



AGENDA

Ordinary Council Meeting Monday, 15 June 2026

I hereby give notice that an Ordinary Meeting of Council will be held on

Date: Monday, 15 June 2026

Time: 9:00 AM

**Location: Diamantina Shire Council's Administration
Centre**

17 Herbert Street, Bedourie, QLD 4829

**Julianne Meier
Chief Executive Officer**

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1 OPENING OF MEETING**2 ATTENDANCE****3 APOLOGIES AND LEAVES OF ABSENCE****3.1 Leave of Absence****3.2 Apologies****4 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Wangkamahdla people, Traditional Custodians of the land on which we meet today and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

5 CONDOLENCES**6 DISCLOSURES AND DECLARATIONS OF INTEREST**

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

7 PRESENTATIONS AND DEPUTATIONS

Nil

8 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 18 May 2026

Extraordinary Council Meeting - 4 June 2026



UNCONFIRMED MINUTES

Ordinary Council Meeting

**Held at Diamantina Shire Council's
Administration Centre**

**17 Herbert Street, Bedourie, QLD 4829 on
18 May 2026 at 9:00am**

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1 OPENING OF MEETING

Mayor declared the Meeting open at 9.01am.

2 ATTENDANCE

Present:

Mayor Francis Murray	Mayor/Chairperson
Deputy Mayor Damien Watson	Deputy Mayor/Deputy Chairperson (TEAMS)
Cr Kerry Morton	Councillor (TEAMS)

Officers in attendance:

Ms Julianne Meier	Chief Executive Officer
Ms Practice Brandenburg	Director Communities (TEAMS)
Mr Stuart Bourne	Partner, GBA Consulting Engineers (TEAMS) as required
Brent Reeman	Director Corporate Services
Ms Dana Livne	Executive Assistant
Ms Jade Nacario	Director Corporate Services

3 APOLOGIES AND LEAVES OF ABSENCE

3.1 Leave of Absence

Nil

3.2 Apologies

Cr Damian Clarke, Cr Robert Dare.

Moved: Mayor Francis Murray

Seconded: Deputy Mayor Damien Watson

4 ACKNOWLEDGEMENT OF COUNTRY

Mayor Francis Murray acknowledged the Wangkamahdla People, Traditional Custodians of the land on which the meeting was held and paid respect to their Elders, past and present. He extended that respect to Aboriginal and Torres Strait Islander people present at the meeting.

5 CONDOLENCES

Mayor Francis Murray, on behalf of Council and staff, expressed deepest condolences to Councillor Damian Clarke and their family following the recent passing of their grandfather, Leonard Edward Clarke (Len).

6 DISCLOSURES AND DECLARATIONS OF INTEREST

Nil

7 PRESENTATIONS AND DEPUTATIONS

Nil

8 CONFIRMATION OF MINUTES

RESOLUTION CNL/26/001

Moved: Mayor Francis Murray

Seconded: Cr Kerry Morton

That the:

1. minutes of the Ordinary Council Meeting of 20 April 2026 copies of which were previously circulated, are hereby confirmed as a true and correct record of the proceedings of that meeting; and
2. minutes of the Extraordinary Council Meeting of 28 April 2026 copies of which were previously circulated, are hereby confirmed as a true and correct record of the proceedings of that meeting.

3/0 CARRIED

9 MAYORAL UPDATE

9.1 Mayoral Update

RESOLUTION

RESOLUTION CNL/26/002

Moved: Deputy Mayor Damien Watson

Seconded: Cr Kerry Morton

That Council receives the Mayor's Report.

3/0 CARRIED

10 OUTSTANDING BUSINESS

Nil

11 NOTICES OF MOTION

Nil

12 OFFICER REPORTS

At 9.18am Josh Oehm Workshop Foreman joined the meeting.

At 9.18am Robert Wiles Works Manager joined the meeting.

At 9.18 Jodie Girdler Facilities and Town Services Manager joined the meeting.

12.1 Infrastructure Services Directorate

12.1.1 Engineering Update

RESOLUTION

RESOLUTION CNL/26/003

Moved: Cr Kerry Morton

Seconded: Deputy Mayor Damien Watson

That Council receives and notes the Engineering Update report.

3/0 CARRIED

12.1.2 Betoota Landfill

EXECUTIVE SUMMARY

To consider the options for the ongoing management of waste at Betoota through either the establishment of a waste transfer station or the development of a landfill facility at Betoota or maintain the status quo.

RESOLUTION CNL/26/004

Moved: Mayor Francis Murray

Seconded: Deputy Mayor Damien Watson

That Council seek to have a new landfill at Betoota added to the existing Environmental Authority.

3/0 CARRIED

12.1.3 Infrastructure Services Report

RESOLUTION CNL/26/005

Moved: Cr Kerry Morton

Seconded: Mayor Francis Murray

That Council receives and notes the Infrastructure Services Report.

3/0 CARRIED

12.1.4 Works Update

RESOLUTION CNL/26/006

Moved: Deputy Mayor Damien Watson

Seconded: Cr Kerry Morton

That Council receives and notes the Works Update report.

3/0 CARRIED

12.1.5 Town Services and Facilities update

RESOLUTION CNL/26/007

Moved: Deputy Mayor Damien Watson

Seconded: Cr Kerry Morton

That Council receives and notes the Town Services and Facilities update report.

3/0 CARRIED

12.1.6 Workshop and Fleet update

RESOLUTION CNL/26/008

Moved: Mayor Francis Murray

Seconded: Cr Kerry Morton

That Council receives and notes the Workshop and Fleet update report.

3/0 CARRIED

12.1.7 RFT2025-014 Semi Trailer Water Tankers

EXECUTIVE SUMMARY

A Request for Tender (RFT), 2025-014, for the supply and delivery of two (2) Water Tankers was released in Vendor Panel marketplace ***'Plant & Equipment – Trucks and Water Tankers'*** on 03 April 2026 and closed on 28 April 2026. This report seeks a resolution to procure two (2) new water tankers to Diamantina Shire Council Specifications.

RESOLUTION CNL/26/009

Moved: Cr Kerry Morton

Seconded: Deputy Mayor Damien Watson

1. That Council resolves to:

- (a) Award Western Truck Group Pty Ltd a contract for the procurement of two new water tankers and dolly.
- (b) Delegates authority under s 257 of the Local Government Act 2009 to the Chief Executive Officer to enter into contracts, negotiate, finalise and execute any and all matters associated with or in relation to this contract/arrangement.

3/0 CARRIED

12.1.8 RFQ2025-017 ISUZU Garbage Compactor Truck Response

EXECUTIVE SUMMARY

A Request for Quotation (RFQ), 2025-017, for the supply and delivery of an ISUZU Garbage Compactor Truck, was released in Local Buy category NPN1.23 *'Trucks, Buses, Specialised Trucks, Bodies and Trailers'* on 10 April 2026 and closed on 30 April 2026. This report seeks a resolution to procure a new Isuzu Truck fitted to Diamantina Shire Council Specifications for \$347,289.58 (GST incl).

RESOLUTION CNL/26/010

Moved: Mayor Francis Murray

Seconded: Cr Kerry Morton

1. That Council resolves to:

- (a) Award Harvey Black Group Pty Ltd Trading as Black Truck & Ag, Roma Queensland a contract for the procurement of a new Isuzu Truck FRR110-240 AM D41.
- (b) Delegates authority under s 257 of the Local Government Act 2009 to the Chief Executive Officer to enter into contracts, negotiate, finalise and execute any and all matters associated with or in relation to this contract/arrangement.

3/0 CARRIED

At 10.49am Josh Oehm Workshop Foreman left the meeting.

At 10.49am Robert Wiles Works Manager left the meeting.

At 10.49am Jodie Girdler Facilities and Town Services Manager left the meeting.

ADJOURNMENT At 10.49pm the meeting adjourned for a short break and reconvened at 11.04pm.

12.2 Corporate Services Directorate

12.2.1 Corporate Services Update

RESOLUTION CNL/26/011

Moved: Deputy Mayor Damien Watson

Seconded: Cr Kerry Morton

That Council receives and notes the Corporate Services Update report.

3/0 CARRIED

12.2.2 Finance Report - April 2026

RESOLUTION CNL/26/012

Moved: Cr Kerry Morton

Seconded: Deputy Mayor Damien Watson

That Council receives and notes the Finance Report - April 2026 report.

3/0 CARRIED

12.2.3 Elected Members Remuneration

EXECUTIVE SUMMARY

The Queensland Local Government Remuneration Commission has determined the maximum remuneration levels for Mayors, Deputy Mayors, and Councillors for the 2026–2027 financial year. Diamantina Shire Council is classified as a Category A2 local government, with maximum annual remuneration set at \$128,509 for the Mayor, \$74,139 for the Deputy Mayor, and \$64,253 for Councillors.

The determination includes a 4.5% increase for Category A councils, reflecting broader economic conditions and the need to support the attraction and retention of elected members in rural and remote communities. In addition, the Commission has removed the meeting-based remuneration component for Category A1, A2 and A3 councils from 2026–2027, simplifying administration and providing greater consistency in remuneration.

RECOMMENDATION

1. That Council

- (a) adopts the elected member remuneration for the 2026–2027 financial year in accordance with the Queensland Local Government Remuneration Commission determination; and confirms that remuneration will be set at the maximum levels prescribed for Category A2 councils.

OR

- (b) Council elects to adopt a remuneration level below the prescribed maximum as detailed below:

Mayor Francis Murray
Deputy Mayor Damien Watson
Cr. Damian Clarke
Cr. Robert Dare
Cr. Kerry Morton

RESOLUTION CNL/26/013

Moved: Mayor Francis Murray

Seconded: Deputy Mayor Damien Watson

That Council adopts recommendation (a): The elected member remuneration for the 2026–2027 financial year in accordance with the Queensland Local Government Remuneration Commission determination; and confirms that remuneration will be set at the maximum levels prescribed for Category A2 councils.

3/0 CARRIED

12.2.4 Revenue Policy 2026-2027

EXECUTIVE SUMMARY

Council is required to review its Revenue Policy on an annual basis and this review is to be completed in sufficient time to inform the budget for the forthcoming year. This review has now been completed and the revised policy is presented to Council for adoption.

RESOLUTION CNL/26/014

Moved: Cr Kerry Morton

Seconded: Deputy Mayor Damien Watson

That Council adopts the Revenue Policy for the 2026-2027 financial year.

3/0 CARRIED

12.2.5 2026.2027 Fees and Charges

EXECUTIVE SUMMARY

As part of Council's annual budget process, fees and charges for the upcoming financial year are required to be reviewed and adopted. The Draft 2026–2027 Fees and Charges Schedule was presented to Council at the workshop held on 28 April 2026 for preliminary discussion and feedback.

This report recommends that Council adopt the proposed Fees and Charges Schedule for the 2026–2027 financial year, effective from 1 July 2026, as outlined in the attached schedule.

RESOLUTION CNL/26/015

Moved: Mayor Francis Murray

Seconded: Deputy Mayor Damien Watson

That Council adopts the Fees and Charges for the 2026.2027 financial year, effective from 1 July 2026.

3/0 CARRIED

At 11.30am Jaunita Warner Governance Manager joined the meeting.

12.2.6 Governance Update

RESOLUTION CNL/26/016

Moved: Deputy Mayor Damien Watson

Seconded: Cr Kerry Morton

That Council receives and notes the Governance Update report.

3/0 CARRIED

12.2.7 Corporate Credit Card Policy

EXECUTIVE SUMMARY

The Corporate Credit Card Policy has undergone a comprehensive review and update to strengthen governance, improve financial controls, align with risk management, and audit expectations.

RESOLUTION CNL/26/017

Moved: Cr Kerry Morton

Seconded: Deputy Mayor Damien Watson

That Council adopts the Corporate Credit Card Policy as presented.

3/0 CARRIED

At 11.46am Jaunita Warner Governance Manager left the meeting.

12.2.8 Asset Accounting Policy

EXECUTIVE SUMMARY

The purpose of this report is for Council to adopt the Asset Accounting Policy in compliance with Council's financial reporting obligation under *Local Government Act 2009* and *Local Government Regulation 2012*.

RESOLUTION CNL/26/018

Moved: Mayor Francis Murray

Seconded: Cr Kerry Morton

That Council adopt the Asset Accounting Policy in compliance with Council's financial reporting obligation under *Local Government Act 2009* and *Local Government Regulation 2012*.

3/0 CARRIED

12.2.9 Procurement Policy

EXECUTIVE SUMMARY

The purpose of this report is for Council to adopt the Procurement Policy, as required under section 198 of the *Local Government Regulation 2012*.

RESOLUTION CNL/26/019

Moved: Cr Kerry Morton

Seconded: Deputy Mayor Damien Watson

That Council adopt the Procurement Policy, as per section 198 of the *Local Government Regulation 2012*.

3/0 CARRIED

12.3 Communities Services Directorate

12.3.1 Communities Directorate Update

RESOLUTION CNL/26/020

Moved: Deputy Mayor Damien Watson

Seconded: Cr Kerry Morton

That Council receives and notes the Communities Directorate Update report.

3/0 CARRIED

12.3.2 Tourism Update

RESOLUTION CNL/26/021

Moved: Mayor Francis Murray

Seconded: Deputy Mayor Damien Watson

That Council receives and notes the Tourism Update report.

3/0 CARRIED

12.3.3 Community Coordinator Monthly Report

RESOLUTION CNL/26/022

Moved: Cr Kerry Morton

Seconded: Mayor Francis Murray

That Council receives and notes the Community Coordinator Monthly Report.

3/0 CARRIED

12.3.4 Community Grant Requests

EXECUTIVE SUMMARY

The purpose of this report is to provide an update to Council on Community Grant requests received during the month.

RESOLUTION CNL/26/023

Moved: Mayor Francis Murray

Seconded: Deputy Mayor Damien Watson

That Council approve the Community Grants requests for fee waivers and Council support for events to be held between June and September 2026, as per below:

1. Simpson Desert Ultra - \$11,860
2. Birdsville Campdraft - \$7,136
3. Bedourie Race Club - \$33,648

3/0 CARRIED

12.3.5 Community Grant Requests

EXECUTIVE SUMMARY

The purpose of this report is to provide an update to Council on in-kind requests received during the month.

RESOLUTION CNL/26/024

Moved: Mayor Francis Murray

Seconded: Cr Kerry Morton

That Council notes the fee waiver to the value of \$250 approved under the delegation of the Chief Executive Officer.

3/0 CARRIED

12.3.6 Community Grant Requests - Red Ridge

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval for a Community Grant request received during the month.

RESOLUTION CNL/26/025

Moved: Deputy Mayor Damien Watson

Seconded: Mayor Francis Murray

That Council approves the request for support from Red Ridge to waive the fee of \$1,500 for Birdsville Hall hire 29 June – 3 July 2026.

3/0 CARRIED

12.4 Executive Office

12.4.1 CEO Update

RESOLUTION CNL/26/026

Moved: Cr Kerry Morton

Seconded: Mayor Francis Murray

That Council receives and notes the CEO Update report.

3/0 CARRIED

ADJOURNMENT At 12.50pm the meeting adjourned for lunch and reconvened at 1.22pm.

12.4.2 Grant Update

RESOLUTION CNL/26/027

Moved: Cr Kerry Morton

Seconded: Deputy Mayor Damien Watson

That Council discuss and provide input on the priority project list developed by Council Officers and receive and note Grant Update report.

3/0 CARRIED

Action: Council requested residential housing be added to the grant list.

12.4.3 Work Health and Safety Report

RESOLUTION CNL/26/028

Moved: Cr Kerry Morton

Seconded: Deputy Mayor Damien Watson

That Council receives and notes the *Work Health and Safety Report* and that those matters not covered by resolution be noted.

3/0 CARRIED

13 COMMITTEE REPORTS

Nil

14 CONFIDENTIAL REPORTS

RESOLUTION CNL/26/029

Moved: Deputy Mayor Damien Watson

Seconded: Cr Kerry Morton

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

14.1 HR Update

This matter is considered to be confidential under Section 254J(3) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

14.2 ILUA Potential Future Projects

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

3/0 CARRIED

At 2.44pm Michael Williams, Associate Partner GBA Consulting Engineers attended the meeting for the proposed ILUA potential future projects and then left the meeting.

RESOLUTION CNL/26/032

Moved: Deputy Mayor Damien Watson

Seconded: Cr Kerry Morton

That the meeting be reopened to vote on items 14.1 and 14.2.

3/0 CARRIED

15 GENERAL BUSINESS

Nil.

16 NEXT MEETING

To be held at Diamantina Shire Council's Administration Centre, 17 Herbert Street, Bedourie, QLD 4829 at 9:00 AM on 15 June 2026.

17 CLOSE OF MEETING

The Meeting closed at 2.46pm.



UNCONFIRMED MINUTES

Special Council Meeting

**Held at Diamantina Shire Council's
Administration Centre**

**17 Herbert Street, Bedourie, QLD 4829 on
4 June 2026 at 12:00pm**

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12	Close of Meeting	5

1 OPENING OF MEETING

Mayor Murray declared the Meeting open at 12.01pm.

2 ATTENDANCE

Present:

Mayor Francis Murray	Mayor/Chairperson (Teams)
Deputy Mayor Damien Watson	Deputy Mayor/Deputy Chairperson (Teams)
Cr Damian Clarke	Councillor (Teams)
Cr Robert Dare	Councillor
Cr Kerry Morton	Councillor (Teams)

Officers in attendance:

Ms Julianne Meier	Chief Executive Officer
Ms Practice Brandenburg	Director Communities
Ms Dana Livne	Executive Assistant
Ms Jade Nacario	Director Corporate Services
Mr Brent Reeman	Director Corporate Services

3 APOLOGIES AND LEAVES OF ABSENCE

3.1 Leave of Absence

Nil

3.2 Apologies

Nil

4 ACKNOWLEDGEMENT OF COUNTRY

Mayor Murray acknowledged the Wangkamahdla People, Traditional Custodians of the land on which the meeting was held and paid respect to their Elders, past and present. He extended that respect to Aboriginal and Torres Strait Islander people present at the meeting.

5 CONDOLENCES

Nil

6 DISCLOSURES AND DECLARATIONS OF INTEREST

Nil

7 OFFICER REPORTS

7.1 Communities Services Directorate

7.1.1 Community Grant Request - Simpson Desert Ultra

EXECUTIVE SUMMARY

The purpose of this report is to provide an update to Council on Community Grant requests received last month.

RESOLUTION CNL/26/033

Moved: Cr Robert Dare

Seconded: Cr Damian Clarke

1. That Council approves the Community Grant request for the 2026 Simpson Desert Ultra Marathon for the total amount of \$7443.00 inc. GST, which encompasses the following funding support:
 - (a) \$5,523.00 inc. GST - Queensland Ambulance Service Event Fee
 - (b) \$1,120.00 inc. GST - QAS Accommodation at the Birdsville Lodge
 - (c) \$800.00 inc. GST – Shuttle Bus Service

5/0 CARRIED

8 CONFIDENTIAL REPORTS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

8.1 Birdsville and Bedourie Tourist Park Leases

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Moved: Cr Damian Clarke

Seconded: Cr Kerry Morton

RECOMMENDATION

Resume in Open Session and note the Mayor's report on Confidential Resolutions.

Moved: Mayor Francis Murray

Seconded: Cr Kerry Morton

9 REPORT OF CONFIDENTIAL RESOLUTIONS

Nil

10 GENERAL BUSINESS

Nil

11 NEXT MEETING

To be held at Diamantina Shire Council's Administration Centre, 17 Herbert Street, Bedourie, QLD 4829 at 9:00 AM on 15 June 2026.

12 CLOSE OF MEETING

The Meeting closed at 12:44pm.

9 MAYORAL UPDATE

9.1 Mayoral Update

REPORT TYPE: Mayoral Report

AUTHOR(S): Julianne Meier, Chief Executive Officer

AUTHORISER: Julianne Meier, Chief Executive Officer

ATTACHMENTS: Nil

RECOMMENDATION

That Council receives the Mayor's Report.

MEETINGS, EVENTS AND CONFERENCES ATTENDED

Date	Event	Location
19 May	Audit and Risk Committee Meeting	Bedourie
19 May	Plant Standing Committee Meeting	Bedourie
21 May	Bush Councils pre-brief What's Best for the West: Waterway Barrier Works Panel	Teams
21 May	Panel Pre-Brief: Major Events in Regional Communities Panel at LGAQ Bush Councils Convention	Teams
25 May	RAPAD Board Meeting	Longreach
25 May	Outback Regional Roads and Transport Group	Longreach
25 May	RAPAD Water and Sewerage Alliance	Longreach
26-29 May	Bush Council Convention	Longreach
26 May	Diamantina Virtual Hub - Planning Meeting	Teams
26 May	Meeting with Cross Border Commissioner Bob Gee	Longreach
28 May	Rural Fire Service Queensland - District Bushfire Committee Meeting	Teams
3 June	Desert Champions Way - Stakeholder Catch Up	Teams
4 June	Special Meeting of Council	Teams
8 June	Works Meeting with CEO, Director Corporate Services, and Works Manager	Bedourie
9 June	Diamantina Finance Management Fundamentals (FMF) training	Bedourie
10 June	LGAQ Webinar with Minister Ann Leahy to discuss Federal Government's planned changes to the Disaster Recovery Funding Framework	Teams
10 June	LGAQ Webinar with Minister Kristy McBain to explain the proposed new Disaster Recovery Funding Arrangements	Teams

UPCOMING MEETINGS, EVENTS AND CONFERENCES

Date	Event	Location
16 June	June Councillor Workshop	Bedourie
16 June	Budget Meeting (Special)	Bedourie
3 July	RAPAD Meeting (Virtual)	Teams
21 July	Plant Standing Committee	Bedourie
18 August	Audit and Risk Committee Meeting	Bedourie
25 August	RAPAD Meeting (Face to Face)	Brisbane
25 – 27 August	WQAC Bush Councils Assembly	Brisbane
15 September	Plant Standing Committee	Bedourie
17 – 18 September	Birdsville Courthouse Opening	Birdsville
2 Oct	RAPAD Meeting (Virtual)	Teams
7 Oct	Audit and Risk Committee Meeting	Bedourie
19-21 Oct	LGAQ Conference	Cairns
6 Nov	RAPAD Meeting (Virtual)	Teams
17 Nov	Plant Standing Committee Meeting	Birdsville
1-2 Dec	RAPAD Meeting (Face to Face)	Brisbane
2 Dec	Friends of RAPAD (Face to Face)	Brisbane

UPCOMING STAKEHOLDER ENGAGEMENT

Date	Meeting	Location
25 June	Birdsville Business Group Monthly Catch Up	Teams
1 July	Desert Champions Way Stakeholder Catchup (Virtual)	Teams
2 July	2026 Birdsville Carnival - Stakeholder Catch Up	Teams
7 July	PS Disaster Management Stakeholder Engagement Workshop - Mount Isa (In-Person)	Bedourie
23 July	2026 Birdsville Carnival - Stakeholder Catch Up	Teams
5 August	Desert Champions Way - Stakeholder Catch Up	Teams

10 OUTSTANDING BUSINESS

Nil

11 NOTICES OF MOTION

Nil

12 OFFICER REPORTS

12.1 Infrastructure Services Directorate

12.1.1 Engineering Update

REPORT TYPE: OCM Information Report
DIRECTORATE: Infrastructure Services
PRESENTED BY: Stuart Bourne
AUTHOR(S): Stuart Bourne, Partner, GBA Consulting Engineers
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: Nil

RECOMMENDATION

That Council receives and notes the Engineering Update report.

SUMMARY

The purpose of this report is to update Council on matters that do not require a separate or comprehensive report for consideration. Current operational and strategic matters and upcoming matters that may be raised at future meetings are detailed.

OPERATIONAL UPDATE

ROAD MAINTENANCE PERFORMANCE CONTRACTS

RMPC Contract Value for 2025/26

Item	Contract Value	Amount Claimed	Comment	Timing
Base Allocation 25/26	\$2,366,389.00	\$2,366,389.00	Claim 7 claim in progress	Works Completed
Herbicide Spot Declared Plants	\$10,000.00	\$10,868.84		Works Completed
Catch Drains	\$354,661.33	\$203,269.78	Claim 16 - submitted	From 24/25
2 x RC Pipe Replacement at Deon's Lookout	\$355,555.56	\$249,462.66	Claim 16 - submitted	From 24/25
80A Guideposts	\$137,000.00	\$132,718.92	Claim 16 - submitted	From 24/25
New Shelter (6mx6m) for Deons Lookout	\$50,000.00		New schedule – verbal agreement received, shed to be ordered	Likely move to 26/27
Monkira - small phone cell at rest area				To be completed by (DTMR) Dec 2026

Item	Contract Value	Amount Claimed	Comment	Timing
Overtaking Opportunities – signing & delineation (roads 80A, 81A, 93D & 93C)	TBC		Sign supply by DTMR, Installation only	Likely push into 26/27
Herbert St Culvert Replacement	\$168,414.00	\$0.00	Works commenced by CGW – to be completed 7 th June	
Total (Approved)	\$3,392,019.89	\$2,962,709.20		

RMPC Resheeting 25/26

Item	Contract Value	Amount Claimed	Comment	Timing
80A – Birdsville Development Road (Windorah-Birdsville) Ch 163.20 – 173.20 (10km) Durrie Dam	\$694,200.00	\$569,965.20	Claim 6 – Submitted	Complete
80A – Birdsville Development Road (Windorah-Birdsville) Ch 157.70 – 159.60 (1.9km) Bus stop jump up	\$131,990.44	\$200,149.20	Claim 6 – Submitted	Complete
93C Diamantina Developmental Road (Windorah – Bedourie), Ch310.860– Ch316.960 (6.1km) End of passing opportunity to Nyama	\$434,048.55	\$489,883.58	Claim 6 – Submitted	Complete
Total Value	\$1,260,239.00	\$1,259,997.98		

RMPC Contract Value for 2026/27

Item	Contract Value	Amount Claimed	Comment	Timing
Base Allocation 26/27	\$2,386,389.00		Resheeting works and other schedules to follow.	
Total Value	\$2,386,389.00			

Main Roads Minor Works Performance Contracts

Item	Contract	Amount Claimed	Cost to Complete	Comment
Bedourie – Birdsville, Pave and Seal. Allans Yards.	Package A - \$500k (crushing and mobilization)	Precon: \$107k Package A: \$500k Package B: \$1,752,932.52		\$2.5m scheduled via the ORRTG in 2025/2026. Preconstruction - Complete Package A - Complete

Item	Contract	Amount Claimed	Cost to Complete	Comment
Pending top coat seal	and sidetrack) Package B – construction phase			Package B – Mostly Complete – pending topcoat Initial Seal complete – final seal to be completed 2 nd week June.
Allans Yards Stage 2 (Cuttaburra stage 1)	Letter of Intent received.	Claim 2 in progress		Chg 35.4-38.3, skip 500m over Allans Yards pipes. Sealed. Topcoat seal to be completed 2nd week June.
Cuttaburra Betterment, works to be undertaken June 2026-June 2028.				Design scheduled for completion end of June 2026.
25O Restoration Submission	Contract executed	\$0	\$3,481,351.13 + GST	Contract signed. Pre-start completed. Completion date 11 th December 2026
25O Complimentary Works	TBC			TBC – floodway works on the Birdsville-Windorah pending remaining budget from 25O Restoration works.

FLOOD DAMAGE WORKS

2023 – Northern and Central Queensland Monsoon and Flooding, 20 December 2022 – 30 April 2023:

Works complete, the acquittal has been lodged and is in progress. Additional evidence submitted pending QRA auditors review for REPA. Betterment stage acquittal completed.

2024 – Tropical Cyclone Kirrily, associated rainfall and flooding, commencing 25 January 2024:

QRA approved the restoration works submission for \$3,813,650.91

Shire Roads Emergency works claim for \$403,900.79 approved and paid.

Submission for the Bedourie Racecourse Road has been approved. Value of works currently estimated to be \$75,869.82

Submission for the Bedourie Industrial Area has been approved. Value of works currently estimated to be \$19,828.43 – works completed – acquittal lodged.

QRA approved EOT to the 31st of December 2026.

Asset name – DSC.0027.2324U.REC	Value	Percentage Complete
Adria Downs Access Road	\$ 763,460.34	10%
Betoota - Mooraberee Road	\$ 10,193.53	100%
Betoota Access Road	\$ 148,028.08	100%
Cacoory - Stony Crossing Road	\$ 389,592.56	90%
Coorabulka - Shire Boundary Road	\$ 157,190.09	100%

Asset name – DSC.0027.2324U.REC	Value	Percentage Complete
Coorabulka - Springvale Road	\$ 336,320.30	50%
Cordillo Access Road	\$ 51,478.58	50%
Griffiths Tank - Coorabulka Road	\$ 366,644.30	90%
Inside Track Road	\$ 22,109.19	100%
Kamaran Downs Access Road	\$ 140,925.25	100%
Lake Machattie Detour	\$ 322,407.93	100%
Sandringham - Bedourie Road	\$ 536,201.26	25%
Sandringham - Ethabuka Road	\$ 41,763.15	25%
Sandringham Access Road	\$ 5,801.16	
Springvale - Boulia Shire Boundary Road	\$ 222,620.43	90%
Springvale - Diamantina Lakes Road	\$ 10,559.16	100%
Project Management	\$ 288,355.60	85%
Total	\$ 3,813,650.91	

Western QLD Surface Trough & Associated Rainfall & Flooding 21 March 2025:

Activation approved. This will involve Emergency and Restoration works and will supersede the recent Jan/Feb 2025 event.

Emergency works claim completed \$1,504,486.40 approved by the QRA. Acquittal completed.

Restoration works submission has been completed and lodged to QRA. Value approved for \$10.1 million in mid Feb 26. Works to be completed June 2027.

DTMR damage for this event has been approved as 25O refer to above table.

Old Diamantina Crossing:

The floodway restoration of Old Diamantina Crossing has been lodged to the QRA on the 12th of November 2025. The scope of works includes a full replacement of the existing structure with an at grade floodway as well as tidy up the approaches and install new signage. The QRA have advised that the proposal will be approved at a width of 5m wide and not the planned 8m wide. Approval received from the QRA on the 17th of February 2026 to the value of \$852,828.87 ex GST. Contract has been signed by NQ Estimating and Civil Services to the value of \$610,389 ex GST. Prestart meeting completed. Works will commence when water level drops. Extension of time approved by QRA until December 2026.

Bedourie Flood Levee Enhancements (DRF Round 3):

Funding has been secured from QRA to improve the existing flood protection system in Bedourie – Total Project Value \$1,231,190.00. Design has been completed, and procurement completed.

The works involves:

- A small concrete nib (varying between 100-200mm high) on the levee in areas that are low – due to settlement, to achieve RL89.0 (200mm above 1974 flood level)
- Replace existing pipe in the industrial area levee with a box culvert and one way flap valve
- Reseal bitumen surface
- Stockpile emergency bunding material in a convenient location to be used when required for major flood events
- Fix scours to existing levee and clear back regrowth vegetation growing on the levee banks

Final NEMA approval received, works can commence.

At the March council meeting, NQES Industries was awarded the concrete and culvert related works. Possible design review based on feedback from JJ Ryan when the Bedourie Flood Study is completed in the coming months.

North Queensland Monsoon Trough, Associated Tropical Cyclone Koji and Severe Weather commencing 24 December 2025:

Activated 13/01/2026. This event is to be extended to cover the western rainfall and flooding in Feb/ March 2026.

Pick-up nearly complete 95% of those roads assessed (pending Davenport – Monkira and Cacoory – Stoney Crossing).

DTMR Emergency Works claim is pending final plant costings. Forecast claim value is approx. \$600k. End of emergency works is May/ June depending on the road conditions.

OTHER

Project/ Item	Comment
Visits to the Shire	1 st – 2 nd June Bedourie subdivision, Herbert St culvert 25 th – 27 th May Bedourie Subdivision 28 th – 29 th May DWQMP Audits
Bedourie & Birdsville Solar Power Project (86 Sites total)	Ongoing troubleshooting for identified sites. Batteries have been commissioned at Bedourie Ergon power station in Feb 2026 with testing to be finalised in Sept 2026 to reduce curtailment. The first tests of ‘generators off’ have been successful. Next teleconference 24 th June.
Water Allocation Increases	Birdsville Bore allocation increase for environmental flow to Billabong (160ML) approved. Total 343ML+160ML=503ML Birdsville River historical entitlement (150ML), approved to continue taking water in the interim, Department will release the draft Water Entitlement Notice in August 2026 for Council feedback. Bedourie Bore allocation increase requested (150ML), pipework to recycle pool HEX water completed however spa is now too cold.
Birdsville Cooling Pond	The National Water Grid Funding application has been approved (\$2m NWG/ \$2m DSC) with the funding acquittal now submitted. (Department of Regional Development, Manufacturing, and Water). Additional works are needed for the cooling ponds. NQES variations approved (\$343,317.34 ex GST).
Flood Study's	Birdsville: Project funding approved by QRA. Funding \$125k. Bedourie: Project funding approved by QRA. Funding \$75k. JJ Ryan engaged to undertake both models concurrently with assistance from a QRA appointed independent assessor. Initial model & data compilation completed. Community consultation session conducted for Bedourie & Birdsville. Gauge survey has been completed. Estimated completion Sept 2026. EOT approved – 31 st Dec 2026.

Project/ Item	Comment
Betoota Dump	Concept plans have been prepared to accompany the landfill application and the MCU. Application is being prepared.
Residential Activation Fund (Rd1) Bedourie Subdivision	Bedourie Residential Activation Project (Funding \$2,716,557). Expected completion date 30/11/2026. At the February council meeting, NQ Estimating Civil Services was awarded the works. Contract has been signed to the value of \$1,549,698.00 ex GST. Prestart meeting completed. Works have commenced. Earthworks completed, seal to be completed 2 nd week June. Footpaths 50% completed.
Residential Activation Fund (Rd2)	RAF Round 2 application submitted for planning stage for subdivision blocks in Birdsville (\$417k)
Koolivoo & Lake Machattie Lookouts	CH clearances completed. Landholder agreements required, design and DTMR approval for Lake Machattie required. Land to be excised. Survey application has been prepared however landholder agreement letters are required to complete the submission.
DWQMP Audit	Audit completed by Viridis, report being prepared.
Floodway Depth Markers	First floodway depth marker back from the bridge in Birdsville needs to be verified by surveyor to check accuracy. Misrepresenting the water depth by 200mm. Survey has been complete, requires checking. The Flood gauge at Bedourie Bridge has been surveyed and pending installation of flood depth extension markers.
Birdsville Oval River Water Supply research	Research required into options for billabong water supply for Birdsville oval to reduce demand on cooled town water supply.
Various Birdsville Streets Rehab RFT	The below miscellaneous street works will be tendered together: DSUP Funding approved \$50,000 from TMR (DSC matched) for sealing Birdsville airport carpark EOT approved, completion date now 31 December 26 RTR will fund rehab of Burt St outside of pub RMPC will fund Adelaide st rehab failures in area of school REPA March 2025 will fund rehab on Big Red road Birdsville airport apron rehab will be done at the same time, funding to be confirmed Works to be completed by Dec 2026.

Attachments

Nil

12.1.2 RFT2025-016 Register of Prequalified Suppliers for Plant and Equipment Hire (Wet & Dry)

REPORT TYPE: OCM Decision Report
DIRECTORATE: Infrastructure Services
PRESENTED BY: Stuart Bourne
AUTHOR(S): Stuart Bourne, Partner, GBA Consulting Engineers
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: Nil

EXECUTIVE SUMMARY

To outline the procurement, assessment and acceptance of the RFT2025-016 Register of Pre-Qualified Suppliers for Plant & Equipment Hire (Wet & Dry).

RECOMMENDATION

That Council resolved to:

1. To accept all contractors onto the register of pre-qualified suppliers for plant & equipment (wet & dry).
2. Delegates authority under s 257 of the Local Government Act 2009 to the Chief Executive Officer to enter into contracts, negotiate, finalise and execute any and all matters associated with or in relation this contract/ arrangement.

BACKGROUND

Suitably qualified and Experienced Tenderers were invited to submit for selection as a pre-qualified supplier of wet and dry hire of plant and equipment. The council will establish this register of prequalified suppliers to be selected for particular work packages. The mandatory Evaluation Criteria - Technical, Financial and Managerial Capability, were applied through the vendor panel process.

A more detailed evaluation and ranking process will be created using the criteria from the current panel arrangement. It will consist of 60% price and 40% non-price weightings:

Non-price Criteria	Weighting
Traffic Management Qualifications	4%
Tender submission quality	6%
Local Knowledge & Experience	5%
Environmental/Cultural Heritage/WH&S	10%
Residential House ownership	5%
Industrial Block Ownership	5%
Plant Condition and Maintenance	5%
Total points available	40%

On the 28th April 2026, tender documents for the “RFT2025-016 Register of Pre-Qualified Suppliers for Plant & Equipment Hire (Wet & Dry)” were uploaded to Vendor Panel.

At the close of tenders, 22nd May 2026, twenty-eight (28) submissions were received from vendor panel and one late submission emailed to the CEO:

1. Brooks Hire Service Pty Ltd
2. Cgw Australia Pty Ltd
3. Culleton Contracting Pty Ltd
4. Dale Davie Contracting Pty Ltd
5. Ellis Profiling (Qld) Pty Ltd
6. Everest Civil Pty Ltd
7. Fleet Crew
8. G & T Contracting Pty Ltd
9. Hastings Deering (Australia) Limited
10. Horn Graders
11. L Britton & RJ Nicholls
12. Leader Civil and Mining Services Pty Ltd
13. Mj Smith Ground Preparation
14. Nq Estimating and Civil Services Pty Ltd
15. PE & GC Harris Road Contractors Pty Ltd
16. Ricky Proelss
17. Rollers Queensland
18. Stablecorp Pty Ltd
19. TC Tippers (two submissions)
20. TC Tippers
21. The Stabilising Pty Ltd
22. The Trustee for Cross Country Fusion Trust
23. Titan Machinery Hire Pty Ltd
24. Tolbra earthmovers and Haulage Pty Ltd
25. Tutt Bryant Hire
26. United Rentals Australia Pty Ltd
27. Wagner Civil Pty Ltd
28. Western Downs Civil Pty Ltd
29. Bilby Haulage

Tenderers that are on the current panel but did not apply for the new panel are as follows:

1. AM Earthmoving QLD Pty Ltd
2. Bitu-mill Pty Ltd
3. Coates Hire Operations Pty Limited

4. CSR Trading Co. Pty Ltd
5. Curry's Diesel and Machinery
6. Davis Mining Ag & Civil
7. Ezyquip Hire Pty Ltd
8. FGH Civil
9. Flexihire Pty Ltd
10. Full Diesel Pty Ltd
11. J & T Hire Pty Ltd
12. Langlands Contracting
13. MAK Diesel & Earthmoving
14. Norman Thomas (Fatso's Contractors)
15. Purcell Civil and Construction
16. Queensland Civil and Haulage
17. Rosmech Sales & Service Pty Ltd
18. Saul Hoben
19. Stabilised Pavements of Australia Pty Ltd
20. Warrukaji Work Hire
21. Parsons Transport
22. Diamantina Trade Services
23. TJ & JE Campbell

DISCUSSION

To accept all Tenderers submissions onto the register as prequalified suppliers for Plant and Equipment Hire.

STRATEGIC IMPLICATIONS

Corporate Plan 2022-2027

Theme

- 5 Our Infrastructure
- 4 Our Organisation
- 3 Our Economy

Long Term Goal

- 5.1 Is constructed and maintained in a sustainable manner which meets community needs.
- 4.4 Is recognised as the sole road construction provider in the shire.
- 3.5 Will be much stronger when there is sealed road access to Birdsville and more resilient and safe road access.
- 4.1 Is a sustainable and effective organisation.

POLICY

Diamantia Shire Council Procurement Policy

Diamantia Shire Council Workplace Health and Safety Policy

Diamantia Shire Council Risk Management Policy

Diamantia Shire Council Risk Management Framework

LEGISLATION

Local Government Act 2009

Local Government Regulation 2012

FINANCE AND RESOURCES

Nil

CONSULTATION

The assessment team consisted of Brent Reeman (Director of Infrastructure), Robert Wiles (Works Manager), and Stuart Bourne (GBA Consulting Engineers).

RISK MANAGEMENT

All procurement activities will be conducted in accordance with Council's governance framework, including probity requirements and financial delegations. Risks will be managed through robust documentation, transparent evaluation processes, and effective contract management controls.

With respect to the recommended suppliers, Council's exposure is considered low. All suppliers are known to Council and have demonstrated appropriate capability and experience. Any residual risks will be managed through active performance monitoring and ongoing communication.

Council's Standard Terms and Conditions provide appropriate safeguards, including provisions for termination where required. Inclusion on the pre-qualified supplier register does not guarantee the award of work, further mitigating Council's risk exposure.

TIMINGS/DEADLINES

The appointment as a pre-qualified supplier will commence on 1 July 2026 to 30 June 2027. The Principal may extend the Term, at its discretion, for a further 12 months by giving written notice to successful Tenderers. The Principal may also, during the Term, conduct a further Procurement Process to appoint other suppliers.

HUMAN RIGHTS CONSIDERATIONS

Under the Human Rights Act 2019, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

ALTERNATIVES CONSIDERED

Nil

12.1.3 RFT2025-015 Register of Prequalified Suppliers and Trade Services

REPORT TYPE: OCM Decision Report
DIRECTORATE: Infrastructure Services
PRESENTED BY: Brent Reeman
AUTHOR(S): Brent Reeman, Acting Director Infrastructure Services
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: Nil

EXECUTIVE SUMMARY

To outline the procurement, assessment and acceptance of the RFT2025-015 Register of Prequalified Suppliers of Trade Services.

RECOMMENDATION

That Council resolves to:

1. To accept all contractors onto the register of pre-qualified suppliers for trade services.
2. Delegates authority under s 257 of the Local Government Act 2009 to the Chief Executive Officer to enter into contracts, negotiate, finalise and execute any and all matters associated with or in relation this contract/ arrangement.

BACKGROUND

Suitably qualified and Experienced Tenderers were invited to submit for selection as a pre-qualified supplier of Trade Services. Council will establish this register of prequalified suppliers to be selected for particular work packages.

The mandatory Evaluation Criteria - Technical, Financial and Managerial Capability, were applied through the vendor panel process.

A more detailed evaluation and ranking process will be created using the criteria from the current panel arrangement. It will consist of 60% price and 40% non-price weightings:

Non-price Criteria	Weighting
Tender submission quality	10%
Local Knowledge & Experience	10%
Environmental/Cultural Heritage/WH&S	10%
Residential House ownership	5%
Industrial Block Ownership	5%
Total points available	40%

On the 28th April 2026, tender documents for the “RFT2025-015 Register of Prequalified Suppliers of Trade Services” were uploaded to Vendor Panel.

At the close of tenders, 22nd May 2026, twenty (20) submissions were received from vendor panel:

1. 360 Engineering Pty Ltd
2. Black Dog Contracting Pty Ltd
3. Clay Jackson
4. Crawford Colours
5. Dab Fab Industrial
6. DDS - Damiens Diesel Services Pty Ltd
7. Ecurb Electrical Pty Ltd
8. Elite Water and Gas
9. Everest Civil Pty Ltd
10. Hooleys Diesel Services Pty Ltd
11. Kamos Pest Control
12. Mount Isa Pest Control
13. Next Civil Construction
14. Nicholls Diesel Contracting Pty Ltd
15. North Queensland and North West Painting Services
16. Nq Estimating and Civil Services Pty Ltd
17. Outback Power Pty Ltd
18. Saintelex Australia Pty Ltd
19. Saw Core Qld Pty Ltd
20. Wiese Electrical and Contracting Services

DISCUSSION

To accept all Tenderers submissions onto the register as prequalified suppliers for Trade Services.

STRATEGIC IMPLICATIONS

Corporate Plan 2022-2027

Theme

- 2 Our Community
- 3 Our Economy
- 4 Our Organisation
- 5 Our Infrastructure

Long Term Goal

- 2.3 Has attractive, green and clean towns of which residents are proud.
- 3.4 Is led by Council and the business community, together growing and diversifying business and industry opportunities.
- 3.3 Benefits from a growing population with full employment.

4.1 Is a sustainable and effective organisation.

5.1 Is constructed and maintained in a sustainable manner which meets community needs.

Outcome

Well-maintained community assets with additional facilities as appropriate for the communities.

The employment rate maintained at more than 95%.

Best practice Corporate Governance.

POLICY

Diamantia Shire Council Procurement Policy

Diamantia Shire Council Workplace Health and Safety Policy

Diamantia Shire Council Risk Management Policy

Diamantia Shire Council Risk Management Framework

LEGISLATION

Local Government Act 2009

Local Government Regulation 2012

FINANCE AND RESOURCES

Nil

CONSULTATION

The assessment team consisted of Brent Reeman (Director of Infrastructure), Josh Oehm (Workshop Supervisor), and Jodie Girdler (Manager Facilities and Towns Services).

RISK MANAGEMENT

All procurement activities will be conducted in accordance with Council's governance framework, including probity requirements and financial delegations. Risks will be managed through robust documentation, transparent evaluation processes, and effective contract management controls.

With respect to the recommended suppliers, Council's exposure is considered low. All suppliers are known to Council and have demonstrated appropriate capability and experience. Any residual risks will be managed through active performance monitoring and ongoing communication.

Council's Standard Terms and Conditions provide appropriate safeguards, including provisions for termination where required. Inclusion on the pre-qualified supplier register does not guarantee the award of work, further mitigating Council's risk exposure.

TIMINGS/DEADLINES

The appointment as a pre-qualified supplier will commence on 1 July 2026 to 30 June 2027. The Principal may extend the Term, at its discretion, for a further 12 months by giving written notice to successful Tenderers. The Principal may also, during the Term, conduct a further Procurement Process to appoint other suppliers.

HUMAN RIGHTS CONSIDERATIONS

Under the Human Rights Act 2019, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

ALTERNATIVES CONSIDERED

Nil

12.1.4 Infrastructure Services Report

REPORT TYPE: OCM Information Report
DIRECTORATE: Infrastructure Services
PRESENTED BY: Brent Reeman
AUTHOR(S): Brent Reeman, Acting Director Infrastructure Services
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: Nil

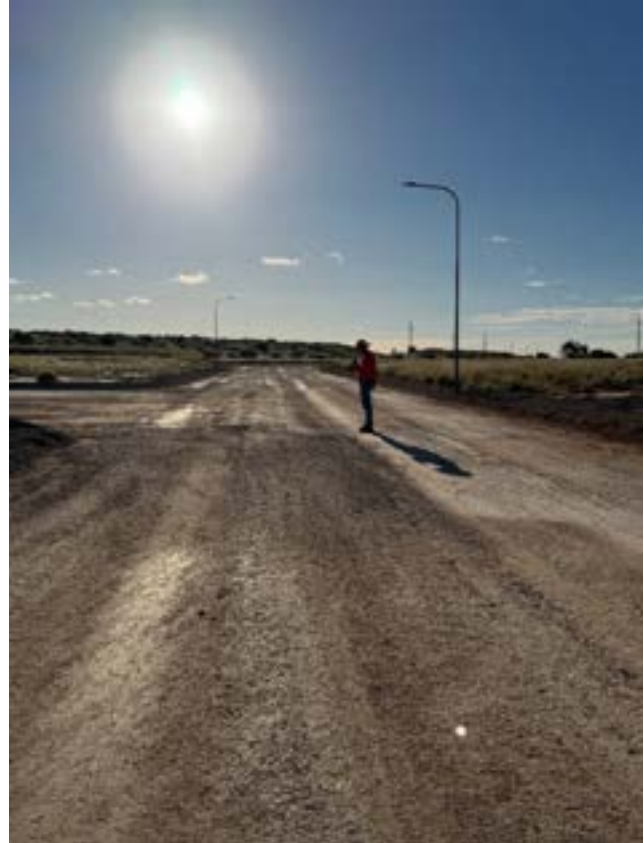
RECOMMENDATION

That Council receives and notes the Infrastructure Services Report.

OPERATIONAL UPDATE

Operations have been disrupted again by local rain and staff shortages through May however are now returning to normal. Roads crews are back at work fulltime, continuing with flood damage work as well as completed funded programs that are required to be completed by the end of June.

Significant progress has been made on the Bedourie Subdivision project with sealing of the roads due to be completed by the 12 June. The remaining footpaths, fence construction and tree planting will be completed in June.





The Bedourie Herbert Street culvert replacement project was also successfully completed in the 1st week of June.



Downtime due to wet weather allowed the crews to focus on tidying up the Bedourie Industrial yards. Storage racks have been built to get steel up off the ground and gravel has been rolled into to the yard to make it more accessible in wet weather. A separate area has been put aside to store items for a future auction.



The Bedourie Racecourse is being prepared for the upcoming Camel races with sand laid under the new shed and the track aerated to assist drying. Weather permitting, the camp grounds will be graded once they dry out.



Project Summary Status Update

Project Title	Funding Source	Project Budget	Status
Staff Housing Refurbishment	W4Q	\$542,000	Many key items ordered and projects underway. Some delays due to materials not being able to be delivered. House painting quote was awarded to Paint On Qld, with a potential start date of July.
Bedourie Racetrack Shed	W4Q	\$210,000	The downpipes on the shed have been extended underground to allow water to clear the pad. Gravel has carted in and spread for the floor.
Birdsville Courthouse restoration	Not yet identified	TBC	The application for a Heritage Exemption certificate for the restoration works has been accepted. Officers are continuing to seek funding opportunities. A specialised stone building contractor conducted an inspection of the Courthouse in late February and has produced a tender spec once funding is secured. Project estimate from the contractor is \$250k. An additional \$50k has been received as a grant to remove the concrete slabs around the courthouse and fix drainage issues. Awaiting availability of a contractor to perform the work.
Betoota Race Club Shed	W4Q	\$100,000	Works almost complete with some alterations required to make it more suitable for a serving bar.
Cemetery Landscaping	W4Q	\$160,000	Community consultation was held in Birdsville in late February. Grave sites that may be impacted by earthworks have been surveyed and pegged. Physical works will commence when time allows. Awaiting the availability of a contractor to perform the works.
Air Conditioning design Bedourie & Birdsville Community Halls	W4Q	\$30,000	Airconditioning and Insulated ceiling design inspections completed, and initial designs received. Tender specifications have been developed. Looking for funding opportunities. A bid is being prepared for the current DRF round.
Birdsville Sports Centre Air Conditioning design	W4Q	\$20,000	Has been included in Contractor design for Community Halls A/C.
Old Diamantina Crossing	QRA	\$1,500,000	Approval received from the QRA on the 17 th of February 2026 to the value of \$852,828.87 ex GST. Contract has been signed by NQ Estimating and Civil Services to the value of \$610,389 ex GST. Awaiting confirmation of start date once flooding has eased.
Birdsville Hall Kitchen & frontage	W4Q	\$150,000	Kitchen – community consultation occurred on 23 February and changes to the concept design will be made based on the feedback received.

Project Title	Funding Source	Project Budget	Status
Birdsville Bronco Branding Kitchen & Amenities	W4Q	\$100,000	Concept plans within Master plan - community consultation occurred on 23 February and changes to the concept design will be made based on the feedback received.
SES Shed	SES	\$86,000	Shed has been ordered with an expected delivery date of July. The build quote was higher than expected so alternatives are being sought.
Birdsville Hall Flooring replacement	W4Q	\$30,000	Aust Hardwood Timber Flooring has been delivered and is being stored for a nominal 12-month before install.
Family Day Care Upgrade - Bedourie	W4Q	\$38,000	Upgrades are near completion – waiting on United Care to complete their minor works in June.
Family Day Care Upgrade - Birdsville	W4Q	\$40,000	Upgrades are near completion – waiting on United Care to complete their minor works in June.
Airport - Birdsville - Microsurface Treatment	RAUP	\$1,000,000	Waiting on RAUP Round 12.
Bedourie Subdivision Roads & Footpath	RAF	\$2,716,557	Works underway – estimated completion end of June.
Stormwater - Bedourie - Structure Replacement (CCTV Survey Priorities) Herbert Street	TIDS	\$100,000	Work complete.
Sewer - Birdsville - Replace/Repair identified blockages (CCTV Sewer Survey Priorities)	DSC Shire	\$100,000	Planning Stage.
Sewer - Bedourie - Replace/Repair identified blockages (CCTV Sewer Survey Priorities)	DSC Shire	\$50,000	Planning Stage.
Bedourie Industrial Estate Land Acquisition	DSC Shire	TBD	Pending ILUA negotiations.
Birdsville Airport car park sealing	DSUP	\$50,000	In conjunction with Burt St sealing funded by TMR (\$50,000). Looking to engage contractors to perform the work.

12.1.5 Works Operational Update

REPORT TYPE: OCM Information Report
DIRECTORATE: Infrastructure Services
PRESENTED BY: Robert Wiles
AUTHOR(S): Robert Wiles, Works Manager
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: Nil

RECOMMENDATION

That Council receives and notes the Works Operational Update report.

OPERATIONAL UPDATE

This month has been somewhat of a challenge due to wet weather but while it was too wet to carry out any significant road works all the crews were doing the following:

- Cleaning up depot yard:
 - Removal of grass, weeds and rubbish.
 - Replacing with gravel for drier and easier accessibility and cleaner storage.
 - Work is ongoing for fill in days when needed.
- Town Streets:
 - Removal of old guideposts on Bedourie By-Pass Road, replaced with new and put in extra's.
 - Assist stores with quarterly stock take.
 - Various other clean up jobs for Town Services.

May 2026 Road Works

Maintenance Crew

- Coorabulka- Springvale Rd will be finished by 11/6/2026.
- Continue onto Griffiths Tank- Coorabulka Rd.

Construction Crew

- Cordillo Rd completed. (Kirrily Event)
- Birdsville- Windorah Rd floodways and heavy formation selected areas. (RMPC)
- Cacoory-Stoney Crossing Rd mobilisation of plant 12/6/2025. (Kirrily-2025 Event)

Civil Team

- Broom and remove silt on Cuttaburra 2nd coat seal section.
- Broom and remove silt on Eyre Development Rd.
- Guideposts Birdsville-Windorah Rd. (RMPC)

- Parking bay signage. Bedourie-Windorah. (RMPC)
- Pothole patching Eyre Development Rd.

