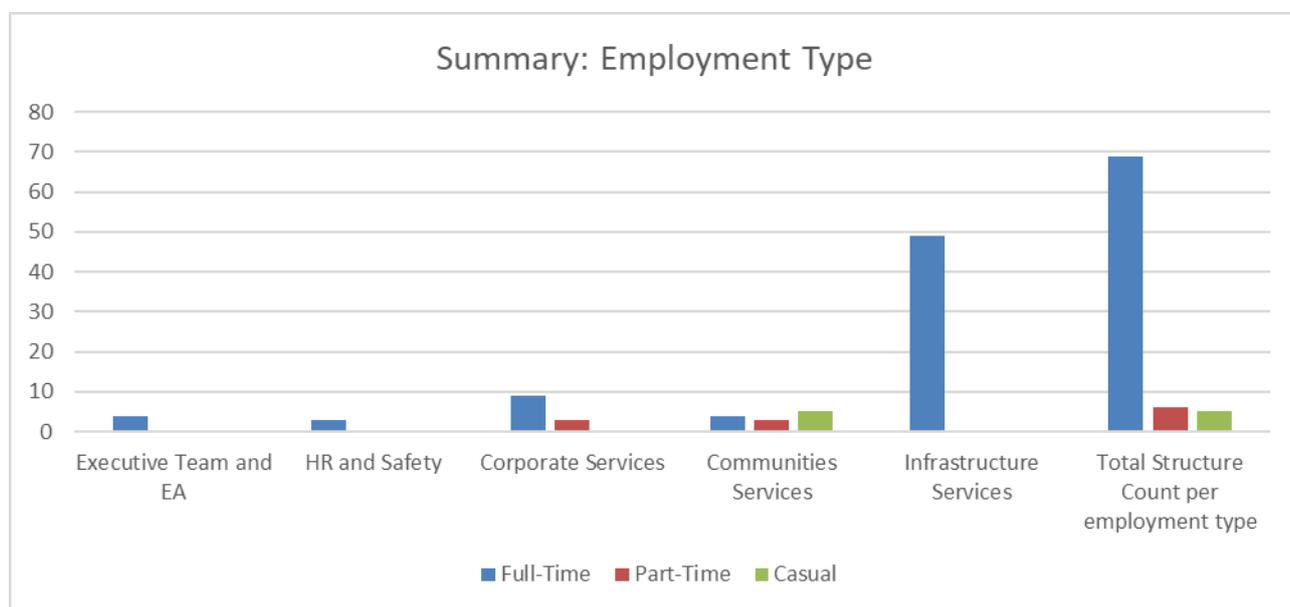
CORPORATE SERVICES			
Section	Position Count	Occupied	Vacant
Finance	5	4	1
Stores	3	3	0
Governance	3	2	1
Admin Trainee	1	0	1

COMMUNITIES SERVICES			
Section	Position Count	Occupied	Vacant
Tourism	7	6	1
Community Development	3	3	0
Creative Content Officer	1	1	0
All Rounder Assistant	1	0	1

INFRASTRUCTURE SERVICES			
Section	Position Count	Occupied	Vacant
Managers, Supervisors and Office Administration	6	4	2
Town Services	12	11	1
Maintenance Services	4	2	2
Works Services (Construction and Maintenance)	16	11	5
Roads and Civil	7	4	3
Workshop	3	2	1

