



*SUSTAINABLY DEVELOPING THE OUTBACK*

# AGENDA

## Ordinary Council Meeting Monday, 12 October 2026

I hereby give notice that an Ordinary Meeting of Council will be held on

**Date: Monday, 12 October 2026**

**Time: 9:00 AM**

**Location: Diamantina Shire Council's Administration  
Centre**

**17 Herbert Street, Bedourie, QLD 4829**

**Julianne Meier  
Chief Executive Officer**

**Order Of Business**

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**1 OPENING OF MEETING****2 ATTENDANCE****3 APOLOGIES AND LEAVES OF ABSENCE****3.1 Leave of Absence****3.2 Apologies****4 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Wangkamahdla people, Traditional Custodians of the land on which we meet today and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

**5 CONDOLENCES****6 DISCLOSURES AND DECLARATIONS OF INTEREST**

Reference is made to Section 150EL and Section 150EJ of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

## **7 PRESENTATIONS AND DEPUTATIONS**

### **7.1 Sergeant John Flanagan**

Sergeant John Flanagan, the new Officer in Charge at Birdsville Police Station to meet with Council.

## 8 CONFIRMATION OF MINUTES

### 8.1 Minutes of the Council Meeting held on 21 September 2026

|                     |                                                                                |
|---------------------|--------------------------------------------------------------------------------|
| <b>REPORT TYPE:</b> | Minutes Confirmation Report                                                    |
| <b>DIRECTORATE:</b> | Executive Office                                                               |
| <b>AUTHOR(S):</b>   | Julianne Meier, Chief Executive Officer                                        |
| <b>AUTHORISER:</b>  | Julianne Meier, Chief Executive Officer                                        |
| <b>ATTACHMENTS:</b> | 1. 21 September Ordinary Council Meeting Unconfirmed Minutes <a href="#">↓</a> |

#### EXECUTIVE SUMMARY

Confirmation of unconfirmed minutes for the Ordinary Council Meeting held on 21 September 2026.

#### RECOMMENDATION

That the Minutes of the Council Meeting held on 21 September 2026 be received and the recommendations therein be adopted.



# UNCONFIRMED MINUTES

**Ordinary Council Meeting  
Held at Diamantina Shire Council's  
Administration Centre  
17 Herbert Street, Bedourie, QLD 4829 on  
21 September 2026 at 9:00am**

## Order of Business

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| <b>8</b>    | <b>Confirmation of Minutes .....</b>                                                     | <b>5</b> |
| 8.1         | Confirmation of Minutes.....                                                             | 5        |
| <b>9</b>    | <b>Confirmation of Minutes .....</b>                                                     | <b>5</b> |
|             | Nil                                                                                      |          |
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| Ordinary Council Meeting Minutes                                                                                           | 21 September 2026 |
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## 1 OPENING OF MEETING

Mayor Francis Murray declared the Meeting open at 9:01am.

## 2 ATTENDANCE

### Present:

|                            |                                                |
|----------------------------|------------------------------------------------|
| Mayor Francis Murray       | Mayor/Chairperson                              |
| Deputy Mayor Damien Watson | Deputy Mayor/Deputy Chairperson <b>(Teams)</b> |
| Cr Robert Dare             | Councillor                                     |
| Cr Kerry Morton            | Councillor                                     |

Cr Watson advised he would be teleconferencing into the September Ordinary meeting of Council due to family reasons.

### Officers in attendance:

|                   |                                        |
|-------------------|----------------------------------------|
| Ms Julianne Meier | Chief Executive Officer                |
| Ms Jade Nacario   | Director Corporate Services            |
| Mr Brent Reeman   | Director Infrastructure <b>(Teams)</b> |
| Mr Stuart Bourne  | Partner, GBA Consulting Engineers      |
| Ms Dana Livne     | Executive Assistant <b>(Teams)</b>     |

## 3 APOLOGIES AND LEAVES OF ABSENCE

### 3.1 Leave of Absence

Nil

### 3.2 Apologies

Cr Damien Clarke.

Ms Practice Brandenburg, Director Communities.

## 4 ACKNOWLEDGEMENT OF COUNTRY

Mayor Francis Murray acknowledged the Wangkamahdla People, Traditional Custodians of the land on which the meeting was held and paid respect to their Elders, past and present. He extended that respect to Aboriginal and Torres Strait Islander people present at the meeting.

## 5 CONDOLENCES

Council wishes to acknowledge with sadness the passing of two respected members of our community, Anne Kidd and Michael Gibson. On behalf of Council, we extend our deepest condolences to their families, friends, and all those affected by their loss. We honour their memory and the lasting legacy they leave within our community.

## 6 DISCLOSURES AND DECLARATIONS OF INTEREST

Nil

## 7 PRESENTATIONS AND DEPUTATIONS

Mr Lee Evans and Mr Chris Boyd provided an overview of the proposed Totality 2028 Event to be held in Betoota.

The Mayor sought clarification regarding the proposed event location and land tenure. Mr Evans advised that the event is proposed to be situated on the right-hand side of the hotel on Crown land.

The Mayor enquired about anticipated attendance numbers and the event budget. Mr Evans advised that the event is expected to attract approximately 1,200 patrons, in addition to 200-300 volunteers and DJs, for a total attendance of approximately 1,500 people.

Discussion was held regarding the approval process and requirements to enable formal promotion of the event.

Action:

- Facilitate an introduction to the Mithaka representatives.
- Include the event site plan in a report to the next Council meeting.

Mr Evans and Mr Boyd left the meeting room at 9:30 am.

## 8 CONFIRMATION OF MINUTES

### 8.1 Confirmation of Minutes

#### RESOLUTION CNL/26/237

Moved: Cr Kerry Morton

Seconded: Cr Robert Dare

That the minutes of the Ordinary Council Meeting of 17 August 2026, be confirmed as a true and correct record of the proceedings of that matter.

**4/0 CARRIED**

## 9 CONFIRMATION OF MINUTES

Nil

## 10 MAYORAL UPDATE

### 10.1 Mayoral Report

#### RESOLUTION CNL/26/238

Moved: Cr Robert Dare

Seconded: Deputy Mayor Damien Watson

That Council receives the Mayor's Report.

**4/0 CARRIED**

## 11 OUTSTANDING BUSINESS

### 11.1 Outstanding Action Item List

#### RESOLUTION CNL/26/239

Moved: Deputy Mayor Damien Watson

Seconded: Cr Kerry Morton

That Council receives and notes the Outstanding Action Item List report.

**4/0 CARRIED**

## 12 NOTICES OF MOTION

Nil

At 9:42am Stuart Bourne, GBA, entered the meeting room.

## 13 OFFICER REPORTS

### 13.1 Infrastructure Services Directorate

#### 13.1.1 Engineering Update

#### RESOLUTION CNL/26/240

Moved: Deputy Mayor Damien Watson

Seconded: Cr Kerry Morton

That Council receives and notes the Engineering Update report.

**4/0 CARRIED**

#### 13.1.2 Betoota Landfill Approval of Proposed Environmental Authority Conditions

#### EXECUTIVE SUMMARY

The purpose of this report is to seek approval of the proposed Environmental Authority conditions for the Betoota Landfill.

#### RESOLUTION CNL/26/241

Moved: Cr Robert Dare

Seconded: Mayor Francis Murray

That Council:

1. That Council endorse the Environmental Authority Permit Application and associated site layout map for the inclusion of the Betoota landfill within Council's existing Environmental Authority.
2. Authorise the Chief Executive Officer to submit the application and any supporting documentation required by the administering authority

**4/0 CARRIED**

### **13.1.3 Road Opening Consent for access to Maiawali Gravel Pit in Diamantina National Park**

#### **EXECUTIVE SUMMARY**

Diamantina Shire Council (DSC) has been engaging with the Department of the Environment, Tourism, Science and Innovation (DETSI) regarding access to a gravel pit (CH.41.206m), which includes the formalisation of the road reserve over an existing section of the Davenport Downs - Diamantina Lakes Road and the subsequent resource reserve for the extraction of gravel.

#### **RESOLUTION CNL/26/242**

Moved: Cr Robert Dare

Seconded: Cr Kerry Morton

That Council authorises the Chief Executive Officer to complete and submit the Road Opening Consent form for a road reserve over the existing Davenport Downs – Diamantina Lakes Road within the Diamantina Lakes National Park.

**4/0 CARRIED**

### **13.1.4 RFT2025-016 Register of Pre-Qualified Suppliers for Plant & Equipment Hire Refresh**

#### **EXECUTIVE SUMMARY**

To outline the procurement, assessment and acceptance of the RFT2025-016 Register of Pre-Qualified Suppliers for Plant & Equipment Hire Quarterly Update.