The 2 maintenance Graders

- Lake Machattie Detour Rd. (maintenance)
- Diamantina Developmental Rd. (2025 Event)

Contractors

- Birdsville-Windorah Rd. (RMPC)
- Racecourse Rd. (2025 Event)
- Coorabulka-Springvale Rd and Griffiths Tank-Coorabulka Rd. (Kirrily-2025 Event)

Flooding at Stony Crossing



12.1.6 Workshop May 2026 Monthly Report

REPORT TYPE: OCM Information Report
DIRECTORATE: Infrastructure Services
PRESENTED BY: N/A
AUTHOR(S): Josh Oehm, Workshop Manager
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: Nil

RECOMMENDATION

That Council receives and notes the Workshop May 2026 Monthly Report.

OPERATIONAL UPDATE

May 2026 was another busy month for Workshop and Fleet Services. Workshop achieved 44 vehicles and equipment serviced and or repaired. With a lot of work carried out in the field as well as plenty of plant through the workshop.

The return to proactive, preventative maintenance has begun to impact scheduling positively, though demands remain high with major works planned throughout the remainder of the year.

Month	Completed Fleet Services/Repairs/Defects
December 2025	42
January 2026	114
February 2026	58
March 2026	52
April 2026	22
May 2026	44

MAINTENANCE OVERVIEW

- A focus was placed on identifying and rectifying defects that have carried over due to previous prioritisation shortfalls.
- Scheduling has begun with sky trust on current plant inputted into sky trust as we work through getting the remainder of the fleet implemented.
- Preventative maintenance has been reinforced as a priority to minimise future operational interruptions and unplanned downtime.

MAJOR WORKS COMPLETED OR IN PROGRESS

P108-Moore Drop Deck Axle & Suspension Repairs undertaken replacing axles and suspension underway due to worn components- Works complete

P1509 & P1510-140M Cat Grader Major defect work identified during January inspections; scheduled for completion. Work has commenced on P1509 and intensified once machine was disassembled due to finding more issues

P1861-6900 Western Star– Insurance Claim Insurance quotes obtained for damage sustained in November incident. Awaiting approval from insurance company to start ordering parts to repair or clarification if truck is being sent away.

P1553-962IT Cat Loader - Full aircon overhaul due to blockages in system and identifying hydraulic issues

NEW PLANT & PROCUREMENT UPDATE

• 19-tonne Pad Foot Roller

- Tender awarded to Hastings Deering. Machine is onsite and ready for work. Training on the compaction computer system will be held on the 15th of June 2026.

• Water Tanks (x2)

- Tender documentation evaluation completed, Tender awarded to Western Truck Group (Tri-Star) expected delivery September/October 2026.

• Rubbish Truck

- Tender documentation evaluation completed, tender awarded to Black Truck and Agg estimated delivery to Bedourie November 2026.

• Additional Equipment Quotes

- Water pump- order has been placed- awaiting confirmation on delivery.
- Dingo digger- awaiting pick up.
- Isuzu crew trucks- first trucks fit out is nearing completion, second truck is underway with fit out, estimated July delivery.
- Tractor- awarded to Black Truck and Agg, estimated delivery July 2026.
- Trimble Configuration - council has engaged into the purchase/Rental of a Trimble setup for P1513 150 Cat Grader for the completion of the seal at Cuttaburra, this will be fitted/installed and training carried out from the 29th of June 2026.

ISSUES & CONSTRAINTS

- **Backlog Workload:** Continued carry-over of overdue maintenance tasks from prior months.
- **Resource Constraints:** High demand requires ongoing reliance on external contractors.
- **Parts Lead Times:** Delays in parts supply contributing to extended turnaround times for some equipment.

FORWARD OUTLOOK

The workshop anticipates intensifying activity in the coming months, particularly in relation to:

- Major grader servicing and defect correction.
- Completion of scheduled overhauls.
- Integration of new plant and equipment into the fleet.
- Strengthening preventative maintenance routines.



New CS19 cat roller ready for work

12.1.7 Facilities Maintenance Report

REPORT TYPE:	OCM Information Report
DIRECTORATE:	Infrastructure Services
PRESENTED BY:	Jodie Girdler
AUTHOR(S):	Jodie Girdler, Facilities and Town Services Manager
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	Nil

RECOMMENDATION

That Council receives and notes the Facilities Maintenance Report.

OPERATIONAL UPDATE

Bedourie Artesian Spa and Swimming Pool Complex

The swimming pool in Bedourie has become a concern we are losing water. It does seem to be sinking and has a lot of movement.

I have contacted a few companies that do pools for a consultant. Speaking to numerous people regarding our pool as it is over 25 years old, they suggest putting in a new pool.

That would be quite costly we will be looking at millions. Alternatively, we can go back to having a PVC liner to which sits inside the pool and movement does not alter the pool too much.

We used to have a liner on the pool, and they would last approx. 10 years that was with the sun shining on them. Now we have the shelter over the pool it may last a lot longer.

The new steps into the spa will be installed approx. in October now, the flooding delayed the arrival of the materials so now we will wait until the season closes to work on it.

Projects

- Bronco Branding Kitchen – Ordered materials to gut and refurb the kitchen at the bronco branding arena. Pricing cold room to attach.
- Birdsville Hall Kitchen and Front area – Getting quotes on the upgrade to fixtures in the hall kitchen

W4Q Projects

The W4Q projects are coming together. Materials for projects have been ordered.

- Garage for 5 Coolabah Court has been ordered. manufactured and delivery. Have received quotes from local Contractor. Arrival next week. Paperwork sent in for approval.
- Daycare houses – work has started on the day care houses to complete the requirements. 90% complete. There have been a couple of new things that have been flagged by the inspection and will be completed within the next couple of weeks.
- 1 Miniritchie Street Roof – materials have arrived waiting on staff to be able to complete task. Possible new employee to start in Birdsville soon to assist with project completion.
- Work office Industrial estate. 99% complete.
- 38 Eyre Street, reseating roof to be completed.
- 8 Spinifex Court – Garage installation, quote form Carpenter received in review.

- Painting – 10 Spinifex Court internal and External, 38 Eyre Street internal and external, 5 Lignum Court internal and external, 11 and 13 Jardine internal walls and external trimmings, 20 Jardine Street internal and external trimmings, 5 Coolabah Court internal and external, 1/6 and 2/6 Jardine Street internal and external. Gathering plans for the houses. Quote has been closed. And Supplier created in the system to do PO.
- 45 Frew Street, Fencing.
- 10 Spinifex Court, Fencing.
- 11 Kepler Street, Fencing.
- 3 Kepler Street, Fencing.
- 3 Lignum Court, Fencing.
- 23 Eyre Street, fence the right-hand side of yard.
- 5 Lignum Court, New floor coverings.
- 40 Eyre Street, New floor coverings.
- 11 Jardine Street, Soffits need repairing. Minor.
- 13 Jardine Street, Soffits need repairing. Minor.
- 6 Artesian Street Birdsville, Veranda and landing rails, sanding and painting.
- 1/9 Gibber Court – rear screen door new rollers shower screen needs replacing.

With the resignation of the Carpenter and changes I am investigating where all purchases and quotes are to have a full update and get things moving in a forward motion to achieve completion of these tasks.

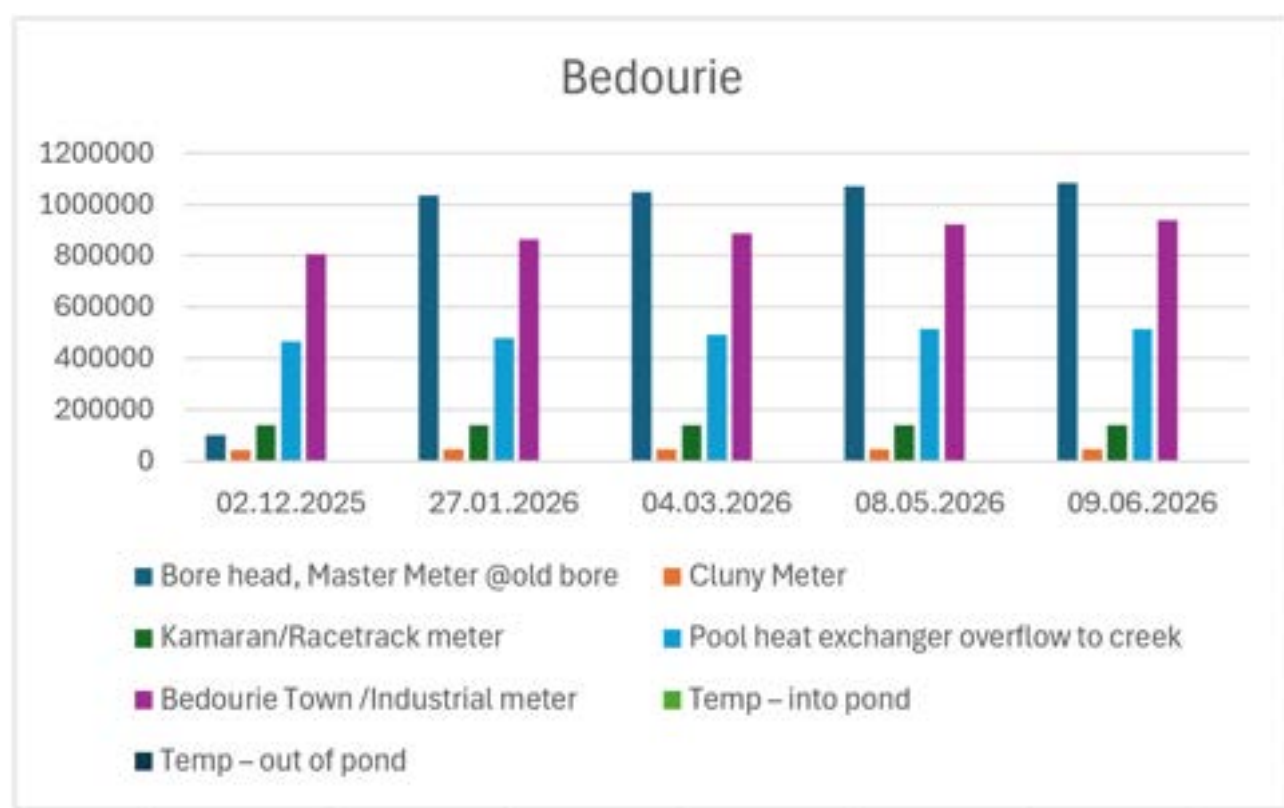
Town Meter Readings

Birdsville



Birdsville Water metre readings							
Date	Town Supply	Meter base of reservoir – Bore	Meter base of reservoir – River	Industrial Area meter	Racecourse meter (headworks)	Ground Level Reservoir - Temp	Town Supply - Temp
02.01.2026	224453	1518503	139622	5213	39810	42	40
27.01.2026	249830	1450151	140369	5219	39810	34	33
10.02.2026	252066	1541901	140399	5223	39810	46	36
10.03.2026	263196	1552858	140455	5313	39810	32	26
05.05.2026	282851	1569881	140623	5339	39810	21	22
02.06.2026	289628	1575337	140629	5340	39810	29	28

Bedourie



Bedourie Water metre readings							
Date	Bore head, Master Meter @old bore	Cluny Meter	Kamaran/Racetrack meter	Pool heat exchanger overflow to creek	Bedourie Town /Industrial meter	Temp – into pond	Temp – out of pond
02.12.2025	101756	44940	140286	466060	805932	43	34
27.01.2026	1037069	47743	142007	481289	863306	44	36
04.03.2026	1048361	48245	142336	491819	886456	44	36
08.05.2026	1072241	48446	142665	515290	923130	44	24
09.06.2026	1083047	48498	142756	516335	937803	44	26

We recently have had Council drinking water audit, results from the inspections after discussion was that everything is place, although we do need to document with more detail. This is currently being accessed and created for our weekly checks.

Monthly Water Testing

E coli and Coliform – March to June 2026

Birdsville – Negative

Bedourie – Negative

Housing Requests November/December 2025

Current Address	Town and Bedrooms Required	Comments	Suggested House	Status
15 Kepler Street Bedourie	Bedourie	Currently living with sister Contractor request for 2/6 Lignum		Waiting list
146 Greenslades Rd Saddleworth SA	Bedourie	Currently living in a caravan Contractor		Waiting list

Vacant Housing

Birdsville:

- 44 Jardine Street – 3 – Bedroom house.
- 42 Jardine Street – 3 – bedroom house.
- 14 Jardine Street – 3 Bedroom house (Daycare facilitator arrival weekend 15th June).
- 1/9 Gibber Court – 1 - bedroom Unit.
- 11 Jardine Street 2-bedroom unit.
- 2/6 Jardine Street 1-bedroom unit.
- 20 Jardine Street 2-bedroom house.

Bedourie:

- 21 Herbert Street – 3-bedroom house (Daycare facilitator arrival 9th – 10th July).
- Spa Unit 3 – Motel unit.
- Spa Unit 4 – Motel unit.
- Spa Unit 6 – Motel unit.
- 5 Lignum Court, 3 Bedroom – works 70% complete.
- 4 Lignum Court, 1-bedroom.
- 11 Kepler Street 2-bedroom.
- 7 Eyre Street 2-bedroom.
- 8 Spinifex Court 3-bedroom.

Aerodromes

Birdsville Aerodrome - all functions working well. Birdsville runway still an issue with low spots and runway becoming wavy to land.

Both Airports are having wildlife issues, Birds have increased due to flooding. Extra works needed to assist with bird fright to try and remove them from the runway. NOTAM's (Notice to airman) are issued.

The cross strip in Birdsville has been closed on numerous occasions due to wet weather but currently is open.

AIMS (Airport Industry Management Support) have been engaged as Operational Support. (Member of Local Buy).

Town Services - Bedourie

- Ongoing Town Services:
 - Depot
 - Parks & Playgrounds
 - Town Streets
 - Garbage Collection
 - Landfill Maintenance
 - Irrigation
 - Swimming Pool
 - Racecourse Grounds
 - Washdown Bay
 - Cemetery
 - Outdoor Playgroup Area
 - Lawn Mowing
 - Snipping
 - Weed Control
 - Community Hall
 - Event Set Ups
- Ongoing Cleaning Scheduled Daily:
 - Bond Cleans
 - General Accommodation
 - Health Clinic
 - Housing (Wodonga St) Clean
 - Spa units
- Swimming pool:
 - Pool test good.
 - pool crack causing loss of water, investigation into possible resolution for this issue.
- Refuse collection – As per usual dump is being tidied on the Tuesday of each week.
- The toilets at the Lookout and 4 miles on the Boulia Road have all been cleaned and snipped.
- The Cuttaburra toilets still too wet to get into.
- Number 3 and Monkira toilets have been cleaned.

- New Plants have arrived in town with more to come and you will see planting throughout town in our current green spaces to enhance these areas.
- Concentrating on slashing around the town and entries to town, overgrown due to the rain and the tractor was unavailable due to roadworks.

Bedourie Cooling Pond Inspection Point



New Plants for Bedourie



New Estate Plants Have Arrived**Town Service – Birdsville**

- Ongoing Town Services:
 - Depot
 - Parks
 - Playgrounds
 - Town Streets
 - Garbage Collection
 - Landfill Maintenance
 - Irrigation
 - Swimming Pool
 - Racecourse Grounds
 - Washdown Bay,
 - Cemetery
 - Lawn Mowing
 - Snipping
 - Weed Control
 - Community Hall
 - Event Set Ups
- Ongoing Cleaning Scheduled Daily:
 - Bond Cleans
 - General Accommodation Cleans (including 23 Bilby)
 - Airport Dongas
- Another working Bee scheduled in Birdsville at the Bronco branding yard Council will assist with this to help with machinery etc. required.
- Carcoory Toilets have been cleaned a snipped to allow for the visitors to the shire to have a clean fresh safe area to stop.
- The Oval is looking good and growing nicely.

- Due to the recent flooding, we have some large areas that need to be fixed along the walkway form town. Noted Main Roads were taking shots and measurements of this section of road on 09.06.2026.
- One staff member on leave and another scheduled to take leave week beginning 15th these are well deserved breaks and will allow everyone to be back fresh and ready for the event season.
- New plants have arrived with more on the way you will see planting happening throughout the town to improve current green spaces.
- General maintenance of the pool area continues.

New Plants Arrived in Birdsville



Old Bore Head and New Cooling Pond Birdsville



12.2 Corporate Services Directorate

12.2.1 Corporate Services Update

REPORT TYPE:	OCM Information Report
DIRECTORATE:	Corporate Services
PRESENTED BY:	Jade Nacario
AUTHOR(S):	Jade Nacario, Director Corporate Services
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	Nil

RECOMMENDATION

That Council receives and notes the Corporate Services Update report.

OPERATIONAL UPDATE

Overview

This report provides Council with an update on key activities and initiatives currently being progressed within the Corporate Services Directorate.

The update includes the Queensland Audit Office fraud alert and external audit preparations, the Walsh Accounting internal audit, progress on the 2026–2027 budget development and community consultation process, procurement support arrangements, and building and planning activities.

Corporate Services continues to focus on strengthening governance frameworks, improving internal controls, supporting operational efficiency, and maintaining long-term organisational sustainability.

Queensland Audit Office (QAO) – Fraud Alert Update

Council received a Fraud Alert Update issued by the Queensland Audit Office during the reporting period. In response, a Corporate Services departmental meeting was held to review the matters identified within the alert and discuss Council’s existing internal controls and processes.

The session provided an opportunity to reinforce fraud awareness, assess current control measures, and identify any areas for improvement. Staff were reminded of their responsibilities regarding financial governance, segregation of duties, procurement controls, and the reporting of suspicious or unusual transactions.

At this stage, Council’s existing controls are considered appropriate. However, the Corporate Services team will continue to monitor emerging fraud risks and review internal controls as part of its ongoing commitment to sound governance, risk management, and continuous improvement.

Deloitte on behalf of Queensland Audit Office (QAO) – External Audit

Preparation for Council's 2025–2026 year-end financial reporting and external audit is ongoing and remains on track. The Corporate Services team continues to progress year-end activities in preparation for the external audit process.

Walsh Accounting – Internal Audit

Representatives from Walsh Accounting were onsite from 11-15 May 2026 to undertake an internal audit of Council's grant management, recoverable works, claims management, and property lease processes.

The audit reviewed key controls and processes relating to cost estimates, grant submissions, contract management, funding compliance, claims and acquittals, job costing, and the management of Council property leases, including housing.

The audit forms part of Council's Internal Audit Program and supports Council's commitment to sound governance, financial accountability, and continuous improvement. At the time of preparing this report, the final audit report has not yet been received.

2026–2027 Budget Preparation

Council conducted the 2026–2027 Budget Community Display process across Bedourie and Birdsville to provide residents and stakeholders with an opportunity to review the proposed budget and provide feedback prior to adoption.

A total of 35 community members attended the display sessions, with 19 feedback submissions received. Community feedback will be reviewed and considered as part of the finalisation of the 2026–2027 Operational and Capital Budget.

Procurement Support Services

Following the departure of Council's Procurement Officer, Council have engaged Peak Services to provide Procurement Support Services. The engagement is for an estimated 10 to 14 hours per week and requires specialised knowledge. The engagement will assist Council in maintaining Council's procurement operations, supporting compliance requirements, and strengthening procurement governance while longer-term arrangements are considered.

Building and Planning

Council received a plumbing application from Adapt Modular Homes for the Bedourie State School Amenities Block. As Diamantina Shire is classified as a remote area, the applicant has completed a Form 6 Remote Area Compliance Notice, and the proposed works will be managed under the remote area plumbing compliance process.

12.2.2 Finance Report - May 2026

REPORT TYPE:	OCM Information Report
DIRECTORATE:	Corporate Services
PRESENTED BY:	Jade Nacario
AUTHOR(S):	Abdul Shaid, Senior Finance Consultant
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	1. May 2026 Financial Report ↓ 2. Grants TIDS and RMPC Projects - <i>Confidential</i>

RECOMMENDATION

That Council receives and notes the Finance Report - May 2026 report.

EXECUTIVE SUMMARY

Presentation of the financial report for 31 May 2026 as required under section 204 of the Local Government Regulation 2012. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

FINANCIAL REPORT

The monthly finance reports are prepared in accordance with the reporting requirements of the Local Government Act 2009 and Local Government Regulation 2012 s204.

The contents of the report include:

1. Key Highlights
2. Operating Result
3. Cash Position
4. Trade and Receivables
5. Investments
6. QTC Loans
7. Sales, contracts and Recoverable works
8. Fleet and plant.

1. Key Highlights

The key highlights are presented below; refer to the relevant sections of the report for more detailed information.

- Operating result indicated a loss of **(\$9,568,375)**. Refer to Item 2.

The major factors that contributed to the operating results are:

Factors	Actual	Budget	Variance	Comments
Operating Surplus / (Deficit)	(9,568,375)	(5,096,423)	(4,471,952)	Council is forecasting an operating deficit at year-end. Council exceeded the budgeted deficit mainly due to inconsistency in FAG allocation. Council budgeted \$7.1 million in 2025-26. In June 2025, Council received in advance the 50% of 2025-26 FAG allocation. During the period, the Council received the final payment of \$987K from the 2025-26 FAG allocation. Council's budget anticipates the early receipt of 50% the 26/27 FAG Allocation (approx. \$5.68 million) to be paid in advance in June 2026. This will bring the deficit more in line with the budget.
Depreciation	6,274,416	7,023,980	(749,564)	Depreciation is in line with Council's budgeted depreciation for 2025-26.
Interest Income	316,621	201,000	115,621	Due to the anticipated decrease in interest rates, Council budgeted lower interest income compared to prior year; however, Council exceeded its budgeted amount due to increase in interest rate.
Materials and Services	16,659,250	14,048,606	2,610,644	Materials and Services expenditure is relatively higher than the budget due to additional contract works awarded after the adoption of the budget and employment cost.

- Cash Position

The current cash balance is **\$7,126,455** reflecting a fair position. For detailed information, please refer to item 3.

The calculated cash available for operational purposes is **\$6,802,455** which represents **3.71** months of cover. This is slightly below the minimum cash cover target of 4 months for Tier 7 councils due to the revised budgeted expense as a result of Council's budget review.

2. Operating Result

The comprehensive income statement operating result indicated a net deficit of **(\$9,568,375)**. This is the net of **\$20,961,220** in recurrent revenue and **\$30,529,595** in recurrent expenditure.

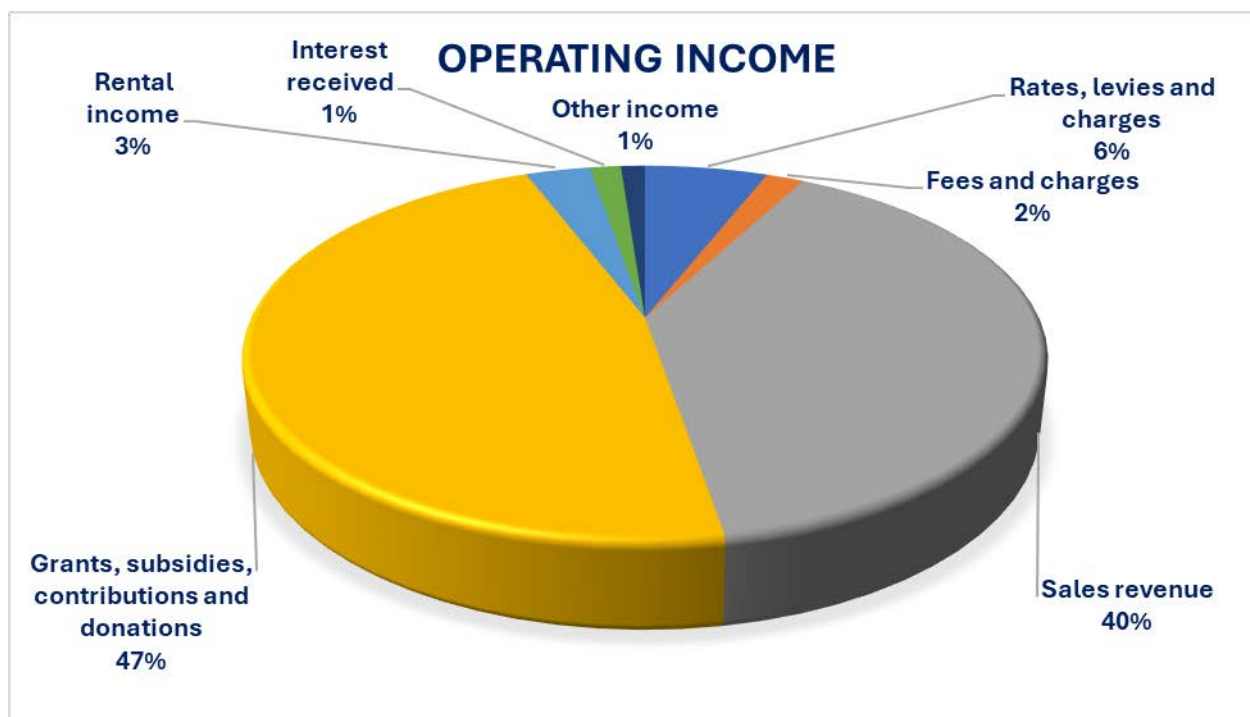
	Actual	Budget	%	Comments
Operating Income	20,961,220	24,150,577	87%	Council expects to achieve its budgeted operating income based on the recent budget review.
Operating Expenditure	30,529,595	29,246,999	104%	Operating expenditure still within Council expectation.
Operating Result	(\$9,568,375)	(5,096,423)	188%	

- Operating EBITDA

Operating Earnings Before Income Tax, Depreciation and Amortisation (EBITDA) is at **(\$3,069,523)**. EBITA is the financial measure that showed how much profit (loss) the Council made from its core operations, before factoring in costs that don't directly relate to running day-to-day operation

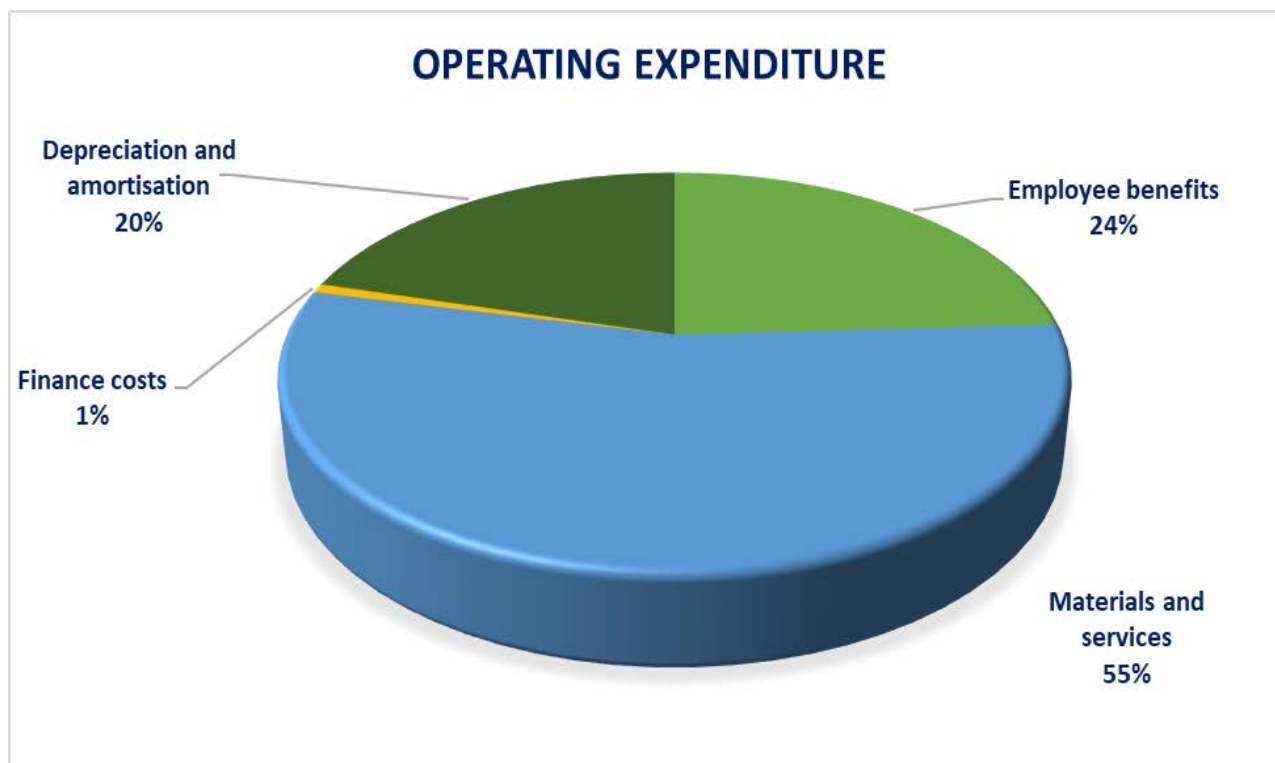
- Operating Income

Revenues from operations for May 2026, which is the tenth month of the financial year is at **87%**. This is slightly below the target for the period which is 92%. All the revenues had performed well against the set budget.



	Actual	Budget	%	Comments
Rates, Levies and Charges	1,247,780	1,377,316	91%	Rates are levied once a year. This amount is reduced due to the discounts, concessions and other adjustments due to a significant valuation adjustment received from QVAS on one of the Rural property last, received in the month of March 2026 and is currently in the process of adjustments.
Fees and Charges	382,707	389,500	98%	Within Council expected budget.
Sales Revenue	8,292,173	6,578,350	126%	Significant works carried for TIDS and RMPC jobs during the first half of the year. Accrued revenue for the year includes estimated 12.5% profit under the TMR arrangement.
Grants, Subsidies, Contributions & Donations	9,823,731	14,671,411	67%	Mainly consist of FAGS – \$3,981,227 and SRFD funding – \$4,663,390. Other minor grants include TIDS, RADF and Playgroup fundings.
Rental Income	653,945	700,000	93%	On going review of the rental arrangements and revenue with council is in progress this includes review in rental management and other associated processes
Interest Income	316,621	201,000	158%	The budgeted interest was conservative due to low cash balances. More interest has been received than expected.
Other Income	244,263	233,000	105%	Mainly consists of airport and tourism related revenues within the expected budget.

- Operating Expenditure



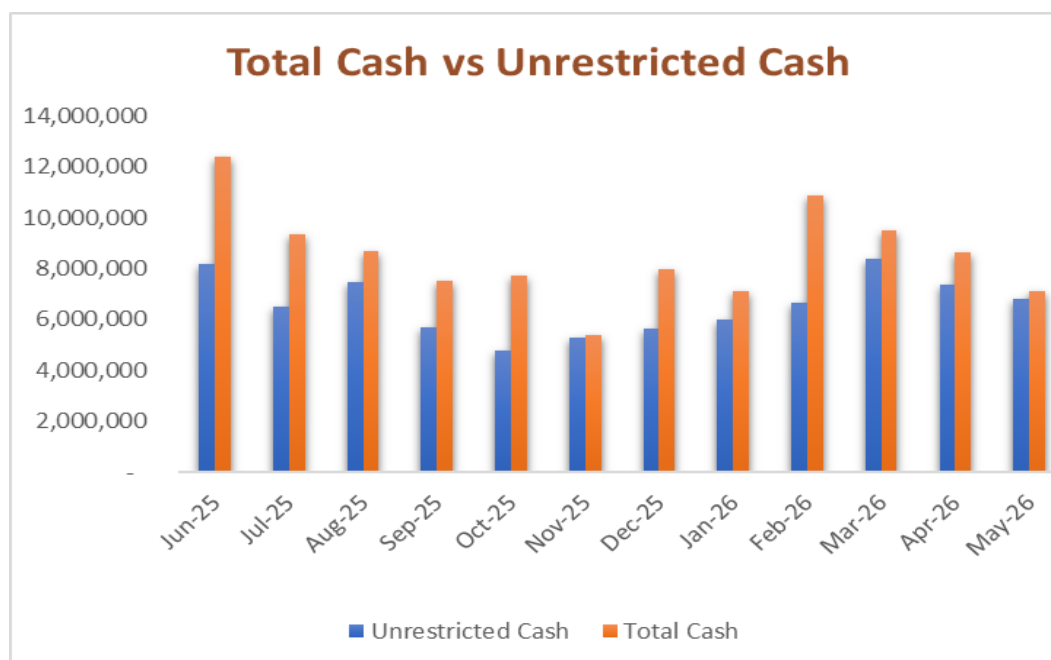
	Actual	Budget	%	Comments
Employee Benefits	7,371,493	7,961,914	93%	Within Council expected budget.
Materials and Services	16,659,250	14,048,606	119%	Materials and Services expenditure is significantly higher than the budget due to additional contract works awarded after the adoption of the budget. The higher contract works expenditures are expected to be offset by higher contract revenues.
Finance Costs	224,436	212,500	106%	Finance cost is slightly higher than the budget due to increase in interest rate. Council had anticipated a reduction of interest rate which resulted to lower projection in the budget.
Depreciation	6,274,416	7,023,980	89%	Within Council expected budget.

3. Cash Position

Council's cash balance of **\$ 7,126,455** is expected to generate additional interest revenue. However, it is important to note that this figure is subject to several external restrictions, primarily related to contract liabilities — funds received for grant funded projects and has not been spent. The graph below illustrates the total cash held (orange columns) compared to the unrestricted cash available for Council operations expenditures (blue columns).

	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26
Unrestricted Cash	5,618,963	6,016,411	6,652,152	8,377,107	7,367,741	6,802,455
Total Cash	7,961,933	7,116,781	10,887,801	9,518,000	8,653,067	7,126,455

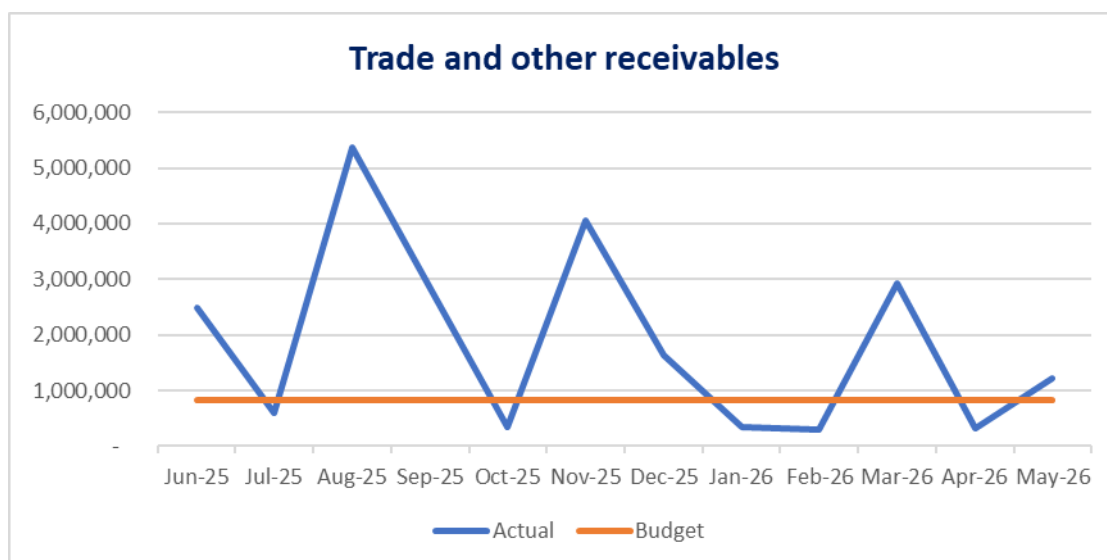
**Unrestricted cash for March to May 2026 were calculated by offsetting the total grant received from grant providers whether there is a right of offset.*



4. Trade and Receivables

The graph below shows Council's trade and receivables balance of \$281,599 compared with the forecast year-end balance of \$836,000. The variance largely reflects the timing of receipts, with most outstanding balances relating to State Government agencies and therefore carrying a low collectability risk.

The forecast figure represents the expected receivables position at year end rather than the balance at the reporting date. The Finance Team has continued to apply Council's debt recovery policy to support timely collection and minimise the risk of financial loss.



5. Investments

In accordance with Council's Investment Policy, available funds were invested with Queensland Treasury Corporation. The table below outlines the investment performance for the month of May 2026.

Investment Account	Financial Institutions	Funds Available Balance	May 2026 Interest Income	YTD Interest Earned
QTC General Fund	QTC	6,103,111	28,773	314,943

6. QTC Loans

Council has four fixed-rate loans outstanding with Queensland Treasury Corporation.

Loan	Rate	Quarterly Repayment	Book Value as at 31 May 2026	Maturity Date
Caravan Park (Loan 1 – 30.43%)	2.94%	11,720	413,976	June 2036
Housing Loan 2022 (Loan 2)	4.49%	19,195	883,434	June 2042
Optic Fibre (Loan 1 – 69.57%)	2.94%	26,790	946,232	June 2045
Birdsville Water Project 2025 (Loan 3)	5.16%	37,748	1,978,313	June 2045
Birdsville Housing Project (Loan 4)	5.16%	20,307	984,809	June 2045
		115,760	5,206,764	

7. Sales Contracts and Recoverable Works

Council's financial performance during the reporting period has been positively influenced by the Engineering team's timely submission of periodic claims. This proactive approach led to better management of revenue from recoverable works, thereby contributing to the Council's overall financial position. Timely claims have not only driven revenue growth but have also enhanced cash flow predictability, facilitating the faster recovery of project-related costs. This stability in cash flow has enabled the Council to maintain liquidity and effectively allocate resources for future projects and operational priorities.

The table below provides a detailed breakdown of revenue and expenditure related to Main Roads activities:

Sales Contracts and Recoverable Works		Actual May 2026	Budget	Variance (Actual vs Budget)
Income				
TIDS and other main roads recoverable works				
Contract Revenue Incl. Rmpc & Mwpc		4,427,133	2,941,350	151%
Operating Grants - State Government	-	397,840	-	0%
		4,029,293	2,941,350	137%
RMPC				
Contract Revenue Incl. Rmpc & Mwpc		3,865,040	3,637,000	106%
Total income		7,894,333	6,578,350	120%
Expenses				
TIDS and other main roads recoverable works				
Salaries & Wages		535,405	369,930	145%
Labour On Costs		174,947	160,478	109%
Plant Recovery (Or Plant Hire)		1,444,750	1,172,306	123%
Contractors - Road Works		1,067,074	357,410	299%
Contractors - Others		69,025	46,479	149%
Stores Issues		95,434	21,707	440%
Travel - Flights, Accommodation, Meals Etc		19,216	18,121	106%
Materials		290,563	286,820	101%
Service Contracts		1,636	1,636	100%
Consultants		142,275	114,561	124%
Signage		51,791	51,791	100%
Freight		22,612	10,510	215%
Stores On Costs		13,673	2,615	523%
Consumables		248	175	142%
Catering		110	-	0%
		3,928,759	2,614,538	150%

Sales Contracts and Recoverable Works	Actual May 2026	Budget	Variance (Actual vs Budget)
Expenses			
RMPC			
Salaries & Wages	348,871	527,000	66%
Materials	91	63,000	0%
Service Contracts	1,050	2,000	53%
Consultants	57,169	126,000	45%
Contractors - Road Works	1,652,642	1,200,000	138%
Contractors - Others	187,739	-	0%
Stores Issues	6,742	10,000	67%
Telephone	65	100	65%
Labour On Costs	129,688	343,077	38%
Stores On Costs	1,011	1,500	67%
Plant Recovery (Or Plant Hire)	1,023,746	900,000	114%
Travel - Flights, Accommodation, Meals Etc	1,533	2,000	77%
Subscriptions/Licences/Memberships	15,780	16,000	99%
Labour Hire	15,584	-	0%
	3,441,711	3,190,677	108%
TIDS and other main roads recoverable works net result	100,534	326,812	31%
RMPC net result	423,329	446,323	95%

The financial outcomes and operational efficiencies achieved during the period demonstrate the effectiveness of the Council's strategies in contract management and cost recovery.

** Accrued revenue for the year includes the estimated 12.5% profit under the TMR arrangement.*

8. Fleet and Plant

Fleet Management	Actual May 2026	Budget	Variance (Actual vs Budget)
Income			
Other Fees & Charges	512	1,000	51%
Plant Recovery (Or Plant Hire)	5,524,392	7,637,000	72%
Operating Grants - State Government	105,614	140,000	0%
Other Revenue	-	-	0%
	5,630,518	7,778,000	72%
Expenses			
Salaries & Wages	514,322	330,000	156%
Materials	690,438	505,000	0%
Service Contracts	140,986	88,000	160%
Consultants	99,993	75,600	132%
Contractors - Others	892,465	575,000	155%
Subscriptions/Licences/Memberships	34,306	97,000	0%
Stores Issues	936,300	1,150,000	0%
Consumables	77,177	102,000	0%
Travel - Flights, Accommodation, Meals Etc	137,955	85,000	0%
Freight	42,102	35,000	0%
Electricity	15,377	10,000	0%
Telephone	381	1,000	38%
Labour On Costs	116,813	214,830	54%
Stores On Costs	141,596	155,000	0%
Plant Recovery (Or Plant Hire)	113,052	95,000	119%
Insurance Premiums	89,172	95,000	94%
Depreciation - Plant & Equipment	1,157,796	1,259,867	92%
Depreciation - Other Plant & Equipment	76,815	84,414	91%
	5,144,069	4,957,711	104%
Fleet Management net result	486,449	2,820,289	17%

The Fleet and Plant operation yields a positive variance, but the net result remains lower than expected.

- Operating Income: **\$5,630,518** (72% of the budgeted **\$7,778,000**)
- Operating Expenditure: **\$5,144,069** (104% of the budgeted **\$4,957,711**)

The lower-than-expected operating income is primarily attributable to the Christmas–New Year works shutdown period, and reduced plant utilisation and hire activity during January and protracted wet season. As a result, plant hire revenue has not progressed in line with the budgeted profile.

In contrast, operating expenditure continued during the shutdown period as workshop operations progressed. Planned servicing, repairs, and maintenance activities were undertaken to ensure fleet and plant readiness ahead of the resumption of operational works.

The combination of reduced plant hire revenue and ongoing workshop expenditure has contributed to the net operating result remaining below the expected year-to-date position (17% compared to a budget profile of approximately 58%). Management is closely monitoring plant utilisation and cost recovery and will implement corrective actions to improve revenue recovery and financial performance over the remainder of the financial year.

These measures support Council's commitment to prudent financial management, operational effectiveness, and sustainable service delivery.

POLICY

N/A

LEGISLATION*Local Government Regulation 2012, section 204:*

1. The local government must prepare a financial report.
2. The chief executive officer must present the financial report –
 - a. if the local government meets less frequently than monthly – at each meeting of the local government; or
 - b. otherwise, at a meeting of the local government once a month.
3. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

*Local Government Act 2009***FINANCE AND RESOURCES**

The report identifies how Council is tracking against the adopted operational and capital budgets for the financial year.

CONSULTATION

Executive Leadership Team and Managers.

RISK MANAGEMENTs

Risk is considered low, and Council will be advised if major items deviate from the adopted budget and forecasts. Council management remains vigilant, engaging in proactive risk management as part of daily operations to ensure that any emerging issues are promptly identified and addressed, further safeguarding the Council's financial stability and strategic objectives.

TIMINGS/DEADLINES

Finance reports are assessed monthly, and any irregularities are managed within budget, and variances are reported to Council.

HUMAN RIGHTS CONSIDERATIONS

N/A

ALTERNATIVES CONSIDERED

N/A



Diamantina Shire Council

Statement of Comprehensive Income

for the period ended 31 May 2026

	Actual 31-May-26	Budget 30-Jun-26	Actual vs Budget %
Income			
Revenue			
Recurrent revenue			
Rates, levies and charges	1,247,780	1,377,316	91%
Fees and charges	382,707	389,500	98%
Sales revenue	8,292,173	6,578,350	126%
Grants, subsidies, contributions and donations	9,823,731	14,671,411	67%
Total recurrent revenue	19,746,391	23,016,577	86%
Other income			
Rental income	653,945	700,000	93%
Interest received	316,621	201,000	158%
Other income	244,263	233,000	105%
	1,214,829	1,134,000	107%
Total operating revenue	20,961,220	24,150,577	87%
Capital income			
Grants, subsidies, contributions and donations	4,802,654	2,793,000	172%
Capital income	49,149	-	0%
Total revenue	4,851,803	2,793,000	174%
Total income	25,813,023	26,943,577	96%
Expenses			
Operating expenses			
Employee benefits	7,371,493	7,961,914	93%
Materials and services	16,659,250	14,048,606	119%
Finance costs	224,436	212,500	106%
Depreciation and amortisation	6,274,416	7,023,980	89%
Total operating expenses	30,529,595	29,246,999	104%
Total expenses	30,529,595	29,246,999	104%
Net result	(4,716,572)	(2,303,423)	205%
Operating result			
Operating revenue	20,961,220	24,150,577	87%
Operating expenses	30,529,595	29,246,999	104%
Operating result	(9,568,375)	(5,096,423)	188%

Key Points:

1 Operating EBITDA (Earnings Before Interest, Taxes, Depreciation and Amortisation): -\$3,069,523



Diamantina Shire Council

Statement of Financial Position

as at 31 May 2026

	Actual 31-May-26	Budget 30-Jun-26	Actual vs Budget %
Assets			
Current assets			
Cash and cash equivalents	7,126,455	7,636,000	93%
Trade and other receivables	281,599	836,000	34%
Inventories	1,715,615	1,089,000	158%
Contract Assets	5,005,335	1,000,000	501%
Other financial assets	-	210,000	0%
Total current assets	14,129,004	10,771,000	131%
Non-current assets held for sale	517,000	662,000	78%
Total current assets	14,646,004	11,433,000	128%
Non-current assets			
Property, plant & equipment	182,610,577	183,545,000	99%
Total non-current assets	182,610,577	183,545,000	99%
Total assets	197,256,581	194,978,000	101%
Liabilities			
Current liabilities			
Trade and other payables	940,156	1,354,000	69%
Contract Liabilities	5,329,335	1,920,000	278%
Borrowings	457,307	300,000	152%
Provisions	576,185	-	0%
Other liabilities	92,952	-	0%
Total current liabilities	7,395,935	3,574,000	207%
Non-current liabilities			
Borrowings	4,749,456	4,783,000	99%
Provisions	92,443	705,000	13%
Total non-current liabilities	4,841,899	5,488,000	88%
Total liabilities	12,237,834	9,062,000	135%
Net community assets	185,018,747	185,916,000	100%
Community equity			
Asset revaluation surplus	111,071,891	111,073,000	100%
Retained surplus	73,946,855	74,843,000	99%
Total community equity	185,018,746	185,916,000	100%



Diamantina Shire Council

Statement of Cash Flows

for the period ended 31 May 2026

	Actual 31-May-26	Budget 30-Jun-26
Cash flows from operating activities		
Receipts from customers	12,155,903	-
Payments to suppliers and employees	(32,850,252)	-
Interest received	316,621	-
Rental income	653,945	-
Non-capital grants and contributions	9,476,284	-
Borrowing costs	(224,436)	-
Net cash inflow from operating activities	(10,471,935)	(495,000)
Cash flows from investing activities		
Payments for property, plant and equipment	(7,303,483)	(7,957,000)
Grants, subsidies, contributions and donations	12,639,932	8,663,000
Net cash outflow from investing activities	5,336,449	706,000
Cash flows from financing activities		
Repayment of borrowings	(135,537)	-
Net cash outflow from financing activities	(135,537)	(293,000)
Total cash flows		
Net increase in cash and cash equivalent held	(5,271,023)	(82,000)
Opening cash and cash equivalents	12,397,478	7,718,000
Closing cash and cash equivalents	7,126,455	7,636,000



Diamantina Shire Council

Statement of income and expenditure by program

for the period ended 31 May 2026

	Actual			Budget			Operating Result %
	Income	Expenses	Operating Result	Income	Expenses	Operating Result	(Actual vs Budget)
Community Services							
Caravan Parks & Lodge Accommdations	217,908	410,795	(192,887)	155,900	474,411	(318,511)	61%
Community Development	-	1,046	(1,046)	-	1,000	(1,000)	105%
Community Donations	-	100,220	(100,220)	-	113,127	(113,127)	89%
Community Events	52,600	407,702	(355,102)	8,000	446,289	(438,289)	81%
Community Housing	53,176	824,805	(771,629)	100,000	1,116,562	(1,016,562)	76%
Community Sponsorship	-	-	-	-	-	-	0%
Community's Admin & Support	20,273	164,364	(144,091)	10,000	78,084	(68,084)	212%
Libraries	41,364	34,347	7,017	-	4,000	(4,000)	-175%
Museums & Heritage	1,305	28,088	(26,783)	1,500	38,399	(36,899)	73%
RADF	20,000	34,940	(14,940)	20,000	25,000	(5,000)	299%
Tourism	95,786	281,133	(185,347)	119,000	783,299	(664,299)	28%
Visitor Information	86,267	938,889	(852,622)	140,000	941,164	(801,164)	106%
Youth Development	95,366	171,069	(75,703)	95,366	258,586	(163,221)	46%
Community Services total	684,045	3,397,398	(2,713,353)	649,766	4,279,921	(3,630,155)	75%



Diamantina Shire Council

Statement of income and expenditure by program

for the period ended 31 May 2026

	Actual			Budget			Operating Result %
	Income	Expenses	Operating Result	Income	Expenses	Operating Result	(Actual vs Budget)
Corporate Services							
Cash Management	-	86,066	(86,066)	-	12,000	(12,000)	717%
Communication Services	-	24,777	(24,777)	-	32,000	(32,000)	77%
Corporate	7,692	639,328	(631,636)	5,000	1,004,667	(999,667)	63%
Council Controlled Land	5,107	13,545	(8,438)	-	22,300	(22,300)	38%
Environmental Health	1,283	7,255	(5,972)	2,500	15,600	(13,100)	46%
Financial Services	314,943	830,040	(515,097)	200,000	1,079,725	(879,725)	59%
Human Resources	5,076	808,989	(803,913)	53,000	777,341	(724,341)	111%
Information Technology	-	651,430	(651,430)	-	599,500	(599,500)	109%
Insurance	-	402,466	(402,466)	-	401,000	(401,000)	100%
Rates Management	909,588	14,680	894,908	1,038,500	30,500	1,008,000	89%
Stores & Purchasing	1,984	141,710	(139,726)	-	230,964	(230,964)	60%
Taxation	-	29,908	(29,908)	-	50,000	(50,000)	60%
Wages On-Costs	2,439,744	2,212,208	227,536	3,647,926	1,989,000	1,658,926	14%
Workplace Health & Safety	-	347,007	(347,007)	-	415,324	(415,324)	84%
Corporate Services Total	3,685,417	6,209,409	(2,523,992)	4,946,926	6,659,921	(1,712,995)	147%



Diamantina Shire Council

Statement of income and expenditure by program

for the period ended 31 May 2026

	Actual			Budget			Operating Result % (Actual vs Budget)
	Income	Expenses	Operating Result	Income	Expenses	Operating Result	
Governance Services							
Councillors	-	345,107	(345,107)	-	498,779	(498,779)	69%
Development Services	497	39,343	(38,846)	100,000	135,000	(35,000)	111%
Disaster Management	-	7,229	(7,229)	-	7,946	(7,946)	91%
Economic Development	-	59,115	(59,115)	-	83,000	(83,000)	71%
Funded Program	4,053,818	713,400	3,340,418	7,470,699	322,000	7,148,699	47%
Governance	-	1,368,407	(1,368,407)	-	1,083,750	(1,083,750)	126%
Regional Coordination	-	88,569	(88,569)	-	87,000	(87,000)	102%
Governance Services total	4,054,315	2,621,170	1,433,145	7,570,699	2,217,475	5,353,224	27%



Diamantina Shire Council

Statement of income and expenditure by program

for the period ended 31 May 2026

	Actual			Budget			Operating Result % (Actual vs Budget)
	Income	Expenses	Operating Result	Income	Expenses	Operating Result	
Infrastructure Services							
Airport	150,040	853,378	(703,338)	153,000	844,803	(691,803)	● 102%
Animal Control	-	1,155	(1,155)	-	1,500	(1,500)	● 77%
Asset Management	3,209	156,035	(152,826)	-	204,172	(204,172)	● 75%
Cemeteries	-	21,501	(21,501)	-	22,887	(22,887)	● 94%
Community & Sporting Facilities	7,572	123,376	(115,804)	16,000	187,859	(171,859)	● 67%
Community Centres & Halls	1,318	208,819	(207,501)	500	378,732	(378,232)	● 55%
Council Housing	600,769	649,276	(48,507)	600,000	706,616	(106,616)	● 45%
Emergency Service Facilities (SES)	18,149	15,690	2,459	17,000	17,751	(751)	● -327%
Facilities Maintenance	-	205,652	(205,652)	-	636,750	(636,750)	● 32%
Fleet Management	5,630,518	5,047,041	583,477	7,778,000	4,960,711	2,817,289	● 21%
Health Care Facilities	-	111,591	(111,591)	-	134,375	(134,375)	● 83%
Infrastructure And Related Services	-	678,066	(678,066)	-	937,995	(937,995)	● 72%
Landfill	-	50,759	(50,759)	-	62,412	(62,412)	● 81%
Main Roads Flood Damage*	519,753	495,380	24,373	-	-	-	● 0%
Minor Works Performance Contracts (MWPC)	-	5,250	(5,250)	-	-	-	● 0%
Parks & Gardens	-	412,124	(412,124)	-	428,332	(428,332)	● 96%
Pest And Stock Route Management	-	25,677	(25,677)	-	24,000	(24,000)	● 107%
Private Works	24,059	39,306	(15,247)	18,000	19,959	(1,959)	● 778%



Diamantina Shire Council

Statement of income and expenditure by program

for the period ended 31 May 2026

	Actual			Budget			Operating Result %
	Income	Expenses	Operating Result	Income	Expenses	Operating Result	(Actual vs Budget)
Infrastructure Services							
Public Conveniences	-	22,553	(22,553)	-	115,160	(115,160)	20%
RMPC	3,865,040	3,441,711	423,329	3,637,000	3,190,677	446,323	95%
Road Maintenance	-	2,289,245	(2,289,245)	816,864	3,072,864	(2,256,000)	101%
Roads To Recovery (R2R)	-	269	(269)	-	-	-	0%
Safety & Quality	-	11,275	(11,275)	-	12,000	(12,000)	94%
Sewerage Schemes	63,480	94,264	(30,784)	63,680	198,415	(134,735)	23%
Shire Roads Flood Damage (SRFD)**	5,556,197	5,001,909	554,288	6,272,482	6,308,684	(36,202)	-1531%
Showgrounds/Racecourse	-	221,947	(221,947)	-	348,645	(348,645)	64%
Stormwater	-	157	(157)	-	35,031	(35,031)	0%
Swimming Pools	264	225,433	(225,169)	100	209,269	(209,169)	108%
Television & Radio Transmission Stations	-	25,208	(25,208)	-	27,500	(27,500)	92%
TIDS*	3,509,540	3,433,379	76,161	2,941,350	2,614,538	326,812	23%
Town Common	-	34,727	(34,727)	-	88,355	(88,355)	39%
Town Depot	6,000	575,264	(569,264)	-	452,393	(452,393)	126%
Town Streets	-	618,994	(618,994)	-	584,830	(584,830)	106%
Waste Management	59,136	77,943	(18,807)	59,136	25,765	33,371	-56%
Water Schemes	217,254	385,146	(167,892)	217,000	417,629	(200,629)	84%
Infrastructure Services Total	20,232,298	25,559,500	(5,327,202)	22,590,112	27,270,609	(4,680,497)	114%

** Operating result relates to emergent works received during the year however the cost were incurred in FY2024-25.

The mismatch of revenue and cost was due to the nature of emergent works where approval is obtained after submission of grant acquittal and net of SRFD ineligible cost associated with QRA DSC20.

