



# Confirmed Minutes

Audit and Risk Committee

meeting held in the

Bedourie Administration Centre

on

Wednesday, 5 March 2025

commencing at 9:00am

## 1 WELCOME AND APOLOGIES

Chair Christine Rolfe declared the meeting open at 9.00 am.

### Attendance

#### Members

Chair  
Deputy Chair

Christine Rolfe  
Nicole Lott (via teams)  
Cr Francis Murray  
Cr Rob Dare (via teams)

#### Officers

Chief Executive Officer  
Chief Operating Officer  
Director People and Governance  
Executive Director/Interim Director Infrastructure Services  
Executive Assistant

Julianne Meier  
Jason Beaton  
Lorelle Hatch (via teams)  
Brent Reeman (via teams)  
Jillian Anderson (via teams)

#### Consultants

Partner, GBA Consulting Engineers  
Senior Manager – Accounting & Business Advisory, Findex  
Partner, PKF Brisbane  
Senior Manager, Qld Audit Office

Stuart Bourne (via teams)  
Heather Weir (via teams)  
Tim Cronin (via teams)  
Lizelle van Loggerenberg  
(via teams)

#### Apologies

There were no apologies

## 2 ACKNOWLEDGEMENT OF COUNTRY

Chair Christine Rolfe acknowledged the Wangkamadla People, Traditional Custodians of the land on which the meeting was held and paid respect to their Elders, past and present and extended that respect to Aboriginal and Torres Strait Islander people attending the meeting.

## 3 CONFLICT OF INTEREST DECLARATIONS

No conflicts of interest were declared.

## 4 CONFIRMATION OF MINUTES

4.1 Minutes of Ordinary Meeting held 19 November 2024

#### Resolution No.

**Moved Cr Rob Dare and Seconded Cr Francis Murray**

**That the Minutes of the Audit Committee meeting held 19 November 2024 be confirmed.**

**Carried 4/0**

## 5 OUTSTANDING BUSINESS

#### 5.1 Action Register

The Action Register was reviewed, noting that resolutions had been reviewed and commentary updated for currency and to reflect the status of implementation for each resolution.

Confirmed minutes of the Audit and Risk Committee meeting held in the Bedourie Administration Centre on Wednesday, 5 March 2025 at 9:00 am.

**Resolution No.**

**Moved Nicole Lott and Seconded Cr Francis Murray**

**That the Audit and Risk Committee receives and notes the Action Register Update.**

**Carried 4/0**

**6 CEO UPDATE**

**Resolution No.**

**Moved Christine Rolfe and Seconded Nicole Lott**

**That the Audit and Risk Committee receives and notes the CEO Update report.**

**Carried 4/0**

**7 OFFICERS' REPORTS**

7.1 Internal Audit Update

**Resolution No.**

**Moved Cr Francis Murray and Seconded Cr Rob Dare**

**That the Audit and Risk Committee receives and notes the Internal Audit Update report.**

**Carried 4/0**

7.2 2023-2024 Financial Statements

This item was moved to after 7.14

7.3 Finance Update January 2025

**Resolution No.**

**Moved Nicole Lott and Seconded Christine Rolfe**

**That the Audit and Risk Committee receives and notes the previous finance report to Council titled the Finance Update January 2025 report.**

**Carried 4/0**

7.4 Financial Turnaround Strategy Update

This item was moved to after 7.2

7.5 Late Audit of Council's General-Purpose Financial Statements

This item was moved to after 7.4

Confirmed minutes of the Audit and Risk Committee meeting held in the Bedourie Administration Centre on Wednesday, 5 March 2025 at 9:00 am.