#### **RESOLUTION CNL/26/243**

Moved: Cr Kerry Morton

Seconded: Mayor Francis Murray

That Council resolves to:

1. To accept all contractors onto the register of pre-qualified suppliers for plant & equipment (wet & dry).
2. Delegates authority under s 257 of the Local Government Act 2009 to the Chief Executive Officer to enter into contracts, negotiate, finalise and execute any and all matters associated with or in relation this contract/ arrangement.

**4/0 CARRIED**

**13.1.5 Infrastructure Services****RESOLUTION CNL/26/244**

Moved: Cr Kerry Morton

Seconded: Deputy Mayor Damien Watson

That Council receives and notes the Infrastructure Services report.

**4/0 CARRIED**

At 10:30am Jodie Girdler, Facilities and Town Services Manager, and Rob Wiles, Works Manager, entered the room.

**13.1.6 Works Update****RESOLUTION CNL/26/245**

Moved: Cr Robert Dare

Seconded: Deputy Mayor Damien Watson

That Council receives and notes the Works Update report.

**4/0 CARRIED**

**13.1.8 Facilities and Town Services****RESOLUTION CNL/26/246**

Moved: Cr Kerry Morton

Seconded: Deputy Mayor Damien Watson

That Council receives and notes the Facilities and Town Services report.

**4/0 CARRIED**

At 11:15am Stuart Bourne, GBA Consultant, Jodie Girdler, Facilities and Town Services Manager, and Rob Wiles, Works Manager, left the meeting room.

ADJOURNMENT: Council adjourned for a short break at 11:15am and reconvened at 11:37am.

At 11.27am Josh Oehm, Workshop Supervisor entered the meeting room.

### **13.1.7 Workshop and Fleet Services Report**

#### **RESOLUTION CNL/26/247**

Moved: Cr Robert Dare

Seconded: Cr Kerry Morton

That Council receives and notes the Workshop and Fleet Services Report.

**4/0 CARRIED**

At 11:44am Josh Oehm, Workshop Supervisor, left the meeting room.

### **13.2 Corporate Services Directorate**

#### **13.2.1 Corporate Services Update**

#### **RESOLUTION CNL/26/248**

Moved: Deputy Mayor Damien Watson

Seconded: Cr Robert Dare

That Council receives and notes the Corporate Services Update report.

**4/0 CARRIED**

#### **13.2.2 Finance Report - August 2026**

#### **RESOLUTION CNL/26/249**

Moved: Cr Robert Dare

Seconded: Mayor Francis Murray

That Council receives and notes the Finance Report - August 2026 report.

**4/0 CARRIED**

At 12:22pm Tim O’Leary, Real Planning, entered the meeting via Microsoft Teams.

### 13.2.3 Town Planning Update

**RESOLUTION CNL/26/250**

Moved: Mayor Francis Murray

Seconded: Deputy Mayor Damien Watson

That Council receives and notes the Town Planning Update report.

**4/0 CARRIED**

At 12:42pm Tim O’Leary, Real Planning, left the meeting.

ADJOURNMENT: At 12:43pm the meeting adjourned for lunch. The meeting reconvened at 1:33pm.

### 13.2.4 Governance Update

**RESOLUTION CNL/26/251**

Moved: Mayor Francis Murray

Seconded: Cr Kerry Morton

That Council receives and notes the Governance Update report.

**4/0 CARRIED**

### 13.2.5 Records (Information) Management Policy

**EXECUTIVE SUMMARY**

This report presents the Records (Information) Management Policy for council adoption. The policy establishes Councils commitment to the effective management of public records and provides the overarching governance requirement for the creation, capture, management, protection, retention and disposal of Council records.

**RESOLUTION CNL/26/252**

Moved: Cr Kerry Morton

Seconded: Deputy Mayor Damien Watson

That Council adopts the Records (Information) Policy as presented.

**4/0 CARRIED**

### 13.2.6 Residential Housing Building Incentive Policy

#### EXECUTIVE SUMMARY

The purpose of this report is to seek Council's adoption of the Residential Housing Building Incentive Policy. This policy provides financial incentives to encourage private residential housing construction and ownership within Birdsville and Bedourie.

#### RESOLUTION CNL/26/253

Moved: Deputy Mayor Damien Watson

Seconded: Cr Robert Dare

That Council adopt the Residential Housing Building Incentive Policy as presented.

**4/0 CARRIED**

### 13.3 Communities Services Directorate

#### 13.3.1 Communities Directorate Update

#### RESOLUTION CNL/26/254

Moved: Cr Kerry Morton

Seconded: Deputy Mayor Damien Watson

That Council receives and notes the Communities Directorate Update report.

**4/0 CARRIED**

#### Event Promotion

- Councillor Dare noted that promotion of major events such as the Simpson Desert Racing Carnival should commence significantly earlier, as many visitors plan holidays well in advance.
- It was suggested that Council work collaboratively with surrounding towns and communities to promote events several months ahead of their scheduled dates.

Councillors requested that the minutes share a link for video footage shared at the opening of the Birdsville Courthouse. The link is from the South Australian Police Historical Society Facebook Page 6 July 2026. "The Abduction of Monica Schiller – 1970 "A Channel 7 News Report":

<https://www.facebook.com/share/v/1F8KBQHaKo/>

### 13.3.2 Australia Day Event Report

#### EXECUTIVE SUMMARY

The purpose of this report is to seek Council's endorsement to open nominations for the 2027 Australia Day Awards by the end of September 2026 and commence planning for the Australia Day Awards and community celebrations to be held in Birdsville on 26 January 2027.

#### RESOLUTION CNL/26/255

Moved: Cr Robert Dare

Seconded: Cr Kerry Morton

1. That Council
  1. Endorse the opening of nominations for the 2027 Australia Day Awards by 30 September 2026;
  2. Endorse Birdsville as the location for the 2027 Australia Day Awards ceremony and community celebrations to be held on 26 January 2027; and
  3. Request the Chief Executive Officer to coordinate the nomination process and commence planning and promotion for the 2027 Australia Day Awards and associated community celebrations

**4/0 CARRIED**

### 13.3.3 Community Coordinator Report

#### RESOLUTION CNL/26/256

Moved: Cr Robert Dare

Seconded: Cr Kerry Morton

That Council receives and notes the Community Coordinator Report.

**4/0 CARRIED**

### 13.3.4 Tourism Report

#### RESOLUTION CNL/26/257

Moved: Mayor Francis Murray

Seconded: Deputy Mayor Damien Watson

That Council receives and notes the Tourism Report.

**4/0 CARRIED**

**13.3.5 RAPAD ECEC Framework****RESOLUTION CNL/26/258**

Moved: Cr Robert Dare

Seconded: Cr Kerry Morton

That Council receives and notes the RAPAD ECEC Framework report.

**4/0 CARRIED**

**13.3.6 Desert Champions Way - 2027 Marketing Support****EXECUTIVE SUMMARY**

The purpose of this report is to seek Council's direction for financial support for the Marketing of the 2027 Desert Champions Way Outback Camel Trail, to the value of \$10,000.

**RESOLUTION CNL/26/259**

Moved: Mayor Francis Murray

Seconded: Deputy Mayor Damien Watson

1. That Council approves the financial support for the Marketing of the 2027 Desert Champions Way Outback Camel Trail, to the value of \$10,000.

**4/0 CARRIED**

Action: Julianne Meier, Chief Executive Officer, to progress stat dec with Colgate.

**13.4 Executive Office****13.4.1 CEO Update****RESOLUTION CNL/26/260**

Moved: Deputy Mayor Damien Watson

Seconded: Cr Robert Dare

That Council receives and notes the CEO Update report.

**4/0 CARRIED**

### **13.4.2 Local Government Association of Queensland Ltd - Notice of Annual General Meeting & Member Voting Entitlements**

#### **EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with information on Delegate Voting Entitlements for the Local Government Association of Queensland (LGAQ) Annual Conference and Annual General Meeting (AGM), so that Council can formally appoint delegate(s) to represent Diamantina Shire Council at the 2026 LGAQ Conference and AGM.

#### **RESOLUTION CNL/26/261**

Moved: Cr Robert Dare

Seconded: Cr Kerry Morton

1. That:

- (a) the Mayor Francis Murray, and Deputy Mayor Damien Watson be appointed as council's two delegates for the 2026 LGAQ Annual Conference to be held in Cairns from 19 to 21 October 2026, and that Councillor Clarke attend the conference as an observer; and
- (b) the Mayor and CEO be delegated authority to appoint a replacement delegate/s in accordance with rule 4.11(3) of the LGAQ Constitution, in the instance that the Mayor or Deputy Mayor may become unavailable to fulfil their delegate responsibilities at the conference due to unforeseen circumstances.