Total Position Count and Summaries	80	59	21
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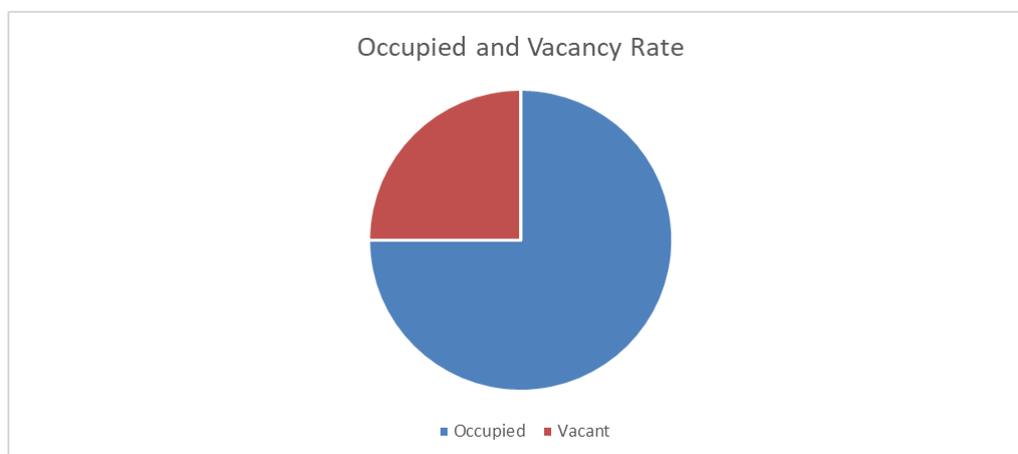
SUMMARY OF EMPLOYMENT TYPE PER DIRECTORATE			
Section	Full-Time	Part-Time	Casual
Executive Team and EA	4	0	0
HR and Safety	3	0	0
Corporate Services	9	3	0
Communities Services	4	3	5
Infrastructure Services	49	0	0
Total Structure Count per employment type	69	6	5



Establishment Update – Workforce Structure

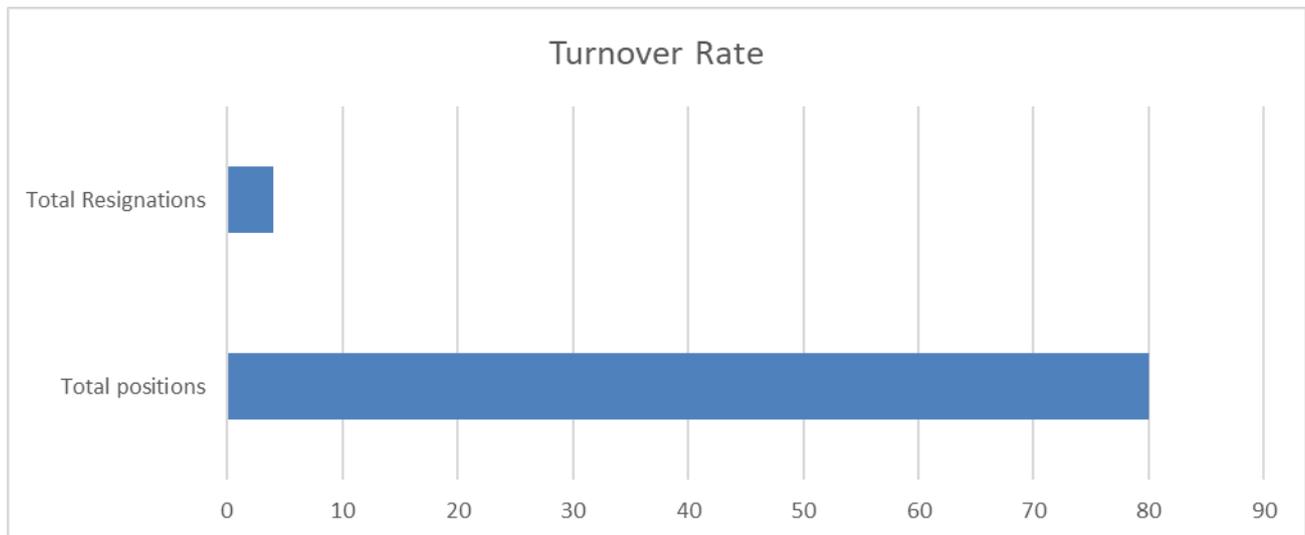
As of the 10 March 2026 Establishment Report, a total of **80 positions** were identified and are in accordance with the current overhead budget count.