* Accrued revenue for the year includes the estimated 12.5% profit under the TMR arrangement.

Diamantina Shire Council
Statement of Comprehensive Income
for the period ended 31 May 2026

	BAU	Fleet	QRA	RMPC	TMR Rec Works	Total	Budget	Actual vs Budget %
Operating Income	Actual	Actual						
Rates, levies and charges	1,247,780	-				1,247,780	1,377,316	91%
Fees and charges	382,195	512				382,707	389,500	98%
Sales revenue	519,753	-		3,865,040	3,907,380	8,292,173	6,578,350	126%
Grants, subsidies, contributions and donations	4,559,760	105,614	5,556,197		(397,840)	9,823,731	14,671,411	67%
Rental income	653,945	-				653,945	700,000	93%
Interest received	316,621	-				316,621	201,000	158%
Other income	244,263	-				244,263	233,000	105%
Total Income	7,924,317	106,126	5,556,197	3,865,040	3,509,540	20,961,220	24,150,577	87%
Operating Expenses								
Employee benefits	5,818,207	514,322	382,841	348,871	307,252	7,371,493	7,961,914	93%
Materials and services	7,950,471	(2,129,256)	4,619,068	3,092,840	3,126,127	16,659,250	14,048,606	119%
Finance costs	224,436					224,436	212,500	106%
Depreciation and amortisation	5,039,805	1,234,611				6,274,416	7,023,980	89%
Total expenses	19,032,919	(380,323)	5,001,909	3,441,711	3,433,379	30,529,595	29,246,999	104%



Diamantina Shire Council

Liquidity Analysis

as at 31 May 2026

	31-May-26	30-Apr-26
General Accounts		
Cash at Bank - Westpac	939,396	556,008
Cash at Bank - Commonwealth BV CP	42,215	42,215
Cash at Bank - Commonwealth Wirrarri Centre	219	219
Cash Held Trust Funds	41,514	41,514
Investment - QTC	6,103,111	8,013,111
Total balance held in banks (incl Reserves)	7,126,455	8,653,067
Liquid assets and liabilities		
Receivables	281,599	329,731
Payables	-940,156	-579,173
Contract balance	-324,000	-1,285,326
	-982,557	-1,534,768
Net liquid assets	6,143,898	7,118,299
QTC Borrowings		
Borrowings	-5,206,763	-5,191,202
Total balance QTC borrowings	-5,206,763	-5,191,202
Net Council Position after Borrowings and all Restrictions	937,135	1,927,097
TRUST		
Trust Accounts		
Cash Held Trust Funds	41,564	41,564
Total balance held in trust	41,564	41,564

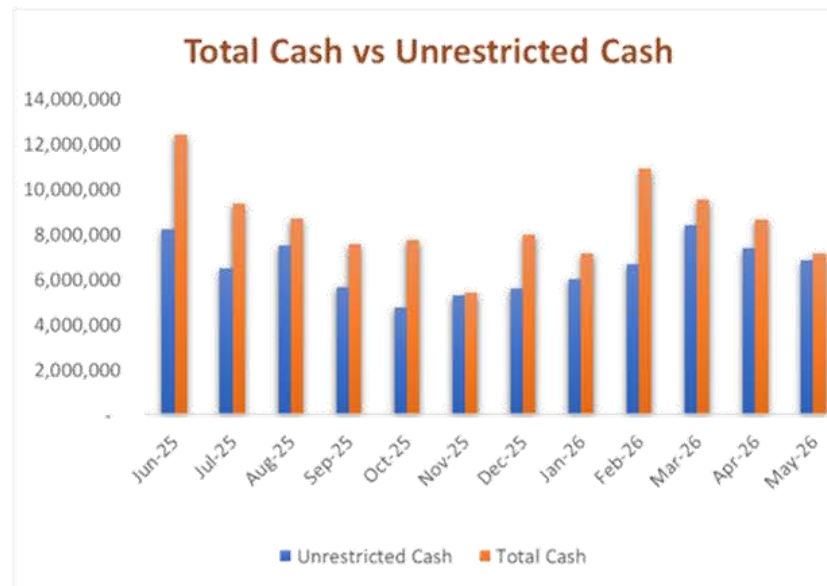


Diamantina Shire Council

Cash position as at 31 May 2026

	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26
Unrestricted Cash	8,200,166	6,480,063	7,480,916	5,685,255	4,764,861	5,260,631	5,618,963	6,016,411	6,652,152	8,377,107	7,367,741	6,802,455
Total Cash	12,397,478	9,335,812	8,697,472	7,540,121	7,719,143	5,371,217	7,961,933	7,116,781	10,887,801	9,518,000	8,653,067	7,126,455

*Unrestricted cash for March to May 2026 were calculated by offsetting the total grant received from grant providers whether there is a right of offset.





Diamantina Shire Council

Sustainability Ratios

as at 31 May 2026

Type	Measure	Overview	Target (Tier 7)	Actual YTD	Council Narrative
Operating Performance	Operating Surplus Ratio	The operating surplus is an indicator of the extent to which operating revenues generated cover operational expenses. Any operating surplus would be available for capital funding or other purposes.	0% to 10%	-45.65%	Below target due to timing of FA Grants and seasonal TMR claims. Budgeted to improve slightly by year-end.
	Operating Cash Ratio	The operating cash ratio is a measure of a council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation, and finance costs.	Greater than 0%	-14.64%	The result is below the target, but it is budgeted to improve by year-end, implying that planned revenue increases or cost reductions are expected to restore positive cash flow.
Liquidity	Unrestricted Cash Expense Cover Ratio	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses.	Greater than 4 months	3.71	The result is below target, but it is budgeted to improve by year-end, implying that planned revenue increases or cost reductions are expected to restore positive cash flow.
Asset Management	Asset Sustainability Ratio	The asset sustainability ratio approximates the extent to which the infrastructure assets managed by a council are being replaced as they reach the end of their useful lives.	Greater than 90%	-	No data available at reporting date to assess asset replacement rate.
	Asset Consumption Ratio	The asset consumption ratio approximates the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community.	Greater than 60%	-	Awaiting full data to evaluate asset consumption against replacement cost.
Debt Servicing Capacity	Leverage Ratio	The leverage ratio is an indicator of a council's ability to repay its existing debt. It measures the relative size of the council's debt to its operating performance.	0 to 3 times	1.70	Council's borrowings are 43 times its earnings before depreciation (EBITDA), indicating manageable debt levels relative to earnings.
Financial Capacity	Council-Controlled Revenue	Council controlled revenue is an indicator of a council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.	No target as contextual measure	7.78%	Council-controlled revenue reflects financial independence. Tier 7 Councils area not measured against a target.
	Population Growth	Population growth is a key driver of a council's operating income, service needs, and infrastructure requirements into the future.	No target as contextual measure	0.74%	The latest population estimates available on the Queensland Government Statistician's Office was published on the 1st September 2023

Diamantina Shire Council

Capital Expenditure

for the period ended 31 May 2026

Diamantina Shire Council Capital Projects

Data updated: 31/05/2026

Project Description	Asset Class	Type	Project Sponsor	Project Lead	Funding Body	Financial Year Budget Yr 25-26						Total Expenditure				
						Expense Budget	Project Grant Funding	Asset Sale / Trade-In	Loan	Reserves	Council Contrib'n	C/F Balances	Current Year Actuals	Purchase Orders	Life to Date Expense	Stage of Completion
Wip - Qffgr1L0034 - Installation Of Emergency Generators	Plant & Equ	R	DIS	Jodie Girdler								49,613	13,230	0	62,843	100%
New Awnings at Bedourie Showgrounds - Shed extension	Buildings	N	DIS	Vacant	W4Q							83,746	139,774	0	223,519	100%
Wip - Birdsville - Rising Main Duplication Ps1 To Ponds	Sewer		DIS	Jodie Girdler	DSC							1,183	1,314	0	2,497	
Wip - Bedourie - Rising Main Replacement (30M Front Of Pool)	Sewer	R	DIS	Jodie Girdler	DSC							1,183	0	0	1,183	
Bedourie Industrial Estate Land Acquisition	Land	N	CEO	Julianne Meier	DSC							770	32,449	0	33,219	
Airport - Birdsville - Microsurface Treatment	Roads	R	DIS	Stuart Bourne	RAUP	1,000,000	1,000,000				0	0	0	0	0	
Buildings - Bedourie - Family Day Care, compliance requirements	Buildings	R	DIS	Jodie Girdler	W4Q	38,000	38,000				0	0	36,448	247	36,694	95%
RAUP 11 - Bedourie Airport Crack Sealing / Earthworks	Roads	R	DIS	Stuart Bourne	RAUP								11,400	0	11,400	10%
Buildings - Birdsville - Family Day Care, compliance requirements	Buildings	R	DIS	Jodie Girdler	W4Q	40,000	40,000				0	0	7,317	2,116	9,433	99%
Buildings - Bedourie SES Shed	Buildings	U	DIS	Jodie Girdler	SES	86,636	75,000				11,636	0	24,218	0	24,218	5%
Buildings - Betoota - Races Club Shed (W4Q Approved)	Buildings	N	DIS	Vacant	W4Q	100,000	100,000				0	0	113,333	0	113,333	90%
Buildings - Birdsville - Bronco Branding Kitchen and Amenities	Buildings	N	DIS	Vacant	W4Q	100,000	100,000				0	0	343	0	343	10%
Buildings - Birdsville Courthouse - Refurbishment	Buildings	R	DIS	Vacant	DSC	350,000	0				350,000	0	11,670	11,383	23,053	100%
Buildings - Community Hall, Bedourie - Airconditioning Design	Buildings	U	DIS	Vacant	W4Q	10,000	10,000				0	0	8,483	1,650	10,133	100%
Buildings - Community Hall, Birdsville - Airconditioning Design	Buildings	R	DIS	Vacant	W4Q	20,000	20,000				0	0	8,483	1,650	10,133	100%
Buildings - Community Hall, Birdsville - Refurbishment Flooring	Buildings	R	DIS	Vacant	W4Q	30,000	30,000				0	0	30,416	3,778	34,194	75%
Buildings - Community Hall, Birdsville - Refurbishment Kitchen	Buildings	R	DIS	Vacant	W4Q	150,000	150,000				0	0	0	0	0	50%
Buildings - Sports Centre, Birdsville - Airconditioning Design	Buildings	U	DIS	Vacant	W4Q	20,000	20,000				0	0	8,483	1,650	10,133	100%
5 Collibah Ct BV - Garage/Carport	Buildings	U	DIS	Vacant	W4Q	35,000	35,000				0		7,900	38,963	46,863	25%
1 Mineritchie St BV Replace Roof	Buildings	U	DIS	Vacant	W4Q	50,000	50,000				0		21,019	0	21,019	50%
38 Eyre St BD Replace Roof & Ceiling	Buildings	U	DIS	Vacant	W4Q	40,000	40,000				0		16,897	2,902	19,799	80%
8 Spinifex Ct BD - Garage	Buildings	U	DIS	Vacant	W4Q	35,000	35,000				0		10,116	0	10,116	25%
Works 4 Qld - Community Hall Upgrades													47,383	7,078	54,461	
Works 4 Qld Fy25-26 - Housing Refurbishment													105,435	44,228	149,663	
Footpath - Birdsville New / Replacement Footpath Allowance	Roads	R	DIS	Stuart Bourne	DSC	50,000	0				50,000	0	27,890	0	27,890	95%
Other - Gymnasium, Birdsville - Equipment	Other	R	DCM	Patrice Brandenl	DSC	25,000	0				25,000	0	23,861	0	23,861	100%
Other - Cemetery Beautification & Drainage work, Birdsville	Buildings	N	DIS	Vacant	W4Q	160,000	160,000				0	0	2,422	0	2,422	5%
Other - Gymnasium, Bedourie - Equipment	Plant & Equ	R	DCM		DSC	25,000	0				25,000	0	0	0	0	100%
Other - Pool - Bedourie Pool Pipework and Valving Improvements	Buildings	R	DIS	Jodie Girdler	DSC	60,000	0				60,000	0	0	0	0	100%

Diamantina Shire Council

Capital Expenditure

for the period ended 31 May 2026

Diamantina Shire Council Capital Projects

Data updated: 31/05/2026

Project Description	Asset Class	Type	Project Sponsor	Project Lead	Funding Body	Financial Year Budget Yr 25-26						Total Expenditure				
						Expense Budget	Project Grant Funding	Asset Sale / Trade-In	Loan	Reserves	Council Contrib'n	C/F Balances	Current Year Actuals	Purchase Orders	Life to Date Expense	Stage of Completion
Other - Sandhill Project (Walking Track)	Other	N	DIS		DSC	10,000	0				10,000	0	0	0	0	
Other - Town Common Fencing - Bedourie	Other	R	DIS	Vacant	DSC	50,000	0				50,000	16,567	1,577	0	18,144	10%
Other - Town Common Fencing - Birdsville	Other	R	DIS	Vacant	DSC	150,000	0				150,000	8,484	1,577	0	10,061	95%
Parks - Birdsville - Skate Park - Shade	Other	N	DIS	Vacant	LRCIP	150,000	95,643				54,357	8,398	0	0	8,398	100%
Roads - R2R - Grid Replacement - Grid Repairs / Replacement - allowance (about 50 grids on shire roads)	Roads	R	DIS	Stuart Bourne	RTR	100,000	100,000				0	2,340	0	0	2,340	1%
Roads - R2R - Floodway - Griffiths Tank - Coorabulka rd chainage 65.7	Roads	R	DIS	Stuart Bourne	RTR	166,586	166,586				0		166,586		166,586	100%
Roads - R2R - Floodway - Griffiths Tank - Coorabulka rd chainage 75.7	Roads	R	DIS	Stuart Bourne	RTR	166,586	166,586				0		166,586		166,586	100%
Roads - R2R - Burt St Rehab and Birdsville Airport Carpark	Roads	R	DIS	Stuart Bourne	RTR	300,000	300,000				0	0	0	0	0	15%
DSUP - Birdsville Airport Carpark	Other	N	DIS	Stuart Bourne	DSUP	150,000	100,000				50,000		0	0	0	0%
Roads - Bedourie Town Street Reseals	Roads	R	DIS	Stuart Bourne	RTR	124,168	124,168				0		126,742	0	126,742	100%
Sewer - Bedourie - Replace/Repair identified blockages (CCTV Sewer Survey Priorities)	Sewer	R	DIS	Jodie Girdler	DSC	50,000	0				50,000	591	0	0	591	
Sewer - Birdsville - Replace/Repair identified blockages (CCTV Sewer Survey Priorities)	Sewer	R	DIS	Jodie Girdler	DSC	100,000	0				100,000	0	0	0	0	
Stormwater - Bedourie - Structure Replacement (CCTV Survey Priorities) Herbert Street	Roads	R	DIS	Jodie Girdler	DSC	100,000	0				100,000	0	0	0	0	
Wip - Cooling Pond Construction Liner Pipework Hex Power	Water	R	DIS	Stuart Bourne	NWGA						0	515,148	1,767	0	516,915	99%
Wip - Birdsville Bore Water - Cooling Pond Constructor	Water	R	DIS	Stuart Bourne	NWGA	2,000,000	2,000,000				0	1,162,048	787,950	519	1,950,516	100%
Wip - Cooling Pond Construction Liner Pipework Hex Power	Water	R	DIS	Stuart Bourne	NWGA						0	128,670	803,428	0	932,098	100%
Buildings - Bedourie Industrial Depot Offices - Full Service Fitout	Buildings	N	DIS	Vacant	W4Q	100,000	100,000				0	0	65,253	18,849	84,102	100%
CapEx - 3 Lignum Court, Bedourie - Housing Upgrades	Buildings	R	DIS	Jodie Girdler	W4Q	40,000	40,000				0		0	0	0	10%
CapEx - 2/6 Jardine Street, Birdsville - Housing Upgrades	Buildings	R	DIS	Jodie Girdler	W4Q	23,000	23,000				0		0	0	0	10%
CapEx - 45 Frew Street, Birdsville - Housing Upgrades	Buildings	R	DIS	Jodie Girdler	W4Q	71,900	71,900				0		498	0	498	10%
CapEx - 10 Spinifex Court, Bedourie - Housing Upgrades	Buildings	R	DIS	Jodie Girdler	W4Q	35,000	35,000				0		0	0	0	10%
CapEx - 11 Jardine Street, Birdsville - Housing Upgrades	Buildings	R	DIS	Jodie Girdler	W4Q	23,000	23,000				0		5,240	0	5,240	10%
CapEx - 13 Jardine Street, Birdsville - Housing Upgrades	Buildings	R	DIS	Jodie Girdler	W4Q	23,000	23,000				0		0	0	0	10%
CapEx - 5 Lignum Court, Bedourie - Housing Upgrades	Buildings	R	DIS	Jodie Girdler	W4Q	23,000	23,000				0		0	0	0	10%
Birdsville Subdivision	Roads	N	GBA	Stuart Bourne	DSC	100,000					100,000	0	45,427	0	45,427	5%
Bedourie Subdivision Roads and Foothpaths	Roads	N	GBA	Stuart Bourne	RAF	2,716,557	2,716,557				0		37,278	0	37,278	60%
Old Diamantina Crossing Floodway replacement	Roads	R	GBA	Stuart Bourne	QRA	1,500,000	1,500,000				0	0	43,798	610,389	654,187	6%
Bedourie Levee Bank - 1.2M (QRA DRF Round 3)	Other	U	GBA	Stuart Bourne	QRA	1,231,190	1,231,190				0	0	14,920	0	14,920	10%
DSC 2023 Betterment - Betoota - Mooraberree Road	Roads		GBA	Stuart Bourne	QRA	132,662	132,662				0	0	132,662	0	132,662	100%
DSC 2023 Betterment - Diamantina Lakes - Winton Shire Boundary Road	Roads		GBA	Stuart Bourne	QRA	103,487	103,487				0	0	103,487	0	103,487	100%
DSC 2023 Betterment - Springvale - Boulia Shire Boundary Road	Roads		GBA	Stuart Bourne	QRA	96,573	96,573				0	0	96,573	0	96,573	100%
DSC 2023 Betterment - Project Management	Roads		GBA	Stuart Bourne	QRA	28,751	28,751				0	0	28,751	0	28,751	100%
Toyota Lc Military Gxl 2.8 L Diesel Automatic Dual Cab	Plant & Eqp	R	DIS	Josh Oehm	DSC	101,346	101,346				0	0	101,346	0	101,346	100%
Toyota Lc Military Workmate 2.8 L Diesel Automatic Dual Cab x3	Plant & Eqp	R	DIS	Josh Oehm	DSC	102,446	102,446				0	0	102,446	0	102,446	100%
Isuzu Truck FVD 170-260 (004) & Fit Out	Plant & Eqp	R	DIS	Josh Oehm	DSC	351,800					351,800	0	47,269	289,233	336,502	85%
Isuzu Truck FVD 170-260 (005) & Fit Out	Plant & Eqp	R	DIS	Josh Oehm	DSC	351,800					351,800	0	47,269	289,233	336,502	85%
Stabiliser	Plant & Eqp	R	DIS	Josh Oehm	DSC	1,040,000					1,040,000	0	1,078,128	0	1,078,128	100%
Skid Steer - Mini Track	Plant & Eqp	R	DIS	Josh Oehm	DSC	120,000					120,000	0	0	115,940	115,940	90%
Roller - Padfoot	Plant & Eqp	R	DIS	Josh Oehm	DSC	280,000					280,000	0	0	288,500	288,500	100%
Garbage Compactor	Plant & Eqp	R	DIS	Josh Oehm	DSC	270,000					270,000	0	0	0	0	50%
Pump - 6" (with P1315)	Plant & Eqp	R	DIS	Josh Oehm	DSC	90,000					90,000	0	0	85,060	85,060	75%

Diamantina Shire Council

Capital Expenditure

for the period ended 31 May 2026

Diamantina Shire Council Capital Projects

Data updated: 31/05/2026

Project Description	Asset Class	Type	Project Sponsor	Project Lead	Funding Body	Financial Year Budget Yr 25-26						Total Expenditure				Stage of Completion
						Expense Budget	Project Grant Funding	Asset Sale / Trade-In	Loan	Reserves	Council Contrib'n	C/F Balances	Current Year Actuals	Purchase Orders	Life to Date Expense	
Tractor	Plant & Eqi	R	DIS	Josh Oehm	DSC	80,000					80,000	0	0	136,709	136,709	70%
Vacuum Truck	Plant & Eqi	R	DIS	Josh Oehm	DSC	150,000					150,000	0	0	0	0	10%
VMS Signs x 4	Plant & Eqi	R	DIS	Josh Oehm	DSC	130,000					130,000	0	125,706	0	125,706	100%
Vehicle - Community Director	Plant & Eqi	R	DIS	Josh Oehm	DSC	80,000					80,000	0	0	0	0	
End Tipper / Water Tank	Plant & Eqi	R	DIS	Josh Oehm	DSC	130,000					130,000	0	0	0	0	15%
End Tipper / Water Tank	Plant & Eqi	R	DIS	Josh Oehm	DSC	130,000					130,000	0	0	0	0	15%
Compressors KP25 x 3	Plant & Eqi	R	DIS	Josh Oehm	DSC	5,500					5,500	0	4,774	0	4,774	100%
Compressors KP30 x 1	Plant & Eqi	R	DIS	Josh Oehm	DSC	10,000					10,000	0	10,200	0	10,200	100%
Trailer/Camp - 4 Ensuite On Bogey Skel (P331)	Plant & Eqi	R	DIS	Josh Oehm	DSC						0	0	15,417	0	15,417	100%
Trailer - Tri Axle Camp Diesel Tank & Vac System (P1421)	Plant & Eqi	R	DIS	Josh Oehm	DSC						0	0	28,794	0	28,794	100%
Trailer - Camp Kitchen (P1419)	Plant & Eqi	R	DIS	Josh Oehm	DSC	29,030					29,030	0	11,929	0	11,929	100%
Capital Fleet Repairs And Maintenance	Plant & Eqi	R	DIS	Josh Oehm	DSC	0					0	0	25,823	681	26,504	25%
P1510 - Grader - CAT 140M Repairs	Plant & Eqi	R	DIS	Josh Oehm	DSC	0					0		18,785		18,785	0%
P1509 - Grader - CAT 140M	Plant & Eqi	R	DIS	Josh Oehm	DSC	0					0		66,949		66,949	70%
P1513 - Grader - CAT 150																

	Expense Budget	Project Grant Funding	Asset Sale / Trade-In	Loan	Reserves	Council Contrib'n	C/F Balances	Current Year Actuals	Purchase Orders	Life to Date Expense
Buildings	1,663,536	1,241,900	0	0	0	421,636	83,746	518,313	83,187	685,246
Plant & Equip.	3,476,922	203,792	0	0	0	3,273,130	49,613	1,612,330	1,205,356	2,867,299
Water	2,000,000	2,000,000	0	0	0	0	1,805,866	1,593,145	519	3,399,529
Sewer	150,000	0	0	0	0	150,000	2,957	1,314	0	4,271
Roads	6,685,370	6,435,370	0	0	0	250,000	2,340	987,180	610,389	1,599,909
Other	1,766,190	1,426,833	0	0	0	339,357	33,449	41,934	0	75,384
Land	0	0	0	0	0	0	770	32,449	0	33,219
Total	15,742,018	11,307,895	0	0	0	4,434,123	1,978,741	4,786,664	1,899,451	8,664,855

12.2.3 2025 Final Management Report

REPORT TYPE:	OCM Information Report
DIRECTORATE:	Corporate Services
PRESENTED BY:	Jade Nacario
AUTHOR(S):	Jade Nacario, Director Corporate Services
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	1. 2025 Final Management Report ↓

EXECUTIVE SUMMARY

This report presents the 2025 Final Management Report issued by the Queensland Audit Office through its contracted auditors, PKF, for the Audit and Risk Committee's information and endorsement.

The report outlines the findings, observations, and recommendations identified during the final audit process. Management responses and proposed actions to address the recommendations have been reviewed and considered by Council officers.

RECOMMENDATION

That the Council receives and notes the 2025 Final Management Report.

DISCUSSION

Council has received its 2025 Final Management Report for its 2024.25 Financial Year audit, conducted by Queensland Audit Office through its contract auditor PKF. QAO has issued an unmodified audit opinion.

Status of Issues - FY 24.25 Issues

Status	Significant Deficiency	Deficiency
Resolved pending audit clearance	2	
Work in Progress		3

Matters Previously Reported

Internal Control				Financial Reporting Issues
Status	Significant Deficiency	Deficiency	Other Matters	Medium
Resolved pending audit Clearance	2	4		2
Work in Progress	3		2	

Next Year Planning Considerations

Council is continuing to strengthen its internal control environment and financial management practices through the implementation of more robust end-of-month procedures and a review of finance team structures and responsibilities. These initiatives are intended to reinforce accountability, improve reporting timeliness and accuracy, and support continuous improvement across Council's financial governance framework.



2025 FINAL MANAGEMENT REPORT

Diamantina Shire Council

5 May 2026

OFFICIAL



Cr Francis Murray
Mayor
Diamantina Shire Council

Dear Councillor Murray

Final management report for Diamantina Shire Council

We have completed our 2025 financial audit for Diamantina Shire Council. QAO has issued an unmodified audit opinion on your financial statements.

The purpose of this report is to update you on any matters that have arisen since we presented our interim report to you on 1 October 2025.

Reporting on issues identified after the interim report

I can confirm that we have identified significant issues since the presentation of our interim report to you. The significant issues we have formally reported to management and an update on management's actions taken to resolve these issues is included as Appendix A.

Please note that under section 213 of the Local Government Regulation 2012, you must present a copy of this report at your council's next ordinary meeting.

Report to parliament

Each year, we report the results of all financial audits and significant issues to parliament. We included the results of our audit of your entity in our report to parliament *Local government 2025*. This included the results of our audit, any significant internal control issues, and the overall results for the sector, including major transactions and events.

Formally, entities had an opportunity to comment on our report, and for those comments to be included in the final version tabled in parliament.

Audit fee

The final audit fee for this year is \$87,000, exclusive of GST. This fee is higher than the \$78,250 estimated in our external audit plan. We have discussed the key factors contributing to the fee variation with your chief executive officer. In summary, these matters were the work performed on recognition of contract assets and liabilities.

We would like to thank you and your staff for your engagement in the audit this year.

If you have any questions about this report or would like to discuss any matters regarding our services and engagement, please do not hesitate to contact me on 0421 056 478 or Michael Claydon, QAO Signing Officer on 0402 036 306.

Yours sincerely

Timothy Cronin
Engagement Partner

cc: Ms Christine Rolfe, Chair Audit Committee
Ms Julianne Meier, Chief Executive Officer

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 Queensland Audit Office (QAO)

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2025 Final management report

Appendix A1 – Status of issues

Internal control issues

This section provides an update on the significant control deficiencies and other matters we have identified since our interim report. It includes a response from management.

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.qao.qld.gov.au/information-internal-controls or scan the QR code.



S Significant deficiencies

25CR-1 Prior Period Error in relation to Reconstruction of Essential Public Assets -Western Queensland Low Pressure Trough

Observation

During the preparation of the Contract Asset and Liability Register (CALR) for FY2025, the DCS identified a \$308,263 contract asset that had been incorrectly recognised in the prior year. In response, Council engaged external consultants to conduct a comprehensive review of all related expenses. This review uncovered an additional \$278,192 in contract liabilities that should also have been recognised in the prior year. In addition, project management costs of \$279,081 were incorrectly coded. They have since been corrected and recognised as a contract asset.

Despite these adjustments, the net impact of the errors was immaterial and did not warrant a prior period error adjustment.

Based on discussions with management and our review, the root causes of these errors were:

- Significant staff turnover and limited financial reporting capability within Council, which led to plant expenses not being posted to the general ledger from December 2023 to June 2024.
- The CALR was prepared by an external contractor after the delayed posting of plant expenses.
- There was minimal coordination between GBA (responsible for QRA submissions) and the contractors preparing the CALR and financial statements and the Financial Management team at Council.

Implication

The lack of internal financial reporting capability and insufficient coordination between key stakeholders increases the risk of material misstatements in financial reporting. While the net impact of the identified errors was immaterial in this instance, similar issues in the future could lead to significant misstatements, delayed reporting, and potential reputational or regulatory consequences.

QAO recommendation

It is recommended that Council:

- Continue to strengthen internal financial reporting capabilities through targeted recruitment, training, and retention strategies.
- Establish clear communication protocols and responsibilities among internal teams (e.g., GBA) and external contractors involved in financial reporting processes.
- Implement a formal review and reconciliation process to ensure timely and accurate posting of financial transactions, particularly in periods of staff transition or resource constraints.

Management response

Council monitors the contract assets and liabilities register on a monthly basis. The Accountant and Engineers work closely together to review balances and discuss work progress.

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2025 Final management report

Responsible officer: Director of Corporate Services

Status: Resolved pending audit clearance

25CR-2 Timely removal of bank signatories**Observation**

An employee who ceased employment with the Council in July 2025 was still listed as an authorised signatory on the bank audit certificate dated October 2025. As at 4 November 2025, the individual has not yet been formally removed from the bank's authorised signatory list.

Implication

The continued presence of a former employee as a bank signatory poses a potential control and security risk, as it may allow unauthorised access to the Council's banking facilities. It also indicates a weakness in the Council's offboarding and signatory update procedures, which could lead to further administrative or financial exposure.

QAO recommendation

Management should immediately liaise with the bank to ensure the former employee is removed from all authorised signatory lists. Additionally, the Company should review and strengthen its internal controls around employee offboarding, particularly with respect to updating external authorities such as banks, to ensure timely and accurate maintenance of signatory records.

Management response

Council has formalised a comprehensive offboarding process that includes the immediate deactivation of banking authorisations and system accesses upon cessation of employment. Procedures have been documented to ensure timely notification to the bank and other relevant institutions. This control now forms part of the standard HR and Finance offboarding checklist to prevent recurrence.

Responsible officer: Director of Corporate Services

Status: Resolved pending audit clearance

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2025 Final management report

D Deficiencies**25CR-3 Opportunity to improve Procurement Controls****Observation**

During our audit of procurement and contract management practices, we noted that the Council does not have formalised policies or procedures in place for the ongoing monitoring and performance assessment of suppliers and contractors throughout the contract lifecycle.

Implication

- Inability to identify underperformance or contractual breaches in a timely manner.
- Increased risk of financial loss, service delivery failures, and reputational damage.
- Lack of evidence to support contract extension or renewal decisions.

QAO recommendation

We recommend that the Council develop and implement a formal supplier performance monitoring framework. This should include:

- Defined roles and responsibilities for contract managers.
- Key Performance Indicators (KPIs) and Service Level Agreements (SLAs).
- Regular performance reviews and reporting mechanisms.
- Escalation procedures for non-performance.
- Integration with procurement and risk management frameworks.

Management response

Council is currently reviewing its Procurement Policy and Procedures to strengthen governance and compliance across all stages of the procurement lifecycle. As part of the recent organisational restructure, finance staff responsibilities have been expanded to include the monitoring of procurement compliance and contract performance. The updated policy framework will incorporate defined roles, performance monitoring mechanisms, and reporting requirements to ensure consistent oversight of suppliers and contractors.

Responsible officer: Director Corporate Services

Status: Work in progress

Action date: 30 June 2026

25CR-5 Inventory costing**Observation**

The Synergy system calculates average unit costs for inventory items using all historical purchase invoices. Due to fluctuations in stock costs over time, this method has resulted in average unit costs that do not accurately reflect current or recent cost values.

Implication

The use of outdated average unit costs may lead to inaccurate stock valuations, which could affect financial reporting, cost of goods sold calculations, and decision-making related to pricing and procurement. This may also impact the reliability of management reports and budgeting processes.

QAO recommendation

It is recommended that management review and update the cost prices in the Synergy system to better reflect current values. Alternatively, management should seek advice from the system provider to determine whether the system can be refreshed or reconfigured to calculate new average unit costs based on more recent data.

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2025 Final management report

Management response

Council acknowledges the finding and is currently reviewing the configuration of the SynergySoft inventory module to ensure average cost calculations more accurately reflect current market prices. The Store Team will work with the system provider to assess available options for recalculating or refreshing historical cost data and to establish a process for periodic review and update of unit costs. Any required system or procedural changes will be implemented as part of Council's ongoing financial system improvement.

Responsible officer: Director Corporate Services

Status: Work in progress

Action date: 30 June 2026

25CR-6 Fixed assets system maintenance

Observation

During our review of the Company's Property, Plant and Equipment (PPE), we noted the following issues relating to the asset register and depreciation processes in the system:

- Inconsistent Useful Lives: The useful lives assigned to certain assets in the asset register do not align with the Council's accounting policy as disclosed in the financial statements. Some asset categories require updates to reflect the correct depreciation periods.
- Assets Exceeding Useful Lives: Several assets have recorded ages that exceed their assigned useful lives, yet continue to carry net book values. This is due to the asset system not updating useful lives following asset revaluations.
- Assets Not Depreciating: An unrecorded adjustment was identified for assets that were not depreciating due to incorrect setup in the asset system. Specifically, depreciation parameters were not properly configured at the time of asset creation.

Implication

These issues may result in inaccurate depreciation charges, leading to misstatements in asset values and financial results.

Assets with expired useful lives but remaining balances may indicate overstated asset values and raise concerns about impairment.

Assets not depreciating due to system errors may cause understatement of expenses and overstatement of profits, increasing the risk of material misstatement in the financial statements.

QAO recommendation

Management should review and update the useful lives of all assets in the asset system to ensure consistency with the Council's accounting policy.

A process should be implemented to update useful lives following asset revaluations.

A comprehensive review of asset setup and depreciation parameters should be conducted to identify and correct any remaining configuration issues, ensuring all assets are depreciated appropriately going forward.

Management response

Council acknowledges the finding and is currently seeking quotes for a comprehensive valuation of all asset classes as at 30 June 2026. The valuation will include a review of useful lives to ensure alignment with Council's accounting policy and consistency across all asset categories. In addition, the implementation of strengthened end-of-month processes will assist in identifying and resolving asset register and depreciation issues on an ongoing basis.

Responsible officer: Director Corporate Services

Status: Work in progress

Action date: 30 June 2026

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Appendix A2 – Matters previously reported

The following table summarises all control deficiencies, financial reporting issues, and other matters that have previously been raised but are not yet resolved. The listing includes issues from our reports this year and those issues raised in prior years.

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.qao.qld.gov.au/information-internal-controls or scan the QR code.



Ref.	Rating	Issue	Status
25IR-1	S	Underpayment of staff wages and allowances and other payroll matters The Council is currently conducting a comprehensive audit on their payroll system and processes due to discrepancies noted in the Council's payroll system.	Work in progress Council has implemented the new payroll system, with the correct pay rates configured. Internal controls, including review processes and onboarding procedures, are now in place. Responsible officer: Director of Corporate Services Original action date: 28 February 2026 Revised action date: 30 June 2026
25IR-2	S	Inappropriate Domain Administrator access Five accounts were identified as having Domain Administrator privileges despite not requiring such elevated access for their operational roles.	Work in progress Council plans to engage a firm to assist with a clear roadmap to system improvements. Some of the issues have already been rectified, but it will take some time and budget to resolve others. Responsible officer: Director of Corporate Services Original action date: 30 April 2026 Revised action date: 30 June 2026
25IR-3	S	Inappropriate SynergySoft Administrator Access Two terminated user accounts were identified as having Synergysoft Administrator privileges that remained active after their termination date.	Resolved Responsible officer: Director of Corporate Services
25IR-4	S	Terminated users still have active network accounts Seven accounts that were accessed on the domain after the users' employment termination dates.	Work in progress A review was completed, and former employees are no longer active on the account. Responsible officer: Director of Corporate Services Original action date: 30 November 2025 Revised action date: 30 June 2026

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Ref.	Rating	Issue	Status
25IR-5		Password policy requires updates The Council's current password settings are not in accordance with industry best practices.	Resolved pending audit clearance Council staff are required to change their passwords every 90 days in accordance with current password control procedures. Responsible officer: Director Corporate Services
25IR-6		Controls in place to identify underpayments of superannuation The Council has not undertaken any reviews to identify potential historic underpayments of superannuation.	Work in progress Council plans to engage a firm to carry out an internal audit of the payroll system and recommendations for system improvements. Responsible officer: Director of Corporate Services / HR and Safety Manager Original action date: 30 April 2026 Revised action date: 30 June 2026
25IR-7		Review of Council Policies There is a backlog of Council policies not being updated.	Work in progress Council is progressively updating its suite of policies to address the current backlog. Recruitment is underway for a Manager of Governance, who will assist in coordinating the ongoing policy review and ensuring policies are maintained in accordance with legislative and best practice requirements. Responsible officer: Director of Corporate Services Action date: 30 June 2026

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Ref.	Rating	Issue	Status
24CR-1		Turnover of staff affecting Council's control environment Monitoring of the implementation of the financial turnaround strategy to focus on the creation of a sustainable corporate governance, risk and control framework	Resolved Responsible officer: Chief Executive Officer
24CR-2		GST on Grant Funding/GST Reconciliation GST errors and late Activity Statements lodgements.	Resolved Responsible officer: Director Corporate Services
CR24-3		Employees Excluded from Annual Leave/Sick Leave Calculation Review processes and procedures on leave calculations	Resolved Responsible officer: Director Corporate Services
23IR-3		Missing superannuation guarantee payments in employee's fortnightly pay Employees details were not correctly entered in Synergy Soft resulting in incorrect superannuation guarantee charge.	Resolved Responsible officer: Director Corporate Services
23CR-1		Preparation for external audit, including working papers Working papers for final audit were not prepared and provided to QAO on a timely basis.	Resolved Responsible officer: Director Corporate Services
23FR-2		Contract Assets - LRCI Full reconciliation of LRCI for the past three years identified that the first LRCI Report incorrectly stated Council had received 100% of the grant funding of \$453,393 when in fact only 50% of funding had been received.	Resolved Responsible officer: Director of Corporate Services



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12.2.4 Amendment to Aerodrome Parking Fees - 2026/2027 Fees and Charges Schedule

REPORT TYPE: OCM Decision Report

DIRECTORATE: Corporate Services

PRESENTED BY: Jade Nacario

AUTHOR(S): Jo-Ann Atkinson, Rates and Debtors Officer

AUTHORISER: Julianne Meier, Chief Executive Officer

ATTACHMENTS: 1. Proposed Amendments to Aerodrome Park Fees - 2026/2027 Fees and Charges Schedule [↓](#)

EXECUTIVE SUMMARY

At the Ordinary Council Meeting held on 18 May 2026, Council adopted the 2026/2027 Fees and Charges Schedule by Resolution CNL/26/015, effective from 1 July 2026.

Following adoption, a review of the Aerodromes section identified that the parking fees included in the adopted schedule did not fully reflect the proposed charging structure intended to apply to aircraft parking at the Birdsville and Bedourie Aerodromes.

This report seeks Council's approval to amend the Aerodrome Parking Fees section of the 2026/2027 Fees and Charges Schedule to correct the unit charge from per application to per metre of tie down cable per annum for the Reserved GA Hardstand.

RECOMMENDATION

1. That Council amend the 2026/2027 Fees and Charges Schedule adopted under Resolution CNL/26/015 on 18 May 2026.

- (a) That the aerodrome Parking Fees section be replaced with the following fees, effective from 1 July 2026.

Fee Description	Unit	Fee
Reserved GA Hardstand	Per metre of tie-down cable per annum	\$175.50

- (b) That all other fees and charges adopted under Resolution CNL/26/015 remain unchanged.

BACKGROUND

At the Ordinary Meeting held on 18 May 2026, Council resolved under Resolution CNL/26/015 to adopt the 2026/2027 Fees and Charges Schedule effective from 1 July 2026. Subsequent review has identified that the unit rate for the Reserved GA Hardstand originally proposed were not fully reflected in the adopted schedule, necessitating an amendment to ensure the Fees and Charges Schedule accurately represents Council's intended charging structure.

DISCUSSION

Council owns and operates the Birdsville and Bedourie Aerodromes and is responsible for maintaining aerodrome infrastructure to standards required under aviation regulations.

The proposed amendments introduce a more comprehensive parking fee structure that aligns charges with aircraft size and duration of occupation of aerodrome facilities. The additional fees provide a reasonable contribution towards the ongoing maintenance and operational costs associated with aerodrome infrastructure.

The amendments are administrative in nature and do not affect any other adopted fees and charges.

STRATEGIC IMPLICATIONS

Corporate Plan 2022-2027

Theme

- 1 Our Environment
- 2 Our Community
- 3 Our Economy
- 4 Our Organisation

Long Term Goal

- 1.1 Is protected from degradation by practices which ensure environmental sustainability.
- 2.2 Has a cost of living that is managed within Council's capacity.
- 3.2 Flourishes from a growing tourism industry and continuation of major events.
- 3.4 Is led by Council and the business community, together growing and diversifying business and industry opportunities.
- 4.1 Is a sustainable and effective organisation.
- 4.3 Is a leader in the region which supports regional cooperation, resource sharing and partnerships.

POLICY

The proposed amendments are consistent with Council's adopted budget framework and cost recovery principles.

<https://www.diamantina.qld.gov.au/Council/Fees-and-Charges>

LEGISLATION

Section 97 of the *Local Government Act 2009* provides for the adoption and amendment of fees and charges.

Section 262(3)(c) of the *Local Government Act 2009* provides authority for Council to charge for the use of local government facilities and services.

FINANCE AND RESOURCES

The proposed fees will contribute to the recovery of costs associated with the operation and maintenance of the Birdsville and Bedourie Aerodromes.

The amendments are not expected to have a material impact on the overall budget for the 2026/2027 financial year.

CONSULTATION

Consultation was undertaken with external consultants AVDATA and AIMS Airport Support, and Council Officers responsible for aerodrome operations and the preparation of the 2026/2027 Fees and Charges Schedule.

RISK MANAGEMENT

Failure to amend the Fees and Charges Schedule may result in:

- Inconsistency between Council's intended charging structure and the adoption schedule;
- Reduced cost recovery for aerodrome operations; and
- Uncertainty for aerodrome users regarding applicable parking fees.

TIMINGS/DEADLINES

Subject to Council approval, the amended fees will apply from 1 July 2026 and be incorporated into the final 2026/2027 Fees and Charges Schedule.

HUMAN RIGHTS CONSIDERATIONS

Under the Human Rights Act 2019, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

ALTERNATIVES CONSIDERED

Council may elect to:

1. Adopt the proposed amendments; or
2. Retain the existing fees adopted under Resolution CNL/26/015.

Retaining the existing schedule is not recommended as it would not accurately reflect the intended aerodrome parking fee structure and would reduce Council's ability to recover costs associated with aerodrome operations.

PROPOSED FEES 2026/27 v1.0**AERODROMES****NOTE:** the following fees apply equally to both the Birdsville and the Bedourie Aerodromes**LANDING FEES**

All aircraft < 3,500kg MTOW	Per Tonne of MTOW	\$ 10.50	Y	n/a	Local Government Act s262(3)(c)	CNL/25/256
All aircraft ≥ 3,500kg ≤ 18,000kg MTOW	Per Tonne of MTOW	\$ 15.50	Y	n/a	Local Government Act s262(3)(c)	CNL/25/256
All other aircraft > 18,000kg MTOW	Per Tonne of MTOW	\$ 26.00	y	n/a	Local Government Act s262(3)(c)	CNL/25/256
Pavement concession application review	Per application	\$ 125.00	Y	n/a	Local Government Act s262(3)(c)	

NOTE: Pavement Concession application required for aircraft above ARC 90.**ATO PASSENGER FEES****Regular Public Transport (RPT)**

RPT - Arrival	Per Passenger	\$ 22.50	Y	n/a	Local Government Act s262(3)(c)	
RPT - Departure	Per Passenger	\$ 22.50	Y	n/a	Local Government Act s262(3)(c)	

Commercial Charters >13,000kg's MTOW

Charter - Arrival	Per Passenger	\$ 22.50				
Charter - Departure	Per Passenger	\$ 22.50				

PARKING FEES

Reserved GA Hardstand	Per metre of tie down cable p/a	\$175.50	Y	n/a	Local Government Act s262(3)(c)	
Aircraft <3,500kg's	Per night	\$5.00				
Aircraft ≥3,500kg's <13,000kg's	Per tonne of MTOW per night	\$5.00				
Aircraft ≥13,000kg's (Excluding RPT)	Per Hour	\$10.00				

12.2.5 2026-2027 Plant Hire Rates

REPORT TYPE:	OCM Decision Report
DIRECTORATE:	Corporate Services
PRESENTED BY:	Jade Nacario
AUTHOR(S):	Jade Nacario, Director Corporate Services
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	1. Plant Hire Rates 2026-2027 - <i>Confidential</i>

EXECUTIVE SUMMARY

As part of Council's annual budget process, plant hire rates are required reviewed for the upcoming financial year.

This report is for information in respect of the Plant Hire Rates Schedule for the 2026–2027 financial year, effective from 1 July 2026.

RECOMMENDATION

That Council receive and note the Plant Hire Rates Report for the 2026-2027 financial year, effective from 1 July 2026.

BACKGROUND

The 2026–2027 Plant Hire Rates Schedule is presented to Council for information. The proposed rates have been reviewed as part of the annual budget development process, including consultation with Council officers and Mead Perry Group.

It is good practice to review plant hire rates annually to ensure charges remain appropriate and reflect the costs associated with plant operations, including fuel, maintenance, depreciation, labour, and overhead costs. The review also assists Council in maintaining cost recovery principles and ensuring consistency in the application of plant charges across Council operations and external works.

Plant hire rates may also be reviewed during the financial year should significant changes occur that materially impact operating costs.

STRATEGIC IMPLICATIONS**Corporate Plan 2022-2027****Theme**

4 Our Organisation

Long Term Goal

4.1 Is a sustainable and effective organisation.

POLICY

Revenue Policy 2026/2027

LEGISLATION

- *Section 262(3)(c) of the Local Government Act 2009*
- *Section 97 of the Local Government Act 2009*
- Other legislation noted throughout the Fees and Charges Document

FINANCE AND RESOURCES

The proposed Plant Hire Rates Schedule forms part of Council's annual budget process and assists in recovering the costs associated with operating and maintaining Council's plant fleet. The rates have been reviewed having regard to operational costs, utilisation, and cost recovery objectives.

CONSULTATION

Chief Executive Officer, Julianne Meier

Executive Leadership Team

External Consultant, Mead Perry

Relevant Managers

Workshop Coordinator

Finance Officers

RISK MANAGEMENT

Failure to review and adopt appropriate plant hire rates may result in inadequate cost recovery and reduced transparency in the allocation of plant operating costs. Adoption of the Plant Hire Rates Schedule supports sound financial management, cost recovery principles, and compliance with Council's legislative obligations.

12.2.6 Q3 - Quarterly Report Operational Plan 2025/2026

REPORT TYPE:	OCM Decision Report
DIRECTORATE:	Corporate Services
PRESENTED BY:	Jade Nacario
AUTHOR(S):	Jade Nacario, Director Corporate Services
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	1. Operational Plan 2025/2026 Q3 ↓

EXECUTIVE SUMMARY

Council must preset a written assessment of its progress towards implementing the annual operational plan. This report provides an update on the progress in delivering Council's 2025–26 Operational Plan.

RECOMMENDATION

That Council receives and notes the Q3 - Quarterly Report Operational Plan 2025/2026.

DISCUSSION

The Quarter 3 review provides Council with a mid-year assessment of progress against the 2025–26 Operational Plan and indicates that delivery is generally tracking in line with expectations.

While a number of actions remain in progress or show lower percentage completion at this stage, this reflects the planned timing of milestones, the staged nature of delivery, and dependencies on external agencies, funding approvals, and seasonal factors. No material risks have been identified that would prevent the achievement of annual operational outcomes.

1. Our Environment

- Rehabilitation of disused gravel pits has been delayed this quarter due to persistent wet weather conditions limiting site access and progress.
- Rooftop solar inverter issues are being actively managed through ongoing technical engagement.

2. Our Community

- Bedourie Cemetery maintenance completed, with Birdsville Cemetery beautification in early stages of planning.
- Streetscapes are being maintained and parks developed as funding permits, supported by the development and adoption of Shire service standards.
- Bedourie Subdivision Project is almost complete, remaining work is the sealing of the roads and concreting of footpaths. Subdivision opening ceremony is scheduled for July.
- Family Day Care options in Bedourie and Birdsville recruitment is underway and infrastructure works is funded by Works for Queensland.
- Ongoing engagement continues with police and support to SES through recruitment activities and Council continues to encourage volunteers.
- Residential land has been promoted for sale in Bedourie, Birdsville and Betoota.

3. Our Economy

- Pest Management course delivered, with community members in attendance.
- Media campaign to promote activities to increase visitor numbers in the Shire has commenced.
- Lobbying efforts to secure Queensland and Australian Government funding for the remaining 18 km of the Eyre Developmental Road sealing have been successfully completed.
- Progress is being made toward establishing Family Day Care services in Bedourie and Birdsville, with Family Day Care solutions advancing nicely.

4. Our Organisation

- Enterprise Bargaining Agreement (EBA) negotiations are progressing as planned, with relevant policies presented for adoption at the June 2026 meeting.
- Options for a staff intranet have been researched, with initial discussions underway with various service providers to identify suitable solutions and support future decision-making.
- Upgrade and training for the electronic document system are complete, with improved momentum in records management and information practices; records training for new administration staff is now incorporated into the onboarding process.
- Communication tools—including the website, community notice boards, and newsletters are being continuously developed, improved, and maintained on a regular basis.
- Plant replacement schedule has been updated and aligned with the 2026/27 Capex Budget, with Council successfully delivering the plant procurement uplift program to ensure assets are replaced in accordance with policy.

5. Our Infrastructure

- Works are being carried out in line with the works program, with restoration and 2026 emergency works ongoing.
- Review of the Asset Management Plan is underway, with the Asset Accounting Policy adopted at the May 2026 Council meeting.
- Concept plans and costings for pedestrian access to racecourses are in preliminary planning stages, with draft plans submitted to DTMR for review ahead of community consultation.
- Review of Council service levels for town services is complete, with Shire service standards adopted at the April 2026 Council meeting.