**4/0 CARRIED**

### **13.4.3 CEO Leave**

#### **EXECUTIVE SUMMARY**

The Chief Executive Officer has requested approval to take annual leave over the Christmas and New Year period. During this time, suitable acting arrangements will be implemented to ensure continuity of leadership and organisational operations.

In addition, it is considered prudent to establish a streamlined process for future CEO leave approvals to provide administrative efficiency while maintaining appropriate governance oversight.

#### **RESOLUTION CNL/26/262**

Moved: Cr Robert Dare

Seconded: Cr Kerry Morton

That:

1. Chief Executive Officer, Julianne Meier's annual leave be noted for the period Monday 4<sup>th</sup> January 2027 to Monday 1<sup>st</sup> February 2027, and that during this time Jade Nacario be appointed as acting chief executive officer, assuming all financial and other chief executive delegated responsibilities.

**4/0 CARRIED**

## Ordinary Council Meeting Minutes

21 September 2026

Councillors requested that Recommendation 2:

*“In accordance with section 257(1) of the Local Government Act 2009, the Chief Executive Officer be delegated the authority to appoint appropriately suitable and qualified persons to act as Chief Executive Officer during periods of:*

- a) annual leave or long service leave where such leave is no longer than four weeks in duration; and*
- b) sick leave where, in the Chief Executive Officer’s opinion, the appointment of an Acting Chief Executive Officer is required, for periods no longer than four weeks.”*

be removed from the resolution. Councillors noted that Council wishes to retain oversight of any delegation relating to the appointment of an Acting Chief Executive Officer.

### 13.4.4 Date Time and Place of Ordinary Council Meetings - January to December 2027

#### EXECUTIVE SUMMARY

Council is required to adopt and publicly notify the date, time and place of its Ordinary Council meetings at least once a year.

#### RESOLUTION CNL/26/263

Moved: Deputy Mayor Damien Watson

Seconded: Cr Robert Dare

That Council:

1. In accordance with s254B of the *Local Government Regulation 2012*, adopt the Schedule of Ordinary Council Meetings for 2027:

| Date              | Place                                                                                      | Time    |
|-------------------|--------------------------------------------------------------------------------------------|---------|
| 15 February 2027  | Diamantina Shire Council’s Administration Centre<br>17 Herbert Street, Bedourie, Qld, 4829 | 9:00 am |
| 15 March 2027     | Diamantina Shire Council’s Administration Centre<br>17 Herbert Street, Bedourie, Qld, 4829 | 9:00 am |
| 19 April 2027     | Wirrarri Visitor Information Centre<br>29 Burt Street, Birdsville, Qld, 4482               | 9:00 am |
| 17 May 2027       | Diamantina Shire Council’s Administration Centre<br>17 Herbert Street, Bedourie, Qld, 4829 | 9:00 am |
| 21 June 2027      | Diamantina Shire Council’s Administration Centre<br>17 Herbert Street, Bedourie, Qld, 4829 | 9:00 am |
| 19 July 2027      | Diamantina Shire Council’s Administration Centre<br>17 Herbert Street, Bedourie, Qld, 4829 | 9:00 am |
| 16 August 2027    | Diamantina Shire Council’s Administration Centre<br>17 Herbert Street, Bedourie, Qld, 4829 | 9:00 am |
| 20 September 2027 | Diamantina Shire Council’s Administration Centre<br>17 Herbert Street, Bedourie, Qld, 4829 | 9:00 am |
| 18 October 2027   | Diamantina Shire Council’s Administration Centre<br>17 Herbert Street, Bedourie, Qld, 4829 | 9:00 am |
| 15 November 2027  | Wirrarri Visitor Information Centre<br>29 Burt Street, Birdsville, Qld, 4482               | 9:00 am |
| 13 December 2027  | Diamantina Shire Council’s Administration Centre<br>17 Herbert Street, Bedourie, Qld, 4829 | 9:00 am |

**4/0 CARRIED**

Council notes that an amendment was made to the last date listed on the table in the recommendations, “13 December 2026” was changed to “13 December 2027”.

### 13.4.5 Audit & Risk Committee August Update

#### RESOLUTION CNL/26/264

Moved: Mayor Francis Murray

Seconded: Cr Robert Dare

That Council receives and notes the Audit & Risk Committee August Update.

**4/0 CARRIED**

### 13.4.6 Grant Update Report

#### RESOLUTION CNL/26/265

Moved: Cr Robert Dare

Seconded: Deputy Mayor Damien Watson

That Council discuss and provide input on the decisions outlined in this report, provide guidance on funding applications requiring Council endorsement, and receive and note the Grant Update report.

**4/0 CARRIED**

Stuart Bourne, GBA Consulting, entered the meeting room at 3:15pm.

Stuart Bourne, GBA Consulting, left the meeting room at 3:20pm.

Jenny Parsons - Bedourie Race Track Playground – sent a letter to Julianne Meier, Chief Executive Officer requesting Council replace the playground at Bedourie Race Track. Council agreed to actively seek funding for said project. CEO sent letter to Jenny Parsons advising of this directly after the Council meeting.

At 3:26pm Alona Gilhang, Human Resource Manager entered the meeting room.

### 13.4.7 Christmas Shutdown

#### EXECUTIVE SUMMARY

This report seeks the endorsement of Council for the Christmas closure of Council for 2026-2027.

#### RESOLUTION CNL/26/266

Moved: Cr Robert Dare

Seconded: Deputy Mayor Damien Watson

That Council:

1. Approves the closure of Council operations during the 2026–2027 Christmas and New Year shutdown period, noting that a skeleton crew will be rostered during this period to maintain essential services and respond to operational requirements.
2. Approves the closure of Council Administration Offices and associated services from 5:00 pm Friday, 18 December 2026, with normal operating hours resuming from 8:30am Monday, 4 January 2027.
3. Approves the closure of the Council Works Section, including teams and crews within Civil Operations, Road Maintenance Operations and Road Construction Operations, from 3:30 pm Friday, 18 December 2026, with normal operations resuming from 6:30 am Wednesday, 27 January 2027.

**4/0 CARRIED**

### 13.4.8 HR Operational Update

#### RESOLUTION CNL/26/267

Moved: Cr Kerry Morton

Seconded: Mayor Francis Murray

That Council receives and notes the HR Operational Update report.

**4/0 CARRIED**

**13.4.9 WHS Monthly Update****RESOLUTION CNL/26/268**

Moved: Cr Kerry Morton

Seconded: Mayor Francis Murray

That Council receives and notes the WHS Monthly Update report.

**4/0 CARRIED**

At 3:46pm Alona Gilhang, Human Resources Manager, left the meeting room.

**14 Audit and Risk Committee Minutes 19 May 2026****RESOLUTION CNL/26/269**

Moved: Cr Kerry Morton

Seconded: Cr Robert Dare

That Council receives and notes the Audit and Risk Committee Minutes 19 May 2026 report.

**4/0 CARRIED**

At 3:50pm council went into closed session.

At 3:52pm Stuart Bourne, GBA Consulting, entered the meeting room.

**15 CONFIDENTIAL REPORTS****RESOLUTION CNL/26/270**

Moved: Cr Kerry Morton

Seconded: Cr Robert Dare

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

**15.1 Birdsville Tourist Park Update**

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**15.2 HR Matters**

This matter is considered to be confidential under Section 254J(3) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

**4/0 CARRIED**

## Ordinary Council Meeting Minutes

21 September 2026

At 4:02pm Stuart Bourne, GBA Consulting, left the meeting room.

At 4:03pm Alona Gilhang, Human Resources Manager entered the meeting room.

**RESOLUTION CNL/26/271**

Moved: Cr Kerry Morton

Seconded: Cr Robert Dare

That Council resume in Open Session at 4:24pm.

**4/0 CARRIED**

At 4:15pm Alona Gilhang, Human Resources Manager left the meeting room.

**16 REPORT OF CONFIDENTIAL RESOLUTIONS****16.1 BIRDSVILLE TOURIST PARK UPDATE****RESOLUTION CNL/26/272**

MOVED: Cr Robert Dare

SECONDED: Cr Kerry Morton

That Council receives and notes the Birdsville Tourist Park Update report.

**4/0 CARRIED****16.2 HR MATTERS****RESOLUTION CNL/26/273**

MOVED: Deputy Mayor Damien Watson

SECONDED: Cr Kerry Morton

That Council receives and notes the HR Matters Report.