Occupancy and Vacancy Rate: 75% occupied and only 25% vacant



March 2026 Staff Turnover Rate:

Item	Number	Percentage
Total Positions	80	100%
Total Resignations	4	5% resignation rate



Reasons for Departure from Employment:

- 2 Resignations
- 2 Terminations

Note: Exiting employees chose not to participate with the Exit Interviews.

Update on Position Realignments Per Directorate:

To ensure efficient and effective deliveries of council services, it is expected that a timely review and realignment of positions are regularly undertaken. Over the last 30 days, HR worked with each Directors and Team Managers in reviewing identified positions that require re-alignment. Result of review were as follows:

Executive Office: No changes occurred

HR and Safety Section: No changes occurred

Corporate Services

- Update of Position Title of Finance Officer to Revenue Officer – this is a targeted and specialised role focused predominantly on rates and revenue generation and monitoring while assisting and or covering for Finance Section tasks and duties when required
- Update of Position Title of Finance Officer to Finance Officer Accounts Payable – designed for role clarity and autonomy in handling Finance payable section while assisting the Finance team in general functions.

Communities Directorate:

- All Rounder Assistant Position Casual – this position was a vacant Tourism Officer Casual and was repurposed to best serve the various requirement of the Directorate needing a role that can assist on ad hoc basis most facets of either admin tasks, cover for tourism functions if required, cover for community section services when staff goes on training and or leave.

Infrastructure Directorate:

- Administration Officer Infrastructure – previously reporting to Technical Projects Officer, now re-aligned to report directly to the Director Infrastructure for efficient support services delivery across the Directorate
- Fleet Administration Officer – previously reporting to Technical Projects Officer, now re-aligned to report to Workshop Section to directly assist the Section in the Fleet Management services and related activities.
- Diesel Mechanic – Apprentice – repurposed as Qualified Trade Diesel Mechanic, separate report drafted to support changes. As illustrated below.



HR Recruitment Reports and Update:

The month of February/March 2026 displayed a busy recruitment period for the council and across local government industry.

Below outlines Council’s current recruitment drive status.

Recruitment Drive	Date Advertised	Date Closed	No of Internal Applicants	No of External Applicants	Recruitment Status
Works Manager	25-Feb-26	20-Mar-26	ongoing	ongoing	ongoing
Maintenance Supervisor	25-Feb-26	20-Mar-26	ongoing	ongoing	ongoing
Accounts Payable Officer	3-Feb-26	18-Feb-26	0	3	Interview ongoing
Records Officer	3-Feb-26	18-Feb-26	0	3	Interview scheduled
Corporate Services Admin - Trainee	3-Feb-26	18-Feb-26	1	7	Interview scheduled
All Rounder Assistant	3-Feb-26	18-Feb-26	0	1	Interview scheduled
Technical Projects Officer	3-Feb-26	18-Feb-26	0	3	Shortlisting stage
Town Services Officer	3-Feb-26	18-Feb-26	1	2	Appointment completed
Trades Qualified Plumber	3-Feb-26	18-Feb-26	0	1	Letter of Offer sent
Multi-Skilled Plant Operator	3-Feb-26	18-Feb-26	0	8	Shortlisting stage

Recruitment Portals for Works Manager and Maintenance Supervisor

Statistics for Seek Recruitment Portal for Diamantina Shire Council

Status	Job	Candidates	Candidate matches	Performance	Job actions
18 days left	<u>Building Maintenance Supervisor</u> Bedourie QLD 4829	7	Find candidates	View stats	See applicants ⋮
18 days left	<u>Works Manager</u> Bedourie QLD 4829	10 2 new	Find candidates	View stats	See applicants ⋮