1. Our Environment

1. Is protected from degradation by practices which ensure environment sustainability

Outcome	Action	Measure (Target)	Role	Comments	% Complete
Council practices ensure the rehabilitation of disused road and gravel pits.	1.1.1 Establish a program to rehabilitate old roadworks and gravel pits.	Program implemented by Q4.	DIS		

2. Benefits from the utilization of renewable energy sources

Outcome	Action	Measure (Target)	Role	Comments	% Complete
Energy producers partner with Council and/or community to maximise the use of renewable energy production.	1.2.1 Lobby relevant agencies to install battery storage in each town.	At least one lobbying activity undertaken.	DIS		
Continue update of renewable energy and energy efficient products.	1.2.2 Monitor issues with inverters in Bedourie.	All rooftop solar systems working (80% by Q2).	DIS	Bedourie 82% operational, Birdsville 97% operational	

3. Is relatively free from pest weeds and animals

Outcome	Action	Measure (Target)	Role	Comments	% Complete
Council cooperates at a regional level to prevent pest weed and feral animal spread into the Shire.	1.3.1 Engage with regional bodies and participate in the development of regional environmental management plans and programs.	4 regional meetings attended per year by Q4	CEO	4 CWRPMG face to face meetings are planned for the year. Winton was cancelled due to flooding in early 2026 so 3 meetings were attended for the year. 25-26 August (Bedourie), 2-3 December (Brisbane), 25 May (Longreach)	75%
	1.3.2 Maintain a pest-free status of river systems in the Shire.	Source funding by Q4	CEO		0%

4. Is free from roadside waste.

Outcome	Action	Measure (Target)	Role	Comments	% Complete
All roadside waste is removed in the Shire.	1.4.1 Develop a program to clean up hard waste from town properties.	1 x Community clean-up campaign per year.	DIS		

2. Our Community

1. Recognises the value of preserving the unique culture of the area					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
Effective management of cultural heritage and native title.	2.1.1 Meet obligations under Indigenous Land Use Agreements (ILUAs) and Cultural Heritage Act.	Obligations met by Q4.	CEO	Gravel pit logbook completed and implemented and Annual CH training completed (28/1/2026)	100%
Financially viable and strongly supported traditional social events.	2.1.2 Maintain support in accordance with Council's Community Grants Policy.	Percentage of grants made in line with Council policy (100% by Q4).	DCM	Funding broken into rounds, to date 100% of applicants have received funding and support requested.	50%
Preservation of historical sites and artefacts.	2.1.3 Research and develop a tourist attraction at Pisé House - Mud Hut Bedourie.	Project completed by Q4.	DCM	The research project for the Pise House is ongoing. Project on hold until master plan can be completed in Q1 of 26/27. Delays for consultation due to Ilua conversations.	45%
	2.1.4 Upgrade cemeteries at Birdsville and Bedourie.	Project completed by Q4.	DCM DIS	Maintenance in Bedourie Cemetery completed. Birdsville Cemetery Beautification to commence. Mapping project underway Chronicle	50%
2. Has a cost of living that is managed within Council's capacity					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
The cost of living in the Shire is reduced.	2.2.1 In consultation with businesses, identify ways to reduce the cost of living for residents.	Number of living improvement opportunities identified and implemented (2 by Q4).	CEO DCM	The following items are provided to employees: 57.5% Housing Subsidy; Tuition and Boarding School Fee Subsidy for children;	
3. Has attractive, green and clean towns					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
Streetscape maintained and parks developed as funds allow.	2.3.1 Develop service standards for Shire parks.	Service Standards developed by Q2.	DIS	Service standards developed and adopted by Council at 26 April meeting.	100%
	2.3.2 Deliver streetscape and park activities in line with developed service standards.	% compliance with service standards (90% by Q4).	DIS	Streetscape designs being implemented	80%
4. Has access to a range of affordable transport services					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
A reliable, safe and regular air service at reasonable prices.	2.4.1 Lobby to maintain "Resident fares" for Shire residents.	Lobbying activities completed (2 by Q4).	CEO	Presence at Regional Air Services Engagement sessions organised by TMR in Bedourie and Birdsville. Additional lobbying through RAPAD.	100%
	2.4.2 Lobby the Queensland Government to increase seat capacity on air services to Bedourie and Birdsville.	Number of lobbying activities (1 by Q4).	CEO	Presence at Regional Air Services Engagement sessions organised by TMR in Bedourie and Birdsville. Additional lobbying through RAPAD.	100%

5. Has a significant private home ownership with all residents appropriately housed					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
Private home ownership continues to increase.	2.5.1 Promote residential land for sale.	Land sales (by Q4).	DCS	Land advertised on Council website with pricing and mapping.	100%
	2.5.2 Promote the Council housing construction subsidy scheme in the community.	Number of options taken up during the life of the corporate plan (2 by Q4).	DCS		
	2.5.3 Increase residential living on Council owned land.	Increase of housing stock. (2 by Q4).	DCS	The Bedourie Subdivision Project has commenced and is progressing as planned. The project is expected to be completed by 30 June 2026.	75%
6. Where volunteering in the community is a given and community spirit is visible					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
Active and well-resourced community groups.	2.6.1 Increase the number of SES volunteers in the Shire.	Number of enrolled and active SES participants within the Shire (50% increase by Q4).	DCM	Ongoing recruitment and engagement.	60%
	2.6.2 Increase volunteering in delivering community events.	100% of volunteer roles filled for event delivery by Q2.	DCM	Ongoing and volunteering is actively encouraged	
7. Cares for its residents of all ages					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
Services are provided for our aged, youth, children and families as appropriate.	2.7.1 Facilitate the provision of playgroup services as per funding agreement.	Playgroup services to continue.	DCM	The playgroup services are operating in accordance with the funding agreement	80%
	2.7.2 Investigate options to provide Family Day Care in Birdsville and Bedourie.	Source funding for infrastructure.	DCM	Two new Family Day Care Centers are scheduled to open in the Shire Birdsville - end of June Bedourie - July	90%
8. Has access to fully operational medical and pharmacy facilities run by a quality service provider offering affordable access to onsite general practitioners and other health professionals					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
A community that is fully aware of and responsive to primary health care needs.	2.8.1 Lobby Queensland Health to provide half yearly dental visits to Shire.	Number of lobbying activities (2).	CEO	Lobbying undertaken with WQPHN.	50%
9. Has quality sporting facilities with high participation rates					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
Well maintained sporting facilities which meet community needs with additional facilities as appropriate for the communities.	2.9.1 Develop master plans for 3 racetracks and Birdsville Bronco Yards.	3 Master plans completed by Q2.	CEO DCM	Completed in Q2	100%
	2.9.2 Promote bursary funding to eligible residents within the Shire.	Applications approved (1).	DCM	Advertisement in Desert Yarns to occurring	50%

10. Has quality internet access to all town and properties in the Shire and mobile coverage is maximised					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
The Birdsville, Bedourie and Betoota Racecourses have consistent mobile phone coverage.	2.10.1 Investigate options to improve mobile phone coverage at Shire racecourses.	Telstra engaged to maximise coverage by Q1.	CEO	Met with Telstra, however coverage options outside of operational budget.	100%
11. Is enhanced by participation in arts and cultural activities					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
Community groups are supported in their arts and cultural pursuits.	2.11.1 Promote and develop community events.	Conducting post event surveys.	DCM	Survey feedback has been taken into consideration for planning of community events.	50%
	2.11.2 Provide free community "How to" sessions.	Grant submissions, social media and think tank for new activity development (3 sessions).	DCM	Sessions being held in the Shire 2 currently have been delivered	70%
12. Is safe and crime-free.					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
The community continues to be safe and crime free.	2.12.1 Maintain engagement with regional police services to ensure that police stations are always staffed, community needs are understood, and policing is effective.	Number of engagement/lobbying activities (1 per year).	CEO DCM	Ongoing engagement with Mt Isa District Inspector and Assistant Commissioner.	100%
	2.12.2 Maintain disaster management plans, including Animal Welfare Sub-plan.	Compliant disaster management plan.	CEO	Review has commenced.	10%
	2.12.3 Continue to support the police and emergency services in the Shire.	Active SES members in each town.	CEO	Supported recruitment processes.	100%

3. Our Economy

1. Is underpinned by the beef cattle industry and the expanding organic market					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
Improve animal welfare outcomes.	3.1.1 Lobby to extend sealed road network to improve animal welfare.	Lobbying activities undertaken (2)	CEO	Advocacy pursued through Ministerial meetings, RAPAD and TMR.	100%
	3.1.2 Enable community attendance in pest management courses.	Courses offered by Q2.	CEO	Pest management course delivered, with community members in attendance.	100%
2. Flourishes from a growing tourism industry and continuation of major events					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
More tourists visits year on year.	3.2.1 Promote activities to increase visitor numbers within Shire outside of peak event periods.	Visitor numbers increased outside of peak event periods.	DCM	Media Campaign has commenced targeting the 2026 season	50%
Pisé House is established as a tourist attraction.	3.2.2 Open Pisé House to the public as a tourist site.	Minimum of 2 community events held near Pisé House.	DCM	Project on hold until master plan can be completed in Q1 of 26/27. Visitors can view the external of Pisé House and also the trackers hut, can be accessed.	50%
3. Benefits from a growing population with full employment					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
The employment rate maintained at more than 95%.	3.3.1 Make Council training activities available to community members if appropriate.	Community attendance at training sessions (20).	CEO	Pest and weed control training made available to community.	100%
	3.3.2 Facilitate the establishment of Family Day Care opportunities in Bedourie and Birdsville.	Family Day Care solution approved by Q4.	DCM	Solution approved and centres will be operational by Q4	90%
4. Is led by Council and the business community, together growing and diversifying business and industry opportunities					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
Additional utilization of vacant land in Bedourie, Betoota and Birdsville.	3.4.1 Council office established in Industrial Estate, Bedourie.	Fit for purpose Council office established by Q2.	DIS	Office established and ready for use.	100%
The Shire planning scheme facilitates the development of environmentally sustainable towns in the Shire.	3.4.1 Review Shire planning scheme in cooperation with the Department.	Progress with scheme review.	CEO		
5. Will be much stronger when there is sealed road access to Birdsville and more resilient and safe road access					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
The Bedourie - Birdsville road is fully sealed and a long-term commitment to complete the sealing of the Birdsville - Windorah and Bedourie - Windorah road is secured.	3.5.1 Lobby the Queensland and Australian Governments to fund the pave and bitumen seal of the remaining 18km of Eyre Development Road.	2 x lobbying activities.	CEO DIS	Completed	100%

6. Benefits from a growing population with full employment					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
Roads are safer to travel on, particularly during major events.	3.5.2 Lobby the Queensland and Australian Governments to fund the construction of sealed overtaking opportunities on the Birdsville Developmental Road at least every 25km and Diamantina Developmental Road every 50km.	2 x lobbying activities.	CEO	Ongoing discussions with TMR regarding funding.	50%
Roads are more flood resilient (closing later, opening earlier) and enabling freight and travellers to move more readily.	3.5.3 Lobby the Queensland and Australian Governments for funds to improve flooding immunity to the Diamantina Developmental Road at Farrars Creek channels and Eyre Developmental Road at Diamantina River channels.	2 x lobbying activities undertaken.	CEO	Ongoing discussions with TMR regarding funding.	100%

4. Our Organisation

1. Is a sustainable and effective organisation					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
A quality, effective motivated workforce.	4.1.1 Enterprise bargaining agreement (EBA) negotiations are completed.	EBA implemented by Q4	CEO	Policies to be presented to June 2026 meeting for adoption.	75%
	4.1.2 Implement 10/4 rosters for road crews.	10/4 rosters by Q1	DIS	Rosters are complete, procedures still being finalised and added to Skytrust	80%
	4.1.3 Finalise and monitor progress on the Positive Performance Framework: CEO and Director KPIs, Business Unit Plans and Personal Improvement Plans (PIPs).	>90% staff have an agreed PIP by Q1.	CEO	Proposal to purchase software package to manage administrative tasks to administer the program.	50%
		Client survey conducted by Q3.	CEO	Staff survey conducted at training week. Results yet to be reported.	50%
Best Practice Corporate Governance	4.1.4 Develop and implement an intranet for staff communications and access to corporate information.	Intranet implemented by Q4.	DCS	Research and preliminary discussions have commenced with a range of service providers to identify suitable options and inform future decision-making.	10%
	4.1.5 Deliver and implement 3-year WH&S Plan.	WH&S Plan implemented by Q2	CEO		
	4.1.6 Develop and implement Compliance Assurance Matrix.	Matrix implemented by Q2.	DCS	The Annual Corporate Compliance Calendar has been completed. Development of the Compliance Assurance Matrix has commenced and is currently underway.	50%
Effective knowledge management systems and policies in place.	4.1.7 Support the separation of roles between Council and Management	4 x Councillor development opportunities.	CEO	Financial Management Training. Elected Member Training. AICD Refresher Training. Communications Training.	100%
	4.1.8 Develop digitised (paperless) records policy.	Adopt digitised policy and commence practices.	DCS	Digitalization practices have commenced across relevant business areas, with the Digitalization Policy scheduled to be presented to Council in the next quarter.	75%
	4.1.9 Electronic documents system upgrade and training.	Commenced by Q2.	DCS	Training has been provided to Council staff on the use of Council's Electronic Document Management System to support improved records management and information governance practices.	100%
	4.1.10 Review Strategic and Operational Risk Registers.	Complete by Q4.	DCS	The project has been completed and is scheduled to be tabled at the May 2026 Audit and Risk Committee meeting.	100%
Long term financial sustainability.	4.1.11 Implement electronic payroll and planning system to accurately capture plant and payroll data.	System implemented by Q2.	DCS	Definitively went live on 17 February 2026 and is currently in the post-implementation phase, with ongoing monitoring and support activities underway.	100%
	4.1.12 Complete Financial Turnaround Strategy to ensure the stability of Council's finances into the future.	100% of strategy actions complete by Q2.	DCS	Internal control practices have been implemented with the focus of continuing improvement. Expecting to phase out Financial Turnover Strategy and replaced with documented procedures, reviews and staff accountability and oversight.	100%
	4.1.13 Develop and maintain Council's Long Term Financial Model.	Assumptions workshopped with Council by Q3.	DCS	Council has utilised the Queensland Treasury Corporation (QTC) Financial Forecasting Tool to support the development of the 2026-2027 Budget. The forecast outcomes will be presented to Council as part of the budget deliberations and adoption process.	75%

2. Is engaged with its residents					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
Effective community engagement.	4.2.1 Develop and improve communication tools including website, community notice board, rates newsletter and annual report etc.	Community survey, annual review and update of comms tools effectiveness by Q4.	ELT	Community engagement policy developed. Community notice boards updated regularly. Corporate Plan completed with survey.	50%
	4.2.2 Hold at least 2 Council meetings in Birdsville.	2 meetings by Q4.	DCS	Meeting held in October 25 and meeting planned for April 26.	75%
3. Is a leader in the region which supports regional cooperation, resource sharing and partnerships					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
Council participates in projects which advance regional cooperation and resource sharing.	4.3.1 Cooperate with neighbouring Shires in mutually beneficial resource sharing activities.	Number of resources shared (5 per year).	CEO	Ongoing opportunities assessed such as enterprise software, baiting opportunities, MOU with Longreach Regional Council to support finance teams, consideration of shared services with Boulia for difficult to source services.	100%
	4.3.2 Participate in regional purchasing arrangements where appropriate.	Engage min. 3 regional arrangements by Q4.	CEO	Airport Annual Technical Inspections & Annual Electrical Inspections by JASKO engaged through ORRTG, Update to Regional Airport Plan joint procured through ORRTG & DWQMP auditor engaged via RAPADWSA	100%
4. Is recognised as the sole road construction provider in the Shire					
Outcome	Action	Measure (Target)	Role	Comments	% Complete
Council maintains its sole invitee status for all Department of Transport and Main Roads (DTMR) work within the Shire.	4.4.1 Lobby Queensland Government to ensure main road works are offered to Council in priority.	2 lobbying activities undertaken by Q4.	CEO DIS	Completed, ongoing relationship meetings established.	100%
Council owns and operates a quality Plant fleet.	4.4.2 Carry out Plant procurement uplift program to ensure Plant assets are replaced in line with policy.	% compliance with plant replacement program.	DIS	Completed, Plant Replacements Schedule updated and 2026/27 Capex Budget in line with schedule	100%
Maintain a profitable plant operation.	4.4.3 Review and maintain plant hire rates and performance.	Rates implemented (Q3).	DIS DCS	Plant hire rates approved by TMR and QRA and now implemented. Plant Utilisation reports regularly reviewed with a focus on ensuring revenue is in line with plant hired.	100%

5. Our Infrastructure

1. Is constructed and maintained in a sustainable manner which meets community needs

Outcome	Action	Measure (Target)	Role	Comments	% Complete
A well-maintained Shire road network which meets the needs of the road users.	5.1.1 Carry out works in line with works program.	95% of planned works completed by Q4.	DIS	Shire road restoration works on track for completing within required timeframes.	98%
Airports and services that meet tourism and community growth needs.	5.1.2 Investigate opportunities to develop underwing camping at Birdsville Airport.	More underwing camping opportunities identified by Q3.	DCM DIS	Discussions have been held on possibility of opening up underwing camping again.	50%
Well-maintained community assets with additional facilities as appropriate for the communities.	5.1.3 Review Asset Management Plans.	Plans reviewed and an action plan developed by Q3.	DCS	The review of the Asset Management Plan is currently underway.	50%
	5.1.4 Review Council service levels for town services.	Review complete by Q3.	DIS	Completed, reviews adopted by Council at 26 April meeting.	100%
	5.1.7 Establish plans for a footpath network in Birdsville, including pedestrian access to the racecourse.	Concept plans and costings prepared for pedestrian access to racecourse by Q4.	DIS	Draft plans submitted to DTMR for review before community consultation.	90%
	5.1.6 Establish reporting on all Council Projects.	Quarterly Reports to Council.	DCS	Capital Projects Reports for the first and second quarters were presented to Council at the October 2025 and February 2026 Ordinary Council Meetings respectively. The third quarter Capital Projects Report is scheduled to be presented to Council at the June 2026 Ordinary Council Meeting.	75%

2. Guarantees quality potable urban water supply and wastewater treatment

Outcome	Action	Measure (Target)	Role	Comments	% Complete
Ensure potable water sources are maintained for Bedourie and Birdsville.	5.2.1 Complete Birdsville Cooling Ponds Project.	Cooling Ponds Project complete by Q2.	DIS	Waiting on supply of pumps	95%

12.2.7 Governance Update

REPORT TYPE: OCM Information Report
DIRECTORATE: Corporate Services
PRESENTED BY: Juanita Warner
AUTHOR(S): Juanita Warner, Governance Manager
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: Nil

RECOMMENDATION

That Council receives and notes the Governance Update report.

OPERATIONAL UPDATE

This report is provided to update Council on the Governance activities across Council focusing on the risk activities, policy framework implementation, Internal Audit and general governance review over the last month.

RISK MANAGEMENT

The Audit and Risk Committee considered and endorsed the proposed Risk Management Policy and ERM Framework suite. The Policy and Framework will be presented to the July OCM for adoption.

LEGISLATIVE UPDATES

The Queensland Government's *Local Government (Empowering Councils) and Other Legislation Amendment Act 2026* (the Act) introduces the most significant reforms to the state's local government framework in more than a decade. Passed on 5 March 2026, the Act aims to cut red tape, restore decision making powers to elected representatives, and modernise governance requirements across Councils. The Act makes amendments to the following:

- *Local Government Act 2009*
- *Local Government Electoral Act 2011*
- *Right to Information Act 2009*
- *Local Government Regulation 2012*

POLICY AND PROCEDURE REVIEWS

The Policy and Procedure Framework continue to be progressively reviewed and updated in accordance with Council's governance and legislative obligations. A structured process is in place whereby:

- Policy owners undertake initial reviews
- Governance - compliance and quality assurance checks
- ELT – Review and endorsement for adoption
- Council adoption.

A Policy Dashboard has been implemented to provide visibility and oversight of policy status, including policies under review, overdue items and new policy development. Priority continues to be given to

statutory polices and high-risk policies to ensure compliance with legislative requirements and alignment with Council's Risk Management Framework.

At the time of Reporting:

Status	Policies – May 2026	Policies – June 2026
Adopted (Current)	32	36
Under Review (Policy owner)	11	8
With Governance (Compliance)	6	9
With ELT (For Feedback)	5	5
Overdue	24	24
Superseded	2	2
TOTAL	80	84

COUNCIL REGISTERS

Council holds several registers that are required to be held by law. The *Local Government Act 2009* requires Council to report a list of registers kept by the local government in its Annual Report. Registers are being reviewed and updated as required.

RECORDS MANAGEMENT

Council is required to manage records in accordance with the *Public Records Act 2023*, relevant Queensland State Archives requirements and internal governance frameworks.

A review of current practices identified the need to:

- Strengthen control over physical records
- Improve use of official recordkeeping systems
- Apply retention and disposal requirements consistently
- Increase staff awareness and compliance

The Records Management Upgrade Project has been developed to address these gaps and provide a structured, risk-based approach to records management.

Current Status

Status	Tasks May 2026	Tasks June 2026
Not Started	12	3
In Progress	13	18
Completed	1	5
TOTAL	26	26

These initiatives collectively support a more structured, compliant and sustainable approach to Records Management across Council.

INSURANCEClaims Management

Class	Claim Date	Description	Status
Liability	06/09/2024	Injury sustained due to trip and fall	Current
Motor	19/11/2025	Prime Mover sustained damage – Dolly and Water Tank roll over	Current
Motor	19/11/2025	Damage to Water Tanker	Current
Motor	19/11/2025	Damage to Dolly	Current
Motor	19/12/2025	Damage to vehicle – reversing	Current
Motor	19/12/2025	Damage to vehicle – impact by Kangaroo	Current

ENVIRONMENTAL HEALTH UPDATE

As part of RAPAD, the Environmental Health Officer provides services for Diamantina Shire Council. A new MOU with RAPAD has been signed for a further two (2) years.

Food Related:

- July Inspection planned for Bedourie and Birdsville

PEST MANAGEMENT – BOUNTY PAYMENTS BUDGET

A bounty payment is an incentive that Council provides to people who remove certain declared pest animals. These pests are usually feral dogs/dingoes. To claim the bounty, the claimant must provide proof the animal was destroyed by offering a scalp and providing the location where the animal was destroyed.

Bounty Payments are \$30 per scalp. To date the following amounts have been paid out to claimants:

Month	Males	Females	Pups	Total	Actual	Actual YTD	Budget
July 2025	0	0	0	0	0	0	
August 2025	36	23	8	67	\$ 2,010	\$ 2,010	
September 2025	0	0	0	0	0	\$ 2,010	
October 2025	119	101	44	264	\$ 7,920	\$ 9,930	
November 2025	115	68	16	199	\$ 5,970	\$ 15,990	
December 2025	0	0	0	0	0	\$ 15,990	
January 2026	0	0	0	0	0	\$15,990	
February 2026	23	25	2	50	\$1,500	\$17,400	
March 2026	40	23	0	63	\$1,890	\$19,290	
April 2026	0	0	0	0	0	\$19,290	
May 2026	12	10	12	34	\$1,020	\$20,310	
June 2026	30	20	4	54	\$1,620	\$21,930	
Total	375	270	86	731	\$21,930.00	\$21,930	\$ 5,000

12.2.8 Community Engagement Policy

REPORT TYPE:	OCM Decision Report
DIRECTORATE:	Corporate Services
PRESENTED BY:	Julianne Meier
AUTHOR(S):	Juanita Warner, Governance Manager
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	1. Community Engagement Policy ↓

EXECUTIVE SUMMARY

The purpose of this report is to present a proposed Community Engagement Policy to Council for consideration and adoption.

RECOMMENDATION

That Council adopts the Community Engagement Policy as presented.

BACKGROUND

Effective community engagement is a fundamental component of good governance and supports transparent, accountable and informed decision-making.

The proposed policy establishes a consistent framework for how Council will engage with the community, stakeholders, businesses and interest groups in relation to Council activities, projects, services, strategies and decisions.

DISCUSSION

The policy has been developed to align with the principles of the *Local Government Act 2009*, contemporary engagement practices, and the International Association for Public Participation (IAP2) framework. The policy also supports Council's commitment to openness, transparency, community participation and improved communication outcomes.

The proposed policy provides clear guidance regarding:

- the objectives and principles of community engagement;
- roles and responsibilities;
- engagement methods and levels;
- when engagement may be required;
- legislative and governance considerations; and
- expectations regarding documentation and reporting.

The adoption of the policy will strengthen Council's governance framework and provide a consistent and accountable approach to community engagement activities across the organisation.

STRATEGIC IMPLICATIONS**Corporate Plan 2022-2027****Theme**

4 Our Organisation

Long Term Goal

4.2 Is engaged with its residents.

The adoption of this policy will assist Council in strengthening community confidence and trust.

POLICY

Nil

LEGISLATION

Local Government Act 2009

Local Government Legislation 2012

FINANCE AND RESOURCES

There are no significant financial implications associated with the adoption of this policy.

CONSULTATION

Executive Leadership Team

RISK MANAGEMENT

The adoption of the Community Engagement Policy will assist Council in mitigating governance; reputational and operational risks associated with inconsistent or inadequate community engagement practices.

TIMINGS/DEADLINES

This policy will come into effect once adopted.

HUMAN RIGHTS CONSIDERATIONS

Under the *Human Rights Act 2019*, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

ALTERNATIVES CONSIDERED

No other alternatives were considered.

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Community Engagement Policy

Policy Number	97
Policy Category	Council
Date Adopted	
Resolution Number	
Approval Authority	Council
Review Date	1 April 2029
Policy Version Number	1
Department	Communities
Policy Owner	Director Communities

PURPOSE

The purpose of this policy is to broadly define the framework, guiding principles and Council's commitment to meaningful community engagement as outlined in Section 4(2)(c) of the *Local Government Act 2009*.

POLICY OBJECTIVES

To enhance the relationship between the Council and community through quality community engagement.

COMMENCEMENT OF POLICY

Commencement date will be the date of approval.

SCOPE

This Policy applies to elected members of Council, all employees and any consultants engaged by Council.

HUMAN RIGHTS COMMITMENT

Council has considered the human rights protected under the *Human Rights Act 2019* (Qld) (the Act) when adopting and/or amending this policy. When applying this policy, Council will act and make decision in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the Act.

Community Engagement Policy
 Word Document ID: 330430
 PDF Document ID: [update]
 Document accurate and up to date at time of printing

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POLICY STATEMENT

Community engagement is defined as "a way to improve communities by identifying and addressing local ideas, concerns and opportunities by involving the public in certain processes that affect them and their community".

Council acknowledges the diverse communities within its local government area, each with its own perspective, knowledge and priorities. It also recognises that there is not one right way to engage or one method of engagement that is, by default, better than any other.

Therefore, it is Council intention to apply a wide variety of community engagement methodologies appropriate to the level of engagement, the complexity of the topic/project under discussion, and the desired outcome of any specific engagement.

However, it should be noted that community engagement does not replace but rather informs the decision-making functions of Council and the responsibility for the final decision solely rests with Council.

Core Values

- Innovation and Continuous Improvement: The Council and staff strive to overcome challenges and capitalise on opportunities through a commitment to innovation.
- Teamwork: We recognise the importance of maintaining a creative and responsive work environment in which the community, councillors, management and staff work constructively together in a spirit of teamwork, trust, and loyalty.
- Accountability: Council has a responsibility to the residents and ratepayers of the Shire to be inclusive and responsive to their views and needs and to communicate effectively.
- Quality: Council is committed to ensuring quality output by providing the organisation with resources that facilitate excellence in performance, commitment and service delivery.

COMMUNITY ENGAGEMENT PRINCIPLES

Council endorses the following community engagement principles from the International Association for Public Participation (IAP2):

PRINCIPLE	DEFINITION
Integrity	When there is openness and honesty about the scope and purpose of the engagement
Inclusion	When there is an opportunity for a diverse range of values and perspectives to be freely and fairly expressed and heard
Deliberation	When there is sufficient and credible information for dialogue, choice and decisions, and when there is space to weigh options, develop common understanding and to appreciate respective roles and responsibilities
Influence	When people have input in deciding how they participate, when policies and services reflect their involvement and when their impact is apparent.

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In addition to processes for the non-indigenous community, Council is committed to providing processes that are appropriate for Aboriginal and Torres Strait Islander peoples and people from culturally and linguistically diverse backgrounds, in order for them to participate in and contribute to community engagement in a meaningful way.

Public Participation

Public Participation Spectrum is a tool developed by the International Association for Public Participation (IAP2). It represents differing levels of participation across a continuum. The Spectrum moves from informing the public, which involves the lowest level of public participation, through consultation, engagement and empowering, which requires the greatest degree of community participation, trust and delegation.

The further along the Spectrum, the process involves a greater commitment to the relationship between Council and participants from the community. Each of the levels is legitimate, depending on goals, time frames, resources and levels of interest in the decision to be made.

Community Engagement

Community Engagement for the purposes of this policy is applied in accordance with the differing levels of the Public Participation Spectrum framed by the International Association for Public Participation (IAP2).

The term is interchangeable with public participation for the purpose of this policy and covers the following activities:

LEVEL	DEFINITION
Inform	To provide information to increase understanding of Council decisions, activities and issues and to increase access to services
Consult	To obtain public feedback on proposals, usually putting forward options, alternatives which will be considered in arriving at a decision
Involve	To work with the community throughout a process, incorporating ideas and concerns into the decision making and where they will be directly reflected in the final decision
Collaborate	To partner with the community on each aspect of the decision-making process seeking direct advice and ideas to formulate the decision
Empower	To place the final decision-making in the hands of the community, implementing what is decided

Community Engagement Triggers

Whilst Council can engage with the community on any matter at any time, the following instances describe when community engagement must be undertaken:

- It is a requirement under legislation. There are a number of legislative requirements and standards that apply to Local Government and its decision making
- It is a requirement under a funding agreement. Engagement may be an obligation attached to the receipt of Government funding.

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The following situations describe when community engagement should be undertaken however this is not an exhaustive list:

- Council resolves to undertake community engagement on a matter or issue before determining an appropriate course of action
- A council operated community services, facility, community focused policy or event is to be introduced, changed or discontinued, which may impact on the community
- Introduction of a new development, service or program that may affect community members
- There may be a potential impact on surrounding neighbours
- Council wants to monitor customer satisfaction with Council services and/or facilities
- There is a level of controversy or sensitivity about a certain matter or issue.

Council will apply the relevant community engagement level appropriate to the issue, project of activity under consideration dependent upon its significance and complexity in accordance with the desired outcomes and objectives of the matter before Council.

Community Engagement Performance

When undertaking community engagement activities Council will, at the outset:

- Establish the nature of the engagement
- The objectives of the engagement
- The time frame
- The roles and responsibilities of the parties involved
- The limitations and scope of the public participation.

Consultation with the community will occur in sufficient time to utilise the results in informing the decision-making processes and early enough to help identify issues at the beginning of the process when major strategies, policies and decisions are involved.

The communications to the community will be clear about the timeframe and stage at which community and specific stakeholders' input will be required.

Community engagement tools employed will target community diversity and ensure that communities are demographically represented, socially included and meaningfully engaged in decisions that affect them.

Council will inform all stakeholders of the outcome of significant community engagement exercises in a timely and open manner.

Following each community engagement activity, a review of the performance will be undertaken to measure the effectiveness and any opportunities for improvement.

Whilst it is not possible to consult with the community on every issue, Council would like to ensure that the community is as well informed as it can be on major issues, plans and projects, and has opportunities through community consultation to enhance Council's decision-making.

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Benefits of Effective Community Engagement

Council is committed to 'Working for Our Community' and through effective community engagement there are many benefits to be derived which include:

- A stronger democracy
- Greater accountability and transparency
- A stronger and more connected community
- More inclusive decisions and services
- Greater community ownership of decisions made on its behalf
- More effective and relevant decision making

DEFINITIONS

Term	Definition
Act	<i>Local Government Act 2009</i>
Council	Means Diamantina Shire Council
Regulation	<i>Local Government Regulation 2012</i>
Community Engagement	Is the process of sharing information and consulting members of the community about their views
Consultation	Gaining community input, feedback or alternatives on Council matters

SUPPORTING DOCUMENTATION

Legislation	<i>Local Government Act 2009</i>
Council Policies	Code of Conduct
Council Delegations	Administrative Delegation
Council Forms	N/A
Supporting Documents	Corporate Plan 2022 – 2027

VERSION CONTROL

Version	Adopted	Comment	eDRMS #
1		Original	330430

12.2.9 Data Breach Management and Mandatory Notification Policy

REPORT TYPE:	OCM Decision Report
DIRECTORATE:	Corporate Services
PRESENTED BY:	Juanita Warner
AUTHOR(S):	Juanita Warner, Governance Manager
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	1. Data Breach Management and mandatory Notification Policy ↓

EXECUTIVE SUMMARY

The Data Breach Management and Mandatory Notification Policy has been developed to establish Council's framework for identifying, managing and responding to data breaches and to support compliance with the *Information Privacy Act 2009* and the Mandatory Notification of Data Breach Scheme.

RECOMMENDATION

That Council adopts the Data Breach Management and Mandatory Notification Policy as presented.

BACKGROUND

The Queensland government has introduced the Mandatory Notification of Data Breach (MNDB) Scheme through amendment to the *Information Privacy Act 2009*.

The MNDB Scheme requires Queensland Public Sector Agencies, including Local Governments, to establish processes for responding to data breaches and to notify affected individuals and the Queensland Information Commissioner when an Eligible Data Breach occurs.

The Scheme applies to Queensland Local Governments from 1 July 2026.

In addition to notification obligations, section 73 of the *Information Privacy Act 2009* requires agencies to prepare and publish a Data Breach Policy outlining how the agency will respond to actual, suspected and eligible data breaches.

The draft policy has been developed using guidance and templates published by the Office of the Information Commissioner and has been tailored to Council's Governance, Risk Management and Operational environment.

DISCUSSION

The Data Breach Management and Mandatory Notification Policy established Council's framework for:

- Identifying actual, suspected and eligible data breaches
- Assessing the likelihood and severity of harm resulting from a breach
- Containing and mitigating data breach incidents
- Notifying affected individuals and the Queensland Information Commissioner where required
- Managing breaches involving contractors and third-party service providers
- Undertaking post incident review and remediation activities

- Maintaining records and registers relating to Eligible Data Breaches
- Providing employee awareness, training and accountability measures

The policy adopts a risk-based approach to managing privacy incidents. The policy also provides clear responsibilities for employees, executive management, the Data Breach Review Team and the CEO to ensure appropriate governance oversight and legislative compliance.

<https://www.oic.qld.gov.au/government/privacy/mandatory-data-breach-scheme>

STRATEGIC IMPLICATIONS

Corporate Plan 2022-2027

Theme

4 Our Organisation

Long Term Goal

4.1 Is a sustainable and effective organisation.

4.2 Is engaged with its residents.

Strengthened Governance, Compliance and Accountability

Increased Community confidence in Council's management of personal information

POLICY

Queensland Privacy Principles (QPP) Privacy Policy

LEGISLATION

Information Privacy Act 2009

FINANCE AND RESOURCES

There are no direct financial implications associated with the adoption of this policy. Training and awareness will be undertaken within existing operational resources.

CONSULTATION

This policy has been reviewed internally by the Executive Leadership Team.

RISK MANAGEMENT

Failure to adopt this policy may result in non-compliance with the *Information Privacy Act 2009* and increased exposure to privacy risks,

TIMINGS/DEADLINES

Commencement of the Mandatory Notification of Data Breach Scheme for Local Governments is 1st July 2026.

HUMAN RIGHTS CONSIDERATIONS

Under the *Human Rights Act 2019*, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

ALTERNATIVES CONSIDERED

No alternatives were considered in the drafting of this policy.

DIAMANTINA SHIRE COUNCIL



Data Breach Management and Mandatory Notification Policy

Policy Number	101
Policy Category	Statutory
Date Adopted	Council
Resolution Number	
Approval Authority	Council
Next Review Date	01 May 2030
Policy Version Number	1
Department	Corporate Services
Policy Owner	Governance Manager

PURPOSE

The purpose of this Policy is to establish a consistent and effective framework for Diamantina Shire Council's management of actual, suspected and Eligible Data Breaches in accordance with the *Information Privacy Act 2009* and the Mandatory Notification of Data Breach (MNDB) Scheme.

This policy outlines Council's approach to:

- identifying, assessing, containing and responding to data breaches;
- mitigating the risk of harm to affected individuals and Council;
- meeting legislative obligations relating to the notification of Eligible Data Breaches;
- ensuring appropriate governance, accountability and recordkeeping practices; and
- supporting continuous improvement in the protection and management of personal information.

Council is committed to protecting the privacy, confidentiality and security of personal information held by Council and to responding to data breaches in a timely, transparent and risk-based manner.

POLICY OBJECTIVES

- Ensure compliance with the *Information Privacy Act 2009* and the Mandatory Notification of Data Breach Scheme.
- Establish a consistent framework for identifying, managing and responding to data breaches.
- Reduce the risk of harm to affected individuals and Council.
- Ensure timely assessment and notification of Eligible Data Breaches.
- Promote awareness, accountability and continuous improvement in information handling practices.

Data Breach Management and Mandatory Notification Policy
 Word Document ID: 330501
 PDF Document ID: [update]
 Document accurate and up to date at time of printing

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DIAMANTINA SHIRE COUNCIL

COMMENCEMENT OF POLICY

Commencement date will be the date of approval.

SCOPE

This policy applies to all Councillors, employees, contractors, consultants, volunteers, work experience participants and any other persons performing work on behalf of Council.

This policy applies to all personal, confidential and sensitive information collected, stored, accessed, managed and disclosed by Council in any format.

HUMAN RIGHTS COMMITMENT

Council has considered the human rights protected under the *Human Rights Act 2019* (Qld) (the Act) when adopting and/or amending this policy. When applying this policy, Council will act and make decision in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the Act.

POLICY STATEMENT

Diamantina Shire Council is committed to protecting the privacy, confidentiality and security of personal information held by Council.

Council recognises that data breaches may occur through human error, system failure, malicious activity, cyber security incidents or unauthorised disclosure.

This policy establishes Council's framework for responding to actual, suspected and Eligible Data Breaches in a timely, transparent and risk-based manner in accordance with the *Information Privacy Act 2009*.

Principles

Diamantina Shire Council is committed to managing data breaches in accordance with the following principles:

- Accountability – Council officers are responsible for protecting personal information and responding to actual or suspected data breaches.
- Transparency – Council will manage and communicate data breaches in an open, timely and transparent manner, consistent with legislative obligations.
- Risk-Based Approach – Council will adopt a risk-based approach when assessing and responding to data breaches, taking into consideration the likelihood and severity of harm.
- Legislative Compliance – Council will comply with the Information Privacy Act 2009 and the Mandatory Notification Scheme requirements.
- Continuous Improvement – Council will review data breaches, response activities and control measures to strengthen information management and reduce the risk of future breaches.

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- Protection of Personal Information – Council is committed to protecting the privacy, confidentiality and security of personal information held by Council.
- Multidisciplinary Approach – Council will adopt a multidisciplinary approach when managing data breaches, involving appropriate governance, operational, legal, cyber security and executive resources where required.

Stage 1 - Preparation

Council will maintain appropriate governance systems, procedures and training to support the effective identification and management of data breaches.

Preparation activities include:

- employee awareness and training
- maintaining a Data Breach Response Plan
- integration with cyber security and incident management processes
- periodic testing and review of response processes
- maintaining appropriate recordkeeping practices
- ensuring appropriate escalation and governance arrangements are in place

Stage 2 - Identification of a Data Breach

Council recognises that data breaches may arise through human error, system failure, malicious activity, cyber security incidents, contractor actions or unauthorised disclosure of information.

A data breach may be identified internally or externally and may involve personal, confidential or sensitive information held by Council.

Examples of actual or suspected data breaches may include:

- emails containing personal information sent to an incorrect recipient;
- unauthorised access to Council systems or records;
- phishing, malware or ransomware incidents;
- lost or stolen devices, records or storage media;
- accidental publication of confidential information;
- inappropriate access to information by employees or contractors;
- unauthorised disclosure of information by third-party service providers;
- suspicious login activity or unauthorised account access;
- physical records being lost, misplaced or improperly disposed of.

Data breaches may be identified through:

- employee reporting;
- cyber security monitoring and alerts;
- complaints from affected individuals;
- notification from external agencies or contractors;
- audit activities;
- system monitoring or investigations;
- reports from members of the public.

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Where an actual or suspected data breach is identified, it must immediately be escalated in accordance with this Policy.

Council recognises that not all cyber security incidents constitute a data breach. However, all cyber security incidents involving potential unauthorised access to information must be assessed to determine whether a data breach or Suspected Eligible Data Breach has occurred.

Where a data breach involves a contracted service provider or third party acting on behalf of Council, the incident must immediately be reported to Council and managed in accordance with this Policy and relevant contractual obligations.

Reporting a Data Breach

All actual or suspected data breaches must immediately be reported to the Governance Manager.

Employees must not independently assess whether a breach constitutes an Eligible Data Breach.

Upon notification, Council will undertake a preliminary assessment to determine the nature, scope and potential impact of the incident.

If the incident involves personal information and may result in serious harm, the Data Breach Review Team (DBRT) will be convened to assess the incident and determine whether it constitutes an Eligible Data Breach under the *Information Privacy Act 2009*.

Responding to a Data Breach

Council will respond to actual or suspected data breaches through the following stages:

1. Preparation
2. Identification
3. Containment and Mitigation
4. Assessment
5. Notification
6. Post-Breach Review and Remediation.

Some stages may occur concurrently depending on the nature and severity of the breach.

Stage 3 – Containment and Mitigation

Containing and mitigating a data breach will be prioritised by Council to minimise the risk of harm to affected individuals, Council operations and Council systems.

Council will take all reasonable and immediate steps to contain the breach, mitigate risks and prevent further unauthorised access, disclosure or loss of information.

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Containment and mitigation actions may include:

- recovering or securing information;
- requesting deletion or return of information disclosed in error;
- isolating or shutting down affected systems;
- disabling compromised user accounts;
- resetting passwords or access credentials;
- revoking system access permissions;
- temporarily suspending affected business activities or processes;
- implementing temporary controls or monitoring measures;
- securing physical records or devices;
- engaging internal ICT and cyber security resources;
- engaging external cyber security, forensic, legal or privacy specialists where required;
- preserving evidence for investigation purposes;
- notifying relevant contracted service providers;
- implementing interim risk reduction measures.

Where a data breach involves information technology systems, Council's Systems Administrator and relevant ICT personnel will take immediate action to contain cyber security threats and minimise further compromise.

Where appropriate, Council may engage external specialists to assist with:

- cyber incident response;
- forensic investigation;
- legal advice;
- privacy assessment;
- communications management;
- remediation activities.

Council will consider:

- the nature and severity of the breach;
- the sensitivity of the information involved;
- whether the breach is ongoing;
- whether the information can be recovered;
- whether additional individuals may be affected;
- whether interim controls can reduce the likelihood of serious harm.

Containment and mitigation activities may occur concurrently with assessment and notification activities.

Stage 4 – Assessment

To determine what other steps are needed, an assessment of the type of information involved in the breach and the risks associated with the breach will be undertaken. Some types of information are more likely to cause harm if compromised (i.e. financial account information, health information, and security classified information will be more significant than names and email addresses on a newsletter subscription list).

Given Council's regulatory responsibilities, release of case-related personal information will be treated very seriously. A combination of information will typically create a greater potential for

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harm than a single piece of data (for example, an address, date of birth and bank account details, if combined, could be used for identity theft).

Where Council reasonably suspects an Eligible Data Breach may have occurred, Council will undertake an assessment in accordance with section 48 of the *Information Privacy Act 2009*. Where required, Council may extend the assessment period in accordance with section 49 of the Act.

Factors to consider:

- **Who is affected by the Data Breach?**

Council will review whether individuals and organisations have been affected by the breach, how many individuals and organisations have been affected, and whether any of the individuals have personal circumstances which may put them at particular risk of harm.

- **What was the cause of the Data Breach?**

Council's assessment will include reviewing whether the breach occurred as part of a targeted attack or through human error or an inadvertent oversight.

The assessment will aim to determine:

- Was it a one-off incident, has it occurred previously, or does it expose a more systemic vulnerability?
- What steps have been taken to contain the breach?
- Has the data been recovered or erased by the recipient?
- Is the data encrypted or otherwise not readily accessible?

- **What is the foreseeable harm to the Affected Individuals?**

Council's assessment will include reviewing what possible use there is for the data and any likelihood of serious harm. This involves considering if the data includes personal information or health information. The harm that arises as a result of a data breach will be context specific and vary for each case.

The assessment will aim to determine:

- The kind of personal information
- The sensitivity of the personal information
- Whether the personal information is protected by one or more security measures, and if so the likelihood that any of those security measures could be overcome
- The persons, or the kinds of persons, who have obtained, or who could obtain, the personal information
- The nature of the harm likely to result
- Who is in receipt of the information?
- What is the risk of further access, use or disclosure, including via media or online?
- If case-related, does it risk embarrassment or harm to a client and/or damage Council's reputation?

Other relevant matters which may be taken into consideration are:

- Combination of information types
- The amount of time the information was exposed or accessible
- The circumstances of the affected individuals

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- The circumstances in which the breach occurred
- Actions taken by the agency to reduce the risk of harm following the breach

The Council assessment (see attachment 'A') will also include consideration of whether the data breach would be considered an eligible data breach and reportable under the MNDBS.

Stage 5 – Notification

Council recognises that timely and appropriate notification of an Eligible Data Breach can assist affected individuals to take steps to reduce or prevent potential harm.

Council will comply with the notification requirements under the *Information Privacy Act 2009* and the Mandatory Notification of Data Breach Scheme (MNDBS).

Where Council reasonably believes that an Eligible Data Breach has occurred, Council will notify:

- the Queensland Information Commissioner; and
- affected individuals, as soon as practicable, unless an exemption under the *Information Privacy Act 2009* applies.

Notification Exemptions

Prior to issuing notifications, Council will consider whether any exemption under the *Information Privacy Act 2009* applies to the notification requirements.

Council may also consider whether delaying notification is necessary where notification may:

- compromise an investigation;
- prejudice law enforcement activities;
- expose system vulnerabilities;
- increase the risk of further harm;
- interfere with containment or remediation activities.

Notification to Affected Individuals

Council will determine the most appropriate method of notification based on:

- the nature and severity of the breach;
- the number of affected individuals;
- available contact information;
- the likelihood of serious harm;
- operational and practical considerations.

Where reasonably practicable, affected individuals will be notified directly by:

- telephone;
- email;
- letter; or
- in person.

Where direct notification is not reasonably practicable, Council may undertake public notification in accordance with the *Information Privacy Act 2009*.

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Notification Content

To the extent reasonably practicable, notifications may include:

- the date of the breach;
- a description of the breach;
- how the breach occurred;
- the types of personal information involved;
- the period of exposure or unauthorised access;
- actions taken by Council to contain and mitigate the breach;
- recommended steps individuals can take to reduce potential harm;
- information regarding privacy complaints and review rights;
- contact details for Council or the nominated contact officer;
- information regarding the right to lodge a complaint with the Queensland Information Commissioner.

Public Notification

Where direct notification to affected individuals is not reasonably practicable, Council may publish a public notification on Council's website in accordance with the Information Privacy Act 2009.

Public notifications will remain publicly available on Council's website for a minimum period of 12 months.

Council will maintain a Public Notification Register in accordance with legislative requirements.

Stage 6 – Post-Breach Review and Remediation

Following a data breach, Council will undertake a post-incident review to identify lessons learned, assess the effectiveness of the response and implement corrective actions to reduce the risk of recurrence.

The post-breach review process will consider:

- the cause and contributing factors of the breach;
- the effectiveness of containment and mitigation activities;
- the timeliness and effectiveness of notifications;
- whether legislative and policy obligations were met;
- whether existing controls were effective;
- opportunities for procedural or system improvements;
- whether additional employee training or awareness activities are required;
- whether policy, procedure or technical control updates are necessary;
- whether audit findings or compliance issues have been identified;
- whether risks should be reassessed or escalated within Council's Risk Register;
- whether external service provider arrangements require review.

Corrective and remediation actions may include:

- implementation of additional security controls;
- policy or procedural amendments;
- system upgrades or configuration changes;
- employee education and awareness activities;

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- contractual amendments with service providers;
- updates to risk assessments or risk treatments;
- improvements to records management practices;
- internal audit reviews or assurance activities.

Council will maintain appropriate records relating to:

- the breach;
- investigations undertaken;
- assessment outcomes;
- notification decisions;
- remediation activities; and
- lessons learned.

Where appropriate, Council may use outcomes from post-breach reviews to:

- improve governance controls;
- strengthen cyber security measures;
- improve privacy and information management practices;
- inform future training programs; and
- support continuous improvement activities.

Breaches relating to external service providers

Council recognises that external contracted service providers may collect, store, access, manage or process information on behalf of Council as part of delivering services or systems.

Council will endeavour to ensure contractual arrangements with service providers contain mandatory data breach reporting, cooperation and notification provisions, including obligations relating to:

- the protection and secure handling of Council information;
- immediate notification of actual or suspected data breaches;
- cooperation with Council investigations and response activities;
- implementation of containment and remediation measures;
- compliance with applicable privacy and information security obligations;
- participation in investigations, audits or reviews where required.

Where a data breach involves an external service provider, the provider must immediately notify Council upon becoming aware of an actual or suspected data breach involving Council information.

Council will work collaboratively with contracted service providers and relevant third parties to:

- contain and mitigate the breach;
- assess risks and potential harm;
- support investigation and remediation activities;
- determine notification obligations;
- minimise impacts to affected individuals and Council operations.

Any data breach involving a contracted service provider that impacts Council information, systems or operations must immediately be escalated to the Data Breach Review Team (DBRT).

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Council may require external service providers to provide:

- incident reports;
- forensic investigation outcomes;
- remediation plans;
- evidence of corrective actions;
- confirmation of containment activities.

Where appropriate, Council may review:

- contractual arrangements;
- vendor security controls;
- compliance obligations; and
- ongoing suitability of service providers following a data breach incident.

Training and awareness

Council is committed to ensuring employees, contractors and relevant stakeholders understand their obligations regarding the protection, handling and management of personal information.

Council will provide training and awareness activities to assist employees in:

- identifying actual or suspected data breaches;
- understanding obligations under the *Information Privacy Act 2009* and the Mandatory Notification of Data Breach Scheme;
- recognising cyber security and privacy risks;
- appropriately escalating and reporting incidents;
- reducing the risk of human error data breaches.

Training and awareness activities may include:

- induction training for new employees;
- periodic refresher training;
- targeted role-specific training;
- cyber security awareness campaigns;
- phishing awareness and simulation activities;
- updates regarding emerging privacy or cyber security risks;
- guidance materials, procedures and awareness communications;
- lessons learned from data breach incidents or investigations.

Role-specific training may be provided to employees with elevated privacy, cyber security, governance or information management responsibilities, including:

- Executive Leadership Team members;
- Governance personnel;
- Information technology personnel;
- Records management personnel;
- employees managing sensitive or high-risk information.

Council may periodically review and test employee awareness and response capability to support continuous improvement in data breach prevention and response practices.

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This Policy will be made available to employees and published on Council's website where appropriate.

Mandatory Notification of Data Breach Scheme Compliance

Council will comply with the requirements of the Mandatory Notification of Data Breach Scheme (MNDBS) under the *Information Privacy Act 2009*.

Where Council becomes aware of an actual, suspected or Suspected Eligible Data Breach involving personal information, Council will take reasonable steps to:

- identify and contain the breach;
- assess the breach in accordance with legislative requirements;
- mitigate the risk of harm to affected individuals;
- determine whether the breach constitutes an Eligible Data Breach;
- undertake notification obligations where required.

In accordance with sections 48–54 of the *Information Privacy Act 2009*, Council will:

- undertake an assessment where there are reasonable grounds to suspect an Eligible Data Breach may have occurred;
- complete the assessment within the legislated timeframe, unless an extension is permitted under the Act;
- take reasonable steps to contain and mitigate harm during the assessment process;
- notify the Queensland Information Commissioner where an Eligible Data Breach is confirmed;
- notify affected individuals where required under the Act;
- maintain records relating to Eligible Data Breaches and notification activities.

Council may also seek advice or assistance from the Queensland Information Commissioner where appropriate.

Council will manage Eligible Data Breaches in a timely, transparent and risk-based manner consistent with privacy, governance and public sector accountability obligations.

Internal Notifications

The Data Breach Review Team (DBRT) will be notified of all actual or suspected Eligible Data Breaches and significant data breach incidents.

The Chief Executive Officer will be notified where a data breach:

- involves a significant volume of personal or sensitive information;
- is likely to result in serious harm to affected individuals;
- involves health, financial or identity information;
- impacts children, vulnerable persons or at-risk individuals;
- involves critical infrastructure, essential systems or operational disruption;
- involves ransomware, cyber-attack, phishing, malware or unauthorised system access;
- has the potential to attract media, regulatory or public interest;
- may result in legal, financial or reputational impacts to Council;
- involves external service providers or third-party systems;
- may require notification to insurers, regulators or law enforcement agencies.

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Where appropriate, Council may also notify:

- Council's insurers;
- legal advisors;
- cyber security specialists;
- law enforcement agencies;
- relevant government agencies;
- external service providers;
- communication or media representatives.

Internal notifications and escalation activities will be undertaken in a timely manner to support:

- containment and mitigation activities;
- legislative compliance;
- operational continuity;
- coordinated communications;
- risk management and governance oversight.

Significant data breaches may also be reported through Council's enterprise risk management, business continuity, cyber security or incident management frameworks where appropriate.

Data Breach Documentation

Documentation relating to data breaches will be stored in Council's document management system. Council will maintain an internal register of eligible data breaches. Council will also maintain a Public Notifications Register. This information is available on the Council's website for 12 months following a public notification of a data breach.

All records relating to data breaches will be managed in accordance with the *Public Records Act 2023* and Council's Records Management Framework.

Responsibilities

All employees will:

- follow the requirements of this policy and understand their obligations to minimise data breaches
- immediately report any actual or suspected data breaches via email to admin@diamantina.qld.gov.au

The Data Breach Review Team will:

- review, assess and remediate incidents escalated to the team
- follow this policy when responding to a data breach
- evaluate the associated risks
- consult with internal and external stakeholders as required
- determine if a data breach is an eligible data breach
- review and respond to data breaches impacting Council's external service providers.
- follow up on containment actions
- determine recommendations to prevent a repeat incident
- prepare and send internal notifications

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The Systems Administrator will:

- take immediate and any longer-term steps to contain and respond to security threats to Council's IT systems and infrastructure

The CEO will:

- oversee significant or high-risk breaches
- ensure appropriate resourcing
- support organisational response activities

The Governance Manager will:

- forward each data breach incident to the DBRT, which may include a recommendation to consider the incident as an eligible data breach
- Will convene the DBRT when in receipt of an actual or suspected data breach for assessment and determine if the affected Individuals should be notified
- undertake notifications as required to affected Individuals and the Queensland Information Commissioner, including any eligible data breaches
- prepare a data breach incident report for each separate data breach incident
- notify Council's insurers as required
- maintain public notification register
- coordinate OIC liaison

Complaints

Any complaints in relation to a decision or a service relating from this policy will be assessed and managed in accordance with Council's Administrative Action Complaints Policy, a copy of which can be found on Council's website.

When an individual feels that they are the subject of Council's failure to act compatibly with human rights, they can make a complaint directly to Council. These complaints will be assessed against the *Human Rights Act 2019*.