**4/0 CARRIED****17 GENERAL BUSINESS**

Bedourie Race Club finances.

**18 NEXT MEETING**

To be held at Diamantina Shire Council's Administration Centre, 17 Herbert Street, Bedourie, QLD 4829 at 9:00 AM on 12 October 2026.

**19 CLOSE OF MEETING**

The Meeting closed at 4:38pm.

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## 9 MAYORAL UPDATE

### 9.1 Mayoral Report

**REPORT TYPE:** Mayoral Report

**AUTHOR(S):** Julianne Meier, Chief Executive Officer

**AUTHORISER:** Julianne Meier, Chief Executive Officer

**ATTACHMENTS:** Nil

### RECOMMENDATION

That Council receives the Mayor's Report.

### MEETINGS, EVENTS AND CONFERENCES ATTENDED

| Date         | Event                                                                                                                  | Location              |
|--------------|------------------------------------------------------------------------------------------------------------------------|-----------------------|
| 21 September | September Council Meeting                                                                                              | Bedourie              |
| 22 September | Councillors Workshop                                                                                                   | Bedourie              |
| 2 October    | RAPAD Meeting (Virtual)                                                                                                | Teams                 |
| 2 October    | Discussion with Minister Littleproud's Office regarding Disaster Readiness and Betterment Funding                      | Teams                 |
| 7 October    | Audit and Risk Committee Meeting                                                                                       | Bedourie              |
| 7 October    | Meeting with Central West Hospital Health Board and Chief Executive Staff                                              | Bedourie & Birdsville |
| 7 October    | Community Recovery Pre-Session Briefing with the Department of Families, Seniors, Disability Services and Child Safety | Teams                 |
| 8 October    | Higher Risk Weather Season Preparedness Briefing with NEMA                                                             | Teams                 |

### UPCOMING MEETINGS, EVENTS AND CONFERENCES

| Date          | Meeting                          | Location   |
|---------------|----------------------------------|------------|
| 13 October    | Special Budget Meeting           | Bedourie   |
| 13 October    | Councillors Workshop             | Bedourie   |
| 19-21 October | LGAQ Conference                  | Cairns     |
| 6 November    | RAPAD Meeting (Virtual)          | Teams      |
| 17 November   | Plant Standing Committee Meeting | Birdsville |
| 1-2 December  | RAPAD Meeting (Face to Face)     | Brisbane   |
| 2 December    | Friends of RAPAD (Face to Face)  | Brisbane   |

## 10 OUTSTANDING BUSINESS

### 10.1 Outstanding Action Item List

**REPORT TYPE:** OCM Information Report  
**DIRECTORATE:** Executive Office  
**PRESENTED BY:** N/A  
**AUTHOR(S):** Julianne Meier, Chief Executive Officer  
**AUTHORISER:** Julianne Meier, Chief Executive Officer  
**ATTACHMENTS:** 1. Outstanding Actions List October [↓](#)

#### RECOMMENDATION

That Council receives and notes the Outstanding Action Item List report.

#### OPERATIONAL UPDATE

The attached report is generated by Infocouncil and contains all the outstanding action items from Council Meeting resolutions.

|                             |                                        |
|-----------------------------|----------------------------------------|
| <b>Division:</b>            | <b>Date From:</b>                      |
| <b>Committee:</b>           | <b>Date To:</b>                        |
| <b>Officer:</b>             |                                        |
| <b>Action Sheets Report</b> | <b>Printed: 7 October 2026 4:09 PM</b> |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Officer/<br>Director | Section  | Subject                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Council 18/01/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Bourne, Stuart       | New Item | Oasis Bore - Complete water licence transfer application form for the Oasis Bore and enter negotiations with owners of 'Roseberth' and 'Adria Downs' for access. |
| <b>RESOLUTION CNL/21/002</b><br><p>That Council authorise the Chief Executive Officer, or their delegate, to complete the relevant water licence transfer application form for the Oasis Bore, enter negotiations with owners of 'Roseberth' and 'Adria Downs' for access to this bore and negotiate with Department of Transport and Main Roads the repair of this bore.</p> <p>6/5/2026 – Jason Reberger is on extended long service leave from the department until the end of 2026 and unlikely to return to the department. Kent Morris 0427 507 238 is acting in his role and provided a verbal update to myself. The Department can only transfer this asset if it is compliant. On the 27th Nov 2025 Robbie Vinnicombe from Longreach, Dept Water visited the site to undertake testing and an inspection. He noticed a new leak and determined that testing couldn't be safely completed. He has raised the issue with Stock routes who can no longer progress the business case for transfer until this is resolved and have now scheduled logging of the bore in 26/27 FY to determine what the issue is and gather more data about the bore condition. The logging will include down hole camera/ collar locations/ calliper (casing thickness) and Gamma testing for condition of grout behind casing. This logging will determine the condition of the bore and what is required to fix it. If the bore can be easily fixed the transfer will then be able to be completed. If the fix is more involved further discussions will be required. Suggest follow up again in early 2027.</p> |                      |          |                                                                                                                                                                  |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Officer/<br>Director | Section  | Subject                                  |
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| Council 15/08/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Meier, Julianne      | New Item | Draft Reflect Reconciliation Action Plan |
| <b>RESOLUTION CNL/22/001</b><br><p>'That Council note the feedback provided by Reconciliation Australia, and approve that the next draft of the Reflect RAP be resubmitted to Reconciliation Australia with the suggested changes implemented after being presented to the Diamantina Shire Council RAP Working Group.'</p> <p>06/05/2026 EA to CEO emailed Reconciliation Australia requesting advice on best option to progress for a small remote council with limited resources.</p> <p>3/7/25 Project to delayed until 26/27 as it has not been identified as a priority in the 25/26 operational plan due to a significant amount time required to finalise the plan. Officers plan to progress this item in 26/27 financial year as a priority.</p> |                      |          |                                          |

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| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Officer/<br>Director | Section  | Subject                                                         |
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| Council 17/04/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Bourne, Stuart       | New Item | Lobbying for Increased Bedourie and Birdsville Water Allocation |
| <b>RESOLUTION CNL/23/001</b><br>'That the Queensland Government be lobbied to increase the bore water license allocation for Bedourie & Birdsville and apply for a river water allocation in Birdsville.'<br>28/7/2025 Birdsville river allocation – waiting on department for 'grandfather' allocation approval, Birdsville bore wetland entitlement – correct form submitted waiting on Department feedback/ approval, Bedourie town water entitlement – pending pipework and valve works to be undertaken |                      |          |                                                                 |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                          | Officer/<br>Director | Section  | Subject                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------|--------------------------------------|
| Council 17/06/2024                                                                                                                                                                                                                                                                                                                                                                                               | Meier, Julianne      | New Item | DSC Historical Communication Project |
| <b>RESOLUTION CNL/24/002</b><br>That the Diamantina Shire Council endorses the Historical Communication Project proposal by LG Services Group Pty Ltd and authorises the commencement of the project as outlined in the attached proposal.<br>11/09/26 CEO and Director Communities reviewed final draft and requested minor amendments. Completed document anticipated to be tabled in October Council Meeting. |                      |          |                                      |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Officer/<br>Director | Section  | Subject                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------|----------------------------------|
| Council 15/07/2024                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Girdler, Jodie       | New Item | Other Business: Cemetery Upgrade |
| That in liaison with the relatives of the deceased, that Council install concrete slabs and plinths for all interments greater than 12 months at its Bedourie and Birdsville Cemeteries.<br>28/08/26 Jodie Girdler, Facilities and Town Services advised no changes have been made at this stage, as Council is awaiting responses from families. Jodie has arranged for Marketing to include the item in Council Desert Yarns to help raise awareness among families. |                      |          |                                  |

| <div>Division:<br/>Committee:<br/>Officer:</div> <div>Action Sheets Report</div> <div>Date From:<br/>Date To:<br/><br/>Printed: 7 October 2026 4:09 PM</div>                                                                                                 |                      |          |                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------|--------------------|
| Meeting                                                                                                                                                                                                                                                      | Officer/<br>Director | Section  | Subject            |
| Council 19/08/2024                                                                                                                                                                                                                                           | Atkinson, Jo-Ann     | New Item | Land Sales Betoota |
| <b>RESOLUTION CNL/24/004</b>                                                                                                                                                                                                                                 |                      |          |                    |
| That Council resolve, for the purposes of section 228 of the Local Government Regulation 2012, to approve administrative procedures required to enable the invitation of written tenders for the sale of the following parcels of vacant council owned land: |                      |          |                    |
| - Lot 602IA111 Plan D04 Betoota Access Road, Betoota                                                                                                                                                                                                         |                      |          |                    |
| - Lot 603IA111 Plan D04 Betoota Access Road, Betoota                                                                                                                                                                                                         |                      |          |                    |
| - Lot 103IA78 Plan D04 Betoota Access Road, Betoota                                                                                                                                                                                                          |                      |          |                    |
| - Lot 104IA79 Plan D04 Betoota Access Road, Betoota.                                                                                                                                                                                                         |                      |          |                    |
| 11/09/26 Knight Frank has been engaged to undertake desktop land valuations to support Council's consideration of the disposal of Council-owned land via auction or tender. The valuation report is due in early October.                                    |                      |          |                    |
| 27/08/26 Lot 104IA79 Plan D04 Betoota Access Road, Betoota is owned by the State of Queensland (represented by the Department of Resources) and has been removed from the list.                                                                              |                      |          |                    |