My ad performance

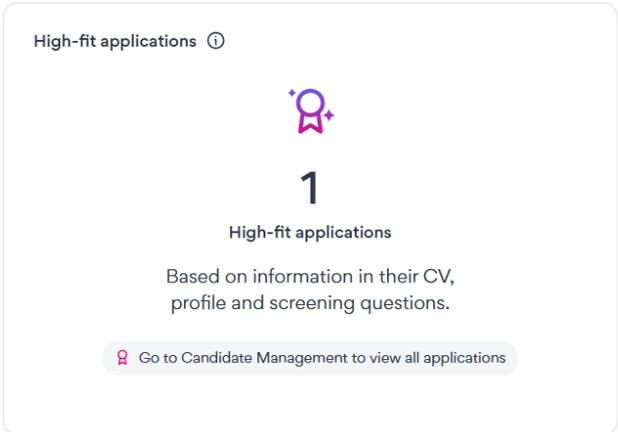
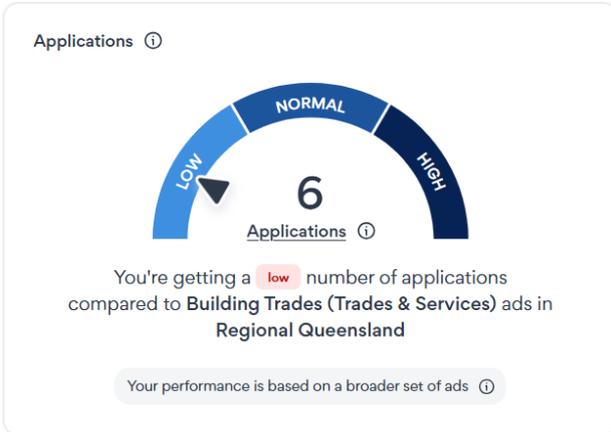
Building Maintenance Supervisor ▼

View ad ▼

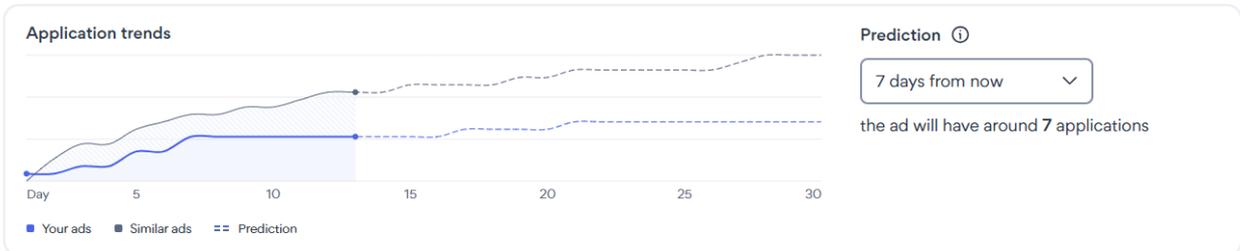
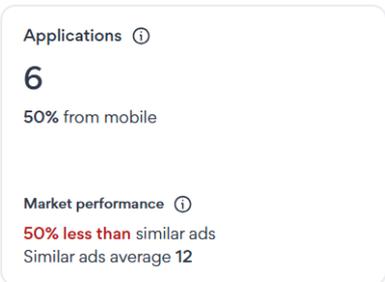
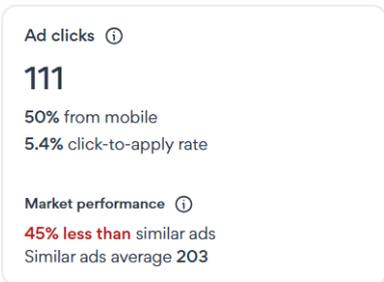
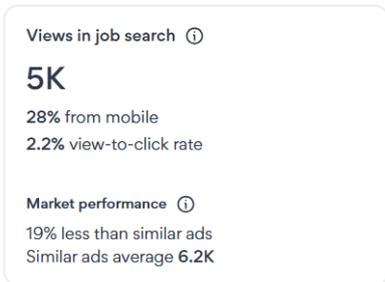
Edit ad ✎