Complaints may be made as follows:

In writing to:

Chief Executive Officer
Diamantina Shire Council
17 Herbert Street
BEDOURIE QLD 4829

Via email – admin@diamantina.qld.gov.au

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DEFINITIONS

Term	Definition
Affected Individual	An affected individual under section 47(1)(ii) of the <i>Information Privacy Act 2009</i> .
Contracted Service Provider	An external entity engaged by Council to provide services involving the collection, storage, management, processing or access to Council information or systems.
Council	Diamantina Shire Council
Cyber Security Incident	An event or activity that compromises, or may compromise the confidentiality, integrity or availability of Council's information, systems, networks or technology assets.
Data Breach	The unauthorised access to, or unauthorised disclosure of information or the loss of information in circumstances where unauthorised access to, or unauthorised disclosure of, the information is likely to occur in accordance with schedule 5 of the IP Act.
Data Breach Response Plan	A more detailed procedural document complementing the Data Breach Policy, which could be an internal document detailing the agency's more specific processes in managing and responding to a data breach.
Data Breach Review Team (DBRT)	Comprises the following officers: • Director Corporate Services • Governance Manager • Systems Administrator
Eligible Data Breach	An "Eligible Data Breach" will have occurred under section 47 of the IP Act where: (a) there has been unauthorised access to, or unauthorised disclosure of personal information held by an agency, and the access or disclosure is likely to result in serious harm to any of the individuals to whom the information relates; or (b) there has been loss of personal information held by an agency that is likely to result in unauthorised access to, or unauthorised disclosure of the personal information, and the loss is likely to result in serious harm to any of the individuals to whom the information relates.
ELT	Executive Leadership Team
Employees	Any person who is an employee of Council (permanent, part-time and/or casual), volunteers, work experience contractors and consultants.
IP Act	<i>Information Privacy Act 2009</i>
Personal Information	Information or an opinion about an individual or an individual who is reasonably identifiable from the information or opinion:

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Term	Definition
	(a) whether the information or opinion is true or not, and (b) whether the information or opinion is recorded in a material form or not.
Public Notification	A notification provided under s53(2) of the IP Act when any or all of the Affected Individuals by an Eligible Data Breach are unable to be notified individually.
Public Notification Register	A register maintained by Council containing public notifications relating to Eligible Data Breaches in accordance with the <i>Information Privacy Act 2009</i> .
Sensitive Information	Information and data (including metadata) including personal information, information protected under legal privilege, information covered by secrecy provisions under any legislation, commercial-in-confidence provisions, floor plans or significant buildings, Security Classified Information and information related to Council's IT/cyber security systems.
Serious Harm	To an individual in relation to the unauthorised access or unauthorised disclosure of the individual's personal information, includes, for example: (a) serious physical, psychological, emotional or financial harm to the individual because of the access or disclosure, or (b) serious harm to the individual's reputation because of the access or disclosure.
Suspected Eligible Data Breach	A data breach where there are reasonable grounds to suspect that the breach may constitute an Eligible Data Breach under the <i>Information Privacy Act 2009</i> , pending assessment or investigation.
Unauthorised Access	Includes: - an Employee browsing customer records without a legitimate purpose - a computer network being compromised by an external attacker resulting in Sensitive Information being accessed without authority.
Unauthorised Disclosure	Includes: - an Employee sending an email containing personal information to the wrong recipient - incorrect contact details entered into automatic information systems e.g. rates notices

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SUPPORTING DOCUMENTATION

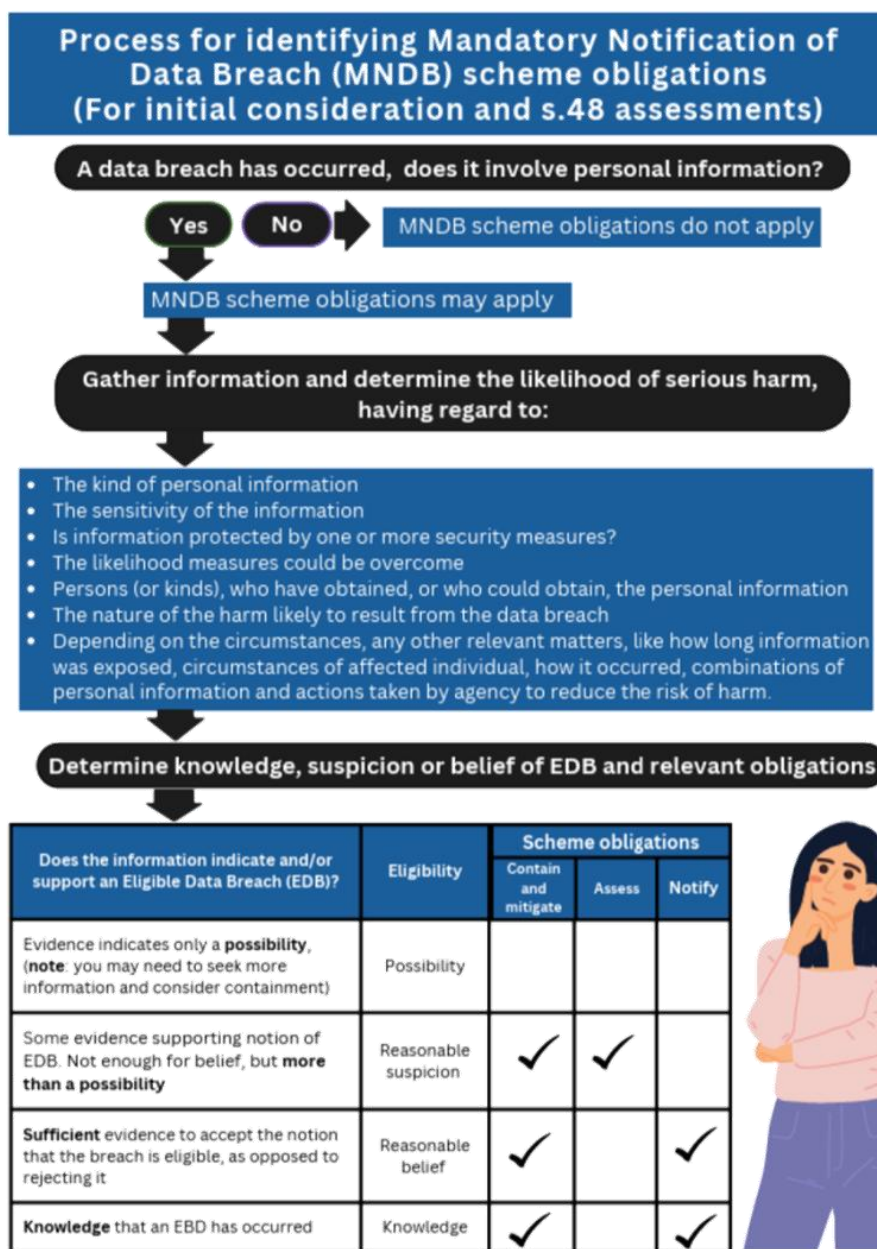
Legislation	<i>Information Privacy Act 2009</i>
Council Policies	Procurement Policy Records Management Policy Queensland Privacy Principles (QPP) Privacy Policy Cyber Security Policy (to be drafted)
Council Delegations	N/A
Council Forms	MNDB Notification
Supporting Documents	Corporate Plan 2022 – 2027 Mandatory Notification of Data Breach Procedure Data Breach Response Plan Business Continuity Plan Disaster Recovery Plan Eligible Data Breach Register

VERSION CONTROL

Version	Adopted	Comment	eDRMS #
1			330501

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Annexure A – Process for Identifying Mandatory Notification of Data Breach



12.2.10 Procurement Policy

REPORT TYPE: OCM Decision Report
DIRECTORATE: Corporate Services
PRESENTED BY: Jade Nacario
AUTHOR(S): Juanita Warner, Governance Manager
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: 1. Procurement Policy [↓](#)

EXECUTIVE SUMMARY

The purpose of this report is for Council to adopt the revised Procurement Policy, as required under section 198 of the *Local Government Regulation 2012*.

RECOMMENDATION

That Council adopt the Procurement Policy, as per section 198 of the *Local Government Regulation 2012*.

BACKGROUND

Section 198 of the *Local Government Regulation 2012* requires that a local government must prepare and adopt a procurement policy and review it annually. The Procurement Policy was presented to Council in May for adoption.

The Local Government Legislation (Empowering Councils) Amendment Regulation 2025 (Amendment Regulation) commenced on 12 December 2025 and included amendments to increase the thresholds in the contracting provisions of the *Local Government Regulations 2012*.

The Amendment Regulation provided for the adjustment and rounding of the threshold amounts in line with the Consumer Price Index (CPI). From 1 July 2026, the threshold amount are to be adjusted on 1 July each year.

DISCUSSION

The new thresholds are set out below:

Medium Sized contractual arrangements

- Prior to 1 July 2026 – \$21,900 but less than \$280,000
- From 1 July 2026 - \$21,900 but less than \$292,000

Large sized contractual arrangements

- Prior to 1 July 2026 - \$280,000 and above
- From 1 July 2026 - \$292,000 and above

These new thresholds are now reflected in the Purchasing Threshold Table in the attached Procurement Policy.

STRATEGIC IMPLICATIONS**Corporate Plan 2022-2027****Theme**

4 Our Organisation

Long Term Goal

4.1 Is a sustainable and effective organisation.

The Procurement Policy as presented provides best practice corporate governance and will enable Council to maintain high standards of ethical conduct.

POLICY

The Procurement Policy is part of a suite of financial administrative policies that will ensure Council meets its statutory obligations.

LEGISLATION

Local Government Act 2009

Local Government Regulation 2012

Public Sector Ethics Act 1994

FINANCE AND RESOURCES

Adherence to best practice governance will ensure Council's finance and resources are well managed. There are no budget implications on the implementation of the Procurement Policy.

CONSULTATION

Chief Executive Officer

Director Corporate Services

Manager of Governance

Senior Procurement Specialist

RISK MANAGEMENT

Council must adopt and review its procurement policy annually as per section 198(3) of the *Local Government Regulation 2012*. Therefore, there is a risk of non-compliance if a Procurement Policy is not adopted by Council. It is also best practice to ensure current policy and procedures are being followed in all council business transactions.

TIMINGS/DEADLINES

It is requested for the Procurement Policy to be adopted by Council as soon as practicable.

HUMAN RIGHTS CONSIDERATIONS

Human Rights has been considered in the development of the Procurement Policy (refer Item 1.5).

ALTERNATIVES CONSIDERED

There are no other options for Council to consider relating to this Procurement Policy.

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Procurement Policy

Policy Number	12
Policy Category	Statutory
Date Adopted	
Resolution Number	
Approval Authority	Council
Next Review Date	April 2027
Policy Version Number	7
Policy Owner	Corporate Services
Contact Officer	Director Corporate Services

PURPOSE

To satisfy Diamantina Shire Council's ("Council") statutory obligations under Section 198 of the *Local Government Regulation 2012* and to establish Council's intent with respect to Procurement. This document sets out Council's policy for the Procurement of goods and services, construction, and service contracts.

POLICY OBJECTIVES

Council's Procurement activities aim to achieve advantageous Procurement outcomes by:

- promoting value for money with probity and accountability; and
- advancing Council's economic, social, and environmental policies; and
- providing reasonable opportunity for competitive local business that comply with relevant legislation to supply to Council; and
- promoting compliance with relevant legislation; and
- promoting responsible use of public funds.

In accordance with Section 198 of the *Local Government Regulation 2012*, this policy incorporates relevant requirements regarding the procurement of goods and services and the carrying out of the sound contracting principles as stated in Section 104 of the *Local Government Act 2009* ("Act").

COMMENCEMENT OF POLICY

This policy will commence on adoption. It replaces other specific Procurement of Goods and Services policies of Council (whether written or not).

SCOPE

This policy applies to all Council staff in the procurement of all goods, equipment and related services, construction contracts and service contracts (including maintenance).

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HUMAN RIGHTS COMMITMENT

Council has considered the human rights protected under the *Human Rights Act 2019* (Qld) (the Act) when adopting and/or amending this policy. When applying this policy, Council will act and make decision in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the Act.

CONTEXT

The policy is designed to assist Council and its officers to ensure the procurement of goods and services, construction, and service contracts meet compliance requirements.

POLICY STATEMENT

Council is committed to ensure all procurement activities undertaken by Council or on Council's behalf are completed with the highest levels of integrity, transparency and accountability. Council officers must have regard to the following sound contracting principles in all procurement activities of Council which are activities that are, or relate to, both direct purchasing (for example, via corporate credit cards) and the making of contracts for the carrying out of work, or the supply of goods and/or services as defined in the legislation.

SPECIFIC AND STANDARD**SOUND CONTRACTING PRINCIPLES**

Integrated with Council's broader system of sustainable financial management, all procurement activities shall be carried out in a manner which ensures regard for the Sound Contracting Principles when entering into a contract for either the supply of goods and/or services.

The Sound Contracting Principles are:

Value for Money

Council must harness the purchasing power to achieve the best value for money. The concept of value for money is not restricted to price alone. The value for money assessment must include consideration of:

- a) contribution to the advancement of Council's priorities;
- b) fitness for purpose, quality, services and support; and whole-of-life costs including costs of acquiring, using, maintaining, and disposal;
- c) internal administration costs;
- d) technical compliance issues;
- e) risk exposure;
- f) the value of any associated environmental benefits; and
- g) advantages of local knowledge, networks and relationships, availability and access to other sales and support.

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Open and Effective Competition

All procurement activities are to be undertaken with the appropriate rigor and documentation to encourage and support supplier confidence through:

- a) Transparency of process and decision making in all procurement activities;
- b) Maintaining confidentiality of offers, security of information and commercial-in-confidence material; and
- c) Maintaining good quality documentation of all requests for quotes and tenders and evaluation of offers and recommendations.

The Development of Competitive local Business and Industry

- a) Council encourages the development of competitive local businesses within its Local Government area.
- b) In accordance with Section 104(3)(c) of the Act, Council wishes to pursue the principle of development of competitive local business and industry as part of the process of making its purchasing decision.

Environmental Protection

Consideration must be given to support and promote sustainable outcomes through ensuring the necessary balance between environmental, economic and social aspects to maintain a high-quality environment as a source of competitive advantage such as:

- a) Promote the purchase of environmentally friendly goods and services that satisfy value for money criteria;
- b) Prevention or minimisation of waste;
- c) Use of recycled products and recycling facilities;
- d) Conservation of energy in buildings and use of equipment;
- e) Control order quantities to avoid stock build up, minimise storage requirements and reduce possible obsolescence;
- f) Where possible specification of environmentally friendly products in invitation to offer documents; and
- g) Use of environmentally friendly products in the management of parks / recreational grounds and for weed control on roads and kerb sides.

Ethical Behaviour and Fair Dealing

Council officers involved in purchasing are to behave with impartiality, fairness, independence, openness, integrity, and professionalism in their discussions and negotiations with suppliers and their representatives.

SPECIFIC AND STANDARD**Administration**

Purchase orders are to be generated for all purchases of goods and services prior to procurement other than:

- a) Petty cash and corporate card transactions; or
- b) Long term supply contracts (Ergon, Telstra, Freight, Legal service retainers etc); or
- c) Direct payments and fees (bank charges etc); or
- d) Other purchases where a director or the CEO has determined that a genuine emergency has occurred.

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Goods and Services Tax

All values quoted in this policy are exclusive of GST.

Optimisation of Value in Procurement

In order to optimise value in procurement, where applicable, council will establish multi-year, annualised or bi-annual purchasing arrangements. This is generally to occur where multiple similar purchases are likely to be **required**, and the total value of goods will exceed \$100,000 over a two-year period.

Council will utilise online platforms such as Vendor Panel to coordinate requests for quotations with vendors as its preferred method of engagement.

Purchasing Arrangements

The value of the purchase or the value of the contract over the full contract period (including options to extend) is to meet the requirements of both medium and large size contractual arrangements, as relevant, as defined in the *Local Government Regulation 2012* as amended.

Acceptance of Quotations

There is no requirement to accept the lowest quotation, however where a staff member chooses a quotation other than the lowest quotation, they must provide a brief written justification which must be kept with the requisition and purchase order.

Exceptions and LGA Arrangements

In accordance with the requirements of the *Local Government Regulation 2012*, a range of LGA arrangements have been put in place by Local Buy. When assessing the most effective method of obtaining goods and services, Council officers should consider the administrative and price costs to Council of seeking tenders or quotations independently, and the reduction of these costs which can be achieved by use of Local Buy arrangements.

Local Buy is Councils preferred purchasing arrangement, where it is demonstrated that it provides best value.

Council will employ various methods to ensure the principles under the policy are achieved including panels of preferred suppliers, expressions of interest, tenders, approved contractors and prequalified suppliers.

Other Exceptions

Section 235 *Local Government Regulations 2012* entering into a medium-sized contract or large-sized contract if:

- a) Council resolves that it is satisfied that there is only one supplier who is reasonably available; or
- b) Council resolves that because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous to invite quotes or tenders;

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or

- c) A genuine emergency exists; or
- d) The contract is for purchase of goods and made by auction; or
- e) The contract is for the purchase of second-hand goods; or
- f) The contract is made with, or under an arrangement with, a government agency.

In the event that a Local Buy Arrangement is used, the Local Buy contract number must be stated on the order requisition for entering into Council's purchase order.

Delegated Authority

Financial and operational delegation limits will be in accordance with the delegation registers (Council to CEO / CEO to Staff and Financial Delegations Policy). By signing a requisition all officers are confirming that they have taken full notice of this policy and will comply with all of the requirements of this policy.

All staff with requisitioning permissions are only authorised to requisition goods and services (up to their financial limit) against jobs over which they have clear operational authority and budget responsibility.

The CEO may authorise administration staff to sign purchase orders where the requisition was signed by a staff member with the required delegation permissions.

Any order that will result in a budget being exceeded will need to be approved by the CEO.

Supporting Local Business and Industry

Council encourages Shire based suppliers of goods and services to establish, maintain and expand employment opportunities, creating new skills for Shire residents and generating economic growth in servicing the Council's requirements.

A price preference will apply to all quotations invited by the Council for the supply of goods and services by local businesses, unless Council resolves that this policy does not apply to a particular quotation.

Council will include (when comparing local to external quotes):

- a) A deduction of 30% from the quoted or offered price for goods and services less than \$5,000;
- b) A deduction of 10% from the quoted or offered price for goods and services with a net price in the range between \$5,000 but less than \$21,900;
- c) A deduction of 5% from the quoted or offered price for goods and services with a net price in the range between \$21,900 but less than \$292,000;
- d) No deduction is applicable for goods and services that are issued by public tender. (large-size arrangement).

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The following table defines the requirements for tenders and quotations unless exemptions in accordance with the *Local Government Regulation 2012* apply. E.g. Local Buy.

Table 1: Purchasing Thresholds

Amount of Purchase GST Exclusive	POLICY	Local Business Support
Less than \$5,000	- For purchases under the value of \$5,000 the advertised price or price listed is considered acceptable. - Where the officer believes (or reasonably should believe) that the quote does not represent a fair price, additional quotes should be sought.	30%
Before 1 July 2026 \$5,000 but less than \$21,000 From 1 July 2026 \$5,000 but less than \$21,900 **	- Purchases between \$5,000 but less than \$21,000 require two (or more) quotes written or email. - Copies of the quotes and/or request for quotes must be attached to Council's copy of the purchase order.	10%
Before 1 July 2026 \$21,000 but less than \$280,000 From 1 July 2026 \$21,900 but less than \$292,000 **	- Council cannot enter into a medium-sized contract unless Council first invites written quotes for the contract. (Refer to "Exceptions" and "LGA Arrangements"). - The invitation must be to at least three suppliers who Council considers can meet Council's requirements at competitive prices. - Copies of the quotes and/or the requests for quotes must be attached to Council's copy of the purchase order. - If an exception and Local Buy is used the Local Buy contract number must be quoted on the purchase order. - Council may decide not to accept any quotes it receives. - If Council does decide to accept a quote, Council must accept the quote most advantageous to it having regard to the 'Sound Contracting Principles' identified in Section 104 of the <i>Local Government Act 2009</i>. - This requirement is subject to the exceptions identified in paragraphs "Exceptions" and "LGA Arrangements"	5%
Before 1 July 2026 \$280,000 and above From 1 July 2026 \$292,000 and above **	- Council cannot enter into a large-sized contract unless Council first invites written tenders for the contract in accordance with the requirements of section 228 of the <i>Local Government Regulation 2012</i>. (Refer to "Exceptions" and "LGA Arrangements") - Council must either invite written tenders under section 228(4) or invite expressions of interest under section 228(5) before considering whether to invite written tenders under section 228(6)(b). - This requirement is subject to the "Exceptions" and "LGA Arrangements"	0%

** For an arrangement entered into on or after 1 July 2026 - the minimum amount for the arrangement as adjusted and rounded under section 223E of the *Local Government Regulation 2012 – Adjustment and rounding of particular amounts. (CPI adjusted)*.

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DEFINITIONS

Term	Definition
Act	Means <i>Local Government Act 2009</i>
Council	Means Diamantina Shire Council
Contractual Arrangement	As defined in S223A of the <i>Local Government Regulation 2012</i>
CPI	As defined in S22E of the <i>Local Government Regulation 2012</i>
Large Size Contractual Arrangement	As defined in the <i>Local Government Regulation 2012</i>
Local Business	A business (including depots, agencies, and branch offices based and operating within the Shire of Diamantina)
Medium-Size Contractual Arrangement	As defined in the <i>Local Government Regulation 2012</i>
Net Price	A price not including GST
Regulation	Means <i>Local Government Regulation 2012</i>

SUPPORTING DOCUMENTATION

Legislation	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i> <i>Local Government Legislation (Empowering Councils) Amendment Regulation 2025</i>
Council Policies	Code of Conduct Financial Delegations Policy
Council Delegations	Financial Delegation
Council Forms	N/A
Supporting Documents	Corporate Plan 2022 - 2027

VERSION CONTROL

Version	Adopted	Comment	eDRMS #
Original	20 October 2014	Minute No. 2014.10.20-OM-15	
2	10 October 2016	Minute No. 2016.10.10-OM-16	
3	20 April 2020	Minute No. 2020.04.20-OM-6	
4	06 June 2021	Minute No. 2021.06.21-OM-21	
5	14 April 2025	Resolution: CNL/25/071	324536
6	18 May 2026	Resolution: CNL/26/019	330512
7			330526

12.2.11 Child Safety and Wellbeing Policy

REPORT TYPE:	OCM Decision Report
DIRECTORATE:	Corporate Services
PRESENTED BY:	N/A
AUTHOR(S):	Juanita Warner, Governance Manager
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	1. Child Safety and Wellbeing Policy ↓

EXECUTIVE SUMMARY

The Child Safety and Wellbeing Policy has been developed to establish Council's commitment to creating and maintaining child safe environments and to support compliance with the *Child Safe Organisations Act 2024 (Qld)*.

RECOMMENDATION

That Council:

1. Adopt the Child Safety and Wellbeing Policy as presented.
2. Notes that the Child Safety and Wellbeing Policy forms part of Council's broader compliance program for the *Child Safe Organisations Act 2024 (Qld)* and that supporting procedures will be developed and implemented progressively throughout 2026-2027.

BACKGROUND

The Queensland Government introduced the *Child Safe Organisations Act 2024 (Qld)* to improve the safety and wellbeing of children and young people across Queensland. The Act establishes a legislative framework requiring organisations to implement the Child Safe Standards and the Universal Principle for Aboriginal and Torres Strait Islander cultural safety.

The Child Safe Standards are designed to create organisational cultures that prioritise child safety and wellbeing and reduce the risk of harm to children. The Standards require organisations to demonstrate leadership and governance commitment, child participation, family and community engagement, appropriate recruitment and screening, effective complaints management, risk management, training, and continuous improvement.

As a local government, Council provides and facilitates a range of services, programs, facilities and community activities that may involve interaction with children and young people. These include libraries, playgroups, community facilities, sporting and recreational facilities, aquatic facilities, community events and youth-related activities. As such, Council has a responsibility to ensure appropriate systems, policies and procedures are in place to safeguard children and young people.

The proposed Child Safety and Wellbeing Policy has been developed to provide a governance framework that supports Council's commitment to child safety and establishes clear responsibilities for Councillors, employees, volunteers and contractors.

DISCUSSION

The policy outlines Council's commitment to:

- Maintaining a child safe culture across all Council activities.

- Embedding the Universal Principle and the ten Child Safe Standards into Council's operations.
- Recognising and promoting the rights of children and young people.
- Providing culturally safe environments for Aboriginal and Torres Strait Islander children.
- Promoting equity, inclusion and participation for all children.
- Supporting effective reporting, complaints management and incident response processes.
- Implementing child safe recruitment, screening and training practices.
- Integrating child safety considerations into Council's risk management framework.
- Supporting continuous improvement through ongoing monitoring and review.

The policy also establishes clear roles and responsibilities across the organisation, including governance oversight by Council, leadership responsibilities of the Chief Executive Officer and Executive Leadership Team, and operational responsibilities for employees, volunteers and contractors.

Adoption of the policy represents an important step in establishing Council's child safe governance framework. Additional supporting procedures and operational documents will be progressively developed and implemented to support ongoing compliance with the *Child Safe Organisations Act 2024* (Qld), including reporting, recruitment, complaints handling and risk management processes.

STRATEGIC IMPLICATIONS

Corporate Plan 2022-2027

Theme

- 2 Our Community
- 4 Our Organisation

Long Term Goal

- 2.8 Cares for its residents of all ages.
- 4.2 Is engaged with its residents.

The Child Safety and Wellbeing Policy supports Council's commitment to good governance, legislative compliance, community wellbeing and risk management.

POLICY

New Policy - The Child Safety and Wellbeing Policy establishes Council's overarching commitment to child safety and wellbeing and provides the framework for the development and implementation of supporting procedures and operational controls.

LEGISLATION

Child Safe Organisations Act 2024 (Qld)

FINANCE AND RESOURCES

Implementation of the policy is expected to be accommodated within existing operational budgets. Some additional resources may be required over time to support staff training, awareness activities, development of supporting procedures and compliance monitoring.

CONSULTATION

Consultation has been undertaken with relevant Council officers during the development of the policy.

RISK MANAGEMENT

Failure to implement appropriate child safety measures may expose Council to legislative non-compliance, reputational damage, legal liability and potential harm to children and young people.

Adoption of the policy assists Council to meet its obligations under the *Child Safe Organisations Act 2024* (Qld) and demonstrates Council's commitment to implementing the Child Safe Standards and the Universal Principle.

TIMINGS/DEADLINES

The Queensland Family and Child Commission (QFCC) has commenced implementation of the Child Safe Standards under the *Child Safe Organisations Act 2024* (Qld), with organisations expected to progressively demonstrate compliance with the Standards from 1 October 2025.

HUMAN RIGHTS CONSIDERATIONS

Under the *Human Rights Act 2019*, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

ALTERNATIVES CONSIDERED

No alternatives were considered for the drafting of this policy.

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Child Safety and Wellbeing Policy

Policy Number	102
Policy Category	Statutory
Date Adopted	
Resolution Number	
Approval Authority	Council
Next Review Date	1 May 2028
Policy Version Number	1
Department	Communities
Policy Owner	Community Coordinator

PURPOSE

Diamantina Shire Council is committed to the safety and wellbeing of all children and young people. This policy outlines our commitment to creating a child safe environment and ensuring compliance with the *Child Safe Organisations Act 2024* (Qld).

CHILD SAFETY COMMITMENT STATEMENT

Diamantina Shire Council has zero tolerance for child abuse and harm. Council is committed to creating and maintaining a child safe culture where children are respected, heard and protected.

POLICY OBJECTIVES

The objectives of this policy are to:

- Keep children and young people safe when they are interacting or involved with Diamantina Shire Council.
- Demonstrate Council's commitment to being a child safe organisation where child safety is embedded in planning, policy and practices, and where the voices of children and young people are valued and actioned.
- Implement the Universal Principle and the ten Child Safe Standards for Child Safe Organisations as the framework for Council's procedures and decision-making regarding interactions and involvement with children and young people.
- Ensure Council is compliant with Queensland child protection legislation, including recruitment and selection, reportable conduct, mandatory reporting, information sharing and staff training.

COMMENCEMENT OF POLICY

Commencement date will be the date of approval.

Child Safety and Wellbeing Policy
 Word Document ID: [update]
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SCOPE

This policy applies to all employees, contractors, and volunteers of Diamantina Shire Council when taking part in any services, programs, activities, and events that involve contact with children.

HUMAN RIGHTS COMMITMENT

Council has considered the human rights protected under the *Human Rights Act 2019* (Qld) (the Act) when adopting and/or amending this policy. When applying this policy, Council will act and make decision in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the Act.

POLICY STATEMENT

Council caters for the needs of children and young people by providing community centres, libraries, art galleries, aquatic, sporting, and recreation facilities. Council also provides a diverse array of services which may be used by children and young people including community programs and facilities delivering community events. Some of these services may be managed or provided by contracted service providers on behalf of Council.

Council is committed to providing a safe, positive and inclusive environment for children and young people while they are on Council premises and using Council services. This includes:

- Creating culturally safe environments for Aboriginal and Torres Strait Islander children.
- Promoting inclusion and equity for children of all backgrounds and abilities.
- Empowering children to participate in decisions affecting them.
- Responding to concerns and allegations of harm with compassion and diligence.

This policy reflects Council's commitment to the Universal Principle and the ten Child Safe Standards for Child Safe Organisations.

Council recognises that every child has the right to:

- Be safe and protected from harm
- Be listened to and taken seriously
- Participate in decisions affecting them
- Be treated with dignity and respect
- Have their identity, culture and beliefs respected

The Universal Principle

The Universal Principle and Child Safe Standards help create environments where children can grow, learn and thrive without harm. They are built on children's rights and provide a clear framework for keeping children safe.

Council must ensure cultural safety for Aboriginal and Torres Strait Islander children. This is known as the Universal Principle.

Council will include the Universal Principle in every part of how we apply the Standards.

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Child Safe Standards

Standard	Description
Leadership and Culture	Child safety and wellbeing is embedded in the entity's organisational leadership, governance and culture.
Voice of Children	Children are informed about their rights, participate in decisions affecting them and are taken seriously.
Family and community	Families and communities are informed and involved in promoting child safety and wellbeing.
Equity and diversity	Equity is upheld and diverse needs respected in policy and practice.
People	People working with children are suitable and supported to reflect child safety and wellbeing values in practice.
Complaints management	Processes to respond to complaints and concerns are child focused.
Knowledge and skills	Staff and volunteers of the entity are equipped with the knowledge, skills, and awareness to keep children safe through ongoing education and training.
Physical and online environments	Physical and online environments promote safety and wellbeing and minimise the opportunity for children to be harmed.
Continuous improvement	Implementation of the Child Safe Standards is regularly reviewed and improved.
Policy and procedures	Policies and procedures document how the entity is safe for children.

Worker Interactions with Children

Interaction	Description
Social Media use and online communications	Council staff, volunteers and contractors must never communicate privately with children online or on social media. Any necessary online communication should include the child's parent or carer in the correspondence.
Photography and the use of images	Photos and videos of children can only be taken with the permission of parents or carers. Parents and carers must also approve of any images used on our social media channels. It is unacceptable for staff, volunteers or contractors to take photos or videos of children, other than their own, on personal devices, or to share images without permission.
Physical contact	Physical contact with children should be kept to a minimum. Everyone involved in the organisation is expected to have healthy physical boundaries with children.
Gifts and Benefits	Staff, volunteers, and contractors must never give gifts to children, or bestow benefits of any kind to a child, unless they have direct permission from the child's parents or carers.
Illness and injury management	Injuries must be reported to the first aid officer and first aid administered in a safe space within lines of sight of other adults.

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Unacceptable Child to Child Interactions

While peer relationships are a natural and important part of childhood development, certain behaviours between children and young people are unacceptable and may pose risks to safety and wellbeing. These behaviours include:

Behaviour	Description
Physical harm	• Hitting, kicking, pushing, biting, or other forms of aggression • Rough play that results in injury or distress • Unwanted physical contact, including hugging or touching without consent
Verbal and emotional harm	• Name-calling, teasing, or mocking • Threatening or intimidating language • Excluding others from activities or social groups • Spreading rumours or gossip
Sexualised behaviour	• Sexual jokes, gestures, or comments • Inappropriate touching or exposure • Simulating adult sexual behaviour • Coercing others into sexualised games or dares
Digital misconduct	• Cyberbullying via messaging apps or social media • Sharing inappropriate or explicit content • Taking or distributing images of others without consent • Engaging in private online conversations without adult supervision
Boundary violations	• Encouraging secrecy or hiding interactions from adults • Manipulating or coercing others into unsafe behaviour • Imitating adult relationships in a romantic or sexual context

All Council staff, volunteers, and contractors must:

- Monitor child-to-child interactions during programs and services.
- Intervene promptly and appropriately when unacceptable behaviour occurs.
- Report incidents in accordance with the Child Safe Reporting Procedure.
- Support children involved with compassion and discretion.
- Promote positive peer relationships through education and modelling respectful behaviour.
- Encourage children to speak up if they feel unsafe or uncomfortable.

Publication, Communication and Engagement

Council will:

- Publish the Child Safety and Wellbeing Policy on Council's website.
- Encourage feedback from children, families, and community members.
- Provide opportunities for children to express what makes them feel safe.

Council will make this policy publicly available and communicate child safety commitments in a manner that is accessible to children, families, volunteers, contractors and community

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members.

Reporting and Investigation

Council's Child Safe Reporting Procedure sets out requirements and procedures for complaints, allegations, disclosures and reports, and external reporting obligations.

Council will ensure complaints processes are:

- child focused
- culturally safe
- accessible
- confidential where appropriate
- responsive and trauma informed

Child Safe Recruiting and Screening

Council will:

- Undertake referee checking
- Conduct criminal history screening where required
- Verify qualifications and identity
- Ensure Blue Card screening and monitoring is undertaken where required under the *Working with Children (Risk Management and Screening) Act 2000*
- Assess suitability for child-related work
- Include child safety responsibilities in position descriptions

Information Sharing

Council will share information relating to child safety and wellbeing where authorised or required by law to protect children from harm.

Training and Support

Council will provide ongoing training and education in child safety and protection to staff, volunteers and contractors that provide direct services to children and young people.

All Council staff, volunteers, and contractors will:

- Receive induction and periodic child safety training to ensure they are aware of their responsibilities and are confident to identify, respond to, and report child abuse and harm.
- Be supported to understand and apply child safe practices.
- Be monitored for compliance with child safety obligations.

CHILD SAFETY RISK MANAGEMENT

Council will identify, assess and manage risks to children associated with:

- facilities
- programs
- events

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- digital environments
- contractors
- volunteers
- community activities

Child safety risks will be integrated into Council's Enterprise Risk Management Framework.

ROLES AND RESPONSIBILITIES

All Council staff, councillors, volunteers and contractors are expected to carry out the requirements specific to their role in keeping children safe.

Position	Responsibility
Councillors	Are responsible for: • Championing child safe culture across Council and at public engagements. • Endorsing and reviewing this policy. • Promoting and protecting the participation, voice and safety of children, including Aboriginal and Torres Strait Island children and children with disabilities. • Completing Councillor appropriate child safety training and modelling expected standards of conduct.
CEO	As the head of an entity, the CEO must ensure that Council: • Implements the Child Safe Standards through systems, policies, procedures and processes. • Fulfils its responding and reporting obligations through systems to: ○ Prevent reportable conduct by workers. ○ Allow anyone (including staff) to report concerns about reportable conduct or convictions involving a worker. ○ Allow anyone to report concerns about the head of the entity directly to the Queensland Family and Child Commission (the Commission). ○ Investigate and respond to any reportable allegations or convictions involving a worker. • Ensure adequate resources are available to implement and maintain child safe practices across Council.
ELT	Are responsible for modelling the attitudes and behaviours that show they are committed to child safety and wellbeing by: • Championing the child safe values in Council's commitment statement and Code of Conduct. • Providing guidance to Council staff within their respective teams as to the content and implementation of this policy.
Managers and Supervisors	Are responsible for modelling the attitudes and behaviours that show they are committed to child safety and wellbeing by: • Providing guidance to Council staff within their respective teams as to the content and implementation of this policy.

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Position	Responsibility
	- Ensuring that staff understand and implement child safe practices. - Taking part in regular reviews of child safe documents. - Supporting staff with training and resources.
Child Safety Officer	The role of Child Safety Officer is delegated by the CEO to The Director Communities. The Child Safety Officer is responsible for: - Leading the implementation of the Child Safe Standards. - Coordinating staff training and awareness. - Managing complaints and incidents involving children. - Ensuring cultural safety practices are embedded. - Liaising with the QFCC and sector regulators. - Conducting regular reviews and audits of child safety practices. - Prepare an annual Child Safety Compliance Report to ELT
All staff, volunteers and contractors*	Are responsible for: - Upholding Council's commitment to child safety. - Complying with Council's Code of Conduct. - Meeting the requirements across all other child safe policies and procedures, including child safe recruitment practices and risk management. - Reporting all breaches of policies or any allegations of child harm or abuse to meet reporting obligations. - Completing all mandatory child safe training.

*For clarity, this includes anyone who is defined as a worker of an entity under s8 of the *Child Safe Organisations Act 2024* – See Definitions

DEFINITIONS

Term	Definition
Child	Children and young people under the age of 18.
Compliance	Undertaking actions through an outlined process in accordance with Council's policies and procedures, the Child Safe Standards, the Universal Principle and the Child Safe Organisations Act 2024.
Cultural Safety	Means creating an environment where children - especially Aboriginal and Torres Strait Islander children feel safe, respected, and supported to express their identity, culture, and beliefs without fear of discrimination or harm. In a culturally safe organisation: - Children are free to be themselves and express their cultural identity. - Their voice is heard and valued. - Staff respect and understand the child's cultural background. - Policies and practices are designed to protect and promote

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Term	Definition
	cultural wellbeing. Cultural safety is not just about avoiding racism or discrimination; it's about actively fostering a space where children's cultural needs and identities are embraced as part of their overall safety and wellbeing.
Harm	Harm is the damage to the health, safety, or wellbeing of a child or young person, including because of abuse by adults or the conduct of other children. It includes: • Physical violence • Sexual abuse, grooming and sexual misconduct • Emotional and psychological harm • Neglect.
Reportable allegation	When someone has a reasonable belief that a worker may have: • Harmed a child • Acted inappropriately towards a child • Done something that could be considered serious misconduct involving a child It does not matter when or where the behaviour happened, even if it wasn't during work hours or at the workplace.
Reportable Conduct	Refers to any behaviour by a worker that may seriously harm a child or place them at risk. This includes: • Sexual offences against a child. • Sexual misconduct involving or in the presence of a child (e.g. inappropriate touching, sexual comments, or voyeurism). • Ill-treatment of a child (e.g. cruel, degrading, or hostile behaviour). • Significant neglect (e.g. failing to meet a child's basic needs due to recklessness or intent). • Physical violence towards or in the presence of a child. • Behaviour causing serious emotional or psychological harm to a child. Reportable conduct can occur: • As a single incident or as part of a pattern of behaviour. • Inside or outside the workplace • Even if no criminal charges have been laid. Note: Reasonable actions taken to discipline, manage, or care for a child are not considered reportable conduct if they are appropriate for the child's age and follow professional standards.

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Term	Definition
Reportable Conviction	When a worker has been found guilty of a criminal offence that may involve reportable conduct, such as harming or putting a child at risk. This includes: • A formal conviction recorded by a court. • A guilty plea accepted by a court, even if no conviction is recorded. • A spent conviction, meaning a conviction that is no longer publicly disclosed under law. The offence must be against a law of Queensland or the Commonwealth, and must relate to behaviour that could be considered reportable conduct, such as: • Sexual offences or misconduct involving a child. • Physical violence, neglect, or emotional harm to a child. Note: These convictions must be reported even if they occurred outside of work or in a different role, and even if the conviction is considered spent.
Worker	Any individual who performs work of any kind for a child safe or reporting entity. This includes, but is not limited to: • Employees (full-time, part-time, or casual). • Volunteers (including approved carers and members of their households). • Contractors, subcontractors, or consultants. • Labour hire workers (supplied by a labour hire agency). • Executive officers or managers (excluding local government councillors). • Trainees or work experience participants.

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SUPPORTING DOCUMENTATION

Legislation	<i>Child Safe Organisations Act 2024</i> <i>Work Health and Safety Act 2011</i> <i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i> <i>Human Rights Act 2019</i> <i>Working with Children (Risk Management and Screening) Act 2000</i>
Council Policies	Code of Conduct Child Safe Code of Conduct
Council Forms	Child Safety Risk Assessment Template Incident Report Form Reportable Conduct Notification Form Child Safety Risk Assessment Template Child Safety Compliance Register
Supporting Documents	Corporate Plan 2022 – 2027 Child Safe Recruitment Procedure Child Safe Reporting Procedure Child Safe Complaints Procedure Child Safe Risk Management Procedure Reportable Conduct Scheme Child Safe Training Procedure

VERSION CONTROL

Version	Adopted	Comment	eDRMS #
1			

12.2.12 Reportable Conduct Scheme Policy

REPORT TYPE:	OCM Decision Report
DIRECTORATE:	Corporate Services
PRESENTED BY:	N/A
AUTHOR(S):	Juanita Warner, Governance Manager
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	1. Reportable Conduct Scheme Policy ↓

EXECUTIVE SUMMARY

The Reportable Conduct Scheme Policy has been developed to establish Council's framework for responding to, reporting, investigating and managing reportable allegations and reportable convictions of child abuse or misconduct involving workers. This supports compliance with the *Child Safe Organisations Act 2024* (Qld) and Queensland Reportable Conduct Scheme commencing on 1st July 2026.

RECOMMENDATION

That Council adopt the Reportable Conduct Scheme Policy as presented.

BACKGROUND

The Queensland Government introduced the Child Safety Organisations Act 2004 (Qld) to strengthen child safety across organisations that provide services, facilities and activities involving children. The Act established both the Child Safe Standards and the Reportable Conduct Scheme, which are administered by the Queensland Family and Child Commission (QFCC).

The Reportable Conduct Scheme commences on 1st July 2026 and requires reporting entities to establish systems for preventing, identifying, reporting, investigating and responding to reportable conduct involving workers. The Scheme applies to reportable allegations and reportable convictions involving conduct towards children and imposes specific obligations on the CEO, including notification and reporting requirements to the Queensland Family and Child Commission.

As a local government, Council provides services, programs, facilities and community activities that may involve interaction with children and young people, including libraries, aquatic facilities, community events and recreational facilities.

DISCUSSION

The Reportable Conduct Scheme Policy establishes Council's commitment to:

- Maintaining systems that prevent reportable conduct
- Receiving and responding to reportable allegations and reportable convictions
- Meeting all reporting obligations under the Reportable Conduct Scheme
- Supporting timely, fair and transparent investigations
- Promoting a child safe culture across Council operations
- Protecting children and young people from harm
- Ensuring workers understand their obligations to report concerns

The Policy establishes clear responsibilities for Council, the CEO as the Head of Entity, The Child Safety Officer, Managers, Employees, volunteers and contractors. This policy complements Council's Child Safety and Wellbeing Policy and forms part of the Child Safe Framework.

Supporting procedures, registers and reporting mechanisms will be progressively implemented to support operational compliance, including a Reportable Conduct Procedure, notification forms, reporting registers and investigation processes.

STRATEGIC IMPLICATIONS

Corporate Plan 2022-2027

Theme

2 Our Community

Long Term Goal

2.8 Cares for its residents of all ages.

Supports effective governance, legislative compliance and risk management by establishing clear accountability and reporting arrangements for child safe matters.

POLICY

Child Safety and Wellbeing Policy

LEGISLATION

Child Safe Organisations Act 2024 (Qld)

FINANCE AND RESOURCES

Implementation of the policy is expected to be accommodated within existing operational budgets. Some additional resources may be required over time to support staff training, awareness activities, development of supporting procedures and compliance monitoring.

CONSULTATION

Consultation has been undertaken with relevant Council officers during the development of the policy.

RISK MANAGEMENT

The adoption of this policy assists Council in meeting its obligations under the *Child Safe Organisations Act 2024 (Qld)* and preparing for the commencement of the Reportable Conduct Scheme on 1 July 2026.

TIMINGS/DEADLINES

The Queensland Family and Child Commission (QFCC) has commenced implementation of the Child Safe Standards under the *Child Safe Organisations Act 2024 (Qld)*, with organisations expected to progressively demonstrate compliance with the Standards from 1 October 2025.

HUMAN RIGHTS CONSIDERATIONS

Under the Human Rights Act 2019, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

ALTERNATIVES CONSIDERED

No alternatives were considered for the drafting of this policy.

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Reportable Conduct Scheme Policy

Policy Number	103
Policy Category	Statutory
Date Adopted	
Resolution Number	
Approval Authority	Council
Next Review Date	1 April 2029
Policy Version Number	1
Department	Communities
Policy Owner	Community Coordinator

PURPOSE

Diamantina Shire Council is committed to safeguarding children and young people by implementing the Reportable Conduct Scheme in accordance with Queensland legislation.

This policy establishes a framework to ensure that all allegations of reportable conduct involving children are identified, reported, assessed and investigated in a timely, fair and appropriate manner, with the safety and wellbeing of children as the paramount consideration.

This policy also established the systems required under the *Child Safe Organisations Act 2024* (Qld) for the prevention, reporting, investigation and response to reportable allegations and reportable convictions.

POLICY OBJECTIVES

The objective of this policy is to ensure Council meets its obligations under the *Child Safe Organisations Act 2024* (Qld) by establishing a consistent and transparent framework for the reporting, assessment, and management of reportable conduct involving Council employees, contractors, and volunteers.

This policy aims to:

- Promote the safety, wellbeing, and best interests of children and young people in all Council activities, services, and facilities
- Ensure all allegations of reportable conduct are responded to promptly, appropriately, and in accordance with legislative requirements
- Support a culture of accountability, transparency, and child-safe practices across Council
- Ensure compliance with the Reportable Conduct Scheme, including reporting to and engagement with the Queensland Family and Child Commission
- Ensure Council maintains systems that enable direct reporting of allegations involving the Head of Entity in accordance with legislative requirements.

Reportable Conduct Scheme
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PDF Document ID: [update]
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COMMENCEMENT OF POLICY

Commencement date will be the date of approval.

SCOPE

This policy applies to all persons engaged by Diamantina Shire Council, including employees, contractors, volunteers, trainees, work experience participants and elected members.

It applies to all conduct involving children under 18 years of age that occurs in connection with Council functions, services or activities, whether on or off duty.

This policy also applies to historical conduct involving a current worker where the report is received after the commencement of the Reportable Conduct Scheme.

HUMAN RIGHTS COMMITMENT

Council has considered the human rights protected under the *Human Rights Act 2019* (Qld) (the Act) when adopting and/or amending this policy. When applying this policy, Council will act and make decision in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the Act.

POLICY STATEMENT

Diamantina Shire Council has zero tolerance for reportable conduct and is committed to maintaining a child-safe environment across all operations.

The Council will ensure that all reportable allegations are taken seriously and responded to promptly, consistently and in a manner that prioritises child safety, supports affected individuals and complies with legislative obligations.

Council recognises that reportable conduct may arise from current or historical conduct and will respond to all allegations and convictions in accordance with legislative requirements.

SPECIFIC AND STANDARD**Roles and Responsibilities**

Position	Responsibility
CEO	The Chief Executive Officer is the Head of Entity for the purposes of the <i>Child Safe Organisations Act 2024</i> (Qld) and is responsible for ensuring compliance with all legislative requirements. This includes notifying the Queensland Family and Child Commission of reportable allegations, overseeing investigations, ensuring appropriate systems are in place and submitting required reports within mandated timeframes.

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Position	Responsibility
Child Safety Officer (Delegated reporting Officer)	The Chief Executive Officer will appoint a Child Safety Officer responsible for the operational management of reportable conduct matters. The Child Safety Officer will receive allegations, coordinate responses, manage investigations, maintain the Reportable Conduct Register, coordinate reporting obligations under the Scheme and act as the primary liaison with the Queensland Family and Child Commission and other relevant authorities.
Workers, Contractors and Volunteers	All workers, contractors and volunteers must comply with this policy and are required to report any suspicion or allegation of reportable conduct immediately. Workers, contractors and volunteers must participate in training, adhere to the Council's Code of Conduct and cooperate with any investigation process. Workers must also notify Council if they become aware they have been charged with or convicted of an offence that may constitute a reportable conviction.

Reporting Obligations

All reportable allegations must be reported internally as soon as practicable to a supervisor or the Child Safety Officer. Verbal reports must be documented promptly to ensure accurate records are maintained.

Council will ensure systems are available for reportable allegations, reportable convictions and allegations involving the Head of Entity.

The Chief Executive Officer, or delegate, must notify the Queensland Family and Child Commission within three business days of becoming aware of a reportable allegation. An interim report must be provided within thirty business days, followed by a final report at the conclusion of the investigation.

Where an allegation involves potential criminal conduct, the matter must also be reported to the Queensland Police Service. The Council will comply with all applicable mandatory reporting obligations.

Risk Management and Immediate Action

Upon becoming aware of a reportable allegation, the Council will take immediate steps to ensure the safety and wellbeing of the child.

This may include implementing interim risk management strategies such as modifying duties, restricting access to children or standing down the subject of the allegation where appropriate. Support will be provided to affected children and their families, and all matters will be managed

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with strict confidentiality.

Investigation Process

All reportable allegations will be assessed and investigated in a timely, fair and transparent manner. Investigations will be conducted in accordance with procedural fairness and will adopt a child-focused and trauma-informed approach.

The Council will document all stages of the investigation and determine findings based on available evidence.

The Queensland Family and Child Commission may monitor the progress of investigations and request information as required.

Systems and Prevention

Diamantina Shire Council will maintain systems to:

- Prevent reportable conduct
- Enable workers and members of the public to report reportable allegations and reportable convictions
- Enable direct reporting to the Queensland Family and Child Commission where allegations concern the Head of Entity
- Investigate and respond to reportable allegations and reportable convictions

These systems will be supported through policies, procedures, training, reporting mechanisms, risk management practices and continuous improvement activities.

Information Sharing

The Council will share relevant information with the Queensland Family and Child Commission, law enforcement and other authorised agencies as required to support child safety and compliance with the Reportable Conduct Scheme.

Information will be handled in accordance with privacy and confidentiality requirements.

Record Keeping

The Council will maintain accurate, secure and confidential records of all reportable allegations, investigations and outcomes.

Records will be retained in accordance with legislative and recordkeeping requirements and will be made available to authorised bodies upon request.

Training and Awareness

All workers, contractors and volunteers will receive appropriate training to ensure they understand their obligations under this policy, can recognise reportable conduct and are aware of reporting processes.

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Training will support the development of a strong child-safe culture across the organisation.

Breach of Policy

Failure to comply with this policy may result in disciplinary action, including termination of employment or engagement, and may be referred to external authorities where appropriate.

Monitoring and Review

This policy will be reviewed annually or earlier if required due to legislative changes or organisational needs.

Continuous improvement will be informed by incident analysis, regulatory guidance and best practice in child safety.

The Child Safety Officer will provide an annual compliance report to the Executive Leadership Team summarising:

- Reportable allegations
- Reportable convictions
- Investigation outcomes
- Training completion
- Emerging risks and trends
- Improvement actions

A summary report may be provided annually to the Audit and Risk Committee.

DEFINITIONS

Define any technical or uncommon terms used in the policy to ensure clarity and common understanding.

Term	Definition
Act	<i>Child Safety Organisations Act 2024</i>
Council	Means Diamantina Shire Council
Child	A person under the age of 18 years.
Reporting Entity	An entity that cares for, supervises or exercises authority over children and is mentioned in Schedule 2 of the Act or prescribed regulations. A reporting entity is required to comply with the RCS
Head of Entity	The Chief Executive Officer of Diamantina Shire Council, being the person responsible for compliance with the Reportable Conduct Scheme.
Child Safety Officer (Delegated reporting officer)	An appropriately qualified person formally authorised by the head of the reporting entity to carry out specified functions under the Reportable Conduct Scheme on their behalf. Delegation does not

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Term	Definition
	remove the head of reporting entity's overall responsibility for ensuring obligations under the Act are met.
Allegation	An allegation or other information that leads a person to form a reasonable belief that a worker of a reporting entity has engaged in conduct that may be reportable conduct (known as reportable allegation in the Act).
Investigator	The person responsible for planning, coordinating and conducting the Reportable Conduct Scheme investigation as directed by the head of a reporting entity. This includes managing evidence gathering, interviews, risk management and reporting, and ensuring the investigation is conducted in a child-centred, fair and lawful manner. The investigator may be internal or external to the organisation.
Reportable Conduct	Conduct involving a child that falls within the Scheme's categories: child sexual offences, sexual misconduct committed in relation to or in the presence of a child, ill-treatment, significant neglect of a child, physical violence committed in relation to or in the presence of a child, or behaviour that causes significant emotional or psychological harm to a child.
Reportable Conviction	A conviction for an offence committed by a worker against a law of a State or the Commonwealth that may involve reportable conduct. This includes a finding of guilt (and the acceptance of a plea of guilty), as well as a spent conviction.
Reasonable belief	A belief that a reasonable person would form based on available information, facts or observations, even if all details are not known and evidence has not yet been tested. A reasonable belief is more than a suspicion or concern but does not require proof or certainty.
Historical Conduct	Conduct which occurred before the commencement of the Reportable Conduct Scheme (1 July 2026) will not be within the scope of the Reportable Conduct Scheme, unless certain circumstances apply. This is referred to as 'historical conduct'.
Worker	A person who performs work of any kind for a reporting entity. This includes employees, volunteers, contractors, subcontractors, consultants, labour-hire workers, trainees, work experience students (including children younger than 18) and religious leaders.

SUPPORTING DOCUMENTATION

Legislation	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i> <i>Child Safe Organisation Act 2024 (Qld)</i> <i>Child Protection Act 1999 (QLD)</i> <i>Queensland Family and Child Commission Act 2014 (QLD)</i>
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Council Policies	Code of Conduct Policy Child Safety Code of Conduct Policy Child Safety Commitment Statement Child Safety and Wellbeing Policy Child Safety Complaint Handling Policy Playgroup Behaviour Management Policy
Council Delegations	CEO to Council Employee Delegation
Council Forms	Reportable Conduct Register Reportable Conduct Notification Form Child Safety Incident Report Form
Supporting Documents	Corporate Plan 2022 – 2027 Reportable Conduct Procedure Childre Safety Reporting Procedure Child Safe Recruitment Procedure Child Safe Code of Conduct Child Safety Risk Management Procedure
External Guidance	Guide to Queensland Government Reportable Conduct Scheme Guidelines for implementing the Child Safe Standards in Queensland

VERSION CONTROL

Version	Adopted	Comment	eDRMS #
1 (Original)			

12.3 Communities Services Directorate

12.3.1 Communities Directorate Update

REPORT TYPE: OCM Information Report
DIRECTORATE: Communities
PRESENTED BY: N/A
AUTHOR(S): Patrice Brandenburg, Director Communities
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: Nil

RECOMMENDATION

That Council receives and notes the Communities Directorate Update report.

OPERATIONAL UPDATE

Communities Meetings / Strategic Actions May 2026

Date	Parties	Context / Information
1 May	QRA Recovery Planning	Meeting to create Local Recovery and Resilience Group and the Terms of Reference.
10 -15 May	Australian Tourism Exchange (ATE)	Attended the Australian Tourism Exchange in Adelaide, this is a conference / market selling Outback Queensland to international tour companies.
19 May	Drive Queensland	Meeting with Drive Queensland to discuss ongoing partnership opportunities for region.
19 & 20 May	Opera Queensland	Caught up with Board members, senior producers to discuss opportunities in Diamantina Shire.
Ongoing		
Monthly	IVG Global – Catch up	Regular catch up with IVG Global team to work through any issues or initiatives for the Tourist Park.
Monthly	Desert Champions Way: Outback Camel Trial	LGA Stakeholder meeting – main discussions around funding for marketing and stakeholder input for project management.
Monthly	Birdsville Business Group Meeting	Regular catch-up meeting for the businesses of Birdsville and Betoota to talk about events, issues and general connection.

Communities Projects

Updates on specific Communities projects.

2026 Tourism Marketing Campaign

A targeted marketing campaign is in the process of being created with PR company Kath Rose PR.

Investment Summary

Activity	Investment
PR Program Management	\$8,000
Video Content Production	\$8,000
Television Advertising	\$7,000
TVC Production	\$1,000
Breakfast TV Partnership	\$5,000
Travel & Accommodation	\$5,000
TOTAL (ex GST)	\$34,000

Strategic Outcome

The Diamantina Brand Campaign is designed to restore confidence, rebuild awareness and stimulate visitation following a challenging period for Outback Queensland tourism.