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| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Officer/<br>Director | Section              | Subject                     |
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| Council 11/08/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Meier, Julianne      | Confidential Reports | ILUA over Lot 6 on SP297079 |
| <b>RESOLUTION CNL/25/191</b><br>1. That Council resolves to: <ul style="list-style-type: none"> <li>(a) Commence the negotiation of an indigenous land use agreement between the Council, the Mulligan River Aboriginal Corporation RNTBC (MRAC) on behalf of the Wangkamahdla native title holders and the State of Queensland (the ILUA) to secure the surrender of native title over:                             <ul style="list-style-type: none"> <li>(i) part of the Bedourie Township Reserve, being land described as part of Lot 6 on SP297079 (Lot 6) with an area of approximately 5.58 hectares in the position shown on Map: 240211 in Attachment 1 (the Map); <i>and</i></li> <li>(ii) facilitate the future acquisition of freehold over State land to be identified by Council within the Wangkamahdla determination area.</li> </ul> </li> <li>(b) That Council approach the Department of Resources (DoR) to assist in the negotiation of the ILUA.</li> <li>(c) That if an ILUA is not registered by 3<sup>rd</sup> January 2027, Council considers its options to address the native title implications of the Project, including the compulsory acquisition of native title.</li> <li>(d) That Council delegate to the CEO the power to negotiate and to reach in principle agreement on the terms of an ILUA on behalf of Council with the decision to enter into a final agreement to be subject to a further Council resolution.</li> </ul> <p>03/09/26 Attended MRAC meeting in Boulia on the 11 August, and had positive discussions in respect of potential land, and also discussed the DRAFT ILUA and CHMP. Holding Redlich will progress the outcomes.</p> |                      |                      |                             |

| Meeting                                                                                                                                                                                                                                                                                                                                                 | Officer/<br>Director | Section                        | Subject                                               |
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| Council 17/11/2025                                                                                                                                                                                                                                                                                                                                      | Atkinson, Jo-Ann     | Corporate Services Directorate | Betoota – Sale of Diamantina Shire Council-Owned Land |
| <b>RESOLUTION CNL/25/278</b><br>That the report lay on the table and comes back to a future meeting of Council.<br><br>13/03/26 All documentation prepared, however only 3 lots initially proposed to sell. Currently preparing tenure of all lots in Betoota, planning to put report to Council workshop in April to confirm lots identified for sale. |                      |                                |                                                       |

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| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Officer/<br>Director | Section          | Subject                                                                  |
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| Council 17/11/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Warner, Juanita      | Executive Office | Lease to The State of Queensland (QPS) - Birdsville Water Supply Reserve |
| <b>RESOLUTION CNL/25/293</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                      |                  |                                                                          |
| <p>1. That Council:</p> <p>(a) Notes this report.</p> <p>(b) Notes that The State of Queensland (Represented by the Queensland Police Service) is seeking to formalise arrangements radio transmission equipment installed at the water supply reserve at 1 Frew Street, Birdsville by entering into a lease over reserve land. The proposed lease relates to a small server rack installed in part of the Communications Building and antenna and associated fixtures installed on part of the Water Tower Building on Lot 30 on SP 112844, comprising areas to be determined by survey or site plan.</p> <p>(c) Notes that, in accordance with section 236(1)(b)(i) of the <i>Local Government Regulation 2012</i> ('LGR'), Council may dispose of a valuable non-current asset other than by tender or auction if the disposal is for the purpose of a lease to a government agency.</p> <p>(d) Resolves, pursuant to section 236(2) of the <i>Local Government Regulation 2012</i> (Qld), that the exception under section 236(1)(b)(i), allowing disposal of a valuable non-current asset other than by tender or auction for the purpose of a lease to a government agency, applies to Council in this instance.</p> <p>2. That Council resolves:</p> <p>(a) to dispose of an interest in part of the Communications Building and part of the Water Tower Building Lot 30 on SP 112844 comprising areas to be determined by survey or site plan for the purpose of granting a lease for radio transmission equipment to The State of Queensland (Represented by the Queensland Police Service) on terms including a rent to be determined by Council for a period of ten (10) years.</p> <p>3. That Council resolves:</p> <p>(a) pursuant to section 257 of the <i>Local Government Act 2009</i> (Qld), that the Chief Executive Officer be delegated authority to progress, negotiate, finalise, and otherwise deal with all matters that arise in connection with the lease to The State of Queensland (Represented by the Queensland Police Service).</p> <p>08/09/26 Juanita Warner, Governance Manager - The Lease has been drafted and sent to QPS ready for execution. QPS have requested some minor amendments and Council is waiting to hear back on what these are.</p> |                      |                  |                                                                          |

| Meeting                                                                                                         | Officer/<br>Director | Section                             | Subject                                                           |
|-----------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------|-------------------------------------------------------------------|
| Council 17/11/2025                                                                                              | Reeman, Brent        | Infrastructure Services Directorate | Replacement of Cold Room Cooling System - Bedourie Community Hall |
| <b>RESOLUTION CNL/25/267</b>                                                                                    |                      |                                     |                                                                   |
| That Council receives and notes the Replacement of Cold Room Cooling System - Bedourie Community Hall report.   |                      |                                     |                                                                   |
| 07/08/26 Jodie Girdler, Facilities and Town Services Manager advised project is still waiting on special parts. |                      |                                     |                                                                   |

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| Meeting                                                                                                                                                                                                             | Officer/<br>Director | Section              | Subject                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------|----------------------------------------|
| Council 17/11/2025                                                                                                                                                                                                  | Bourne, Stuart       | Confidential Reports | Freehold of Lots 1,2 and 6 on SP340136 |
| <b>RESOLUTION CNL/25/300</b><br>That Council note the Freehold of Lots 1, 2 and 6 on SP340136 Report.<br>01/10/26 The job has been assigned to Shauna Heggan - Land Officer from the Department. No further update. |                      |                      |                                        |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Officer/<br>Director | Section                        | Subject                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------------------------|------------------------------|
| Council 16/02/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Reeman, Brent        | Corporate Services Directorate | Endorsement of Housing Study |
| <b>RESOLUTION CNL/26/028</b><br>That Council receive the report, and: <ol style="list-style-type: none"> <li>1. Endorse the Housing Study and Planning Scheme Review document (Attachment 1)</li> <li>2. Approve the use of the Housing Study and Planning Scheme Review document as the basis for preparing the planning scheme amendment.</li> <li>3. Approve the use of the Housing Study and Planning Scheme Review document to engage with the Department of State Development, Infrastructure and Planning regarding the planning scheme amendment.</li> </ol> 29/09/26 Action reassigned to Reeman, Brent by Livne, Dana - Director overseeing project. |                      |                                |                              |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Officer/<br>Director | Section                             | Subject                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------|----------------------------------------------------|
| Council 20/04/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Bourne, Stuart       | Infrastructure Services Directorate | Birdsville Cooling Pond Additional Works Variation |
| <b>RESOLUTION CNL/26/071</b><br>Council resolves to <ol style="list-style-type: none"> <li>1. Accept the variation pricing received from NQES Industries for additional works, of \$343,317.34 excluding GST, and</li> <li>2. Seek funding opportunities to cover the cost of over runs.</li> </ol> 01/10/26 New pumps and HEX delivered to Birdsville and installed. 2 Broken components to be replaced before new bore is functional. Solenoid and comms box on El Reservoir. Part expected to be fitted 9-13 November. |                      |                                     |                                                    |