Expires in 19 days - Created 27 Feb 2026

Below stats last updated: 5 hours ago



More stats

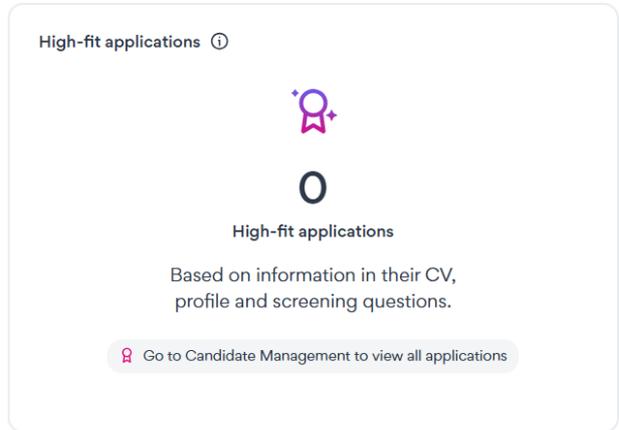
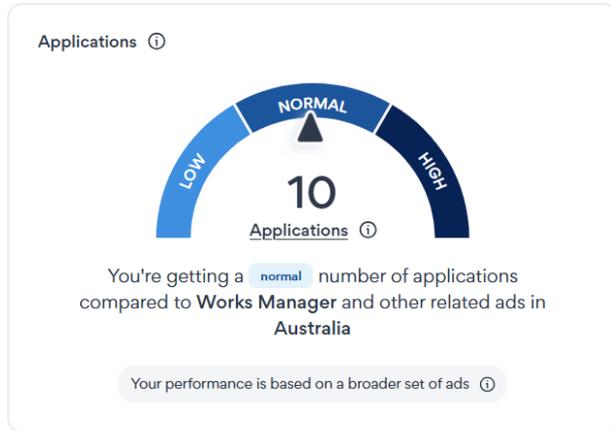


My ad performance

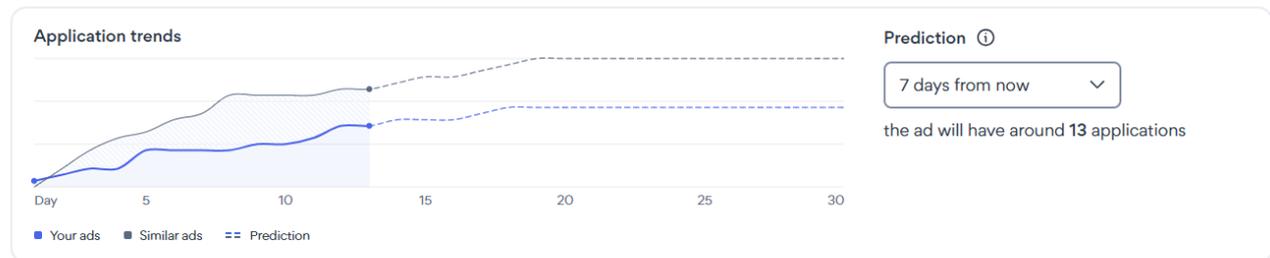
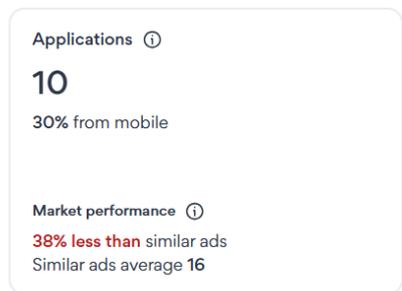
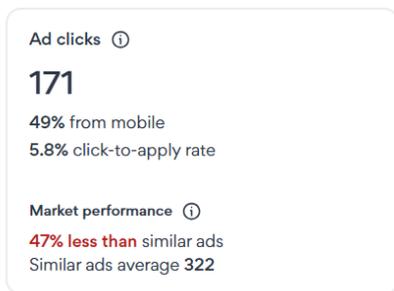
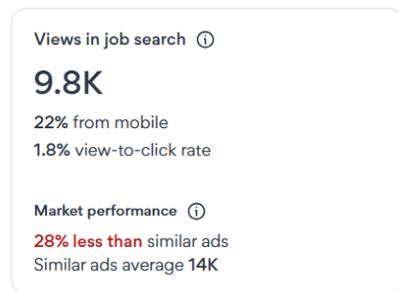
Works Manager ▼