By combining public relations, national media exposure, broadcast partnerships, television advertising and premium visual storytelling, the campaign will reposition the Diamantina as an accessible, welcoming and unforgettable Outback destination.

Importantly, the campaign will also leave a lasting legacy through the creation of a substantial destination content library that can be utilised across future tourism, investment and promotional activities.

Birdsville Carnival

Ticketed 'free' event at the Birdsville Hotel. Tickets must be pre booked, can be booked on the day at the Wirrarri Forecourt, this is so we can gauge interest and be prepared ahead of time.

Aim is to attract 500 people to Birdsville and the Diamantina Shire during this period.

Item	Budget	Commentary
Performers – evening	\$30,000	Mick Lindsay & Staging and Production
Performers – Day	\$10,000	Crack Ups and novelty activities run by DSC
Promotions	\$6,000	Advertising and radio
Merchandise	\$4,000	VIC – staff shirts for DSC and pub, stickers Prizes and equipment for novelty events
Travel costs	\$5,000	
Staffing (Town Services / Parks and Gardens team)	\$10,000	
Contingency	\$5,000	
Sub Total	\$70,000	This total is including the contingency for Staffing and Other expenses \$15,000
Total	\$55,000	Excluding contingency

An event overview some activities may change.

- Mick Lindsay and Friends performing 8th and 9th at Birdsville Hotel, free ticketed event for numbers.
- Novelty events being held on the oval, including Australia's Richest Camel Steeplechase with some great prizes available.
- A Poddy Poo Bingo fundraiser for Birdsville Social Club.

Challenge for the events is finding and securing vendors.

There have been 63 vendors contacted for 2026 Birdsville events. To date, only 1 vendor has submitted forms for Birdsville Carnival (seeking reduction in vendor fees) and only 1 vendor for September Birdsville Races town festival. Despite invitations being sent to all clubs and associations in Diamantina Shire for participation in the festival, nil responses received.

The reasons for not attending have been the expense (fuel, product and vendor fees) associated with remote travel to Birdsville and the noticeable decrease in travel/tourism numbers and events Australia wide this year.

Events and Tourism Projects

Project	Overview	Due Date	Tracking
Birdsville Courthouse Experience Director Communities	Event postponed due to flooding. New event dates have been circulated: Thursday 17 and Friday 18 September The new date will provide time for the timeline of the precinct to be measured, printed and installed in the carpark of the Courthouse.	September 2026	On Track
Birdsville Courthouse Experience Director Communities	Restorations ○ Funding applications were unsuccessful. ○ Restoration of donated Police Jeep for display – currently in Bedourie undergoing some repair work this will be completed and in place for the opening.	Ongoing	On Track
Tourism Signage Awaiting Installation Director Communities	Flora and Fauna Signs ○ Flora & Fauna signs up Bedourie end are completed now that the road open up we can get out to do the rest due to access of road to the boundary we only put up the Bedourie/Boulia entry at this stage ○ All sign instalments are put on hold due to road repairs and short staff and prep work for bitumen reseal Shire Entry Signs	July 2026 New ETA to be determined.	Delayed

Project	Overview	Due Date	Tracking
	Currently being installed as the crews are in the areas. Birdsville Racecourse signage ○ Awaiting installation.		
Tourism Signage Audit and Update Director Communities	Burke and Wills Signs ○ Once information confirmed and all parties have approved, signage will be quoted and ordered. Plaques around Shire ○ Delivered. Awaiting installation. The following areas are continuing into 2026, due resourcing and time constraints. Flood Markers This project is being prepared by the Tourism Coordinator. ○ Design in progress ○ Collation of information for signs and supporting information panels. ○ Seeking quotes for design and fabrication plans. Town boundary signage ○ Currently being designed. ○ To be quoted. Bedourie Event Signage ○ Sign being designed and will be circulated again to clubs for comment. Information panels with Shire History at lookouts and around Shire ○ Research underway for the artwork on these signs as it is proving a challenge to locate this internally. Points of Interest Signage ○ These metal signs have faded and need to be replaced. We need to find the relevant information and redo the signs; there are about 25 across the Shire. Seeking details through Brian Mooney's computer. Initial look has presented old quotes; company has been contacted but no response received as yet.	Ongoing	On Track

Project	Overview	Due Date	Tracking
2026 Desert Champions Way: Outback Camel Trail Director Communities	- Ongoing engagement with local government stakeholders, cameleers, and clubs. - Promotional activities to increase over April. - Grant received from the Western Queensland Events Boost Fund (TEQ). - Media release and promotional activities to commenced - Birdsville Carnival program to be released asap.	July 2026	On Track
2026 Simpson Desert Racing Carnival Director Communities	Initial discussions occurring with the Clubs in relation to 2026 event plans.	August / September 2026	On Track
2026 Destination Marketing Initiatives	TV ad footage has been shot and will be running on interstate channels of Channel 9. Social Media campaign to support to be launched	June to August 2026	Completed

CREATIVE CONTENT OFFICER, SUMMARY OF MAY 2026

MAY 2026

- **Birdsville Courthouse**

- Have repurposed a monitor/computer to carry storyboard power point displays (as videos) that are in the process of being developed
- Liaising with families regarding 1963 Page Family Search installation
- Liaising with SA Police Historical Society regarding 1970 Monika Schiller abduction storyboard – a case that culminated on the Inside Birdsville Track
- Confirmed that Queensland Museum artefacts/furniture for Birdsville Courthouse and Bedourie Pisé House are to be freighted to Bedourie free of charge in late June

- **Burke & Wills**

- Interpretive signage sent to Phoenix for review and design

- **Other**

- copied historic Birdsville Births Deaths and Marriages book (it is in a folder format). The hard copy is held in the safe of Creative Content Officer office and stored in 'H' drive

12.3.2 Tourism May 2026 Council Report

REPORT TYPE: OCM Information Report
DIRECTORATE: Communities
PRESENTED BY: N/A
AUTHOR(S): Faith Buchanan, Tourism Coordinator
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: Nil

RECOMMENDATION

That Council receives and notes the Tourism May 2026 Council Report.

OPERATIONAL UPDATE

Birdsville (Wirrarri) and Bedourie (Outback) Visitor Information Centres

Visitor Contact Summary (May 2026)

Analysis of the below data shows:

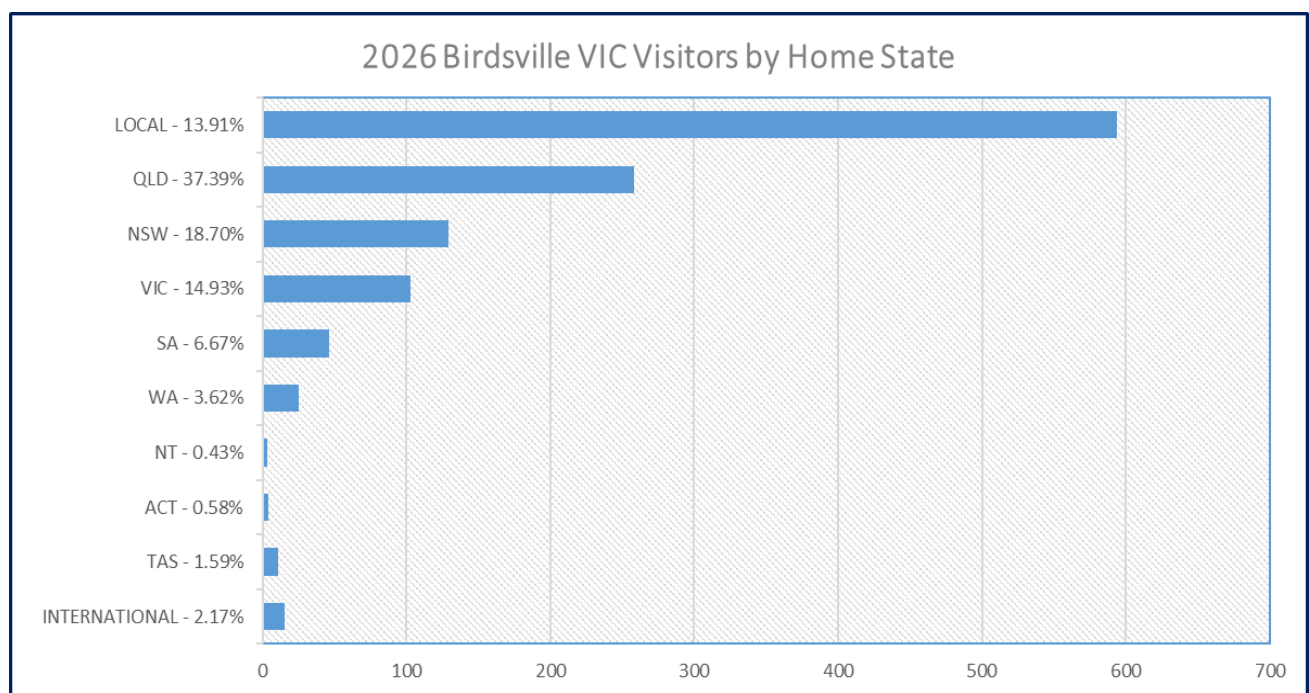
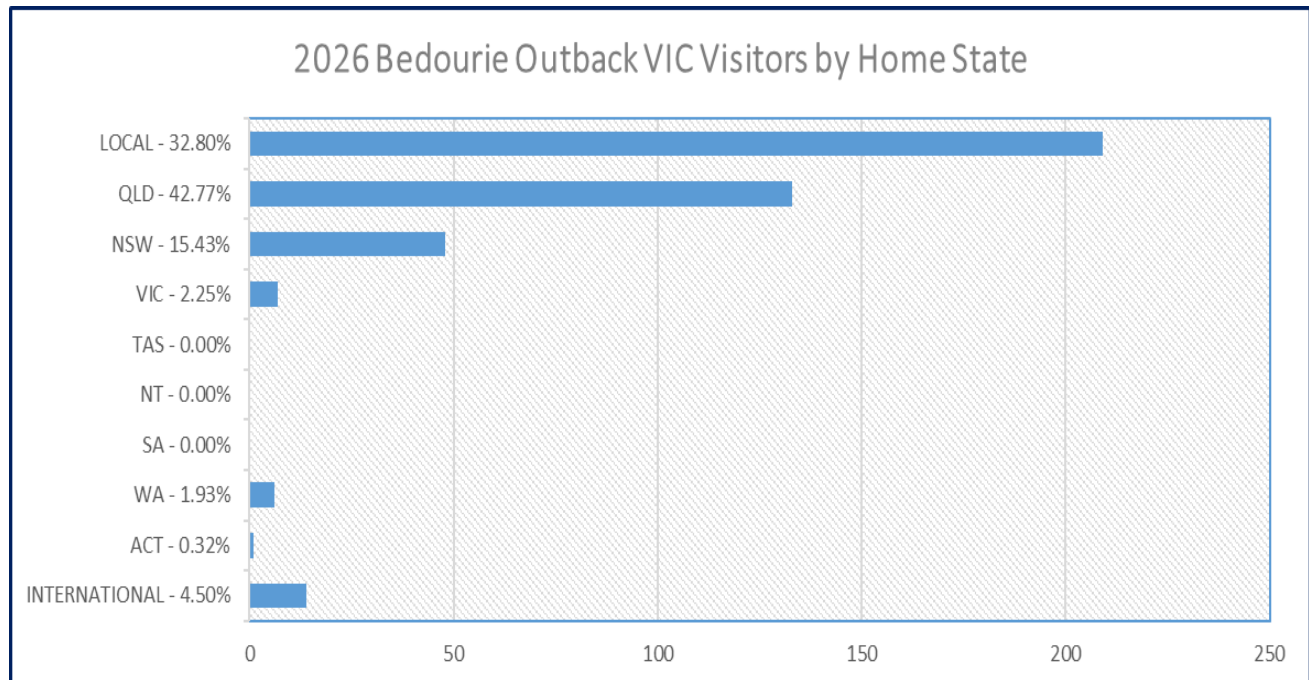
- Year to date visitor numbers have decreased by 8 %
- Year to date Bedourie visitation is down 7% when compared to 2025
- Year to date Birdsville visitation is up 15 % when compared to 2025

BEDOURIE		
Visitor Numbers	2025	2026
Jan	0	17
Feb	20	1
Mar	33	5
Apr	29	33
May	144	153
Jun	657	0
Jul	1605	0
Aug	696	0
Sep	565	0
Oct	147	0
Nov	23	0
Dec	16	0
Totals	3935	209

BIRDSVILLE		
Visitor Numbers	2025	2026
Jan	15	12
Feb	17	6
Mar	67	7
Apr	42	156
May	379	420
Jun	1325	0
Jul	2803	0
Aug	1994	0
Sep	2517	0
Oct	769	0
Nov	120	0
Dec	14	0
Totals	10062	601

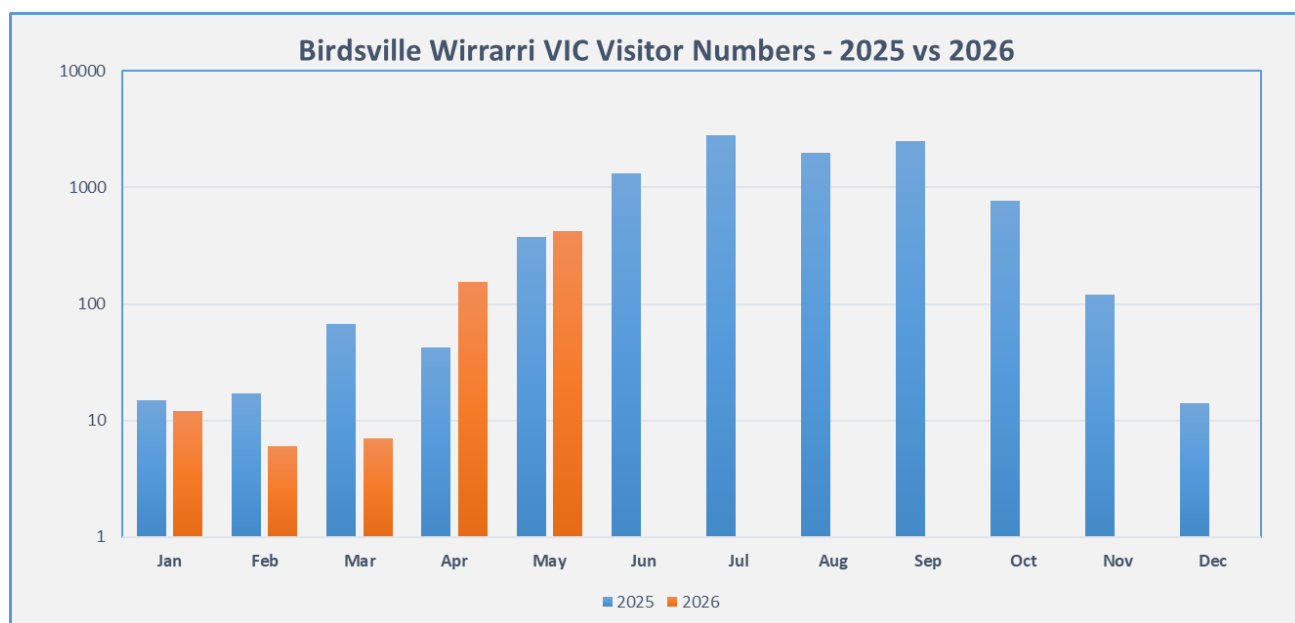
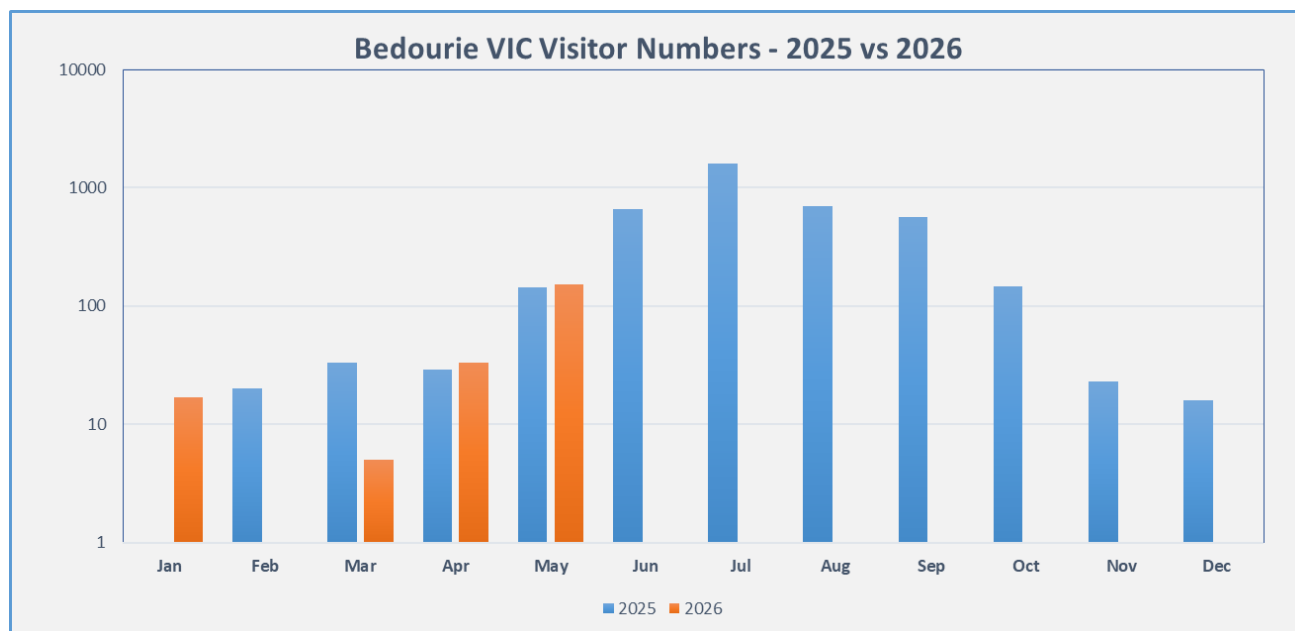
Breakdown by Residence State

The graphs below represent the visitation to the Visitor Information Centres, within the calendar year to date, categorised by primary home state of residence. These statistics provide data when planning marketing for each town and the Shire as a whole.



Comparison of Visitor Centres

The graphs below represent the 2025 versus 2026 visitor numbers for the Bedourie (Outback) and Birdsville (Wirrarri) Information Centres. Visitor numbers were increasing during May, until wet weather set in again and roads were closed again for a brief period.



Tourism Overview

During May, both Visitor Centres were finally welcoming tourists by road. This was short lived when a rain event meant that the roads, which had finally reopened after major flooding, were closed again for a short period of time.

This affected visitation to both Bedourie and Birdsville VICs, but more so Bedourie, as the majority of their travellers come by road, whereas the majority of visitors to Birdsville were still via Charter Flights. Merchandise sales in both VIC's have been steady.

12.3.3 Community Coordinator Monthly Report

REPORT TYPE:	OCM Information Report
DIRECTORATE:	Communities
PRESENTED BY:	N/A
AUTHOR(S):	Paula Brown, Community Coordinator
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	Nil

RECOMMENDATION

That Council receives and notes the Community Coordinator Monthly Report.

OPERATIONAL UPDATE

The following is an update on Community Services activities, projects and compliance matters, for the month of May 2026.

Community Programs and Workshops

The planned Digital Photography and ChatGPT workshops were postponed due to road closures impacting travel and attendance at the time. New dates are currently being coordinated and will be confirmed and advertised to the community shortly.

The “AI in the Outback” workshop is proceeding as scheduled and has received strong interest from clubs and community groups across the Shire. The workshop will be delivered online, with Community Team staff available in both towns to provide on-site support and assistance during the session on Wednesday, 10 June 2026.

Additional community workshop opportunities are continuing to be coordinated across the Shire.

The Queensland Child and Family Commission will be delivering an in-person workshop in Bedourie on 3 July 2026 to assist and educate community groups, local businesses, and Council staff regarding the requirements of the new Child Safe Standards and Reportable Conduct Scheme.

The workshop will provide valuable guidance, particularly surrounding legislative requirements, compliance obligations, and implementation expectations for organisations working with children and young people.

The Community Team is also currently awaiting confirmation of dates from the Royal Flying Doctor Service (RFDS) regarding delivery of:

- Remote First Aid training for community members; and
- Mental Health First Aid training opportunities.

Further information and confirmed dates for each program will be provided and advertised to the community once received from the relevant training providers.

Bedourie Playgroup Update

Bedourie Playgroup attendance numbers have increased significantly, with a consistent average attendance of six children most days.

Current regular attendees include:

- Three two-year-old children
- Two three-year-old children
- One infant

Playgroup activities continue to receive very positive feedback from carers, with children engaging well in all sessions and activities.

During May, the Occupational Therapist attended one of the Playgroup sessions. This visit proved highly beneficial, as it allowed assessments to occur within a natural play-based environment. The approach enabled more practical observations of the children and provided valuable feedback and support to carers.

The Community Team intends to continue strengthening this partnership and will continue utilising the Occupational Therapy service during future visits where possible.

Birdsville Playgroup Update

Birdsville Playgroup is currently undergoing several improvements to address compliance and safety requirements that were identified as requiring attention.

Actions completed or underway include:

- Child-proof fencing has been ordered and will be installed to permanently separate the hall area from the children's play space, replacing the temporary mesh fencing currently in use.
- A child-friendly toilet seat and step have been ordered to better support carers with toilet training during Playgroup sessions.
- Soft play mellow mats have been purchased and delivered for the play area to improve safety, reduce injury risk from falls, and provide a softer crawling environment for younger children.

Attendance numbers at Birdsville Playgroup will be reduced following one family relocating from town. Most remaining children in the area are now attending Kindy and therefore only participate in Playgroup one day per week.

It is hoped that attendance numbers will increase again as new families relocate to the area to fill currently advertised positions within the Shire:

- One two-year-old children
- Two three-year-old children
- One infant

Child Safe Standards and Compliance

Child Safe Standards and Reportable Conduct Scheme policies have now been completed and submitted to Governance for Council adoption.

The Community Team has implemented all other operational requirements associated with the new legislation. The only remaining outstanding item is completion of the required training, which is scheduled to occur this month to ensure Council compliance ahead of the 1 July 2026 deadline.

Staff Training and Professional Development

Both Playgroup Facilitators have now enrolled with TAFE Queensland to undertake their Certificate III in Early Childhood Education and Care qualification, with Council support.

The qualification requires:

- 160 hours of practical placement
- Completion over the next 12 months

Some placement hours may be able to be undertaken through Council's Family Day Care services; however, it is anticipated that some placement requirements will need to be completed outside the Shire.

This training represents a significant investment in staff capability and will strengthen the quality and sustainability of Council's early childhood services.

Community Grants

All remaining Community Grant applications from local clubs and organisations holding upcoming events have now been received and submitted for approval processing.

Library Services

Queensland State Libraries staff will be visiting the Shire on 7, 8 and 9 June 2026.

This visit will provide valuable support and training opportunities for staff, particularly regarding:

- Correct library procedures
- Reporting requirements
- Library service operations

As staff have not previously received formal library training, this visit is expected to significantly improve knowledge, confidence, and operational consistency across the service.

Library Services and Professional Development Opportunities

Following the establishment of a strong working relationship with Queensland State Library staff through their upcoming June training visit, the Community Team is currently investigating additional training and professional development opportunities that may become available through this partnership.

The intention is to identify opportunities for staff to attend workshops and training sessions outside of the Shire that will not only strengthen professional knowledge and skills but also assist in building valuable connections and networks with library staff and services in neighbouring Shires.

This may include opportunities to participate in First 5 Forever workshops and training programs, which is an area Council staff have not previously received formal training in. Access to this training would greatly assist in strengthening early literacy programming and improving library and community service delivery across the Shire.

Community Engagement – Sh#tbox Rally 2026

Coordination has commenced with organisers of the Sh#tbox Rally regarding their 2026 journey, which will include travel through the Shire and an overnight stopover in Bedourie.

The Bedourie community has shown strong enthusiasm and support for the event, with several community members already volunteering their time to assist with catering, welcoming participants, and supporting rally operations while the group is in town.

It has been very positive to see the level of community engagement and willingness to volunteer in support of the event. The rally is also expected to provide positive economic benefits to the Shire through increased visitation and local expenditure during the stopover period.

Upcoming Reporting Requirements

The Early Years Services reporting period is due for submission on 28 July 2026, alongside the Queensland State Library funding acquittal reporting and development of the 2026/2027 forward planning documentation.

Preparation of all required reporting is currently progressing well and remains on track for early submission prior to the reporting deadlines.

12.3.4 Community Grant Request Birdsville Race Club

REPORT TYPE:	OCM Decision Report
DIRECTORATE:	Communities
PRESENTED BY:	N/A
AUTHOR(S):	Patrice Brandenburg-Wallace, Director Communities
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	1. Birdsville Race Club 2026 Request List ↓ 2. Birdsville Race Club In Kind Support form ↓

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval of the Community Grant request received from the Birdsville Race Club.

RECOMMENDATION

1. That Council approve the waiver of fees and charges and in-kind support request from the Birdsville Race Club for \$303,819.

BACKGROUND

The Birdsville Race Club has submitted a request for Community Grant's for in kind support for Facility and Equipment Hire, for the next three (3) years (2026,2027,2028). Whilst this request may be operationally expedient for the Club the request does not align with the eligibility criteria set out in the Community Grants Policy, because the Policy currently allows for single year funding and acquittal annually post event. Subsequent funding applications must have met all acquittal conditions of previous grants.

Additionally, whilst fees and charges for the 2026/2027 financial year have been adopted, fees and charges for subsequent years have not yet been adopted. Some of the equipment and in-kind support that has been listed, may be available for this year, however it is difficult to know now whether these items will all be available in future.

The iconic Birdsville Races annual race meeting has a long history in the Diamantina Shire and plays a significant role in the Shire's stories. The Birdsville Race Club has a strong relationship with Council through the Community Grants program and meets the obligations annually for applications and acquittals.

Council recognises the importance of its community events and regularly provides in-kind support and funding assistance to local community organisations to facilitate events that contribute to improved social and economic outcomes for the Diamantina Shire.

DISCUSSION

The below request has been received from Birdsville Race Club for Facility and Equipment Hire.

Birdsville Race Club

Requested Items	Number of Days	2026
		Amount \$
Hire - Birdsville Racecourse Including Preparation of track surface / grading (if required)	5 weeks	70,200
Hire - Wirrarri Centre – Kitchen	7 days	1,360
Hire - Birdsville Community Hall	4 days	750
Hire – Community Bus	6 days	6,840
Booking of 1x site in food court area adjacent Wirrarri entrance for BRC Ticketing & Merchandise Van	3 days	300
Provision of 1x large generator for racecourse - as back up during race days only	2 days	496
Provision & maintenance of 1x small generator for power to river stables (East side of Birdsville Development Rd)	9 days	2,480
Provision & maintenance of 1x large generator for power to river stables (West side of Birdsville Development Rd)	9 days	4,712
Provision of 1x toilet to river stables (West side of Birdsville Development Rd)	9 days	3,230
Provision of 1x toilet to river stables (East side of Birdsville Development Rd)	9 days	3,230
Provision of 6 x portable toilet to OBE Pavillion Marquee	6 days	3,059
Provision of 50 x wheelie bins to race track	6 days	5,500
Provision of 4 x skip bins (Race course: Kitchen, OBE, Bar) and (Trainers West Stables)	6 days	4,508
Split cost of Vac Truck	Paid for as required, costs are split 50/50 between Council and Club	
Rent-a-tents supplied to Birdsville Race Club and accredited media at cost price	Paid for as required, pay cost price per tent.	
Exclusive use of roofed accommodation at caravan park for emergency services	This is no longer a Council managed asset	
Declare road closures during race week and traffic control		27,646
Provision of and spreading sand for sand rolls adjacent river stables	Combined Grader, Roller, Water truck and operators Current estimation.	\$120,000
Coordinate road closure and/or trainers only signage at all access roads to river stables		
Wet and roll Trackside marquee area at racecourse		
Wet and roll racecourse pedestrian area including trackside marquee area		
Install bus pick up and drop off signage on town common		
Grade existing road & pedestrian access in between racecourse and main road for dedicated Bus slip lane.		
If required - Grade trainers access road to existing racecourse emergency access gate		
Grade trainers training & trotting track south-west of river stables		

Requested Items	Number of Days	2026
		Amount \$
Provision of ablution and waste removal facilities to town common area	9 days hire	41,508
Total		\$303,819

This application has requested a waiver of the bond to the value of \$1,600.00.

Community Benefits

The event is an important element within the local community and region, bringing significant financial expenditure to local businesses within our region. It is showcasing our unique Diamantina Shire Region to a global audience gaining broader exposure to such audiences.

The engagement and collaboration between the Club, local community and local businesses is one that provides an important opportunity to our community offering purpose, education, support and social interaction that small communities like ours need.

As part of the Simpson Desert Racing Carnival annually, the Birdsville Races and week long carnival in Birdsville town is the largest Community event in the Shire.

The provision of in-kind support and financial assistance helps strengthen community engagement, encouraging participation in local events. These events contribute to the social and economic vitality of the area by bringing together residents, supporting local businesses, and promoting regional identity.

STRATEGIC IMPLICATIONS

Corporate Plan 2022-2027

Theme

- 2 Our Community
- 3 Our Economy

Long Term Goal

- 2.12 Is enhanced by participation in arts and cultural activities.
- 2.6 Where volunteering in the community is a given and community spirit is visible.
- 3.4 Is led by Council and the business community, together growing and diversifying business and industry opportunities.

POLICY

[DSC Community Grants Policy](#)

LEGISLATION

Local Government Regulations 2012, part 5, section 194 community grants.

- a) if the local government is satisfied—
 - i. the grant will be used for a purpose that is in the public interest; and
 - ii. the community organisation meets the criteria stated in the local government's community; and

FINANCE AND RESOURCES

This request fits within current operational budget.

CONSULTATION

Consultation has occurred with the Executive Leadership Team and the community.

RISK MANAGEMENT

Community grants are considered low risk within Councils risk framework.

TIMINGS/DEADLINES

The event is occurring in mid-March.

HUMAN RIGHTS CONSIDERATIONS

Under the Human Rights Act 2019, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

ALTERNATIVES CONSIDERED

There were no alternatives presented for this report.

Attachment A**Birdsville Races 2026 - DSC Event Request**

Day 1 4-Sep-26

Day 2 5-Sep-26

Request April 2026

Indicative
dates for 2026
Indicative dates
for 2026

Req. No.	Category	Assistance required	Comments	Start Date	End Date
26-01	Venue Hire	Hire - Birdsville Race course	As per previous years including preparation of track surface / grading (if required)	5-Aug-26	12-Sep-26
26-02	Venue Hire	Hire - Wirrari Centre – Kitchen	As per previous years	30-Aug-26	6-Sep-26
26-03	Venue Hire	Hire - Birdsville Community Hall	Can we hold this if no other booking request has been lodged?	3-Sep-26	5-Sep-26
26-04	Site Booking	Booking of 1x site in food court area adjacent wirrari entrance for BRC Ticketing & Merchandise Van	As per previous years	1-Sep-26	4-Sep-26
26-05	Plant / Equipment Hire	Hire - Community bus during race week	As per previous years	2-Sep-26	7-Sep-26
26-06	Plant / Equipment Hire	Provision of 1x large generator for race course - as back up during race days only	As per previous years	4-Sep-26	5-Sep-26
26-07	Plant / Equipment Hire	Provision & maintenace of 1x large generator for power to river stables (West side of Birdsville Development Rd)	As per previous years	25-Aug-26	12-Sep-26
26-08	Plant / Equipment Hire	Provision & maintenace of 1x small generator for power to river stables (East side of Birdsville Development Rd)	As per previous years	29-Aug-26	7-Sep-26
26-09	Plant / Equipment Hire	Provision of 1x toilet to river stables (West side of Birdsville Development Rd)	As per previous years	29-Aug-26	7-Sep-26
26-10	Plant / Equipment Hire	Provision of 1x toilet to river stables (East side of Birdsville Development Rd)	As per previous years	29-Aug-26	7-Sep-26
26-11	Plant / Equipment Hire	Provision of 6 x portable toilet to OBE Pavillion Marquee	As per previous years	1-Sep-26	6-Sep-26
26-12	Plant / Equipment Hire	Provision of 4 x skip bins (Race course: Kitchen, OBE, Bar) and (Trainers West Stables)	As per previous years	31-Aug-26	6-Sep-26
26-13	Plant / Equipment Hire	Provision of 50 x wheelie bins to race track	As per previous years	2-Sep-26	7-Sep-26
26-14	Plant / Equipment Hire	Split cost of Vac Truck	As per previous years	3-Sep-26	6-Sep-26
26-15	Accommodation	Rent-a-tents supplied to Birdsville Race Club and accredited media at cost price	As per previous years	As req.	As req.
26-16	Accommodation	Exclusive use of roofed accommodation at caravan park for emergency services	Not directly used by BRC but exclusive use for event emergency services Police, Health, Ambulance, etc at own expense.	As req.	As req.
26-17	Cup Parade	Declare road closures during the Cup Parade on Thursday of race week	Cup Parade will commence at 3.30pm. Proposed Road closure from 3.15pm - 4.00pm	3-Sep-26	3-Sep-26
26-18	Fun Run	Declare road closures during the Fun Run on Thursday of race week	Fun Run will commence at 8.30am. Proposed Road closures from 7.30am - 11.30am	3-Sep-26	3-Sep-26

26-19	River Stables	Provision of and spreading sand for sand rolls adjacent river stables	As per previous years	23-Aug-26	12-Sep-26
26-20	River Stables	Coordinate road closure and/or trainers only signage at all access roads to river stables	As per previous years	23-Aug-26	7-Sep-26
26-21	Race course	Wet and roll Trackside marquee area at race course	As per previous years. To be completed prior to 27 August if possible to enable marquee flooring	25-Aug-26	28-Aug-26
26-22	Race course	Wet and roll race course pedestrian area including trackside marquee area	As per previous years.	28-Aug-26	As req.
26-23	Road works	Install bus pick up and drop off signage on town common	As per previous years	30-Aug-26	8-Sep-26
26-24	Road works	Grade existing road & pedestrian access in between race course and main road for dedicated Bus slip lane.	As per previous years	As req.	As req.
26-25	Road works	If required - Grade trainers access road to existing race course emergency access gate	As per previous years	As req.	As req.
26-26	Road works	Grade trainers training& trotting track south-west of river stables	As per previous years	As req.	As req.
26-27	Ablution & Waste Removal	Provision of ablution and waste removal facilities to town common area	As per previous years	30-Aug-26	7-Sep-26

DIAMANTINA SHIRE COUNCIL COMMUNITY GRANTS PROGRAM						
IN-KIND SUPPORT REQUEST						
Use this table to list the council support required for your project. If you would like the equipment or vehicle delivered to site and collected upon completion please tick the Delivery & Return Req column. Insert more rows as necessary for additional items in each category. Include quantities and adequate additional information so that your request is understood.						
Venue/Halls and Public Convenience hire						
✓		Date From	Date to	No. of days	Additional Information	Office use only
✓	Birdsville Race Course Complex	5/08/26	12/09/26	43	See attached document for further information	
	Bedourie Race Course Complex					
	Betoota Race Course Complex					
	Bedourie Community Centre					
	Bedourie Aquatic Centre					
✓	Birdsville Town Hall	03/09/26	05/09/26	3	See attached document for further information	
	Wirrarri Centre					
✓	Wirrarri Centre Kitchen/Bar	30/08/26	06/09/26	8	See attached document for further information	
	Wirrarri Centre Office					
	Other					
Vehicle hire						
		Date From	Date To	Delivery & Return Req	Additional Information	Office use only
✓	Community Bus NOTE: only eligible licence holders may hire	02/09/26	07/09/26	No	Please provided estimated kilometres required during the duration of the hire: 50km	
Equipment hire						
		Date From	Date To	Delivery & Return Req	Additional Information	Office use only
	Marquees					
	Tables					
	Chairs					
	Tower light					
	Tower light with generator					
	Power lead 30m					
	Projector					
	Projector with screen					
	Portable Sound system					
	Portable BBQ 4 burner					
	Grand Stand					
✓	Portaloo	01/09/26	06/09/26	Yes	See attached document for further information	

Administration						
		No. of pages	Page Size	Colour (Y/N)	Additional Information	Office Use Only
	Fax Incoming Transmissions					
	Fax Outgoing Transmissions					
	Photocopying					
	Printing					
	Laminating					
		No. of Books	Additional Information			
	Binding					
Accommodation						
	Birdsville Caravan Park , Bedourie Caravan Park, Birdsville Lodge, Vacant Houses, Spaview units, SES Dongas.	Type	Date From	Date To	Additional Information	Office Use Only
Waste						
		No. of KI	Additional Information			Office Use Only
	Birdsville Bulk Water					
	Bedourie bulk Water					
		Y/N	Additional Information			Office Use Only
✓	Rubbish Removal	Y	Empty of bins and skips at track, river stables from 01/09/26 – 06/09/26			
		No. of Bins	Additional Information			Office Use Only
✓	Additional temporary Bin service	Y	Hire of skip bins and wheelie bins to track and stables as per attached document.			
Other						
✓	Additional Item Requests	Y	Please see attached document for further information / requests			

12.3.5 Community Grant Request Betoota Race Club

REPORT TYPE:	OCM Decision Report
DIRECTORATE:	Communities
PRESENTED BY:	N/A
AUTHOR(S):	Patrice Brandenburg-Wallace, Director Communities
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	1. Facility Hire Application ↓ 2. Betoota Race Club In Kind Hire Form ↓ 3. Application Form ↓

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval of the Community Grant request received from Betoota Race Club for their annual Rodeo and Races event.

RECOMMENDATION

1. That Council approve the waiver of fees and charges and in-kind support request from the Betoota Races Club for \$29,967.

Assistance in kind requested	Amount
Betoota Race Track Complex (3 Days)	\$3,600
10 x Tables (3 Days)	\$1010
80 x Chairs (3 Days)	\$1090
4 x Tower Lights (3 Days)	\$3123
1 x Large Marquee Erected (3 Days)	\$344
2 x Grand Stands (3 Days)	\$3160
Additional Generator 100kVa (3 Days)	\$496
400 Litres of Diesel (Delivered)	\$2086
4 x Portaloos (5 Days)	\$2380
2 x Skip Bins	\$2168
60,000 Bulk Water Birdsville (Fill Tank)	\$2310
Additional Requests	
Racetrack Graded	\$8,200
Camping ground and access roads watered and graded	
Water truck for the weekend to keep access roads watered and dust to a minimum	
Total	\$29,967

BACKGROUND

Council recognises the importance of its community events and regularly provides in-kind support and funding assistance to local community organisations to facilitate events that contribute to improved social and economic outcomes for the Diamantina Shire.

The Betoota Race Club and annual race meeting has a long history in the Diamantina Shire and plays a part in the Shire's stories. The Betoota Race Club has a strong relationship with Council through the Community Grants program and meets the obligations annually for applications and acquittals.

DISCUSSION

The below request has been received for a Community Grant's for Facility and Equipment Hire.

Betoota Race Club have requested a fee waiver for the hire and support for various infrastructural, consumables, and logistical needs for the 2026 Betoota and Rodeo event.

Assistance in kind requested	Amount
Betoota Race Track Complex (3 Days)	\$3,600
10 x Tables (3 Days)	\$1010
80 x Chairs (3 Days)	\$1090
4 x Tower Lights (3 Days)	\$3123
1 x Large Marquee Erected (3 Days)	\$344
2 x Grand Stands (3 Days)	\$3160
Additional Generator 100kVa (3 Days)	\$496
400 Litres of Diesel (Delivered)	\$2086
4 x Portaloos (5 Days)	\$2380
2 x Skip Bins	\$2168
60,000 Bulk Water Birdsville (Fill Tank)	\$2310
Additional Requests	
Racetrack Graded	\$8,200
Camping ground and access roads watered and graded	
Water truck for the weekend to keep access roads watered and dust to a minimum	
Total	\$29,967

This application has requested a waiver of the bond to the value of \$1200.00

Community Benefits

The club holds such an important element within the local community and region, bringing significant financial expenditure to local businesses within our region. It showcases our unique channel country and Diamantina Shire to a global audience gaining broader exposure to such audiences.

The engagement and collaboration between the Betoota Race Club, local community and Cultural Arts sector is one that provides an extremely important element to our community offering purpose, education, support and social interaction that small communities like ours need.

This event is the first in the Simpson Desert Racing Carnival annually and a fantastic carnival opener the week prior to the Birdsville Races.

STRATEGIC IMPLICATIONS

Corporate Plan 2022-2027

Theme

- 2 Our Community
- 3 Our Economy

Long Term Goal

- 2.12 Is enhanced by participation in arts and cultural activities.
- 2.6 Where volunteering in the community is a given and community spirit is visible.
- 3.4 Is led by Council and the business community, together growing and diversifying business and industry opportunities.

POLICY

[DSC Community Grants Policy](#)

LEGISLATION

Local Government Regulations 2012, part 5, section 194 community grants.

- a) if the local government is satisfied—
 - i. the grant will be used for a purpose that is in the public interest; and
 - ii. the community organisation meets the criteria stated in the local government's community; and

FINANCE AND RESOURCES

This request fits within current operational budget.

CONSULTATION

Consultation has occurred with the Executive Leadership Team and the community.

RISK MANAGEMENT

Community grants are considered low risk within Councils risk framework.

TIMINGS/DEADLINES

The event is occurring in mid-March.

HUMAN RIGHTS CONSIDERATIONS

Under the Human Rights Act 2019, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

ALTERNATIVES CONSIDERED

There were no alternatives presented for this report.



Diamantina Shire Council Facility Hire Application Form

APPLICANT INFORMATION					
Title: Mr. / Mrs. / Ms. / Miss		Name: Cassandra		Surname: Moore	
Organisation: BETOOTA RACE CLUB INC.			Address: [REDACTED]		
Town: BETOOTA			State: QLD		Post Code: 4481
Telephone: [REDACTED]		Mobile: [REDACTED]		Email: betootaraceclubinc@gmail.com	
FEES INFORMATION					
Did you receive a DSC Community Grant to cover the Fees?				☐ NO ☒ YES	
If Yes, please provide the name of the Project/Activity:					
Do you wish to apply for a Council Donation to cover the Fees?				☐ NO ☒ YES	
(If yes, please attach a letter describing how the event/activity will have significant positive impact on Shire residents OR Include in the description in the Purpose of Facility Hire area below)					
FACILITY REQUIRED (facilities available for hire are listed in the current Fees and Charges Schedule, found on Diamantina Shire Council website under Council Publications)					
	HIRE PERIOD				PRICES Per Day
	START		END		
	DATE	TIME	DATE	TIME	
☐ Bedourie Community Centre					\$ 250.00
☐ Bedourie Artesian Spa & Aquatic Centre					\$ 250.00
☐ Bedourie Racecourse					\$ 1,200.00
☐ Bedourie Racecourse Kitchen/Bar/Rodeo grounds and undercover area					\$ 200.00
☐ Birdsville Racecourse					\$ 1,800.00
☐ Birdsville Bronco Branding Yards (excludes Birdsville Social Club area)					\$ 1,200.00
☐ Birdsville Town Hall					\$ 250.00
☒ Betoota Racecourse	28/8/2026	8:00 am	30/8/2026	19:00pm	\$ 1,200.00
☐ Wirrarri Centre Gallery					\$ 170.00
☐ Wirrarri Centre kitchen/bar					\$ 170.00
☐ Wirrarri Centre Gallery and kitchen /bar					\$ 250.00
☐ Wirrarri Theatre Room					\$ 80.00
☐ Wirrarri Zoom Room					\$ 120.00
☐ Birdsville Multisport Complex					\$ 170.00
☐ Tables (Cost not applicable if hiring a venue as well) No. Tables:					\$ 12.00
☐ Chairs (Cost not applicable if hiring a venue as well) No. Chairs:					\$ 2.00
☐ Other:					
Bond Payment - \$800.00 Racecourse Complexes (including all facilities) - \$600.00 Halls and Centre's (including Wirrarri Officers)					
PURPOSE OF FACILITY HIRE & ADDITIONAL COMMENTS					
ANNUAL BETOOTA RACES AND BETOOTA RODEO					
TERMS & CONDITIONS – PLEASE READS THESE TERMS AND CONDITIONS THOROUGHLY					
I agree to the following conditions regarding the use of the Facilities:					
General –					
1. The premises are to be left in a clean and tidy state after use. Tables and chairs are to be cleaned and stacked. 2. All locked areas were secured, and lights and air-conditioners turned off. 3. If the premises are left in an unsatisfactory state, the person/organization shall be deemed liable for the cost of cleaning. 4. Any breakages or damage incurred upon the premises or surrounds must be reported to the council at the first possible instance. The person/organization shall be deemed liable for any such damage. 5. Contact the Administration Office on 07 4746 1600 if any equipment requires maintenance or repair. 6. If applicable, this booking will not be confirmed until hire fees and bonds have been paid. 7. Failure to comply with the conditions set herein will result in Diamantina Shire Council refusing future use of the premises to the above-mentioned person/organization and steps will be taken to recover any costs involved.					
Bedourie Artesian Spa & Aquatic Centre -					
8. A Council pool attendant must be present when using the Artesian Spa & Aquatic Centre. The pool attendant's time will be charged to the person/organization as Private Works unless other arrangements with the attendant are made.					
I agree to the Conditions of Use & declare the information provided to be correct.					
Applicant Signature: [Signature]		Date: 20.4.26.			

17 Herbert Street, BEDOURIE QLD 4829
 07 4746 1600
www.diamantina.qld.gov.au
 Doc ID: 49528

07 4746 1272
admin@diamantina.qld.gov.au

Page 1



Diamantina Shire Council Facility Hire Application Form

Office Use Only			
Prices:	Facility Venue	GL	Fees Calculated
\$ 250 per day	Bedourie Community Centre		GL: 14005110.153
\$ 250 per day	Bedourie Artesian Spa & Aquatic Centre		GL: 14010110.153
\$ 1,200 per day	Betoota Racetrack		GL: 14009110.153
\$ 1,200 per day	Bedourie Race Track		GL: 14009110.153
\$ 200 per day	Bedourie Racecourse Kitchen/Bar		GL: 14009110.153
\$ 250 per day	Birdsville Town Hall		GL: 14005110.153
\$ 1,800 per day	Birdsville Race Track		GL: 14009110.153
\$ 1,200 per day	Birdsville Bronco Branding Yards (advise Birdsville Social Club of any bookings)		GL: 14009110.153
\$ 170 per day	Wirrarri Centre Office No. of Office: _____		GL: 13003120.153
\$ 170 per day	Wirrarri Centre		GL: 13003120.153
\$ 12.00 per table	Table (Cost not applicable if hiring a venue as well) No. Tables: _____		GL: 14004110.156
\$ 2.00 per chair	Chairs (Cost not applicable if hiring a venue as well) No. Chairs: _____		GL: 14004110.156
	Other Facility		GL: 14004110.156
	Other Facility		GL: 14004110.156
Fees & Conditions		Apply 50% ☐ Discount ☐ TOTAL	
CEO Approval (if required)			
Waive Bond: ☐ YES / ☐ NO		Council Donation: ☐ YES / ☐ NO	
CEO's Signature: _____		Date: _____	
Comments:			
Booking			
☐ Facility Booking Sheet Updated		☐ Town Supervisor notified	
Receipting Bond (if required)			
Bond Payable: \$ _____		Revenue Account: _____	
Bond Receipt No: _____			
Receipting Fees			
NO Donation: Debtors Raise Invoice		Invoice No: _____	
YES Donation or Community Grant: Receipt Fees		Fees Receipt No: _____	
Payment Details (if required)			
YES Donation or Community Grant: Process Direct Payment		Work Order: _____	
Creditor Code: 20205		Direct Payment No: _____	
Facility Inspection			
Inspected By: _____		Date: _____	
Bond Return Recommended: ☐ YES / ☐ NO			
If YES, Payment details are required.		BSB: _____	Account No: _____

17 Herbert Street, BEDOURIE QLD 4829

07 4746 1600

www.diamantina.qld.gov.au

Doc ID: 49528

07 4746 1272

admin@diamantina.qld.gov.au

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DIAMANTINA SHIRE COUNCIL COMMUNITY GRANTS PROGRAM						
IN-KIND SUPPORT REQUEST						
Use this table to list the council support required for your project. If you would like the equipment or vehicle delivered to site and collected upon completion please tick the Delivery & Return Req column. Insert more rows as necessary for additional items in each category. Include quantities and adequate additional information so that your request is understood.						
Venue/Halls and Public Convenience hire						
V		Date From	Date to	No. of days	Additional Information	Office use only
	Birdsville Race Course Complex					
	Bedourie Race Course Complex					
	Betoota Race Course Complex	28/8/26	30/8/26	3 days		
	Bedourie Community Centre					
	Bedourie Aquatic Centre					
	Birdsville Town Hall					
	Wirrarri Centre					
	Wirrarri Centre Kitchen/Bar					
	Wirrarri Centre Office					
	Other					
Vehicle hire						
		Date From	Date To	Delivery & Return Req	Additional Information	Office use only
	Community Bus NOTE: only eligible licence holders may hire				Please provided estimated kilometres required during the duration of the hire:	
Equipment hire						
		Date From	Date To	Delivery & Return Req	Additional Information	Office use only
	Marquees					
	Tables	28/8/26	30/8/26	Yes	10 please	
	Chairs	28/8/26	30/8/26	Yes	80 please	
	Tower light	28/8/26	30/8/26	Yes	4 please	
	Tower light with generator					
	Power lead 30m					
	Projector					
	Projector with screen					
	Portable Sound system					
	Portable BBQ 4 burner					
	Grand Stand	28/8/26	30/8/26	Yes	2 if available please	
	Portaloo	28/8/26	30/8/26	Yes	10 please	

Administration						
		No. of pages	Page Size	Colour (Y/N)	Additional Information	Office Use Only
	Fax Incoming Transmissions					
	Fax Outgoing Transmissions					
	Photocopying					
	Printing					
	Laminating					
		No. of Books	Additional Information			
	Binding					
Accommodation						
	Birdsville Caravan Park , Bedourie Caravan Park, Birdsville Lodge, Vacant Houses, Spaview units, SES Dongas.	Type	Date From	Date To	Additional Information	Office Use Only
Waste						
		No. of KI	Additional Information			Office Use Only
	Birdsville Bulk Water	60000	Fill Tank			
	Bedourie bulk Water					
		Y/N	Additional Information			Office Use Only
	Rubbish Removal	Yes				
		No. of Bins	Additional Information			Office Use Only
	Additional temporary Bin service	4/10	4 Skip Bins please and 20 Wheelie Bins please			
Other						
	Diesel	28/8/26	800L delivered for generator, 400L 25/8 and top up on 28/8			
	Additional generator	28/8/26 to 30/8/26	100kVa or smaller			



Diamantina Shire Council
COMMUNITY GRANTS PROGRAM APPLICATION FORM

APPLICANT DETAILS

Name	Kerry Morton
Does the applicant have an ABN	☒ Yes, ABN: ☐ No, please attach statement of supplier with your application. ☐ NA, if using an auspice organisation.
Address	109 Moorabeerie Road Windorah qld 4481
Contact person	Kerry Morton
Position in organisation	President
Contact person phone	0488544506
Contact person email	kermitmorton@hotmail.com
Is your organisation registered for GST?	☒ Yes ☐ No
Is your organisation Incorporated?	☒ Yes, attach Certificate of Incorporation. ☐ No, please provide auspice organisation details below.

AUSPICE ORGANISATION DETAILS (if applicable)

Name of auspicing organisation	
Is your auspicing organisation incorporated?	☒ Yes, attach Certificate of Incorporation. ☐ No, sorry you are ineligible to apply.
Does the auspicing organisation have an ABN	☒ Yes a ABN: ☐ No, please attach statement of supplier with your application.
Auspicing organisation's address	
Contact person at auspicing organisation	
Position in organisation	
Contact person phone	
Contact person email	
Is your auspicing organisation registered for GST?	☒ Yes ☐ No
Supporting information provided	☐ Yes, I have attached a letter from the auspicing organisation confirming this arrangement is valid and current.

GRANT DETAILS

Amount applied for	\$
Have you previously received a grant from Council?	☐ No. ☒ Yes, please provide details of most recent grant/s received.



Diamantina Shire Council
COMMUNITY GRANTS PROGRAM APPLICATION FORM

Have all previous grants been acquitted	☐ No, you are ineligible to apply for further funding. ☒ Yes, please provide date of acquittal.
PROJECT DETAILS	
Name of project	Betoota Races
Purpose of the project	Hold annual race event
Description of the project	
When will the project take place? Must be within 12 months of the application.	28 th to 29 th August
Where will the project take place?	Betoota Race Track
Does your organisation hold insurance to cover project activities?	☐ No. ☒ Yes, please attach proof insurance. ☐ Na.
Does your project include any capital improvements?	☒ No. ☐ Yes – Capital improvements located on private land. Proof of tenure or consent from the land owner is required. ☐ Yes – Capital improvements located on council controlled land. The project should be in accordance with the Council endorsed capital works site plan, or alternative Council consent will need to be attached.
How many people will be employed through the project?	Nil
How many volunteers (unpaid workers) will be involved in the project?	45
How will you promote the project?	Social Media and an extended marketing in 2026 due to funding from Western QLD events boost
Is the project targeting specific groups in your community? Tick all appropriate groups.	☒ Aboriginal People and Torres Strait Islander People ☒ People with a disability ☒ Australian South Sea Islander people ☒ Women ☒ Men ☒ Children (0-11) ☒ Youth (12-25) ☒ Older people (55 years and over) ☐ People with a disability ☒ Regional Queenslanders ☐ Emerging artist and cultural workers ☒ Tourists ☒ People with culturally or linguistically diverse background
What State Government priorities are addressed through this project? Tick all appropriate priorities.	☒ Encouraging safe and inclusive communities ☐ Building regions ☒ Stimulating economic growth and innovation ☐ Increasing workforce participation ☐ Supporting disadvantaged Queenslanders



Diamantina Shire Council
COMMUNITY GRANTS PROGRAM APPLICATION FORM

	☐ Conserving heritage			
PROJECT BUDGET				
Please provide a detailed budget for your project, including all other sources of funding. Please note: Expenditure and income must be the same and the budget must balance. Adjust descriptors to suit your project. Identify any income that is unconfirmed with an asterisk (*). Provide and attach evidence where possible to support your budget.	Income	Total	Expenditure	Total
	Western QLD Event Fund	\$16,000	Hire Fees – race track and Council equipment	\$29,966.60
	Sponsorship	\$89,000	Prizes	\$89,000
	Ticket sales	\$20,000	Entertainment	\$10,000
	Merch and Bar sales	\$33,000	Bar stock	\$10,000
			Materials	\$2,000
			Advertisements	\$16,000
			Insurance	\$2,000
			Ambulance	\$5,000
			Security	\$10,000
	Total	\$158,000	Total	\$171,966.60
	Community Grant Outcomes (Not all may apply to your project)			
How does your project provide benefit and value the community?	The Betoota Races and Rodeo held annual benefit the community through providing an opportunity for everyone to connect in a different setting form the day to day.			
How does your project support the economic development of the Shire?	The event attracts approx. 500 people to Betoota on the weekend, locals and tourists. Through the increase of people travelling and spending in the shire, this positively impact economic development.			
How does your project build local cultural capacity, cultural innovation and community pride?	Showcasing the Shire and our smallest town to the visitors who attend the event.			
How does your project contribute to the connectedness and social wellbeing of the people living in the Shire?	The Betoota Races and Rodeo held annual benefit the community through providing an opportunity for everyone to connect in a different setting form the day to day.			