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| Meeting                                                                                                                                                                                                                                                                                  | Officer/<br>Director | Section              | Subject                                                |
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| Council 20/07/2026                                                                                                                                                                                                                                                                       | Gilhang, Alona       | Confidential Reports | Diamantina Shire Council Executive Remuneration Review |
| <b>RESOLUTION CNL/26/198</b><br>That Council receives and notes the Diamantina Shire Council Executive Remuneration Review report.<br>01/10/26 Alona Gilhang, HR Manager advised that the review has been completed and presented to HR and CEO. Currently under review with CEO Office. |                      |                      |                                                        |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Officer/<br>Director | Section                             | Subject        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------|----------------|
| Council 20/07/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Reeman, Brent        | Infrastructure Services Directorate | Housing Report |
| <b>RESOLUTION CNL/26/175</b><br>Moved: Cr Kerry Morton<br>Seconded: Deputy Mayor Damien Watson<br>1. That Council receives and notes the Affordable Housing Options Report and authorises council to develop a specification for the supply of housing to be put to the market in the form of an Expression of Interest; and<br>2. Council notes that the Residential Activation Fund Round 1 terms and conditions allow for any savings from the Bedourie Subdivision to be retained by Council if a new house is built in the estate within 18 months.<br><b>01 Oct 2026 4:14pm Livne, Dana</b><br>01/10/26 EOI still out to market, closing October 22. |                      |                                     |                |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Officer/<br>Director | Section                             | Subject                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------|------------------------------------------------------------------------------------|
| Council 21/09/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Reeman, Brent        | Infrastructure Services Directorate | Road Opening Consent for access to Maiawali Gravel Pit in Diamantina National Park |
| <b>RESOLUTION CNL/26/242</b><br>Moved: Cr Robert Dare<br>Seconded: Cr Kerry Morton<br>That Council authorises the Chief Executive Officer to complete and submit the Road Opening Consent form for a road reserve over the existing Davenport Downs – Diamantina Lakes Road within the Diamantina Lakes National Park.<br>01/10/26 Council submitted road opening application form requested by Queensland Parks and Wildlife Services Tenure Services Team on 28 September. |                      |                                     |                                                                                    |

## **11 NOTICES OF MOTION**

Nil

## 12 OFFICER REPORTS

### 12.1 Infrastructure Services Directorate

#### 12.1.1 Engineering Update

**REPORT TYPE:** OCM Information Report  
**DIRECTORATE:** Infrastructure Services  
**PRESENTED BY:** Stuart Bourne GBA  
**AUTHOR(S):** Stuart Bourne, Partner, GBA Consulting Engineers  
**AUTHORISER:** Julianne Meier, Chief Executive Officer  
**ATTACHMENTS:** Nil

#### RECOMMENDATION

That Council receives and notes the Engineering Update report.

#### OPERATIONAL UPDATE

##### Summary

The purpose of this report is to update Council on matters that do not require a separate or comprehensive report for consideration. Current operational and strategic matters and upcoming matters that may be raised at future meetings are detailed.

#### ROAD MAINTENANCE PERFORMANCE CONTRACTS

**RMPC 2025/26** – all claims submitted and pending DTMR payment certificate and payment.

##### RMPC Contract Value for 2026/27

| Item                                                                       | Contract Value | Amount Claimed | Comment                                                      | Timing                             |
|----------------------------------------------------------------------------|----------------|----------------|--------------------------------------------------------------|------------------------------------|
| Base Allocation 26/27                                                      | \$2,386,389    | \$712,826.64   | Claim 1                                                      | Received pay cert 25/09/2026       |
| New Shelter (6mx6m) for Deons Lookout                                      | \$50,000       |                | New schedule – verbal agreement received, shed to be ordered |                                    |
| Monkira - small phone cell at rest area – pad funded under base allocation |                |                |                                                              | To be completed by (DTMR) Dec 2026 |

| Item                                                                                                                                                | Contract Value        | Amount Claimed      | Comment                                                     | Timing                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------|-------------------------------------------------------------|------------------------------------------|
| 80A chg 173 small cell at rest area – pad funded under base allocation                                                                              |                       |                     |                                                             | To be completed by (DTMR) timing unknown |
| Overtaking Opportunities – signing & delineation (roads 80A, 81A, 93D & 93C)<br><br>Claim separately – schedule will be issued as constructed costs | TBC                   |                     | Sign supply by DTMR, Installation only. Some signs missing. |                                          |
| Adelaide St Rehab                                                                                                                                   | \$501,000             |                     | Variation approval letter is being finalised                | Commencing early October                 |
|                                                                                                                                                     | <b>\$2,386,389.00</b> | <b>\$712,826.64</b> |                                                             |                                          |

#### Main Roads Minor Works Performance Contracts

| Item                                                                        | Contract                                                                                       | Amount Claimed                                                   | Cost to Complete | Comment                                                                                                                                                                                |
|-----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|------------------------------------------------------------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bedourie – Birdsville, Pave and Seal. Allans Yards.                         | Package A - \$500k (crushing and mobilization and sidetrack)<br>Package B – construction phase | Precon: \$107k<br>Package A: \$500k<br>Package B: \$1,983,218.87 |                  | \$2.5m scheduled via the ORRTG in 2025/2026.<br>Preconstruction - Complete<br>Package A - Complete<br>Package B – Complete<br>Final claim has been submitted to TMR – under assessment |
| Allans Yards Stage 2 (Cuttaburra stage 1)                                   | Letter of Intent received.                                                                     | \$2,285,714.65                                                   |                  | Chg 35.4-38.3, skip 500m over Allans Yards pipes. Works complete. Final claim submitted to TMR – under assessment                                                                      |
| CN-26576 Cuttaburra Package A Betterment, works to be undertaken early 2027 | Conditional agreement signed pending financial approval.                                       |                                                                  |                  | Package A Allans Yards pricing submitted \$3,142,884.40,<br>Four tenders currently out to market. Closing date for all is 6 <sup>th</sup> October 26.<br>RFT 2026-06 Culvert Supply    |

| Item                                                                                             | Contract                                                 | Amount Claimed | Cost to Complete | Comment                                                                                              |
|--------------------------------------------------------------------------------------------------|----------------------------------------------------------|----------------|------------------|------------------------------------------------------------------------------------------------------|
|                                                                                                  |                                                          |                |                  | RFT 2026-07 Concrete Works<br>RFT 2026-08 All Services Bitumen<br>RFT 2026-09 Cover Aggregate        |
| CN-27730 Cuttaburra Package B Rectification & Reconstruction Works to be completed December 2026 | Conditional agreement signed pending financial approval. |                |                  | Package B pricing submitted<br>\$2,048,257.79. Prestart meeting scheduled 9 <sup>th</sup> Oct.       |
| Cuttaburra Package C & D                                                                         |                                                          |                |                  | Packages not yet received.                                                                           |
| 25O Complimentary Works                                                                          | TBC                                                      |                |                  | TBC – floodway works on the Birdsville-Windorah pending remaining budget from 25O Restoration works. |

DTMR damage for 2025 has been approved as 25O. Refer to the table below.

CN - 26007 25O Restoration Works. Completion date 11<sup>th</sup> December 2026. Claim 1 & 2 processed.

| Item           | Contract              | Amount Claimed        | Comment           | Timing                                                                         |
|----------------|-----------------------|-----------------------|-------------------|--------------------------------------------------------------------------------|
| 80A - 80A25o26 | \$469,563.11          | \$251,515.30          | Works in progress | Grading & gravel works complete                                                |
| 81A - 81A25o26 | \$481,509.1           | \$289,925.48          | Works in progress | Most works complete, except concrete and reconstruct unbound granular pavement |
| 81B - 81B25o26 | \$243,715.69          | \$207,876.69          | Works in progress | Most works complete, except reconstruct unbound granular pavement              |
| 93C - 93C25o26 | \$1,736,815.34        | \$867,793.43          | Works in progress | Grading & gravel works complete                                                |
| 93D - 93D25o26 | \$549,747.89          | \$0.00                | Works in progress |                                                                                |
| <b>Total</b>   | <b>\$3,481,351.13</b> | <b>\$1,617,110.89</b> |                   |                                                                                |

**SHIRE ROADS FLOOD DAMAGE WORKS****2024 – Tropical Cyclone Kirrily, associated rainfall and flooding, commencing 25 January 2024.**

QRA approved the restoration works submission for \$3,813,650.91

Shire Roads Emergency works claim for \$403,900.79 approved and paid.

Submission for the Bedourie Racecourse Road has been approved. Value of works currently estimated to be \$75,869.82 works complete and acquittal lodged with QRA.

Submission for the Bedourie Industrial Area has been approved. Value of works currently estimated to be \$19,828.43 – completed and acquitted.