View ad ▼ Edit ad ✎

Expires in 19 days - Created 27 Feb 2026
 Below stats last updated: 5 hours ago



More stats



Local Government Association Queensland Portal

Council Jobs

Browse our Queensland councils job directory and find a rewarding career at one of our 77 councils today.

2 Result(s) Found

Building Maintenance Supervisor

📅 Applications closing on Friday, 20 March 2026

Diamantina Shire Council

Diamantina Shire Council is seeking an experienced and motivated Building Maintenance Supervisor to lead maintenance operations across Council's diverse infrastructure portfolio. This is a hands-on leadership role delivering essential services that directly support our remote communities.

Works Manager

📅 Applications closing on Friday, 20 March 2026

Diamantina Shire Council

Council is seeking an experienced and strategic Works Manager to lead the delivery of civil infrastructure, road construction and maintenance services across the Shire. This senior leadership role is responsible for ensuring the effective and efficient management of roads, drainage, construction and maintenance programs to deliver high-quality infrastructure services to our community.

Search Jobs

By Phrase or Keyword

By Council

Recruitment Ad Spending Trend

📊 Spend 🔍 Trends 📈 Performance 📏 Conversion

<p>Total ad spend ⓘ</p> <p>\$1,945.00</p> <p>2 Premium ads posted</p>	<p>Avg. cost per ad ⓘ</p> <p>\$972.50</p> <p>8 applications per Premium ad</p>	<p>Avg. cost per application ⓘ</p> <p>\$121.56</p> <p>16 applications in total</p>	<p>Repost spend ⓘ</p> <p>\$0.00</p> <p>0 reposted ads (0%)</p>
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Job	Applications ⓘ	Performance ⓘ	Posted by	Cost & type
Building Maintenance Supervisor Bedourie, Western QLD Live, posted 27 Feb 2026, 18 days left	6	Low	Ally Gilhang	\$895.00 Premium ad
Works Manager Bedourie, Western QLD Live, posted 27 Feb 2026, 18 days left	10	Normal	Ally Gilhang	\$1,050.00 Premium ad

EXIT INTERVIEWS REPORT

Overview

Exit Interviews Outcome Summary:

Summary 1: Overview	
<i>Metric</i>	<i>Value</i>
Total Exits	4
Voluntary Exits	2
Involuntary Exits	2
Average Tenure	5 months
Directorate Most Affected	Infrastructure

Summary 2: Reasons for Leaving		
<i>Reason</i>	<i>Percentage</i>	<i>Count</i>
Career advancement elsewhere	50%	2
Compensation concerns	0%	0
Management/leadership issues	0%	0
Relocation/personal reasons	50%	2
End of Term Engagement	0	0

Conclusion

HR is looking into streamlining the Exit Interview process keeping it seamless for exiting employees and reducing the items to be responded by consolidating the questions targeting 10 main criteria of council employment cycle.

12.4.3 Work Health and Safety Report

REPORT TYPE: OCM Information Report
DIRECTORATE: Executive Office
PRESENTED BY: Jo Fiorenza
AUTHOR(S): Joanne Fiorenza, Safety and Quality Coordinator
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: Nil

RECOMMENDATION

That Council receives and notes the Work Health and Safety Report

OPERATIONAL UPDATE

Summary

This monthly report provides an update of safety activities for the information and attention of Council that do not require a decision of Council (any items requiring a decision of Council will be reported separately).