Diamantina Shire Council
COMMUNITY GRANTS PROGRAM APPLICATION FORM

How does your project increase access to support services for people living in the Shire?	N/A
COMMUNITY NEED & SUPPORT	
Provide evidence of genuine local need and support for this project. Examples of evidence of support may include letters of support, meeting minutes etc.	
ORGANISATIONAL CAPACITY	
Do you have the capacity to deliver the project to achieve the desired outcome?	Yes, we have a stable committee and a great group of members who volunteer their time.
Have you lodged your association annual return?	☐ No. ☒ Yes. Please provide audited financial and minutes from the AGM they were presented to.
FUNDING SUPPORT REQUESTED	
Cash amount/s requested (excl GST)?	Nil
What components from the budget will the grant funding be attributed to? List specific items and corresponding values.	
Does your project require in kind Support from Council	☐ No. ☒ Yes, Complete and attach an In-Kind Support Request form.
SUPPORTING DOCUMENTATION	
Please ensure all required documentation is attached.	☒ Certificate of Incorporation ☒ Certificate of Insurance ☐ Proof of tenure or consent from the land owner ☐ Statement of supplier ☒ Audited financials ☒ Minutes from AGM ☒ In-Kind Support Request form ☒ Evidence to support budget ☐ Letter from the auspicing organisation (if applicable)



**Diamantina Shire Council
COMMUNITY GRANTS PROGRAM APPLICATION FORM**

**Submission of
Application**

Completed applications can be forwarded to admin@diamantina.qld.gov.au no later than 2pm on the **10th April 2019**.

For any questions regarding community grants program please contact the Wirrarri Information Centre on 4564 2000.

Office Use Only

Date Received

**Required Documentation
attached**

- ☒ Certificate of Incorporation
- ☒ Certificate of Insurance
- ☐ Proof of tenure or consent from the land owner
- ☐ Statement of supplier
- ☒ Audited financials
- ☒ Minutes from AGM
- ☒ In-Kind Support Request from
- ☐ Evidence to support budget
- ☐ Letter from the auspicing organisation (if applicable)

Eligibility of applicant

- ☒ Incorporated not for profit organisation based in the Diamantina Shire.
- ☐ An individual, business or unincorporated not for profit organisation based in the Diamantina Shire auspiced and administered by an incorporated not for profit community organisation.
- ☐ Incorporated not for profit organisation based outside the Diamantina Shire providing a particular project or purpose which will have a significant positive impact on Shire residents.
- ☐ An individual, business or unincorporated not for profit organisation based in the Diamantina Shire auspiced and administered by an incorporated not for profit community organisation providing a particular project or purpose which will have a significant positive impact on Shire residents

Assessment

Criteria

Score

Budget

Community Need and support

Organisational capacity

Alignment to Community Grant Outcomes



Diamantina Shire Council
COMMUNITY GRANTS PROGRAM APPLICATION FORM

	Total	
Project eligible to be funded	☐ Yes ☐ No Reason:	
Funding Recommendation		
Project recommended to be funded	☐ Yes ☐ No Reason:	
Funding recommended to Council:	RADF Grant	\$0
	Community Drought Support Grant	\$0
	Diamantina Shire Grant	\$
	In-kind Support Request	\$
	Total	
Special funding conditions		
Funding approved by Council		
Funding approved by Council:	RADF Grant	\$0
	Community Drought Support Grant	\$0
	Diamantina Shire Grant	\$0
	In-kind Support Request	\$
	Total	
Special funding conditions		

12.3.6 Birdsville Dunes Golf Course Landscape Masterplan

REPORT TYPE:	OCM Decision Report
DIRECTORATE:	Communities
PRESENTED BY:	N/A
AUTHOR(S):	Patrice Brandenburg-Wallace, Director Communities
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	1. Birdsville Dunes Golf Course Masterplan - Final ↓ 2. Birdsville Dunes Golf Course Plan ↓

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval of the Birdsville Dunes Golf Course Masterplan.

RECOMMENDATION

1. That Council approves the Birdsville Dunes Golf Course Landscape Masterplan.

BACKGROUND

To enable clubs to optimise funding opportunities for their infrastructure Council has supported the development of masterplans for various clubs.

The Bedourie, Birdsville and Betoota Sporting Venue Masterplan project has been ongoing since July 2025. Place Design Group were engaged to work with council and Community to develop appropriate venue masterplans, that can benefit both Council and Community when seeking funding for projects. This report considers the Birdsville Dunes Golf Course.

The initial consultation in February held with venue user groups sessions, both face to face and online. The draft plan from this meeting was circulated to the community for feedback.

Once feedback was received, the final draft of the masterplan has been prepared for Council Approval. The Masterplan has been finalised and is attached.

DISCUSSION

Once acceptance and approval of the plan has been granted, the Masterplan will be added to the Council's website and circulated to the venue key users via email and also information circulated in Desert Yarns and on social media.

The aim is for the Masterplans to be accessible and utilised to seek funding for projects at the venues by Council and Community.

STRATEGIC IMPLICATIONS

Corporate Plan 2022-2027

Theme

- 2 Our Community
- 3 Our Economy
- 4 Our Organisation
- 5 Our Infrastructure

Long Term Goal

- 2.10 Has quality sporting facilities with high participation rates.
- 2.12 Is enhanced by participation in arts and cultural activities.
- 3.2 Flourishes from a growing tourism industry and continuation of major events.
- 4.2 Is engaged with its residents.
- 5.1 Is constructed and maintained in a sustainable manner which meets community needs.

POLICY

There is no specific Council Policy in relation to this report.

LEGISLATION

There is no specific legislation in relation to this report.

FINANCE AND RESOURCES

There is no direct financial requirements in relation to this report. The purpose of the report is to provide planning information for when funding is being sort.

CONSULTATION

Extensive consultation has been held with Birdsville Dunes Golf Club and community, through meetings and emails.

RISK MANAGEMENT

This is a low risk report, as it is relating to future planning.

TIMINGS/DEADLINES

There is no set timeframe relating to this report.

HUMAN RIGHTS CONSIDERATIONS

Under the Human Rights Act 2019, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

ALTERNATIVES CONSIDERED

There are no specific alternatives to be considered.

Birdsville Dunes Golf Course

Landscape Master Concept Plan



Issue Date: 19th May 2026

Final Issue for Council Endorsement

Place Design Group Pty Ltd
ACN 82370063

North Queensland Office
PO Box 450 Aitkenvale QLD 4814
46 Ross River Road
Mundingburra, QLD 4812 Australia

Phone 07 4725 7843
placedesigngroup.com





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b. Birdsville Dunes Golf Course Master Plan 2023-2028 (v1.0, dated August 2023)	

1. Introduction

a. Background

In August 2023, The Birdsville Dunes Golf Club Management Committee developed a Master Plan for the Birdsville Dunes Golf Course to provide a basis for forward planning and future development of the course for 2023-2028. This document has been prepared through funding directly from Diamantina Shire Council and has been prepared to 'supplement' the already agreed Master Plan and provides a Visual Representation of the preferred outcomes and requirements for the course. For completeness, a copy of the existing agreed Master Plan is included as an annexure to this document.

A Preliminary Issue of this document was issued to Council for distribution, review and comment on 17th April, with comments received back from Council on 5th May 2026. Generally, the club agreed with all points documented with additional comments which have now been added. Points added relate specifically to the need for Council to work with the club for ongoing maintenance and development of facilities, as a partnership into the future.

b. Master Plan Overview

The Birdsville Dunes Golf Club Management Committees Master Plan was prepared on the basis of the following objectives:

- Continue to improve playing surfaces and course infrastructure.
- Develop and improve landscape and environmental integration within the course limits.
- Address the safety issues including those specifically relating to wildlife.
- Create golf holes that interact with the natural environment.
- Provide top class facilities and infrastructure to members and guests.
- Ensure drainage, riverbeds and water holes capture the natural water courses.
- Provide finessed fairways, oiled sand greens and tee boxes.
- Purchase quality and practical machinery and equipment that reduced volunteer time and energy.
- Conduct and maintain sustainable partnerships within the community and throughout the wider tourism and visitor sector.
- Ensure continuous membership growth in all areas, full, social, and junior.
- Establish 'signature' holes that are great to play and aesthetically pleasing.
- Identify opportunities for sponsorship and grants.
- Identify, place, and establish strategic signage around the course.
- Source suitable storage options for machinery and equipment, to protect from weather and security purposes.
- Purchase amenities blocks, seating, and water points, for comfort of players
- Investigate and install practice facilities including a driving range and putting green.
- Review bunkering around the course.
- Invest in a Club house infrastructure which includes kitchen, bathroom, change rooms, social club, bar facilities and storage.
- Position course furniture consistent with the environment including shade structures, drink fountains, rubbish bins etc.
- Diversify course usage including night golf and disc golf.

2. Major Outcome Requirements

Outcome requirements from the already agreed Master Plan, with additions include the following:

a. General Course Improvement / Maintenance Requirements

With the assistance and support of Council, the club is look to implement a series of ongoing maintenance tasks as well as general golf course repairs and ongoing improvements including:

- Rebuild of tee boxes
- Rebuild of scrapes (Greens)
- Repairs to fairways by way of a slasher, drag or grader depending on the level of weed and plant growth.
- Ongoing upkeep and weed management of the golf course generally.
 - During peak season – generally 1 day per fortnight
 - During off peak season – generally 1 day per month
- Development of a Gold Course Maintenance / Management Plan identifying a list of tasks to be undertaken on a regular basis (by both the club and Council) to ensure the golf course is maintained in a safe and playable condition at all times.
 - This is to include specific tasks for both peak and off-peak seasons, as well as specific tasks for the anticipated clean up after significant weather events (including flooding).
 - Identify the critical equipment needed for Council (Equipment Wish-list) and for use during working bees so the club can seek immediate grant funding.
- Develop a strategy for facilitating working bees
 - Identify min. 1-2 local active members (not on the committee) who could coordinate working bees alongside regular Council assistance)
 - Timing – ideally before the start and end of the season and possibly one at the beginning of the week leading into the Birdsville Races (and Big Red Bash) to capture any travellers who are already in town and keen to assist the community.

b. Landscape Requirements

One of the key features of the Birdsville Dunes Golf Course is having a landscape that is native to the area. Landscaping aims to highlight the diversity of the remote nature of the course. For this to be pursued and implemented the club requires a grants officer (maybe with assistance from Council) to investigate potential funding opportunities and facilitate submissions. Landscape improvements are subject to funding / sponsorship & supporter funding; hence an ongoing program for implementing landscape enhancements would be desirable. Potential projects could include the following.

- Planting Backdrops to greens
- New shade tree planting around tees
- Shade tree planting adjacent course entrance
- Amenity tree planting to out-of-play areas
- Boundary planting
- Focus on Indigenous plants
- Focus on Native plants
- Incorporate planter boxes

c. Signage Requirements

Signage throughout the course needs to provide information, give direction, promote, and raise safety awareness with the aim of not to 'overcrowd' the area. Signage is to remain both functional and aesthetically pleasing. For this to be pursued and implemented the club requires a grants officer (maybe with assistance from Council) to investigate potential funding opportunities and facilitate submissions.

- Tourist pointer sign to be erected on main road (Big Red Road) including BDGC Sign with logo.
- History of the golf course and acknowledging Glen Thomas (golf course designer)
- Map of the golf course
- Thanks for playing BDGC including 'like us on socials'.
- Wrap the current shelter shed in lattice / mesh.
- Cart & directional signage around course including club logo.
- Tee signs to include sponsor logo, hole no and a sketch of the hole.

d. Equipment Requirements

Equipment purchased for volunteers to assist in the maintenance of the course. We are mindful that the equipment needs to be user friendly and robust for the 'outback' conditions.

Hire equipment for use of members, visitors, and guests that either don't own their own equipment or it is not feasible for them to bring their equipment with them. And to enable the diversification of the course outside of the 'normal' golfing realm.

For this to be pursued and implemented the club requires a grants officer (maybe with assistance from Council) to investigate potential funding opportunities and facilitate submissions.

Potential new equipment needs:

- Tractor
- Rake for greens (towable)
- Four Wheel Motorbike (tow the rake for greens)
- Oil Pump on trailer
- Water Cart on trailer
- Fairway scraper
- Vehicle to tow scraper
- Disc and Night golf equipment
- Hire Equipment including electric buggies.

e. Infrastructure Requirements

The clubhouse pavilion will create a centralised hub that provides easy access to the golf course and adjacent proposed activities. The clubhouse will provide a dedicated area for the Golf Club pro shop, indoor/outdoor hospitality areas including elevated views over the golf course, golf cart storage area, building services and general storage areas. There would also be provisions for amenities including showers and toilets within the clubhouse.

For this to be pursued and implemented the club requires a grants officer (maybe with assistance from Council) to investigate potential funding opportunities and facilitate submissions.

- Amenities Block
- Storage Shed
- Club House (kitchen, pro shop, bar area, showers, toilets, and storage)
- Course Furniture (drink fountain, rubbish bins, seating, shade structures)



Figure 1 – Drone shot of the Birdsville Golf Course during the Outback Masters Event (date unknown) (Ref: Birdsville Golf Club Facebook Page)

3. Consultation Meeting

On Monday 23rd February, Diamantina Shire Council hosted a Consultation Meeting for the Golf Club. In attendance were members of the Birdsville Dunes Golf Club Management Committee, Council, and Place Design Group. The meeting was held at the Wirrarri Visitor Information centre in Birdsville. The consultation meeting was facilitated by Hywel Jones of Place Design Group via MS Teams.

Much of the discussion was around the ongoing maintenance and development of the golf course with specific reference to the previously prepared Master Plan (v1.0, dated August 2023). A copy of the Master Plan has been included as an annexure to this document for reference. This document includes a number of requirements for the golf course as well as specific upgrade requirements for individual holes. This document remains current.

Discussions included the following:

- Maintenance is undertaken annually. The golf club currently has no machinery of its own. The club has the desire to own its own machinery; however, it would require onsite storage for loaders, graders, etc.).
- There is currently no permanent onsite power. The golf club has the desire for an on-site generator and/or solar for power supply.
- Landscape enhancements are to be as listed in the Master Plan and is to include new amenity and shade tree planting to the entry road as well as to all holes & scrapes, as well as enhancements to the existing creek bed and waterholes.
- Signage requirements are to be as listed in the Master Plan, with existing drums at each hole to be replaced with new permanent signs.
- Implementation of a new flood mitigation report to help mitigate against flooding and damage to existing holes.
- Funding for a new future permanent Clubhouse (preferably with an upper level).
- Development of a weed management plan for ongoing control and management of weed species across the golf course.

A Preliminary Issue of this document was issued to Council for distribution, review and comment on 17th April, with comments received back from Council on 5th May 2026. Generally, the club agreed with all points documented with additional comments which have now been added. Points added relate specifically to the need for Council to work with the club for ongoing maintenance and development of facilities, as a partnership into the future.



a. **Appendix 1**

Birdsville Dunes Golf Course Landscape Master Concept Plan

250254 Birdsville Dunes Golf Course Master Concept Plan_20260519.docx



NORTH QUEENSLAND
46 Ross River Road
Mundingburra, Townsville QLD 4812
PO Box 450 Aitkenvale QLD 4814
T +61 7 4725 7843

BIRDSVILLE DUNES GOLF COURSE
LANDSCAPE MASTER CONCEPT PLAN
Sheet 1 of 1

DRAWING NO.	REV NO.	DATE
240481-LSK-101	-	17/04/2026
SCALE 1:2500 @ A1 / 1:5000 @ A3		

b. Appendix 2

Birdsville Dunes Golf Course Master Plan 2023-2028 (v1.0, dated August 2023)

place
design
group.

250254 Birdsville Dunes Golf Course Master Concept Plan_20260519.docx

DATE : AUGUST 2023 / V 1.0



MASTER PLAN

2023 - 2028

PLAN OVERVIEW

	BIRDSVILLE DUNES GOLF CLUB INC.
ADDRESS:	Simpson Desert National Park Road (Big Red Road)
	BIRDSVILLE QLD 4482

BACKGROUND & INTRODUCTION

The Birdsville Dunes Golf Club Management Committee have developed a Master Plan for the Birdsville Dunes Golf Course that will provide a basis for forward planning and future development of the course. The Birdsville Dunes Golf Club was incorporated in 2021 and managed by the elected committee and members. The Birdsville Dunes Golf Club leases the land from the Diamantina Shire Council.

The course was designed in 1996 by Glen Thomas, lecturer, and landscape architect. The course situated in a remote arid area of Australia, on the edge of the Simpson Desert utilizes the natural land systems, local flora, and limited water supply. The golf course covers approximately 75 hectares and is a Par 72 course. The course itself lies between two parallel sand dunes, rising 8 to 10 metres in height, approximately 600 metres apart. The course is arranged in two 9-hole loops both returning to the proposed club house site. The course comprises of sand fairways and with oiled sand greens.

Overall, the course is a challenge, and both nines present a solid test to players.

The future looks bright for the club as it moves into the next phase of its development and will seek to source sponsorship with club partners to upgrade the landscape, invest in equipment for volunteers and to provide hire equipment to encourage golfers from all over the world to experience this truly unique course.

As one of Australia's most popular sports golf delivers valuable wellbeing, social, environmental, and economic benefits to the local community. Promoting physical and mental wellbeing (particularly for older Australians), contributes to social and community development e.g. volunteering and inclusion and stimulates local economic development e.g. charitable support, and tourism opportunities.

MASTER PLAN OVERVIEW

The Birdsville Dunes Golf Club Management Committees Master Plan is to

- Continue to improve playing surfaces and course infrastructure.
- Develop and improve landscape and environmental integration within the course limits.
- Address the safety issues including those specifically relating to wildlife.
- Create golf holes that interact with the natural environment.
- Provide top class facilities and infrastructure to members and guests.
- Ensure drainage, riverbeds and water holes capture the natural water courses.
- Provide finessed fairways, oiled sand greens and tee boxes.
- Purchase quality and practical machinery and equipment that reduced volunteer time and energy.
- Conduct and maintain sustainable partnerships within the community and throughout the wider tourism and visitor sector.
- Ensure continuous membership growth in all areas, full, social, and junior.
- Establish 'signature' holes that are great to play and aesthetically pleasing.
- Identify opportunities for sponsorship and grants.
- Identify, place, and establish strategic signage around the course.
- Source suitable storage options for machinery and equipment, to protect from weather and security purposes.
- Purchase amenities blocks, seating, and water points, for comfort of players
- Investigate and install practice facilities including a driving range and putting green.
- Review bunkering around the course.
- Invest in a Club house infrastructure which includes kitchen, bathroom, change rooms, social club, bar facilities and storage.
- Position course furniture consistent with the environment including shade structures, drink fountains, rubbish bins etc.
- Diversify course usage including night golf and disc golf.

LANDSCAPE REQUIREMENTS

One of the key features of the Birdsville Dunes Golf Course is having a landscape that is native to the area. Landscaping aims to highlight the diversity of the remote nature of the course.

- Backdrops to greens
- Around tees
- Course entrance
- Out of play areas
- Boundary planting
- Indigenous plants
- Native plants
- Planter boxes

SIGNAGE REQUIREMENTS

Signage throughout the course needs to provide information, give direction, promote, and raise safety awareness with the aim of not to 'overcrowd' the area. Signage is to remain both functional and aesthetically pleasing.

- Tourist pointer sign to be erected on main road (Big Red Road) including BDGC Sign with logo.
- History of the golf course and acknowledging Glen Thomas
- Map of the golf course
- Thanks for playing BDGC including 'like us on socials'.
- Wrap the current shelter shed in lattice / mesh.
- Cart & directional signage around course including club logo.
- Tee signs to include sponsor logo, hole no and a sketch of the hole.

EQUIPMENT REQUIREMENTS

Equipment purchased for volunteers to assist in the maintenance of the course. We are mindful that the equipment needs to be user friendly and robust for the 'outback' conditions.

Hire equipment for use of members, visitors, and guests that either don't own their own equipment or it is not feasible for them to bring their equipment with them. And to enable the diversification of the course outside of the 'normal' golfing realm.

- Tractor
- Rake for greens (towable)
- Four Wheel Motorbike (tow the rake for greens)
- Oil Pump on trailer
- Water Cart on trailer
- Fairway scraper
- Vehicle to tow scraper
- Disc and Night golf equipment
- Hire Equipment including electric buggies.

INFRASTRUCTURE REQUIREMENTS

The clubhouse pavilion will create a centralised hub that provides easy access to the golf course and adjacent proposed activities. The clubhouse will provide a dedicated area for the Golf Club pro shop, indoor/outdoor hospitality areas including elevated views over the golf course, golf cart storage area, building services and general storage areas. There would also be provisions for amenities including showers and toilets within the clubhouse.

- Amenities Block
- Storage Shed
- Club House (kitchen, pro shop, bar area, showers, toilets, and storage)
- Course Furniture (drink fountain, rubbish bins, seating, shade structures)



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OVERALL PLAN

Tees

The Birdsville Dunes Golf Course tee areas are of similar construction at each hole. The tees are a combination of 3 tees numbered Tee 1 (Blue), Tee 2 (Green) and Tee 3 (Red). Tee Boxes for each tee are a slightly elevated boxed square made of mud rock compacted with water to provide a solid teeing off platform. In the centre of each Tee Box is a smaller sand box filled with local red dune sand this is positioned to allow left/ right-handed play. The sand enables tees to be placed within the sand box area reducing the need to tee up on the more solid rocky mud rock. Each tee box is identified with a painted drum indicating hole par, number, and length. There is currently a second-hand tyre which contains extra sand to maintain the sand boxes as required. Metal box template frames have been prepared to ensure tee box sizes are consistent throughout the course.

Recommendations

- Exclusive Sponsorship named boards to be placed at the rear of Tee 1 on each hole.
- Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes.
- Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up.
- Bench Seating to be placed at each tee area as a minimum.
- Permanent signage showing Hole Number, Diagram, Par and Metreage from tees.
- Painted drums to be maintained showing Par Hole, Tee Number and Metreage

Scrapes

Birdsville Dunes Golf Course Scrapes (Greens) have been formed with local dune sand topped and mixed with used sump oil. The average scrape is 6 metres in diameter and are maintained by continual raking, and oil top up as required.

Each scrape has a sand cup placed generally in the centre of the scrape and a flag. Sand cups are designed so that an insert can be removed and emptied without affecting the integrity of the cup.

Adjacent to each scrape is a stand with a metal Rake/Scrape implement leaning against it. The metal scrape is a ½ metre pipe attached to a handle with small metal teeth along on side. This enables the player to firstly rake a putting line then smooth out that line prior to putting. The metal scrape is then used at the completion of the hole to create 3-4 raked circles around the hole ready for the next group.

Directional signage is placed at each hole to indicate direction of carts to the next tee/hole.

Recommendations

- Scrapes to be sized and sizing recorded for future maintenance.
- Flags to be made available for sponsorship and club promotion.
- Simplified instruction board for using metal scrapes.

OVERALL PLAN

CLUBHOUSE AREA

The Birdsville Dunes Golf Course is located on the western side of the Birdsville township and is set amongst natural sand dunes. This provides an elevated location for the club house which will have scrapes 9 and 18 lying directly in front of the elevated clubhouse area. Holes 1 and 10 tee areas are located to the left and right of the club house area. The club house will allow for enjoyment of both golf and views of the surrounding terrain not to mention one of the most spectacular sun sets in the country. Currently a shade area is used as a temporary club house area.

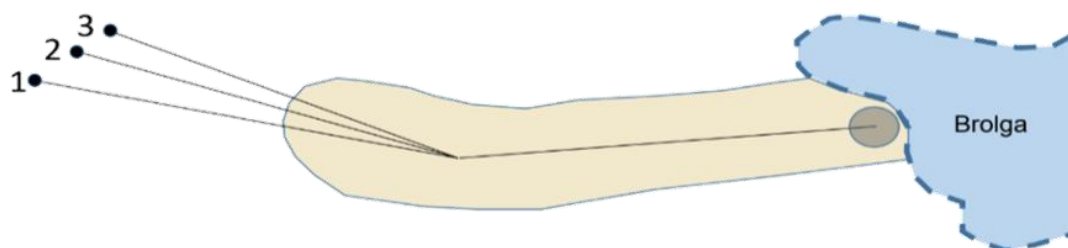
RECOMMENDATIONS

- The club is seeking an environmentally friendly ablution block containing toilet cubicles and one urinal. This will be installed as soon as possible for use by members and visitors. Once the new club house is built containing toilets this ablution block would be moved to suit the needs of the club either as extra toilets near the clubhouse or a selected location on the course.
- Proposal for the club house design to utilise the elevated location and potential view from a second level balcony area. Full club house facilities to be included. Current shade area to be utilised as equipment /vehicle cover. Green keepers' area to be constructed for course maintenance. The building of a permanent club house will be an exciting moment in the club's history.

HOLE BY HOLE DESCRIPTIONS

The following is a description of each hole. We have assessed how these holes can be improved and listed all recommended adjustments and changes. We have described our visions for these holes.

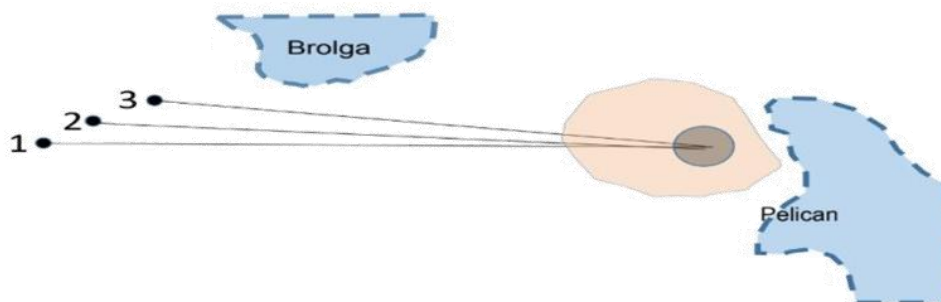
HOLE 1	TEE	METRES	PAR
	T1	270	4
	T2	259	4
	T3	253	4



DESCRIPTION	Hole 1 is a 270-metre Par 4 hole which leads off from the righthand side of the club house along the edge of a sand dune. The hole is straight with a downward slope to the scrape located on the front edge of a waterhole named Brolga. Players can comfortably make the green in 2 shots with some thick grass on the left and a rough surface off to the right of the fairway. A track to the right of the scrape leads to the second tee.
RECOMMENDATION	• Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (1). The 1st tee is a prime sponsorship location. • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance.

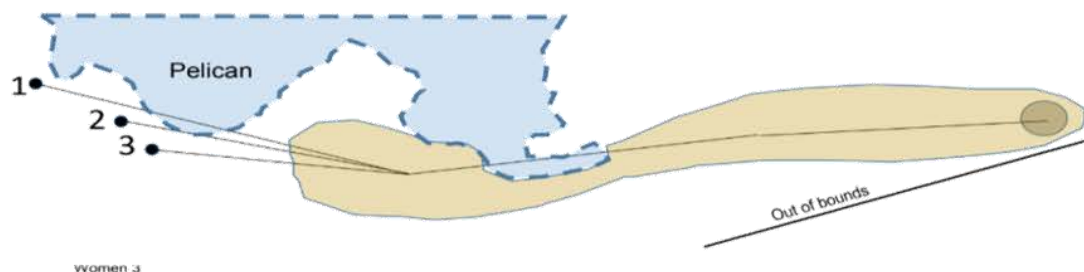
	• Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.
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HOLE 2	TEE	METRES	PAR
	T1	180	3
	T2	164	3
	T3	147	3



DESCRIPTION	Hole 2 is a 180 metre Par 3. The tee area is located on an elevated area set amongst the sandy/rough. Players tee off over the rough towards a small fairway area in front of the scrape. The hole is reasonable flat from the tee area. Along the left-hand side is the edge of the Brolga water course which does not come into play. The right-hand side of the fairway is a rough surface area. The scrape is located on the front edge of the Pelican Water Course. A track to the right of the scrape leads to the third tee.
RECOMMENDATION	• Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (2). • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance. • Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.

HOLE 3	TEE	METRES	PAR
	T1	500	5
	T2	484	5
	T3	467	5

**DESCRIPTION**

Hole 3 is an impressive 500 metre par 5 with a challenging tee shot from Tee 1 being an isolated tee amongst the rough after walking from the 2nd hole, your tee shot is over the rough to the right and along the righthand side of pelican water course to the left. Quiet a challenging shot for second shot placement. Tees 2 and 3 are located a further 25 metres along, these tees are elevated, and your tee shot is towards an open fairway area. Pelican water course is to the left of the tees. The fair way has a slight dogleg left and is broken halfway along by a bottle neck area between 2 large fairway areas. Following on from the bottle neck area to the right is marked out of bounds. The scrape is slightly elevated and surrounded by natural rough. A track leads from the rear of the scrape to hole 4.

RECOMMENDATION

- Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (3).
- Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes.
- Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up.
- Sponsored Bench Seating to be placed at each tee area as a minimum.
- Sponsored signage showing hole number, Diagram, Par and metreage from tees.
- Painted drums to be maintained showing Par Hole, Tee Number and Metreage
- Landscaping / Planting at/around tee area
- Scrapes to be sized and sizing recorded for future maintenance.

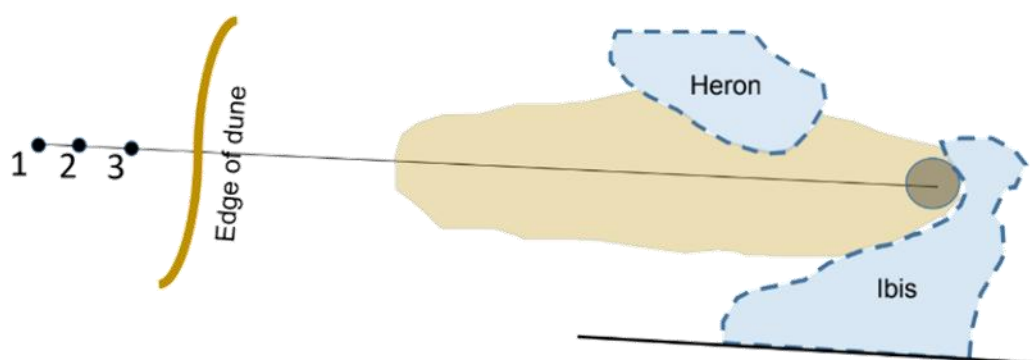
	• Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.
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HOLE 4	TEE	METRES	PAR
	T1	190	3
	T2	172	3
	T3	156	3



DESCRIPTION	Hole 4 is a 190 metre Par 3, the hole is straight and level with rough located between the tees and a small fairway area in front of the scrape. The fairway and scrape are surrounded by a sandy grassed rough area. A track leads from the rear of the scrape across a greenkeepers track to the 5 th Tee area.
RECOMMENDATION	• Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (4). • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance. • Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.

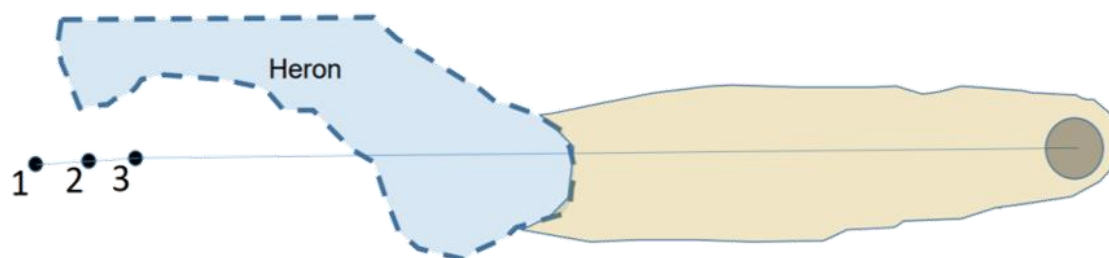
HOLE 5	TEE	METRES	PAR
	T1	300	4
	T2	287	4
	T3	270	4



DESCRIPTION	Hole 5 is a 300 metre Par 4 which is one of two holes on the course where the scrape and fairway in front of the scrape are not visible from the tee due to a sand dune running in front of the tee area. Players effectively tee off blind with the ball travelling over the front edge of a dune onto the fairway below. Players are assisted on this hole with a marker on the top of the sand dune behind the scrape, this marker is a white post that is in a direct line from the tee to the flag. From the tee area to the edge of the dune is a track with sand rough to the left and right. Once over the edge of the dune the fairway opens leading to the scrape which is located on the front edge of a watercourse named Ibis. A second watercourse is located to the left of the fairway leading up to the scrape named Heron. A track leads off to the left of the scrape to the 6th tee.
RECOMMENDATION	• Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (5). • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up.

	• Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance. • Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.
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HOLE 6	TEE	METRES	PAR
	T1	285	4
	T2	270	4
	T3	257	4



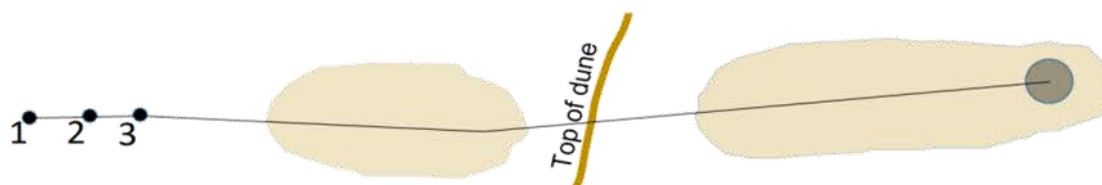
DESCRIPTION	Hole 6 is a 285 metre Par 4, players first shot is over the Heron water course area in front of the tee area landing onto a fairway area before hitting a second shot over a small area of rough onto an area including the scrape surrounded by a smaller fairway area. Effectively 2 landing areas. The hole is relatively flat and straight and is surrounded by sandy rough. There is a straight-line track that leads from the tee area to the scrape area. The track to the 7th hole leads off from behind the scrape. Hole 6 is the turning hole for the front nine.
RECOMMENDATION	• Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (6). • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance. • Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.

HOLE 7	TEE	METRES	PAR
	T1	368	4
	T2	348	4
	T3	327	4



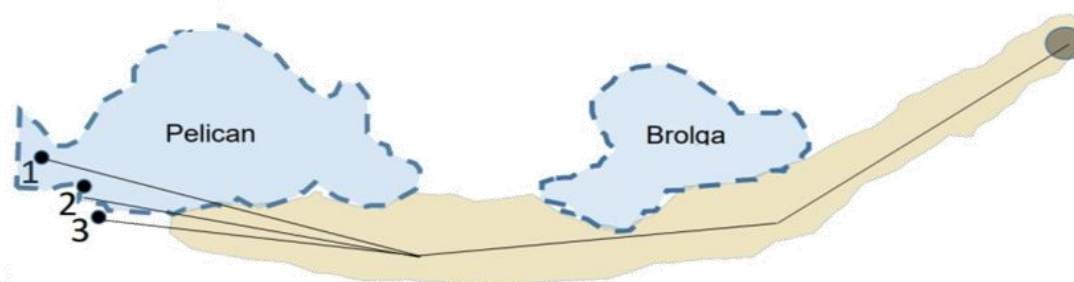
DESCRIPTION	Hole 7 is a 368 metre Par 4, players tee off over a small rough area onto a wide fairway which slopes slightly up to the scrape. The fairway and scrape are surrounded by the sandy rough and the green keepers track runs parallel to the fairway on the left-hand side. The track to the 8 th Hole runs from behind the scrape.
RECOMMENDATION	• Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (7). • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance. • Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.

HOLE 8	TEE	METRES	PAR
	T1	343	4
	T2	324	4
	T3	310	4



DESCRIPTION	Hole 8 is a 343-metre par 4 and is the second of the holes where players cannot see the scrape or the fairway leading to the scrape from the tee area. Players tee off over a small rough area onto a fairway area in front of a sand dune edge or over the front edge of the sand dune onto the unseen fairway area below. Again, a white post located on the top edge of the dune is an indicator of the centre of the fairway below. The fairway below and scrape do become visible once on the first fairway area. The hole is surrounded by sandy rough. The back edge of the scrape sits only 1 metre from the pelican watercourse adding a further challenge to the hole. The track to the 9th hole leads off to the right of the scrape.
RECOMMENDATION	• Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (8). • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance. • Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.

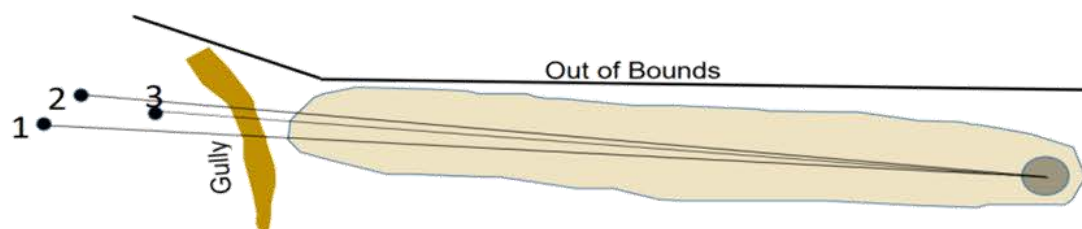
HOLE 9	TEE	METRES	PAR
	T1	540	5
	T2	521	5
	T3	514	5



DESCRIPTION	Hole 9 is an impressive 540 metre Par 9 with the tee 1 located within the pelican watercourse and tee 2 and tee 3 on the edge of the watercourse. Players tee off over the edge of the watercourse and a sandy rough area before landing onto a generous fairway. The hole dog legs left before the fairway narrows approx. 100 metres from the scrape. The scrape is located on a raised area visible from the clubhouse area. The fairway has sandy rough to the right and runs parallel to the right with the 18th fairway at the dog leg. The left-hand side consists of the pelican watercourse and the brolga watercourse. The narrow neck of the fairway is due to a grassy swampy area to the left before opening onto a fairway area in front of the scrape. The track leading up to the clubhouse area and onto the 10th tee area is located to the right of the scrape. This hole was used as the million-dollar hole in one hole for the 2022 Outback Queensland Masters and an area 150 metres from the hole used for this event is marked out to this day and is utilised by the club for events.
RECOMMENDATION	• Bleachers to be placed at this hole for spectator enjoyment, sponsorship and as a barrier from Hole one tee area. The location of the Bleachers provides prime clubhouse sponsorship. • Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (9). • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes.

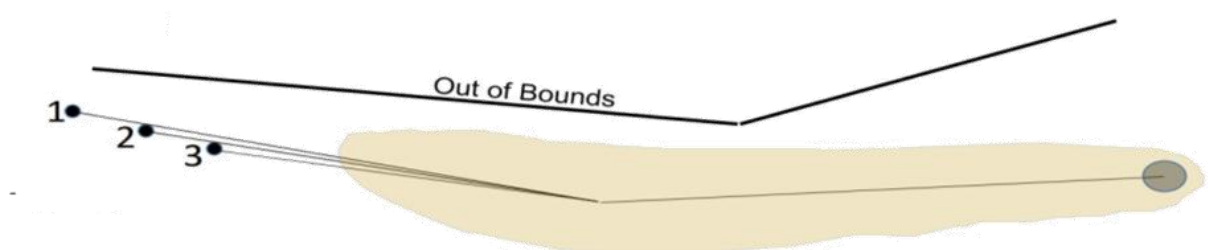
	• Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance. • Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.
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HOLE 10	TEE	METRES	PAR
	T1	356	4
	T2	344	4
	T3	319	4



DESCRIPTION	Hole 10 is a 356 metre Par 4. The tee area is located to the left of the club house. The tee area is elevated, and players tee off across a greenkeepers track and a gully area then landing on the fairway. After leaving the tee area players walk across a small bridge over the gully. The fairway has a gentle slope leading up to the scrape. There is sandy rough to the left and the 18th fairway to the right. A track at the rear of the scrape leads to the 11th hole.
RECOMMENDATION	• Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (10), the 10th tee is a prime location for sponsorship. • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Landscaping / Planting and improvements to gully area and small bridge from tee area to fairway. • Scrapes to be sized and sizing recorded for future maintenance. • Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.

HOLE 11	TEE	METRES	PAR
	T1	465	5
	T2	430	5
	T3	401	5



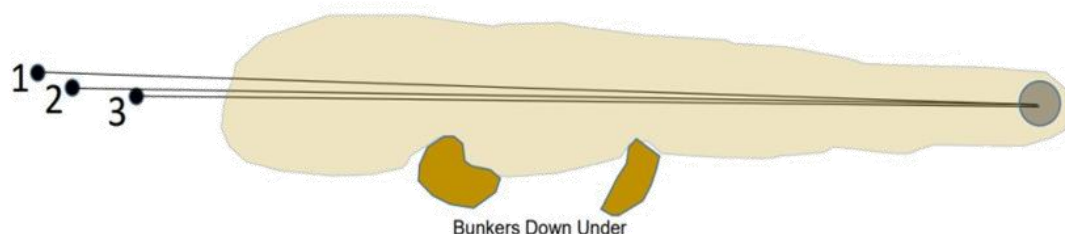
DESCRIPTION	Hole 11 is a 465 metre Par 5, the tee area is surrounded by sandy rough with a first shot landing on the fairway. The fairway has sandy rough on both the left and right. A track to the 12 th hole is located to the rear of the scrape.
RECOMMENDATION	• Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (11). • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance. • Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.

HOLE 12	TEE	METRES	PAR
	T1	358	4
	T2	346	4
	T3	331	4



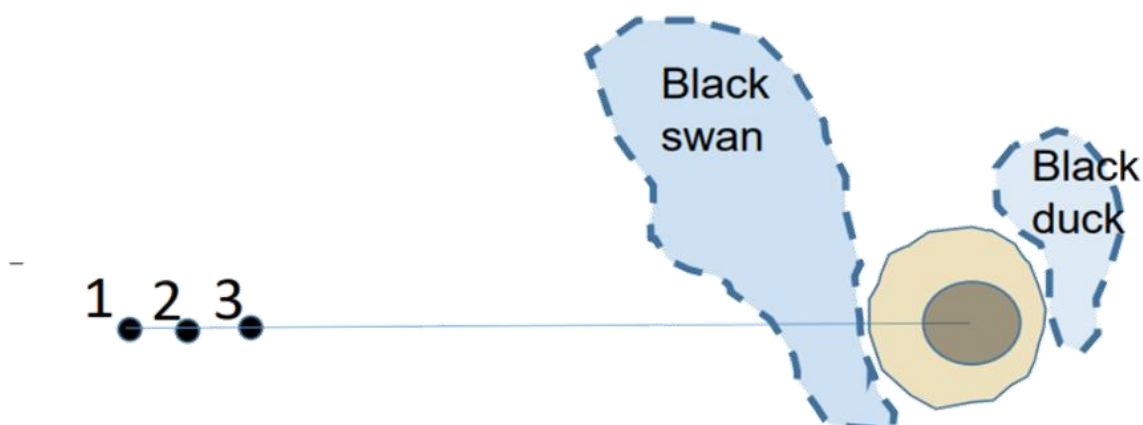
DESCRIPTION	Hole 12 is a 358 metre Par 4. The tee area is located approximately 50metres from the start of the fairway and players will need to negotiate a tree lined area at the start of the fairway. The fairway turns slightly to the left. The fairway and scrape are surrounded by sandy rough. The track to the 13 th hole is located to the right of the scrape.
RECOMMENDATION	• Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (12). • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance. • Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.

HOLE 13	TEE	METRES	PAR
	T1	371	4
	T2	357	4
	T3	334	4



DESCRIPTION	Hole 13 is a 371 metre Par 4, the tee area is located amongst sandy rough and players play across the rough onto the fairway. This hole has the first of a few fairway bunkers known as a bunker down under. These sandy / treed areas are located on the fairways and are marked with yellow pegs. Hole 13 has one bunker halfway along the fairway. The fairways/scrape are surrounded by sand rough. The track leading to the 14 th tee is located behind the scrape.
RECOMMENDATION	• Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (13). • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance. • Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.

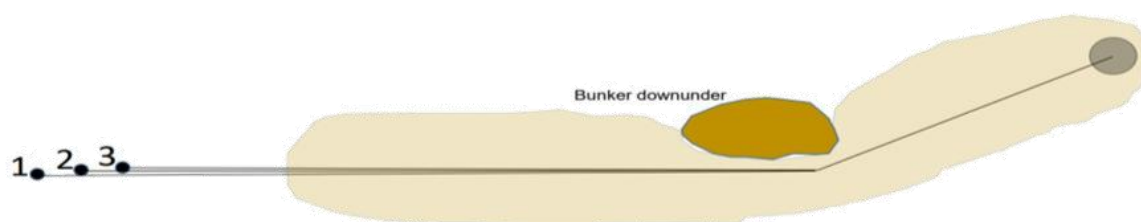
HOLE 14	TEE	METRES	PAR
	T1	117	3
	T2	108	3
	T3	97	3



DESCRIPTION	Hole 14 is a 117 metre Par 3, this short little hole is a Favorite amongst locals. The hole is the turning hole for the back nine. The hole is straight and the scrape slopes from back to front offering a challenge for players. The fairway and scrape are surrounded by sandy rough and a couple of small shrubs to the right of the scrape offer up a further challenge. The track to the 15 th hole is at the rear of the scrape.
RECOMMENDATION	• Potential for a shade area landscaped / planted / water station/ Sponsorship. • Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (14). • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance.

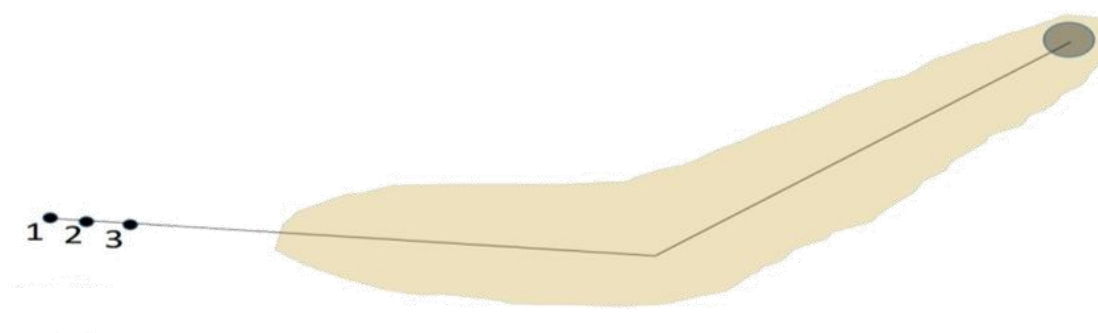
	• Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.
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HOLE 15	TEE	METRES	PAR
	T1	319	4
	T2	306	4
	T3	295	4



DESCRIPTION	Hole 15 is a 319 metre Par 4. The tee area is surrounded by sandy rough and players need to hit the first shot across this rough onto the fairway area. The hole is a dog leg left and has sandy rough both left and right. A small shrub is located on the dog leg turn. The scrape is protected on the front left by a bunker down under. A track to the 16 th tee area is located at the rear left of the scrape.
RECOMMENDATION	• Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (15). • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance. • Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.

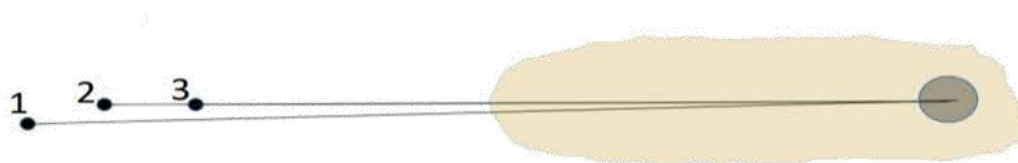
HOLE 16	TEE	METRES	PAR
	T1	363	4
	T2	357	4
	T3	336	4



DESCRIPTION	Hole 16 is a 363 metre Par 4. The tee area is surrounded by sandy rough and players need to hit the first shot across this rough onto the fairway area. The hole is a dog leg left and has sandy rough both left and right. The fairway has 2 down under bunkers one located on the dog leg turn and the second on the front left-hand side of the scrape. There are several shrubs located on the fairway in front of the scrape. The scrape is elevated and offers a great view over the rear of the course if you have the time. The track to the 17th tee area is located at the rear of the scrape.
RECOMMENDATION	• Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (16). • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance.

	• Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.
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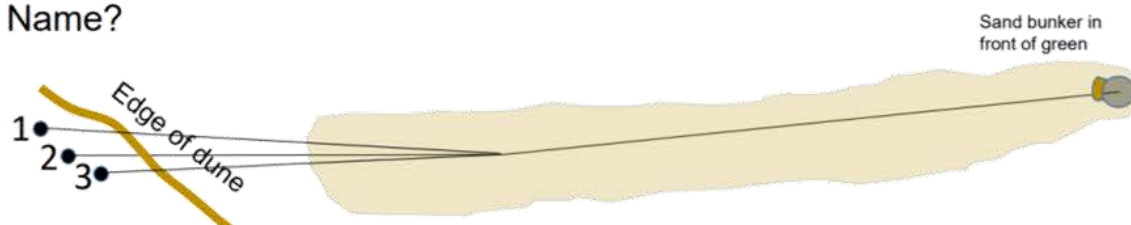
HOLE 17	TEE	METRES	PAR
	T1	199	3
	T2	183	3
	T3	163	3



DESCRIPTION	Hole 17 is a 199 metre Par 3. The tee area is located amongst sandy rough with a track leading to the fairway. The fairway is wide and slopes gently up to an elevated scrape. Greenkeepers tracks are located behind the scrape and to the right of the fairway. Sandy rough is located to the left of the fairway. A large shrub is located on the front right corner of the scrape. The view from the 17th scrape is also worth a look. The track to the 18th Hole is at the rear of the scrape.
RECOMMENDATION	• Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (17). • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage • Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance. • Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.

HOLE 18	TEE	METRES	PAR
	T1	472	5
	T2	464	5
	T3	446	5

Name?



DESCRIPTION	Hole 18 is a 472-metre par 4. The tee area is located on the top of a sand hill and is the highest point on the course, the view back the club house is picture worthy. Player's tee from this point down onto an open fairway. The 9th fairway runs parallel on the left-hand side and the 10th fairway runs parallel on the righthand side. The fairway then has a gentle slope to the scrape which is located on an elevated area in front of the club house. This scrape is the only scrape that has a sand bunker. The bunker is cut into the front of the scrape and provides a great finishing challenge. The scrape is surrounded by sandy rough. Once finished this hole players take a short walk to the clubhouse area.
RECOMMENDATION	• The area adjacent the tees has potential for a shaded viewing area / water station / landscaping/planting and sponsorship signage. • Exclusive Sponsorship named boards to be placed at the rear of Tee 1 (18). • Current tee boxes to be re-formed with provided frames to ensure consistent sizing. Similar work to be done with sand boxes. • Each tee box to have a tyre or similar receptacle filled with sand and a small bucket to be used for sand box repairs and topping up. • Sponsored Bench Seating to be placed at each tee area as a minimum. • Sponsored signage showing hole number, Diagram, Par and metreage from tees. • Painted drums to be maintained showing Par Hole, Tee Number and Metreage

	• Landscaping / Planting at/around tee area • Scrapes to be sized and sizing recorded for future maintenance. • The 18th scrape is a prime sponsorship area due to its location to the clubhouse. • Flags to be made available for sponsorship and club promotion. • Simplified instruction board for using metal scrape.
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NORTH QUEENSLAND
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T +61 7 4725 7843

BIRDSTVILLE DUNES GOLF COURSE LANDSCAPE MASTER CONCEPT PLAN

Sheet 1 of 1

DRAWING NO.	REV NO.	DATE
240481-LSC-101	-	17/04/2026

SCALE 1:2500 @ A1 / 1:5000 @ A3

12.3.7 Vendor Fee Reduction

REPORT TYPE:	OCM Decision Report
DIRECTORATE:	Communities
PRESENTED BY:	N/A
AUTHOR(S):	Patrice Brandenburg-Wallace, Director Communities
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	1. Vendor Application page 1 - <i>Confidential</i> 2. Vendor Application page 2 - <i>Confidential</i>

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's direction on reduction of Vendor fees.

RECOMMENDATION

That Council:

1. Provide a 50% reduction of Non-Food Stall Holder Licencing Fees and Food Stall Holder Licencing Fees.

OR

2. Reduce Non-Food Stall Holder Licencing Fees and Food Stall Holder Licencing Fees to a flat rate of
 - a. Non-Food \$100 per event (no additional days charges etc applied)
 - b. Food \$150 per event (no additional days charges etc applied)

OR

3. Provide a fee waiver for Non-Food Stall Holder Licencing Fees and Food Stall Holder Licencing Fees to vendors attending the events listed below:
 - a. Birdsville Camel Carnival 8-9 July 2026
 - b. Betoota Races 28-30 August 2026
 - c. Bedourie Camel and Pig Races 11-12 July 2026
 - d. Birdsville Races Town Festival 1-7 September 2026

OR

4. Maintain the current fee structure as adopted.

BACKGROUND

In early 2025 the vendor fees were reviewed by Council and streamlined to aide in attracting vendors to the Shire for the major events.

This change did not improve the number of vendors attending events in the Shire in 2025, with minimal uptake.

Since April 2026 the Event Coordinator has been seeking vendors for the events in 2026, with little success out of 63 vendors contacted.

DISCUSSION

There has been one application received from a vendor for the July 2026 events, this vendor has also requested a reduction in fees due to the expense of travel.