QRA approved EOT to the 31<sup>st</sup> of December 2026.

| <b>Asset name – DSC.0027.2324U.REC</b>  | <b>Value</b>           | <b>Percentage Complete</b> |
|-----------------------------------------|------------------------|----------------------------|
| Adria Downs Access Road                 | \$ 763,460.34          | 95%                        |
| Betoota - Mooraberee Road               | \$ 10,193.53           | 100%                       |
| Betoota Access Road                     | \$ 148,028.08          | 100%                       |
| Carcoory - Stony Crossing Road          | \$ 389,592.56          | 95%                        |
| Coorabulka - Shire Boundary Road        | \$ 157,190.09          | 100%                       |
| Coorabulka - Springvale Road            | \$ 336,320.30          | 50%                        |
| Cordillo Access Road                    | \$ 51,478.58           | 100%                       |
| Griffiths Tank - Coorabulka Road        | \$ 366,644.30          | 100%                       |
| Inside Track Road                       | \$ 22,109.19           | 100%                       |
| Kamaran Downs Access Road               | \$ 140,925.25          | 100%                       |
| Lake Machattie Detour                   | \$ 322,407.93          | 100%                       |
| Sandringham - Bedourie Road             | \$ 536,201.26          | 50%                        |
| Sandringham - Ethabuka Road             | \$ 41,763.15           | 50%                        |
| Sandringham Access Road                 | \$ 5,801.16            | 100%                       |
| Springvale - Boulia Shire Boundary Road | \$ 222,620.43          | 100%                       |
| Springvale - Diamantina Lakes Road      | \$ 10,559.16           | 100%                       |
| Project Management                      | \$ 288,355.60          | 95%                        |
| <b>Total</b>                            | <b>\$ 3,813,650.91</b> |                            |

#Claim to be done first week of month at the time of this report claims yet to be completed

**Western QLD Surface Trough & Associated Rainfall & Flooding 21 March 2025.**

Supersedes the recent Jan/Feb 2025 event.

Emergency works claim completed \$1,504,486.40 approved by the QRA. Acquittal completed.

Restoration works submission has been completed and lodged to QRA. Value approved for \$10.1 million in mid Feb 26. Works to be completed June 2027.

**March 2025**

| <b>Asset name – DSC.0038.2425T.REC</b>   | <b>Value</b>           | <b>Percentage Complete</b> |
|------------------------------------------|------------------------|----------------------------|
| Adria Downs Access Road                  | \$1,608,261.70         | 10%                        |
| Betoota - Mooraberee Road                | \$398,549.69           | 5%                         |
| Betoota Access Road                      | \$152,761.04           |                            |
| Big Red Road                             | \$455,812.93           | 10%                        |
| Carcoory - Stony Crossing Road           | \$1,081,104.40         | 25%                        |
| Coorabulka - Shire Boundary Road         | \$345,101.72           |                            |
| Coorabulka - Springvale Road             | \$310,415.20           | 50%                        |
| Davenport Downs – Diamantina Lakes Road  | \$434,013.10           |                            |
| Davenport Downs – Palparara Road         | \$617,276.36           |                            |
| Diamantina Lakes – Winton Shire Boundary | \$147,375.15           |                            |
| Griffiths Tank – Coorabulka Road         | \$728,631.33           | 85%                        |
| Lake Machattie Detour                    | \$548,745.66           | 25%                        |
| Racecourse Road                          | \$97,732.05            | 100%                       |
| Sandringham - Bedourie Road              | \$161,523.46           |                            |
| Sandringham - Ethabuka Road              | \$1,372,911.78         | 5%                         |
| Springvale - Boulia Shire Boundary Road  | \$366,238.29           | 5%                         |
| Springvale - Diamantina Lakes Road       | \$515,349.47           |                            |
| Project Management                       | \$760,750.34           | 5%                         |
| <b>Total</b>                             | <b>\$10,102,553.67</b> |                            |

#Claim to be done first week of month at the time of this report claims yet to be completed

**Old Diamantina Crossing:**

The floodway restoration of Old Diamantina Crossing has been lodged to the QRA on the 12<sup>th</sup> of November 2025. The scope of works includes a full replacement of the existing structure with an at grade floodway as well as tidy up the approaches and install new signage. The QRA have advised that the proposal will be approved at a width of 5m wide and not the planned 8m wide. Approval received from the QRA on the 17<sup>th</sup> of February 2026 to the value of \$852,828.87 ex GST. Contract has been signed by NQ Estimating and Civil Services to the value of \$610,389 ex GST. Prestart meeting completed. Demolition works underway with concrete works scheduled for November. Extension of time approved by QRA until December 2026.

**Bedourie Flood Levee Enhancements (DRF Rd3):**

Funding has been secured from QRA to improve the existing flood protection system in Bedourie – Total Project Value \$1,231,190.00. Design has been completed, and procurement completed. The works involves:

- A small concrete nib (varying between 100-200mm high) on the levee in areas that are low – due to settlement, to achieve RL89.0 (200mm above 1974 flood level)
- Replace existing pipe in the industrial area levee with a box culvert and one way flap valve
- Reseal bitumen surface
- Stockpile emergency bunding material in a convenient location to be used when required for major flood events
- Fix scours to existing levee and clear back regrowth vegetation growing on the levee banks

Final NEMA approval received, works can commence.

At the March council meeting, NQES Industries was awarded the concrete and culvert related works. Possible design review based on feedback from JJ Ryan when the Bedourie Flood Study – draft report submitted however clarifications have been requested.

**North Queensland Monsoon Trough, Associated Tropical Cyclone Koji and Severe Weather commencing 24 December 2025.**

Activated 13/01/2026. This event is to be extended to cover the western rainfall and flooding in Feb/ March 2026.

Counter Disaster Operations First and Final: \$432,276.69. Has been lodged.

Emergency works has now been acquitted by QRA for a total of \$485,988.51

DTMR Emergency Works final claim now approved, total \$991,622.92.

REPA submission has been lodged for \$6.9m.

**Monkira – Davenport Downs FD**

Monkira - Davenport Road had \$1.5mill spent on it in DSC.0020 REPA from the 2023 event. These works were completed in December 2025.

As the whole road was covered in this submission there wasn't additional damage that could be claimed in either the 2024 or 2025 events as there wasn't any justification for treatment upgrades based on the damage.

This road has been included in the 2026 submission.

**OTHER**

| Project/ Item                                              | Comment                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Visits to the Shire                                        | 16 <sup>th</sup> Sept Bedourie identify borrow pit locations with Rob<br>17 <sup>th</sup> Sept Birdsville confirm scope of the Birdsville rehab works; completion works pick up on the Birdsville racetrack<br>21 <sup>st</sup> – 23 <sup>rd</sup> Sept CM, Forestry meeting                            |
| Bedourie & Birdsville Solar Power Project (86 Sites total) | Ongoing troubleshooting for identified sites.<br>Batteries have been commissioned at Bedourie Ergon power station in Feb 2026. Repairs to be undertaken in Nov/ Dec with completion early 2027. The first tests of 'generators off' have been successful. Next teleconference 22 <sup>nd</sup> October. |

| Project/ Item                                          | Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Water Allocation Increases                             | <p><b>Birdsville bore</b> allocation increase for environmental flow to Billabong (160ML) approved. Total 343ML+160ML=503ML.</p> <p><b>Birdsville river</b> historical entitlement (150ML), approved to continue taking water in the interim, pending Water Entitlement Notice to be issued.</p> <p><b>Bedourie bore</b> allocation increase requested (150ML). Water usage to be reviewed and provided to regulator to progress application.</p>                                                                                                      |
| Birdsville Cooling Pond                                | <p>The National Water Grid Funding application has been approved (\$2m NWG/ \$2m DSC) with the funding acquittal now submitted. (Department of Regional Development, Manufacturing, and Water).</p> <p>New pumps and HEX installed and tested. One solenoid damaged and requires replacement, repairs required to communications hardware located on Elevated reservoir. Repairs pencilled in 9-13<sup>th</sup> November.</p>                                                                                                                          |
| Flood Study's                                          | <p>Birdsville: Project funding approved by QRA. Funding \$125k.<br/>Bedourie: Project funding approved by QRA. Funding \$75k</p> <p>JJ Ryan engaged to undertake both models concurrently with assistance from a QRA appointed independent assessor. Initial model &amp; data compilation completed. Community consultation session conducted for Bedourie &amp; Birdsville. Gauge survey has been completed. Draft report provided however clarifications required to report before it can be finalised. EOT approved – 31<sup>st</sup> Dec 2026.</p> |
| Betoota Dump                                           | <p>Application has been submitted. Draft conditions supplied for comment. Comments provided to regulator, now pending formal release of approval with conditions.</p>                                                                                                                                                                                                                                                                                                                                                                                  |
| Residential Activation Fund (Rd1) Bedourie Subdivision | <p>Bedourie Residential Activation Project (Funding \$2,716,557). Expected completion date 30/11/2026.</p> <p>Works complete. Minor defects outstanding to be completed in Oct/Nov.</p>                                                                                                                                                                                                                                                                                                                                                                |
| Koolivoo & Lake Machattie Lookouts                     | <p>CH clearances completed. Landholder agreements required, design and DTMR approval for Lake Machattie required. Land to be excised. Survey application has been prepared however landholder agreement letters are required to complete the submission.</p>                                                                                                                                                                                                                                                                                           |
| Birdsville Oval River Water Supply research            | <p>Research required into options for billabong water supply for Birdsville oval to reduce demand on cooled town water supply.</p>                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Various Birdsville Streets Rehab RFT                   | <p>The below miscellaneous street works will be contracted together:<br/>DSUP Funding approved \$50,000 from TMR (DSC matched) for sealing Birdsville airport carpark<br/>EOT approved, completion date now 31 December 26<br/>RTR will fund rehab of Burt St outside of pub</p>                                                                                                                                                                                                                                                                       |