Incident Statistics

8 Incidents reported in February 2026

Date	Type	Incident	Response
4/2/26	Security	Diesel fuel stolen from Grader P1513 parked at Alligator Camp	Police report completed. No findings. Review site park up procedures. Action assigned.
9/2/26	Injury	Metal filing in eye	Worker was wearing PPE. Sent to clinic for observation. All clear.
12/2/26	Property Damage	Trailer plug wiring torn out of dolly P896	Operator error.
13/2/26	Injury	Worker suffered heat stroke	Treated at Clinic
14/2/26	Injury	Worker slipped in bathroom at camp	Treated at Clinic. Rubber matting supplied for bathroom.
24/2/26	Property Damage	Hose and brass fitting damaged with moving stabiliser P721	Part to be ordered for repair.
27/2/26	Property Damage	Damage to P1017 from hitting bird plus other damage from shopping centre car park	Reported for repair.

Date	Type	Incident	Response
28/2/26	Injury	Worker suffered back pain from unloading plane.	Time lost Injury. Ongoing treatment and Investigation required.

Hazard Statistics

4 Hazards reported in February 2026

Date	Type	Hazard	Response
2/2/26	Struck by Objects	Old swampy vent overhanging walkway outside workshop.	Removed as no longer used.
5/2/26	Insects	Child bitten by insects at Playgroup	Investigate pest control options. Personal repellent being used on children. Housekeeping procedures being implemented.
11/2/26	Slip / trip / fall	Leak in Bedourie Playgroup from hot water system.	Hot water system removed and new installed.
12/2/26	Slip / trip / fall	Pooling water under workshop awning and outside safety office.	Pipe installed to redirect water outside safety office. Further investigation for under awning required

Inspections

Period	Number inspections outstanding at start of period	Number inspections scheduled during period	Number inspections completed during period	Number inspections outstanding at end of period
December	0	0	22	0
January	0	0	20	0
February	0	3	60	0

Pre-start inspections for plant – 57 entries during February 2025

Safety Inspections - 2 entries during February 2026

Audits

Advanced Fatigue Management (AFM) system internal process testing:

- Meeting held 20th February 2026 on internal process testing and aim for completion by end of FY.

- Infrastructure Administration Procedures
 - Daily Driver Diary non-conformance reports are being recorded in Skytrust. Non-conformances will be sent to individuals and their supervisors for rectification to show compliance trail for audit purposes.
 - JMP compliance paperwork is being uploaded to individual projects in Skytrust.
- Fleet and Vehicle Maintenance Administration Procedures
 - Pre-start actions are being assigned to workshop and individuals to show history of maintenance management for all plant
 - Vehicle monitoring is being tested in Navman, and alerts are being received for duress alarms and harsh usage. Working with Navman to ensure the correct data is being received.
 - Waiting for sim cards for satellite phones for some plant
- Roster finalisation and payroll system planning
 - 5/2-6/1 Roster has been drafted for use until 10/4 implementation
 - 10/4 Roster has been drafted for consideration of HR and Payroll
- Staff training on internal processes
 - To be completed once above is complete.

HSC Meetings

Outstanding Committee actions are listed below. February meeting was postponed due to flood work. Next meeting scheduled for 20 March 2026.

Workers Compensation

- LTI Workers Compensation Claim received for strain/sprain incident. Ongoing management of rehabilitation and return to work.
- Ongoing Workers Compensation claim from trip incident that occurred in November 2025. Ongoing management of rehabilitation and return to work.
- Claim for damages being managed by LGW legal.

Training and Inductions

- 2 Employee and 2 Contractor Inductions were completed in February.
- Safety Training program arranged for Workers during wet weather.
 - Risk Management for Employees
 - General Emergency Evacuation
 - Fire Awareness and Extinguisher Training
 - Manual Handling, PPE & Chemicals Hazard Guides
- Our online Kineo training system is now in place for DSC Inductions and Safety training. An annual safety training matrix has been prepared, and ongoing safety training will be distributed throughout 2026.