The current fees are:

Fees - DSC Fees and Charges Schedule			
Event	Duration	Fee Description	Amount (GST Free)
Birdsville Carnival - 8-9 July 2026 - Town/Wirrarri Centre	Day Trade	Non-Food Holder Licence	\$224.52 (Day)
Birdsville Carnival - 8-9 July 2026 - Town/Wirrarri Centre	Day Trade	Food Holder Licence	\$277.98 (Day)
Betoota Races 28-30 August 2026	3 to 5 Days Trade	Non-Food Holder Licence	\$250.00
Betoota Races 28-30 August 2026	3 to 5 Days Trade	Food Holder Licence	\$400.00
Bedourie Camel and Pig Races - 11 July 2026	Day Trade	Non-Food Holder Licence	\$224.52 (Day)
Bedourie Camel and Pig Races - 11 July 2026	Day Trade	Food Holder Licence	\$277.98 (Day)
Birdsville Races Town Festival 1-7 September 2026	5 to 7 days Trade	Non-Food Holder Licence	\$300.00
Birdsville Races Town Festival 1-7 September 2026	5 to 7 days Trade	Food Holder Licence	\$450.00

Officers are of the review a revised fee structure is likely to make attendance at the events more attractive to potential vendors.

Options for discussion are:

1. 50% reduction of Non-Food Stall Holder Licencing Fees and Food Stall Holder Licencing Fees.
2. Reduce Non-Food Stall Holder Licencing Fees and Food Stall Holder Licencing Fees to a flat rate of
 - a. Non-Food \$100 per event (no additional days charges etc applied)
 - b. Food \$150 per event (no additional days charges etc applied)
3. Provide a fee waiver for Non-Food Stall Holder Licencing Fees and Food Stall Holder Licencing Fees to vendors attending the events listed below:
 - a. Birdsville Camel Carnival 8-9 July 2026
 - b. Betoota Races 28-30 August 2026
 - c. Bedourie Camel and Pig Races 11-12 July 2026
 - d. Birdsville Races Town Festival 1-7 September 2026
4. Maintain the current fee structure as adopted.

STRATEGIC IMPLICATIONS

Corporate Plan 2022-2027

Theme

- 2 Our Community
- 3 Our Economy

Long Term Goal

- 2.12 Is enhanced by participation in arts and cultural activities.
- 3.2 Flourishes from a growing tourism industry and continuation of major events.

POLICY

There is no specific policy associated with this report.

LEGISLATION

There is no specific legislation associated with this report.

FINANCE AND RESOURCES

The recommended changes will impact operating income, however there is no predicted income to be received based on the current fee structure.

If option 3 is provided, the loss of revenue is likely to amount to \$1450.00

CONSULTATION

Consultation has occurred with external stakeholders and the finance team.

RISK MANAGEMENT

There are reputational risks associated with this report, due to the impact of not having vendors at events. The risk is removed if we can attract vendors.

TIMINGS/DEADLINES

There is no specific timeline associated with this report.

HUMAN RIGHTS CONSIDERATIONS

Under the Human Rights Act 2019, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

ALTERNATIVES CONSIDERED

The alternative considered is that no change is made and there are no vendors at Shire events.

12.4 Executive Office

12.4.1 CEO Update

REPORT TYPE: OCM Information Report

DIRECTORATE: Executive Office

PRESENTED BY: Julianne Meier, Chief Executive Officer

AUTHOR(S): Julianne Meier, Chief Executive Officer

AUTHORISER: Julianne Meier, Chief Executive Officer

ATTACHMENTS:

1. Letter from Flood Warning Infrastructure Network Program (FWIN) [↓](#)
2. Flood Warning Infrastructure Network Implementation Pathway [↓](#)
3. Minister Leahy Letter to Qld Councils Regarding Disaster Recovery Funding Cuts [↓](#)

RECOMMENDATION

That Council receives and notes the CEO Update report.

OPERATIONAL UPDATE

Meetings, Events and Conferences Attended

Date	Event	Location
19 May	Audit and Risk Committee Meeting	Bedourie
19 May	Plant Standing Committee Meeting	Bedourie
21 May	Bush Councils pre-brief What's Best for the West: Waterway Barrier Works Panel	Teams
21 May	Panel Pre-Brief: Major Events in Regional Communities Panel at LGAQ Bush Councils Convention	Teams
22 May	QAC - Western Queensland Councils - Housing Solutions Meeting	Teams
25 May	RAPAD Board Meeting	Longreach
25 May	Outback Regional Roads and Transport Group	Longreach
25 May	RAPAD Water and Sewerage Alliance	Longreach
26-29 May	Bush Council Convention	Longreach
26 May	Diamantina Virtual Hub - Planning Meeting	Teams
26 May	Meeting with Cross Border Commissioner Bob Gee	Longreach
29 May	LGMA CEO Connect	Teams
3 June	Desert Champions Way - Stakeholder Catch Up	Teams
4 June	Special Meeting of Council	Teams
8 June	Works Meeting with CEO, Director Corporate Services, and Works Manager	Bedourie
9 June	Diamantina Finance Management Fundamentals (FMF) training	Bedourie
10 June	LGAQ Webinar with Minister Ann Leahy to discuss Federal Government's planned changes to the Disaster Recovery Funding Framework	Teams
10 June	LGAQ Webinar with Minister Kristy McBain to explain the proposed new Disaster Recovery Funding Arrangements	Teams
11 June	QTC Quarterly Economic Update for Local Government	Teams

Date	Event	Location
12 June	Queensland Housing Code Discussion - LGMA and Dept of Housing and Public Works	Teams

Meetings and Stakeholder Engagement Attended

Date	Meeting	Representatives	Location
7 May	Fuel crisis economic update for councils	CEO	Teams
7 May	Longreach District and Surrounds - Community Engagement Network Meeting	CEO	Teams
12 May	LGAQ 2026 EMU with Boulia Elected Members	Boulia Shire Council & Diamantina Shire Council	Bedourie
13 May	Department of Local Government - Client Services Visit	CEO	Bedourie
15 May	Aged Care Services Longreach Home and Community Care	CEO	Teams
15 May	WQAC - Western Queensland Councils - Housing Solutions Meeting	CEO	Teams
25 May	RAPAD Board Meeting	Mayor, Deputy Mayor, CEO	Longreach
26-27 May	Bush Council's Convention	Mayor, Deputy Mayor, CEO	Longreach

Upcoming Meetings, Events and Conferences

Date	Event	Representatives	Location
16 June	June Councillor Workshop	Mayor, All Councillors invited, Executive Leadership Team.	Bedourie
16 June	Budget Meeting (Special)	Mayor, All Councillors invited, Executive Leadership Team.	Bedourie
18 June	WHS Due Diligence Course with PEAK Services	CEO	Teams
3 July	RAPAD Meeting (Virtual)	Mayor, CEO	Teams
21 July	Plant Standing Committee	All Councillors invited	Bedourie
W/c 10 August	MRAC On Country Board Meeting	All Councillors invited	Bedourie
18 August	Audit and Risk Committee Meeting	Mayor, Cr Dare (all Councillors invited)	Bedourie
25 August	RAPAD Meeting (Face to Face)	Mayor, CEO	Brisbane
25 – 27 August	WQAC Bush Councils Assembly	CEO, Mayor, Deputy Mayor	Brisbane
8-10 September	LGMA Annual Local Government conference	CEO, DCS	Gold Coast
15 September	Plant Standing Committee	All Councillors invited	Bedourie
17 – 18 September	Birdsville Courthouse Opening	All Councillors Invited	Birdsville

Date	Event	Representatives	Location
2 October	RAPAD Meeting (Virtual)	Mayor, CEO	Teams
7 October	Audit and Risk Committee Meeting	Mayor, Cr Dare (all Councillors invited)	Bedourie
19-21 October	LGAQ Conference	*Mayor, Deputy Mayor, Crs, CEO	Cairns
6 November	RAPAD Meeting (Virtual)	Mayor, CEO	Teams
17 November	Plant Standing Committee Meeting	Mayor, Cr Dare (all Councillors invited)	Birdsville
1-2 December	RAPAD Meeting (Face to Face)	CEO, Mayor, Deputy Mayor	Brisbane
2 December	Friends of RAPAD (Face to Face)	CEO, Mayor, Deputy Mayor	Brisbane

* Accommodation pre booked

~ Arrangements in progress

Attendance to be confirmed

Operational Matters

Bush Council's Convention

The Local Government Association of Queensland's (LGAQ) 2026 Bush Councils Convention was held in Longreach from 26–28 May, bringing together more than 150 mayors, councillors, CEOs, and State Ministers. The biennial event focused on key challenges and opportunities facing regional, rural, and remote councils, with discussions covering issues such as freight, fuel, insurance, infrastructure, water, weather, and biosecurity.

Under the theme *“Outback & Onwards: Today & Every Day,”* the convention highlighted both current pressures and future prospects for local governments. The program included expert speakers, panel discussions, and networking opportunities aimed at strengthening collaboration between state and local leaders to improve outcomes for communities.

The Mayor, Deputy Mayor, and Chief Executive Officer attended the convention.

Letter from the Flood Warning Infrastructure Network Program (FWIN)

On Tuesday, 12 May, the Mayor and Chief Executive Officer met with Ms Ella Harrison, General Manager of the Flood Warning Infrastructure Network (FWIN) Program, to discuss Diamantina Shire Council's participation in the National Flood Warning Infrastructure Network Program.

The Bureau of Meteorology is leading the National Flood Warning Infrastructure Network (FWIN) Program, which is a 10-year, \$236 million Commonwealth investment aimed at streamlining ownership and upgrading the flood warning network. This includes rainfall and water level gauges, as well as associated communications equipment.

Attached for Council's information is correspondence and an infographic received from the FWIN Program General Manager, outlining key details regarding the delivery of the program.

Correspondence from the Minister for Fire, Disaster Recovery and Volunteers regarding Disaster Recovery Funding cuts

Attached for your information is correspondence from the Office of the Minister for Local Government and Water and Minister for Fire, Disaster Recovery and Volunteers regarding Disaster Recovery Funding cuts.

The correspondence raises concerns about proposed Australian Government changes to the Disaster Recovery Funding Arrangements (DRFA).

OFFICIAL



Australian Government
Bureau of Meteorology

27 May 2026

Cr Francis Murray
Mayor
Diamantina Shire Council
Francis.Murray@Diamantina.qld.gov.au

Ms Julianne Meier
Chief Executive Officer
Diamantina Shire Council
Julianne.Meier@Diamantina.qld.gov.au

Dear Francis and Julianne,

I am writing to provide an update on the Bureau of Meteorology's National Flood Warning Infrastructure Network (FWIN) Program, following our meeting on Tuesday 12 May 2026. As a 10-year initiative, we aim to keep our partners updated on progress to ensure visibility, provide clarity on rollout and expected timelines, and support your planning activities.

In Queensland the FWIN program is funded to acquire and remediate approximately 1,100 sites across 46 high-priority flood watch catchments. In accordance with the Australian Government-approved schedule, acquisition and remediation commenced in Queensland in 2024-25. Work will occur in a staggered approach, with acquisitions expected to be finalised by June 2029, and remediation works to be completed by June 2033. The Bureau has been working closely with your council to identify priority flood warning sites, scope remediation requirements, and undertake site acquisition and clearance activities.

Delivery of the Program is structured into six stages, which are outlined in more detail in the attached infographic:

- Stage 1: Identify and agree on priority sites
- Stage 2: Identify remediation work required
- Stage 3: Legally transfer site ownership to the Bureau and obtain site clearances
- Stage 4: Upgrade assets to meet Bureau flood infrastructure standards
- Stage 5: Integrate sites and data into the Bureau systems
- Stage 6: Transition to business-as-usual: data available via Bureau website, supported by scheduled maintenance

The following table outlines the station agreed for acquisition with Diamantina Shire Council, along with the current program status.

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Station Name	Number	Station Acquired?	Station Status
Monkira TM	538025	Not yet acquired	Station is in Stage 2, to be acquired FY2026/27

The timing of acquisition and remediation works in your area is dependent on several factors including timely completion of lease and transfer of equipment agreements, legislative clearance processes, contractor availability, and weather conditions. We will contact council when this site progresses to Stage 3 to provide the agreements requiring your signature, and again at Stage 4 to provide an update on when remediation activities are likely to occur in your area.

Until assets are formally acquired by the Bureau, under the 2018 Council of Australian Governments Intergovernmental Agreement existing flood asset owners are required to continue to maintain their equipment. Continuing this maintenance is crucial to supporting the flood warning services to your communities.

Council has been provided access to the FWIN Program Webmap Application, which is updated monthly and can be used to track progress, view the status of sites identified for the FWIN program and use the attribution table to access detailed site information. We also issue a quarterly newsletter to keep councils up to date with FWIN progress. If council requires further access to the Webmap Application tool or the quarterly newsletter, please contact us at FWIN@bom.gov.au.

The Bureau appreciates Diamantina Shire Council's ongoing support and looks forward to continuing to work together throughout the FWIN Program.

If you have any questions, please contact the Bureau's FWIN team at FWIN@bom.gov.au

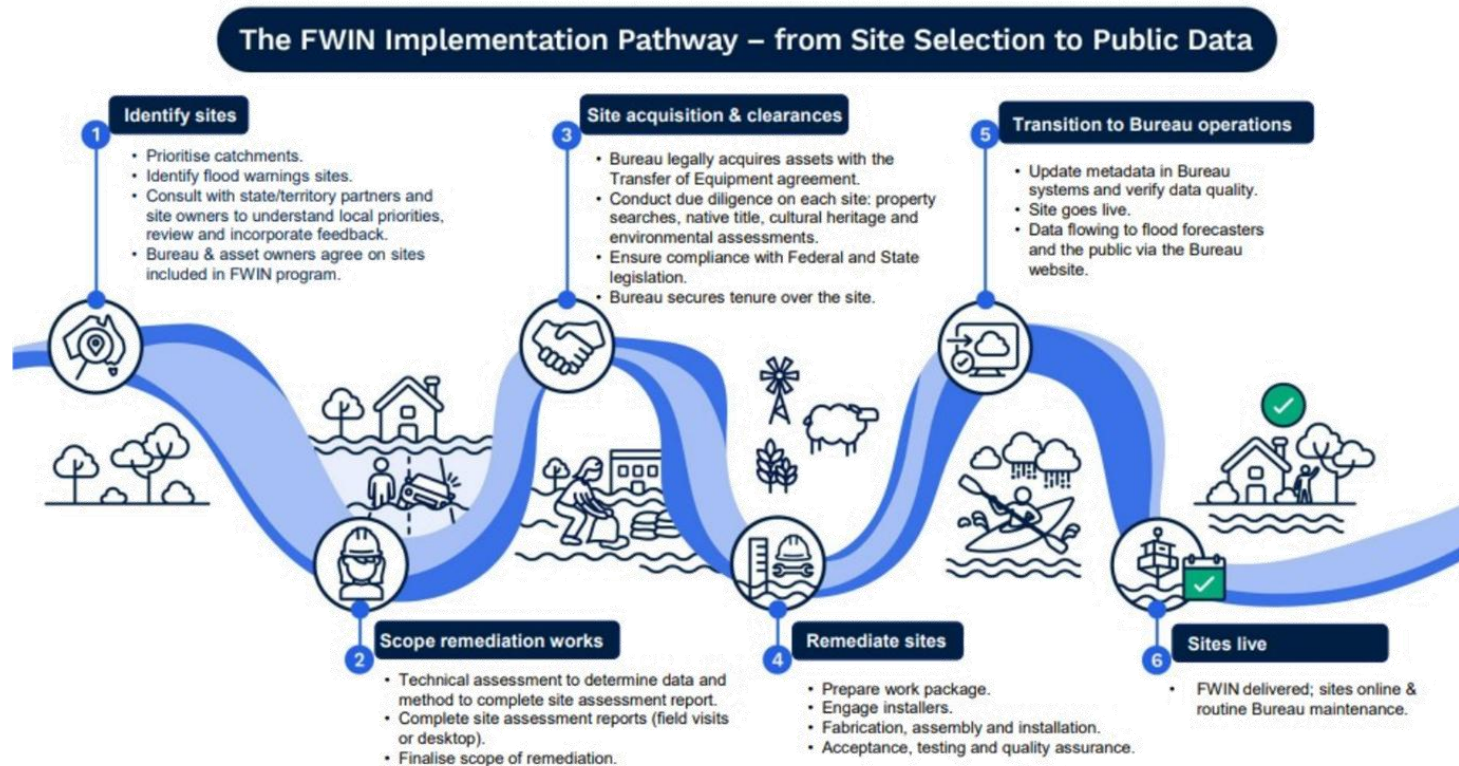
Yours sincerely,



Ella Harrison

General Manager, Flood Warning Infrastructure Network Program
Business Solutions Group

OFFICIAL



Minister for Local Government
and Water and Minister for Fire,
Disaster Recovery and Volunteers

DELIVERING
FOR QUEENSLAND



Our ref: CTS 11263/26

10 June 2026

1 William Street Brisbane
GPO Box 2247 Brisbane
Queensland 4001 Australia
Telephone +61 7 3719 7420
Email lgwv@ministerial.qld.gov.au
Website www.qld.gov.au

RE: STOP CANBERRA'S DISASTER RECOVERY CUTS

Dear Mayors, Councillors and CEOs,

I am writing to you to provide information on the proposed cuts by the Albanese Labor Government to the Disaster Recovery Funding Arrangements (DRFA) and to seek your Council's support in opposing them.

These changes were quietly announced on Friday 5th June 2026 in a 5pm media release. They will fundamentally alter the way disaster response and recovery is managed in Queensland.

In their current form, these changes have the potential to financially break Councils.

What the proposed changes mean for your Council:

- A shift to a flat 50/50 cost-sharing arrangement. Queensland currently receives up to 75 cents in every dollar from the Commonwealth. Under the proposed changes QLD communities stand to lose out on hundreds of millions of dollars of funding annually
- Betterment funding has been slashed. Access to programs such as Category D Betterment and DRFA Efficiencies which have been enormously successful in protecting Queenslanders is over
- The Disaster Ready Fund which the Commonwealth refers to as a replacement for these cancelled Betterment programs has been cut from \$200 to \$142.5 million in FY 2026/27.

The window to act is narrow. The Federal Government has opened a two-month consultation period.

I am asking your Council to do four things:

- sign the petition at listen2qld.com/disaster-funding and promote it within your communities
- make a formal submission to NEMA regarding the proposed DRFA changes
- pass a council motion opposing the changes and share this with your local media markets
- write to your Federal MP and Senator calling on them to oppose these changes.

Every natural disaster that has hit your community has been previously met by a fair and effective framework that brought all three levels of government together. The Albanese Government wants to walk away from that deal. I ask you to join me as we fight to keep it.

If we lose our world class disaster response and recovery framework now, it will be Queensland communities who suffer.

Yours sincerely

A handwritten signature in black ink that reads "Ann Leahy".

ANN LEAHY MP
Minister for Local Government and Water
Minister for Fire, Disaster Recovery and Volunteers

12.4.2 Grant Update

REPORT TYPE:	OCM Information Report
DIRECTORATE:	Executive Office
PRESENTED BY:	N/A
AUTHOR(S):	Julianne Meier, Chief Executive Officer
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	Nil

RECOMMENDATION

That Council discuss and provide input on the priority project list developed by Council Officers and receive and note Grant Update report.

PURPOSE

This report provides Councillors with an updated overview of current priority projects, recent and upcoming grant applications, and the status of projects for which funding has been secured. Maintaining a clear pipeline of grant-ready and maturing projects ensures Council can respond efficiently to funding opportunities and continue advancing the strategic objectives outlined in the Corporate Plan.

GRANT PORTFOLIO SNAPSHOT

As at the date of this report, Council holds 12 active and concluded grant applications across multiple funding programs. Two applications have received confirmed outcomes since the last report.

13 Total Applications Active + concluded	8 Successful \$4,040,004 secured	2 Submitted / Active \$1,655,376 in pipeline	8 Projects In Progress
\$7.98M Funded Portfolio 11 active projects		73% Success Rate Concluded apps only	

GRANT APPLICATIONS AND STATUS UPDATE

The list below shows grants that have been applied for and the status.

Project Name	Fund/ potential fund	Funding Applied for (ex GST)	Application Due Date	Status
Bedourie Flood Levee	Disaster Ready Fund - R3	\$1,108,071	04/02/2025	Successful
Housing Enabling infrastructure - roads, services	Residential Activation Fund	\$2,716,557	23/06/2025	Successful

Project Name	Fund/ potential fund	Funding Applied for (ex GST)	Application Due Date	Status
Construction of Concrete Floodways: Griffiths Tank - Coorabulka Rd, Coorabulka - Springvale Rd and Springvale - Boulia Rd.	Safer Local Roads and Community Infrastructure Program	\$1,600,000	30/04/2026	Re-submit
National Australia Day Community Grants	Australia Day Events	\$10,000	30/10/2025	Successful
Tourism Icons Investment Fund EOI	Bedourie Courthouse Enhancement	\$157,000	08/10/2025	Unsuccessful
Construction of a DDA-compliant passenger drop-off and accessible parking zone at Birdsville Airport	Disability Standards Upgrade Program (DSUP)	\$50,000	05/11/2025	Successful
Regional Tourism Icons Fund	Bedourie Courthouse Enhancement	\$300,000	12/11/2025	Unsuccessful
Regional Tourism Icons Fund	Betoota Digital Tourism Kiosk	\$100,000	12/11/2025	Unsuccessful
Great Australian Bite	Australia Day Events	\$10,000	07/11/2025	Successful
Western Queensland Events Boost Fund	The Desert Champions Way: Outback Camel Trail marketing Campaign	\$40,000	16/01/2026	Successful
Heritage Disaster Recovery Grants (State)	Birdsville Courthouse Path and Drainage Resilience Project	\$50,000	06/02/2026	Successful
Regional and Remote Airports Rex administration grant	Grant to claim a percentage of unsecured debt owed by Rex Airlines	\$55,376	17/03/2026	Successful
Disaster Ready Fund Round 4	Birdville & Bedourie Community Halls and Evac Centres- Air conditioning	TBC	01/07/2026	Application in development

FINANCIAL CONSIDERATIONS

Securing external grant funding is a key component of Council's financial sustainability and an essential mechanism for progressing priority projects that cannot be delivered through own-source revenue alone. Grant funding supports the delivery of infrastructure, community services, and operational initiatives identified as priorities by Council, and reduces the financial impact on ratepayers.

NEXT STEPS

- Council to discuss and provide feedback on the priority project list.
- Continue sourcing grant opportunities aligned with Council priorities and Corporate Plan.

DIAMANTINA SHIRE COUNCIL – PROJECT PRIORITIES

The following list has been developed by the Management Team and outlines the projects Council is actively working to progress through funding opportunities. Projects are grouped into three tiers based on their stage of development:

- **Tier 1 – Ready to go or actively planning:** Projects that are ready to apply or actively maturing.
- **Tier 2 – In Development:** Projects that align with Council's strategic goals but require further planning, design, or partnership development.
- **Tier 3 – Early Stage:** Projects that are still being explored or conceptualised and may require further maturity or future funding pathways.

This priority list guides future funding applications and ensures organisational alignment when opportunities arise.

Tier 1 – Ready To Go Or Actively Planning

- Detailed Planning and Design of the Bedourie Hub Precinct - Council Administration Building, Visitors Office Space, Library, Country University, Child Care/Family Day Care and VIC
- Birdsville Races Festival 2026 – Entertainment & Venue
- Continue Get Ready Program Participation
- Court House – inc signage, outside building
- Birdsville Airport Runway Upgrade, priority 1
- Bedourie Airport Runway Upgrade
- 2 Boys Dreaming

Tier 1 projects are actively matured and positioned to be grant-ready across multiple funding programs, so that if one opportunity is unsuccessful, Council can pivot quickly to the next without losing the investment already made in planning and design.

Tier 2 – In Development

- Bedourie Aircon for Evacuation centres/ community hall
- Birdsville Multipurpose Centre - Amenities & Aircon (evac centre/ sports centre)
- Clubs Minor Infrastructure Upgrades
- Birdsville Skate Park – Shade Shed
- Birdsville Geothermal Plant – Tourism Activation
- Birdsville Sport & Wellness Centre
- Housing (2) – Family Day Care
- Accessibility Upgrades – Tourism Infrastructure
- Birdsville Airport Master Plan and Detailed Design
- Capturing the stories of locals to play in tourism information centre.
- Residential Housing – Brief underway

Tier 3 – Early Stage

- Energy Grid / Microgrid
- Water Cooling – R&D 42mil NWG/ \$2mil council for pumps, variation, ground level t- increased capacity of heat exchange or \$343K (follow)
- Cybersecurity Upgrades
- Asset Management System
- Dark Sky Tourism
- Vermin-Proof Pool Shade & Shed Design

- Ablution Blocks – Tourism Infrastructure
- Master Plan for site Herbert Street - Police Watch House site
- Resource Recovery Plant and equipment
- Bedourie Pool Replacement
- Irrigation and stock watering for bronco branding yards
- Betoota Waste Transfer Station/ Rubbish

12.4.3 HR Operations Report

REPORT TYPE:	OCM Information Report
DIRECTORATE:	Executive Office
PRESENTED BY:	N/A
AUTHOR(S):	Alona Gilhang, Human Resources & Safety Manager
AUTHORISER:	Julianne Meier, Chief Executive Officer
ATTACHMENTS:	Nil

RECOMMENDATION

That Council receives and notes the HR Operations Report .

OPERATIONAL UPDATE

This report provides Council with an update on the activities and matters undertaken by the Human Resources Section during the reporting period.

HR NEWS

2026 Local Government Awards for Excellence

Diamantina Shire Council was recognised at a state-wide level within the Queensland local government sector for the following achievements. The Human Resources team is pleased to report these significant accomplishments:

Overall Winner: Excellence in Teamwork Award

Entry Title: “The Rise of the Outback Spirit”

- This achievement is a testament to the passion, dedication, teamwork, and unwavering commitment shown across Council. Every contribution, big or small, plays a part in moments like this, and this recognition truly reflects the spirit of what we can achieve together.
- This initiative was defined by a whole-of-council approach, with staff across all departments working collaboratively alongside the Local Disaster Management Group, neighbouring councils, state agencies, local businesses, and residents. Clear communication, shared decision-making, and a strong sense of collective responsibility underpinned every action. Together, the team prioritised flood and road monitoring, community safety, and the delivery of essential supplies to isolated townships and properties.







Overall Finalist: Excellence in Sustainability**Entry Title: Sealing the Cuttaburra Missing Link**

- To be recognised as a finalist among outstanding local government initiatives across Queensland is an achievement in itself and highlights Council's ongoing commitment to creating safer, stronger, and more sustainable outcomes for our remote communities.
- The Sealing the Cuttaburra Missing Link project represents a great transformative investment in safer, more sustainable transport infrastructure for one of Australia's most remote regions. Delivered by Diamantina Shire Council with funding support from Queensland's Department of Transport and Main Roads, the project has significantly improved a critical 16-kilometre section of the Eyre Developmental Road between Birdsville and Bedourie. This route is not only a vital freight and livestock corridor but also an essential lifeline for remote communities that rely on safe, reliable access to healthcare, education, emergency services, and supplies.





HR Recruitment and Operations Update

Throughout May and June 2026, the Human Resources Section undertook targeted recruitment activities to fill vacancies resulting from recent staff resignations. These vacancies had the potential to impact operational continuity across several Council departments, and recruitment efforts were focused on restoring workforce capacity and maintaining service delivery.

Current Vacancies Across Diamantina Shire Council

Position Titles	Recruitment Period	Received Application	HR Update
Director- Infrastructure Services	30 May 2026 – 30 June 2026	21	Ongoing recruitment
Building Maintenance Supervisor	21 May 2026 – 12 June 2026	9	Ongoing recruitment until filled
Qualified Mechanic	21 May 2026 – 12 June 2026	6	Ongoing recruitment until filled
Multi-Skilled Plant Operators x 6	21 May 2026 – 12 June 2026	1	Ongoing recruitment until filled
Maintenance Officers x 2	21 May 2026 – 12 June 2026	0	Ongoing recruitment until filled
Town Services Officer	21 May 2026 – 12 June 2026	0	Ongoing recruitment until filled
Project Officer	21 May 2026 – 12 June 2026	1	Ongoing recruitment until filled
Casual – Early Childhood and Library Officer	21 May 2026 – 12 June 2026	1	Ongoing recruitment until filled
Trainee- Corporate Services Administration	21 May 2026 – 12 June 2026	0	Ongoing recruitment until filled

Recruitment Metrics and Data Sources

It is important for Council to understand the performance and reach of its recruitment campaigns within the broader labour market, particularly as it competes for talent in an increasingly constrained employment environment. Workforce and skills shortages continue to be experienced across a wide range of industries throughout Australia, creating significant challenges for employers seeking to attract and retain suitably qualified personnel.

Current labour market trends and workforce data indicate that these shortages are likely to persist, placing additional pressure on organisations such as Diamantina Shire Council to adopt strategic and innovative workforce planning approaches. The development of a tailored workforce strategy will be essential to ensuring Council can effectively attract, develop, and retain the workforce required to maintain service delivery and support long-term organisational sustainability.

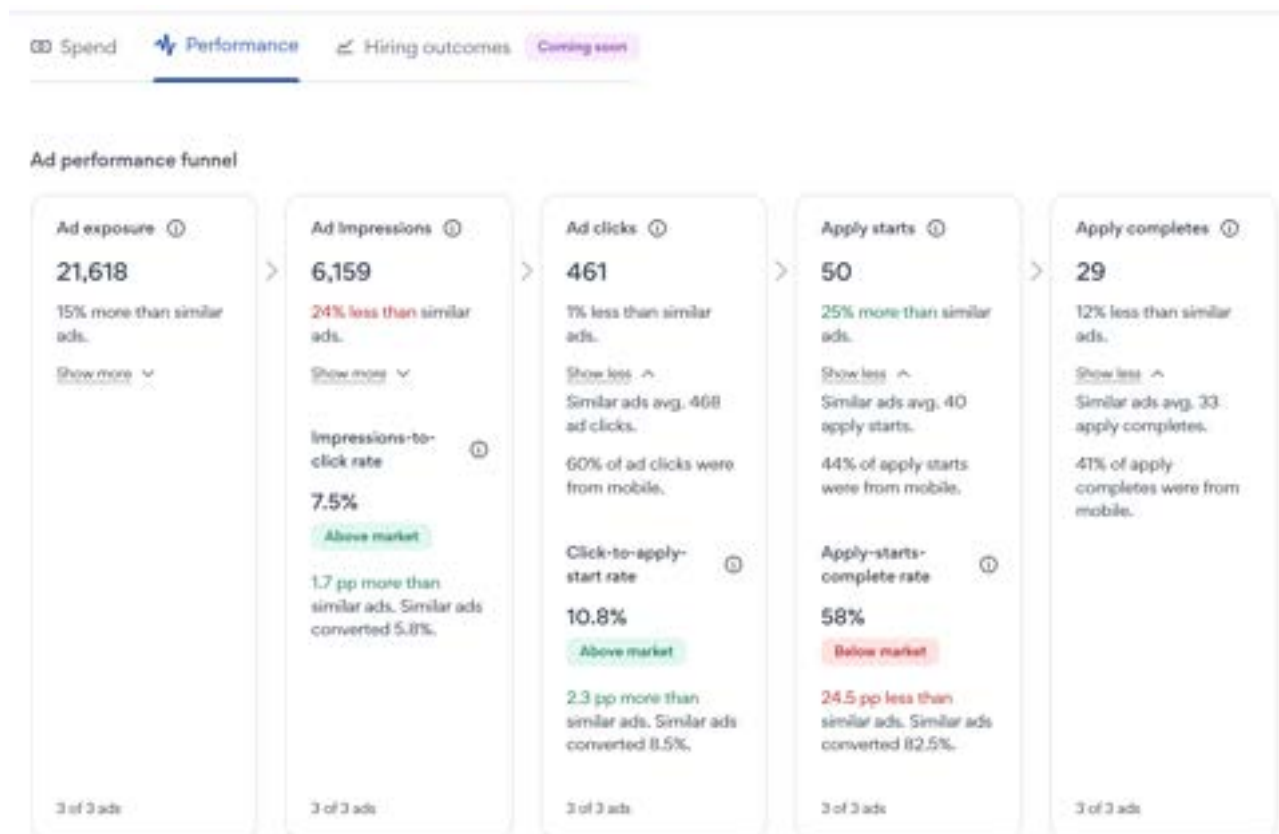
Local Government Directory Portal Report

Diamantina Shire Council Report						
Date range: 1 May, 2026 - 31 May, 2026						
Total Jobs: 8						
Job	Recruitment Cycle Through	Application Cycle Through	Website Needs	Website Cycle Through	Status	Closing Date
Multi-Skilled Plant Operator - Multiple Positions	220	401	200	475	Active	30 June 2026
Qualified Electrician	10	20	10	30	Active	15 June 2026
Maintenance Officers	10	20	10	30	Active	15 June 2026
Building Maintenance Supervisor - FT	10	20	10	30	Active	15 June 2026
General Public Safety Coordinator and Library Officer	10	20	10	30	Active	15 June 2026
Team Services Officer - Multiple	10	20	10	30	Active	15 June 2026
Executive Administrator	10	20	10	30	Expired	31 May 2026
Executive Administrator	10	20	10	30	Expired	1 May 2026

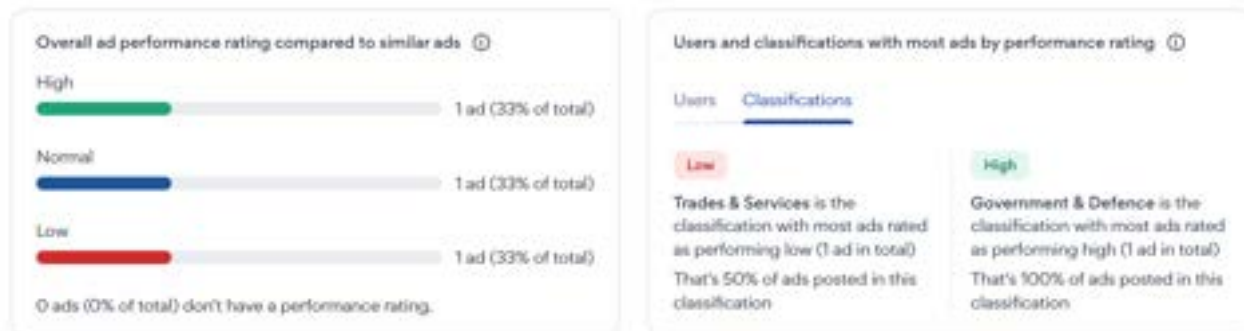
Seek Recruitment Performance Metrics

The following data outlines the performance of Council's three active recruitment advertisements on SEEK.com, Australia's biggest recruitment platform and network, and provides insight into the level of engagement achieved across the Australian labour market.

These metrics assist in evaluating the effectiveness of Council's recruitment strategies and informing future workforce attraction initiatives.



Ad performance trends



Job	Applications ⓘ	Performance ⓘ	Posted by	Cost & type
Director - Infrastructure Services Bedourie, Western QLD Live, posted 29 May 2026, 18 days left	15	High	Ally Gilhang	\$1,115.00 Premium
Qualified Mechanic Bedourie, Western QLD Live, posted 27 May 2026, 16 days left	6	Low	Ally Gilhang	\$985.00 Premium
Building Maintenance Supervisor Bedourie, Western QLD Live, posted 26 May 2026, 15 days left	8	Normal	Ally Gilhang	\$915.00 Premium

[Jobs list](#) > [Ad performance](#)

My ad performance

Director - Infrastructure Services

View ad

Edit ad

Expires in 19 days - Created 29 May 2026

Below stats last updated: 3 hours ago

Applications



You're getting a **high** number of applications compared to **Government - Local (Government & Defence)** ads in **Western QLD**

Your performance is based on a broader set of ads

High-fit applications



5

High-fit applications

Based on information in their CV, profile and screening questions.

Go to Candidate Management to view all applications

More stats

Ad exposure

13K

0% from mobile

Market performance

2.4x similar ads
Similar ads average 5.5K

Ad impressions

3.7K

67% from mobile
7.3% impression-to-click rate

Market performance

67% more than similar ads
Similar ads average 2.2K

Ad clicks

270

60% from mobile
5.6% click-to-apply rate

Market performance

2.1x similar ads
Similar ads average 129

Apply completes

15

33% from mobile

Market performance

2.1x similar ads
Similar ads average 7

Application



Prediction

7 days from now

the ad will have around 18 apply starts

My ad performance

Building Maintenance Supervisor

View ad

Edit ad

Expires in 16 days - Created 26 May 2026

Below stats last updated: 3 hours ago

Applications



You're getting a **normal** number of applications compared to Building Trades (Trades & Services) ads in Regional Queensland

Your performance is based on a broader set of ads

High-fit applications



1

High-fit applications

Based on information in their CV, profile and screening questions.

Go to Candidate Management to view all applications

More stats

Ad exposure

5.5K

0% from mobile

Market performance

12% less than similar ads
Similar ads average 6.2K

Ad impressions

1.7K

71% from mobile
7.9% impression-to-click rate

Market performance

50% less than similar ads
Similar ads average 3.4K

Ad clicks

136

63% from mobile
5.9% click-to-apply rate

Market performance

34% less than similar ads
Similar ads average 205

Apply completes

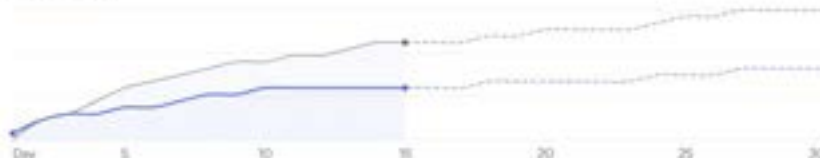
8

75% from mobile

Market performance

47% less than similar ads
Similar ads average 15

Application



Prediction

7 days from now

the ad will have around 9 apply starts

My ad performance

Qualified Mechanic

View ad

Edit ad

Expires in 17 days - Created 27 May 2026

Below stats last updated: 2 hours ago

Applications



You're getting a **low** number of applications compared to **Qualified Mechanic** and other related ads in **Regional Queensland**

✔ Your performance is based on similar ads

High-fit applications



1

High-fit applications

Based on information in their CV, profile and screening questions.

Go to Candidate Management to view all applications

More stats

Ad exposure

2.8K

0% from mobile

Market performance

61% less than similar ads
Similar ads average 7.5K

Ad impressions

729

75% from mobile
7.5% impression-to-click rate

Market performance

70% less than similar ads
Similar ads average 2.4K

Ad clicks

55

55% from mobile
10.9% click-to-apply rate

Market performance

59% less than similar ads
Similar ads average 134

Apply completes

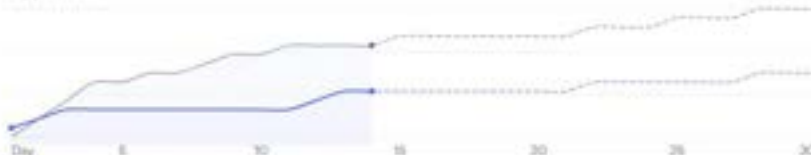
6

17% from mobile

Market performance

45% less than similar ads
Similar ads average 11

Application



Prediction

7 days from now

the ad will have around 6 apply starts

In addition to utilising contemporary recruitment platforms, the Human Resources Section continues to actively promote Council's current and ongoing employment opportunities through a range of local, regional, and community-based networks to maximise candidate reach and engagement.

The following channels are regularly utilised to support Council's recruitment and workforce attraction initiatives:

Local, Regional, and Community-Based Networks

- Diamantina Shire Council official website
- Diamantina Shire Council official Facebook page
- Diamantina Shire Council official LinkedIn page
- Internal staff notices and newsletters
- Regional and Rural Human Resources and Recruitment Networks
- Australian and New Zealand Human Resources and Talent Acquisition Groups

These platforms complement Council's primary recruitment advertising channels and assist in increasing the visibility of employment opportunities, particularly within regional and remote workforce markets.

Australia-Wide Recruitment Networks

- SEEK
- Local Government Association of Queensland (LGAQ) Recruitment Portal
- Local Government employment networks and job directories

In response to the ongoing challenges associated with attracting suitably qualified candidates through Council's direct recruitment initiatives, the Human Resources Section continued to engage with recruitment and talent acquisition agencies across Australia. During the reporting period, Human Resources liaised with 15 recruitment and talent agencies to identify potential candidates and explore opportunities to supplement Council's workforce requirements through agency-to-Council employment arrangements.

It is important to recognise the significant investment required to recruit and onboard employees in a remote local government environment. Based on current recruitment activities and associated costs, the estimated expenditure incurred by Council for each vacancy ranges from approximately \$5,000 to \$20,000 per position. These costs include advertising, recruitment agency engagement, candidate sourcing, pre-employment screening, onboarding activities, and other recruitment-related expenses.

This highlights the importance of implementing effective workforce attraction and retention strategies to minimise vacancy periods, reduce recruitment expenditure, and support the continuity of Council operations and service delivery.

Human Resources Operational Initiatives

During the reporting period, the Human Resources Section undertook an assessment of available Human Resources Information Systems (HRIS) to identify a solution capable of streamlining and automating Council's human resource functions, improving administrative efficiencies, and enhancing workforce management processes.

The investigation identified several HRIS platforms commonly utilised by local governments and organisations of a similar size, including:

Systems commonly used by smaller councils

- Civica
- Synergy Soft (IT Vision)
- MYOB
- Xero

Systems utilised across local governments in Queensland

- TechnologyOne
- Chris21
- ELMO
- Employment Hero
- SAP
- Aurion
- Definitiv

Following market research, system evaluations, and discussions with neighbouring councils currently utilising HRIS platforms, ELMO has been identified as the preferred solution based on **its** functionality, scalability, ease of implementation, and suitability for the operational requirements and workforce size of Diamantina Shire Council.

The Human Resources Section will continue to engage with the system provider to further assess implementation requirements and progress this initiative. Subject to Council approval and project planning outcomes, it is anticipated that the system will be implemented and operational by the end of 2026.

The introduction of an HRIS is expected to deliver significant benefits, including improved workforce data management, streamlined recruitment and onboarding processes, enhanced compliance monitoring, automated workflow capabilities, and increased reporting and workforce planning functionality.



ELMO | Commercial in Confidence

About The Total Economic Impact™ Methodology

Forrester Research is a global advisory firm providing independent, data-driven insights to help businesses make informed technology decisions. The Total Economic Impact™ (TEI) report measures the financial value of technology investments by combining customer interviews, financial analysis, and market research. It offers trusted, third-party validation of ROI, cost savings, and business benefits.

To better understand the benefits, costs, and risks of investing in ELMO Software, Forrester interviewed four decision-makers with experience of using ELMO Software, which made up an representative organisation in healthcare with 500 employees and a seven-person HR team.

ELMO Software Key Findings

129%
return on investment

A project's expected return in percentage terms. ROI is calculated by dividing net benefits (benefits less costs) by costs.

\$1.2M
benefits present value

Benefits represent the value the solution delivers to the business. The TEI methodology places equal weight on the measure of benefits and costs, allowing for a full examination of the solution's effect on the entire organization.

\$685K
net present value (NPV)

The present or current value of (discounted) future net cash flows given an interest rate (the discount rate). A positive project NPV normally indicates that the investment should be made, unless other projects have higher NPVs.

< 6 month
payback

The breakeven point for an investment. This is the point in time at which net benefits (benefits minus costs) equal initial investment or cost.

Quantified benefits

Reduced HR admin workload
Increased recruitment process efficiency
Enhanced employee self-service
Increased reporting efficiency
Improved training development and rollout

Unquantified benefits

Mitigated data security risks
Improved employee experience (EX)
Improved compliance
Enabled social impact

13 COMMITTEE REPORTS

13.1 Minutes of the Audit and Risk Committee Meeting held 11 March 2026

REPORT TYPE: Committee Reports
DIRECTORATE: Executive Office
AUTHOR(S): Julianne Meier, Chief Executive Officer
AUTHORISER: Julianne Meier, Chief Executive Officer
ATTACHMENTS: 1. ARC Confirmed Minutes 20260311 [↓](#)

EXECUTIVE SUMMARY

This report presents the confirmed minutes of the Audit and Risk Committee Meeting held 11 March 2026, for Council information.

RECOMMENDATION

That Council endorse the Confirmed Minutes of the Audit and Risk Committee Meeting held on 11 March 2026.

UPDATE

The Audit and Risk Committee considered the following agenda items:

- 2026 External Audit Briefing
- Internal Audit Plan
- Internal Audit Policy and Charter
- Risk Management
- General Update - Corporate Services
- Finance Report - January 2026
- Audit Committee Biennial Self Evaluation

Council noting and being aware of the matters discussed by the Audit and Risk Committee is good governance practice. It ensures that Councillors who are not members of the Audit Committee are updated regarding the matters discussed by the Audit and Risk Committee.



CONFIRMED MINUTES

**Audit and Risk Committee Meeting
Held at Bedourie Administration Centre
on
11 March 2026 at 9:00am**

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1 OPENING OF MEETING

Christine Rolfe declared the Meeting open at 9:07am.

2 ATTENDANCE

Present:

Chairperson Christine Rolfe	Chairperson (TEAMS)
Deputy Chairperson Nicole Lott	Deputy Chairperson (TEAMS)
Cr Francis Murray	Mayor (Teams)

Officers in attendance:

Ms Julianne Meier	Chief Executive Officer
Ms Jade Nacario	Director Corporate Services (TEAMS)
Ms Juanita Warner	Governance Manager

Consultants

Mr Tony Walsh	Internal Audit, Walsh Accounting (TEAMS)
Mr Martin Luwinga	QAO Director
Mr Michael Claydon	QAO Director
Mr Fikile Nyati	Manager

3 APOLOGIES

3.1 Apologies

APOLOGY

COMMITTEE RESOLUTION ARC/26/001

Moved: Cr Francis Murray

Seconded: Deputy Chairperson Nicole Lott

That the apology received from Cr Rob Dare be accepted.

CARRIED 3/0

4 ACKNOWLEDGEMENT OF COUNTRY

Christine acknowledged the Wangkamahdla People, Traditional Custodians of the land on which we meet today and paid respect to their Elders, past and present. She extended that respect to Aboriginal and Torres Strait Islander people here today.

5 CONFLICT OF INTEREST DECLARATIONS

Nil

6 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION ARC/26/002

Moved: Chairperson Christine Rolfe

Seconded: Deputy Chairperson Nicole Lott

That the minutes of the Audit and Risk Committee Meeting of 10 November 2025 copies of which were previously circulated, are hereby confirmed as a true and correct record of the proceedings of that meeting.

CARRIED 3/0

7 OUTSTANDING BUSINESS

ACTION:

1. External Audit – Fees
2. Ex Gratia Policy

8 REPORTS

8.1 2026 External Audit Briefing

EXECUTIVE SUMMARY

Representatives from the Queensland Audit Office have provided the Audit and Risk Committee with the 2026 Audit Committee Briefing Paper, which outlines key matters relevant to the local government sector and provides insights that may assist Council in strengthening governance, risk management and operational performance.

The briefing includes:

- updates on the external audit program
- sector insights relevant to local governments
- emerging risks such as information systems security, fraud control and artificial intelligence governance
- recent legislative changes affecting the local government sector
- updates on current and future audit reports and resources

These insights provide an opportunity for Council to consider sector trends, strengthen governance frameworks and ensure Council continues to maintain effective internal controls and risk management practices.

COMMITTEE RESOLUTION ARC/26/003

Moved: Deputy Chairperson Nicole Lott

Seconded: Cr Francis Murray

That the Audit and Risk Committee:

1. Receives and notes the 2026 Audit Committee Briefing Paper provided by the Queensland Audit Office; and

Audit and Risk Committee Meeting Minutes

11 March 2026

2. Notes the sector insights and emerging risks identified in the briefing.

CARRIED 3/0

8.2 Internal Audit Plan

EXECUTIVE SUMMARY

The Internal Audit function forms a key component of Council's Governance Framework and provides independent assurance regarding the effectiveness of internal controls, risk management processes and compliance with legislative and organisational requirements.

This report presents the findings from the Internal Audit Project – Revenue, Grants and Recoverable Works, seeks endorsement of the continued engagement of Walsh Accounting as Council's Internal Auditor, and presents the Internal Audit Plan FY2026–FY2028 for consideration.

The Internal Audit Plan has been developed using a risk-based approach and is designed to provide assurance over Council's most significant operational, financial and governance risks.

DISCUSSION:

- Internal Auditor advised that he can finalise the first two audits in the next three months
- Fixed Asset Management and Reporting Audit to be left to Year two to allow time for the comprehensive asset revaluation to be completed and Asset Management Plans to be reviewed
- Internal Auditor is not providing any other services to Council
- Internal Audit very financial focused, however other reviews have been undertaken by specialist service providers

COMMITTEE RESOLUTION ARC/26/004

Moved: Cr Francis Murray

Seconded: Chairperson Christine Rolfe

That the Audit and Risk Committee:

1. Receives and notes the Internal Audit Project – Revenue, Grants, Recoverable works report;
2. Endorses the appointment of Walsh Accounting as Council's Internal Auditor;
3. Recommends that Council adopt the Internal Audit Plan FY2026-2028; and
4. Requests that progress reports on the Internal Audit Plan be provided to the Audit and Risk Committee throughout the financial year.

CARRIED 3/0

8.3 Internal Audit Policy and Charter

EXECUTIVE SUMMARY

To seek the Audit and Risk Committee's endorsement of the Internal Audit Policy and Internal Audit Charter for referral to Council for formal adoption, to address an identified governance gap and strengthen Council's assurance framework.

DISCUSSION:

- It was noted that the Maturity level maybe too high to achieve.
- Suggested that the Internal Audit Policy be sent to the Internal Auditor for review.

That the Matter lie on the Table

ACTIONS:

1. Circulate Internal Audit Policy to Internal Auditor
2. Remains on the Agenda to be held on 19 May 2026, as carryover business for discussion and decision.

8.4 Risk Management

EXECUTIVE SUMMARY

To seek the Audit and Risk Committee's endorsement of the updated:

- Enterprise Risk Management Policy
- Enterprise Risk Management Framework
- Risk Appetite Statement
- Corporate Risk Register

For referral to Council for formal adoption, following a comprehensive review and implementation of improvement recommendations.

DISCUSSION:

- Reconsider feedback from ARC – some areas considered aspirational and may need review
- Risk Consequence Table – change Medical Termination to Medical Retirement
- Develop an Internal Risk Management Training Program and bring back to ARC

That the Matter Lie on the Table

Audit and Risk Committee Meeting Minutes

11 March 2026

ACTIONS:

1. Remains on the Agenda to be held on 19 May 2026, as carryover business for discussion and decision

8.5 General Update - Corporate Services**EXECUTIVE SUMMARY**

This report provides an update on Corporate Services activities. During the reporting period, the Corporate Services function has remained stable, with no material control breakdowns or compliance breaches identified. Key focus areas have included strengthening balance sheet reconciliations, oversight of disaster funding expenditure and claims, procurement compliance, and maintaining system integrity during the current operational period.

DISCUSSION:

- Consider addressing IT Contract in the next three months with Peak Services

COMMITTEE RESOLUTION ARC/26/005

Moved: Deputy Chairperson Nicole Lott

Seconded: Cr Francis Murray

That Audit and Risk Committee receives and notes the General Update - Corporate Services Report.

CARRIED 3/0**8.7 Finance Report - January 2026****EXECUTIVE SUMMARY**

Presentation of the financial report for 31 January 2026 as required under section 204 of the Local Government Regulation 2012. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

DISCUSSION:

- Cash Position to be explained in the Finance Reports

COMMITTEE RESOLUTION ARC/26/006

Moved: Chairperson Christine Rolfe

Seconded: Cr Francis Murray

That Audit and Risk Committee receives and notes the Finance Report - January 2026 report.

CARRIED 3/0

Page 7

ATTENDANCE:

At 11:09am, Tony Walsh left the meeting.

At 11:09am, Juanita Warner left the meeting.

8.6 Audit Committee Biennial Self Evaluation**EXECUTIVE SUMMARY**

The Audit Committee should undergo a self-assessment process to ensure all the functions and business of the Committee are being dealt with in an efficient and effective manner.

DISCUSSION:

The Audit Committee Self Evaluation was undertaken with the following comments noted:

- Understanding the Agency – Internal Controls and Compliance – Not enough information has been provided
- Duties and Responsibilities – The Charter is aspirational and needs review with an achievable workplan
- Financial Statements – Information and Reporting has improved
- Risk management – Regular Risk Reporting to improve
- Council needs to raise the Risk Culture of its everybody's job to report and act. Training and Sharing to improve.
- Internal Control – Management to increase awareness of internal controls
- Consider compliance assessment and focus on highest risks
- Internal Audit – Past internal audits have not been conducted recently. A lot of external reviews have been conducted and improvements made.
- External Audits – Progress reporting to occur on outstanding audit matters with regular status updated to the committee
- Compliance – Register to be established and reported to ARC
- Reporting – Chair to provide a report to DSC/QAO
- Meetings – Standing Agenda Items to be supported by a briefing and be succinct
- Agenda to be circulated 1 week in advanced
- Agenda items to be taken as read and only a brief provided

COMMITTEE RESOLUTION ARC/26/007

Moved: Cr Francis Murray

Seconded: Deputy Chairperson Nicole Lott

That the Audit and Risk Committee:

1. receives and notes the Audit Committee Biennial Self Evaluation report; and
2. completes the Biennial Self Evaluation as per the Audit Committee Charter.

Audit and Risk Committee Meeting Minutes

11 March 2026

CARRIED 3/0**ACTIONS:**

1. Circulate Charter for ARC to Review
2. Workplan to be updated with tracked changes
3. Agenda Standing Items to be updated

Item - 8.7 Finance Report - January 2026 - has been moved to another part of the document.

9 IN-CAMERA SESSION

Nil

10 NEXT MEETING

To be held at Bedourie Administration Centre at 9:00 am on 19 May 2026.

11 CLOSE OF MEETING

The Meeting closed at 1:25 pm

14 CONFIDENTIAL REPORTS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

14.1 WHS Monthly Report and Updates

This matter is considered to be confidential under Section 254J(3) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

14.2 Updated Human Resources Policy

This matter is considered to be confidential under Section 254J(3) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

14.3 Above Award and Remuneration Policy

This matter is considered to be confidential under Section 254J(3) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

15 GENERAL BUSINESS

16 NEXT MEETING

To be held at Diamantina Shire Council's Administration Centre, 17 Herbert Street, Bedourie, QLD 4829 at 9:00 AM on 20 July 2026.

17 CLOSE OF MEETING