7.6 Risk Management Review

**Resolution No.**

**Moved Cr Francis Murray and Seconded Nicole Lott**

**That the Audit and Risk Committee receives and notes the Risk Management Review.**

**Carried 4/0**

Meeting adjourned at 10.23 am and reconvened at 10.45 am

7.7 Policy Review Update

**Resolution No.**

**Moved Nicole Lott and Seconded Christine Rolfe**

**That the Audit and Risk Committee receives and notes the Policy Review Update.**

**Carried 4/0**

7.8 People, Quality, Safety and Culture Update

**Resolution No.**

**Moved Cr Francis Murray and Seconded Nicole Lott**

**That the Audit and Risk Committee receives and notes the People, Quality, Safety and Culture Update.**

**Carried 4/0**

7.9 Training Plan Update

Cr Dare left the meeting at 11.41 am

**Resolution No.**

**Moved Cr Francis Murray and Seconded Nicole Lott**

**That the Audit and Risk Committee receives and notes the Training Plan Update.**

**Carried 3/0**

Cr Dare returned to the meeting at 11.43 am

7.10 Cybersecurity Review and Action Plan

**Resolution No.**

**Moved Nicole Lott and Seconded Cr Francis Murray**

**That the Audit and Risk Committee receives and notes the Cybersecurity Review and Action Plan.**

**Carried 4/0**

7.11 Quarter 2 Review – Operational Plan 2024-2025

**Resolution No.**

**Moved Nicole Lott and Seconded Cr Francis Murray**

**That the Audit and Risk Committee receives and notes the Quarter 2 Review – Operational Plan 2024-2025 report.**

**Carried 4/0**

Confirmed minutes of the Audit and Risk Committee meeting held in the Bedourie Administration Centre on Wednesday, 5 March 2025 at 9:00 am.

7.12 Annual Report 2023-2024 Review

**Resolution No.**

**Moved Nicole Lott and Seconded Cr Rob Dare**

**That the Audit and Risk Committee receives and notes the Annual Report 2023/2024 Review.**

**Carried 4/0**

7.13 Full Cost Pricing Methodology and Plant Review

**Resolution No.**

**Moved Christine Rolfe and Seconded Cr Francis Murray**

**That the Audit and Risk Committee receives and notes the Full Cost Pricing Methodology and Plant Review report.**

**Carried 4/0**

7.14 Water Management

**Resolution No.**

**Moved Cr Francis Murray and Seconded Cr Rob Dare**

**That the Audit and Risk Committee receives and notes the Water Management report and the documents relating to water management.**

**Carried 4/0**

Meeting adjourned at 12.31 pm and reconvened at 1.04 pm

7.2 2023-2024 Financial Statements

**Resolution No. ARC-25/001**

**Moved Christine Rolfe and Seconded Nicole Lott**

**Resolved by flying minute that the Audit and Risk Committee receives and notes the 2023-2024 Financial Statements.**

**Carried 4/0**

New draft financial statements were received after the agenda was issued resulting in a new motion being tabled. There were no changes to figures only cosmetic changes made to notes.

**Resolution No.**

**Moved Nicole Lott and Seconded Cr Rob Dare**

**That the Audit and Risk Committee receives and notes the revised 2023-2024 Financial Statements.**

**Carried 4/0**

7.4 Financial Turnaround Strategy Update

**Resolution No.**

**Moved Christine Rolfe and Seconded Cr Francis Murray**

**That the Audit and Risk Committee receives and notes the Financial Turnaround Strategy Update.**

**Carried 4/0**

Confirmed minutes of the Audit and Risk Committee meeting  
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This item title was changed from

7.5 Late Audit of Council's General-Purpose Financial Statements

To

7.5 LATE REPORT – Qld Audit Office 2024 Closing Report

**Resolution No.**

**Moved Cr Rob Dare and Seconded Nicole Lott**

**That the Audit and Risk Committee receives and notes the Qld Audit Office 2024 Closing Report.**

**Carried 4/0**

7.15 LATE REPORT - 2025 Audit and Risk Committee Briefing Paper

**Resolution No.**

**Moved Cr Francis Murray and Seconded Christine Rolfe**

**That the Audit and Risk Committee receives and notes the 2025 Audit and Risk Committee Briefing Paper.**

**Carried 4/0**

## **8       NEXT MEETING**

The next meeting of the Audit and Risk Committee will be held at the Bedourie Administration Centre and via teams on Monday 9 June 2025.

Meeting closed at 1.48 pm

## **IN-CAMERA SESSION**

Not required

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Christine Rolfe

Chair