Standard WHS Metrics

Target not achieved		Reporting Period	Target	December	January	February
Needs Review						
On target						
Lead Indicators – Objective, Continuous Improvement						
Health and safety committee meetings held	Bi-Monthly	Per Works Roster	100%	0%	0%	
Site inductions completed on start day	Monthly	100%	100%	100%	100%	
Hazards reported	Monthly	20% Increase	0	1	4	
Appointed and formally trained HSR's	Annually	100%	6	6	6	
WHS alerts issued	Monthly	Qualitative	2	1	3	
Lag Indicators – Objective, ZERO Harm						
Overdue hazards actions	Monthly	0	0	1	0	
Incidents including near miss	Monthly	0	4	2	8	
Incidents remaining open past 1 week	Monthly	0	3	6	7	
Overdue compliance & audit corrective action requests (negative)	Monthly	0	0	0	0	
Lost Time Injury rehabilitation cases – new	Monthly	0	1	0	1	
Lost Time Injury rehabilitation cases – ongoing	Monthly	0	0	1	2	
Regulator Activity – Objective, Legislative Compliance and Continuous Improvement						
Notifiable injuries / dangerous events	Monthly	0	0	0	0	
Prohibition notices issued	Monthly	0	0	0	0	
Improvement notices issued	Monthly	0	0	0	0	
Provisional improvement notices (PINs) issued	Monthly	0	0	0	0	
Verbal recommendations from inspectors	Monthly	0	0	0	0	

0 Outstanding Hazard Actions Update as at 28 February 2026

Outstanding Incident Actions Update as at 28 February 2026

QHSE ID	Date	Directorate	Area	Details	Due Date	Update
111	14/11/25	Infrastructure	Outside Crew	Staff grader had overheated when trying to drive back to work vehicle. Worker dehydrated.	31/12/25	Journey Management, Remote and Isolated work procedure rolled out for consultation and training 28/11/25 and training week Jan 2026. Final procedure to be signed off by all staff February.
107	16/10/25	Infrastructure	P&G	P1201 Tractor door glass smashed. Review operation of tractor with door open. Ensure pre-starts are completed on plant.	10/12/25	Actions assigned. Door glass ordered. Pre-starts being completed. Review of SWP is still outstanding.
105	3/10/25	Infrastructure	Bedourie Depot	Removing 1ton cement bag off the top of another ton bag by strap due to pallet sitting unevenly reverse out of shed hitting roller door	13/12/25	Roller door to be repaired. Cement bags to be re-stacked to prevent collapse. Actions assigned.

Outstanding Committee Meeting Actions Update as at 28 February 2026

QHSE ID	Date	Area	Details	Due Date	Update
798375	28/11/25	Safety	Light Coloured wide brim hats to be purchased for store stock	28/2/26	Quotes received. Order to be placed.
798356	28/11/25	Infrastructure	Acquire another water tank for supplying the outside crews with drinking water.	28/2/26	Action transferred to Acting DIS.
798341	28/11/25	Building Maintenance	Tap to be placed at Birdsville Depot to fill up water bottles.	28/2/26	In process when tap can be installed.

13 COMMITTEE REPORTS

Nil

14 CONFIDENTIAL REPORTS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

14.1 Sale of Council Property Lot 5 on SP 107130

This matter is considered to be confidential under Section 254J(3) - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

14.2 Human Resources Matters

This matter is considered to be confidential under Section 254J(3) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

15 GENERAL BUSINESS

16 NEXT MEETING

To be held at Warrarri Visitor Information Centre, 29 Burt Street, Birdsville, Qld, 4482 at 9:00 AM on 20 April 2026.

17 CLOSE OF MEETING