| Project/ Item          | Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                        | <p>RMPC will fund Adelaide st rehab failures in area of school</p> <p>REPA March 2025 will fund rehab on Big Red Road</p> <p>Birdsville airport apron rehab will be done at the same time, funding to be confirmed</p> <p>Works to be completed by Dec 2026.</p> <p>Tender process complete for Pavement &amp; rehabilitation works. Awarded to Nq Estimating and Civil Services at the July council meeting for \$1,752,898.12 (ex GST). Contract signed and pre-start meeting completed, onsite walkthrough scheduled for 6<sup>th</sup> October. Works to commence in mid Oct.</p> |
| ROPS Plant & Equipment | RFT2025-016 Plant & Equipment Quarterly Update has closed on Vendor Panel; spreadsheet being updated with updates.                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

**Attachments**

Works Program

| Works Program |    |                                                                |              |              |                 |            |                                                              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---------------|----|----------------------------------------------------------------|--------------|--------------|-----------------|------------|--------------------------------------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| ID            | ID | Task Name                                                      | Start        | Finish       | Budget          | % Complete | Half 2, 2026Half 1, 2027Half 2, 2027Half 1, 2028Half 2, 2028 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1             | 1  | QRA Funded Roads Projects                                      | Wed 01/07/26 | Fri 30/06/28 | \$14,338,747.38 | 22%        |                                                              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2             | 2  | 2024 Kirrily Rural Roads - DSC.0027.2324U                      | Wed 01/07/26 | Tue 15/12/26 | \$688,809.93    | 86%        |                                                              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3             | 3  | March 2025Shire Roads Reconstruction - DSC.0038.2425T.REC      | Wed 01/07/26 | Tue 29/06/27 | \$7,149,937.45  | 10%        |                                                              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4             | 4  | (PENDING APPROVAL) 2026 Koji Shire Roads REPA - DSC.0044.2526G | Thu 01/07/27 | Fri 30/06/28 | \$6,500,000.00  | 0%         |                                                              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5             | 5  | DTMR Funded Projects                                           | Wed 01/07/26 | Fri 30/06/28 | \$6,188,522.79  | 22%        |                                                              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6             | 6  | 250 Restoration Works                                          | Wed 01/07/26 | Fri 11/12/26 | \$2,335,142.84  | 47%        |                                                              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7             | 7  | RMPC 26/27                                                     | Wed 01/07/26 | Wed 30/06/27 | \$1,453,379.95  | 30%        |                                                              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8             | 8  | RMPC 27/28                                                     | Thu 01/07/27 | Fri 30/06/28 | \$2,400,000.00  | 0%         |                                                              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 9             | 9  | Cuttaburra Pave and Seal                                       | Tue 20/10/26 | Fri 30/06/28 | \$25,200,000.00 | 0%         |                                                              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 10            | 10 | Work Package A - Allan's Yards Culverts 34.77 - 35.28km        | Mon 01/02/27 | Wed 30/06/27 | \$3,200,000.00  | 0%         |                                                              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 11            | 11 | Works Package B - Floodways 35.28 - 37.92km                    | Tue 20/10/26 | Fri 18/12/26 | \$2,000,000.00  | 0%         |                                                              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 12            | 12 | Works Package C - 37.92 - 40.98km                              | Thu 01/07/27 | Mon 13/12/27 | \$10,000,000.00 | 0%         |                                                              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 13            | 13 | Works Package D - 40.98 - 47.22km                              | Mon 13/12/27 | Fri 30/06/28 | \$10,000,000.00 | 0%         |                                                              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

It should be noted that this works program is current at the time it is prepared and is subject to change regularly.

### 12.1.2 Betoota Town Common Fence - Access to Water

|                      |                                                  |
|----------------------|--------------------------------------------------|
| <b>REPORT TYPE:</b>  | OCM Decision Report                              |
| <b>DIRECTORATE:</b>  | Infrastructure Services                          |
| <b>PRESENTED BY:</b> | Stuart Bourne, GBA                               |
| <b>AUTHOR(S):</b>    | Stuart Bourne, Partner, GBA Consulting Engineers |
| <b>AUTHORISER:</b>   | Julianne Meier, Chief Executive Officer          |
| <b>ATTACHMENTS:</b>  | Nil                                              |

#### EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the request from the Betoota Hotel to modify existing town common fencing to enable access to Teeta Waterhole for recreational purposes.

#### RECOMMENDATION

That Council approve the existing town common fencing to remain in place and that this is communicated to the Betoota Hotel.

#### BACKGROUND

A request has been received from the Betoota Hotel to relocate the nearby town common fence to the cadastral boundary (on the banks of the Teeta Waterhole) to allow improved access to the waterhole area for recreational purposes. It is likely that the existing fence has been located off the cadastral boundary alignment, on higher ground to minimise repairs and maintenance caused by debris accumulation during flood events.

Teeta waterhole is located outside of the town common with the main water body (northern end) located on private property (Mt Leonard, Lot 7 SP263958) while the southern end of the waterhole is also located on private property (Mithaka Aboriginal Corporation Lot 3 SP302011).

The Teeta waterhole is the sole source of drinking water for the Mt Leonard station homestead. Domestic water treatment techniques are simplistic and cannot remove many contaminants, as such every effort should be made to protect the water source from human induced contamination (litter/ sewage effluent/ chemicals/ oils etc). Contamination of this water source may result in liability to restore water quality or provide an alternative water source.

The Teeta waterhole is currently a state registered cultural heritage site. This specific mapping is likely to have been done to ensure the waterhole is not accessible to the general public to ensure the sites preservation.



## DISCUSSION

The current fence location is shown in blue. The potential new fence is shown as highlighted green. The yellow lines are the cadastral boundaries.

Should the existing fence be removed and replaced with a new fence on the cadastral boundary the following would need to be undertaken:

- Cadastral survey
- Environmental assessment along the proposed fence line to determine impacts of clearing
- Cultural heritage clearance along the proposed fence line
- Engagement with traditional owners and Mt Leonard station about potential impacts of public access to Teeta waterhole
- Explore the impact with the traditional owners of public access to the Teeta waterhole in relation to the Australian National Heritage List (Mithaka Cultural Landscape)
- If the above aspects can be managed the on-ground works would include:
  - o Vegetation clearing for the fenceline and accessibility
  - o Construction of fencing

The relocation of the fence is not recommended for the following reasons:

- Teeta waterhole is located on private property with no public access permitted, support from the stakeholders including Mt Leonard and the traditional owners for public access is unlikely.
- Protection of drinking water quality: The waterhole is the only source for Mt Leonard, and restricting activities that may adversely impact water quality is an important consideration.
- Environmental impacts: Relocating the fence may require the removal or disturbance of established vegetation along the bank, including mature trees that provide environmental and bank stability benefits.
- Cultural Heritage considerations: There is likely to be cultural heritage implications associated with ground disturbance and works within the area.
- Flooding and practicality: The proposed fence alignment would be located within an area subject to regular flooding, increasing the likelihood of damage and ongoing repair requirements.

## STRATEGIC IMPLICATIONS

### Corporate Plan 2022-2027

#### Theme

5 Our Infrastructure

#### Long Term Goal

5.1 Is constructed and maintained in a sustainable manner which meets community needs.

#### POLICY

Nil

#### LEGISLATION

Local Government Act 2009

Environmental Protection Act 1994

## FINANCE AND RESOURCES

### Option 1: Do Nothing

\$0 cost

### Option 2: Relocate fencing to cadastral boundary

|                                                      |                 |
|------------------------------------------------------|-----------------|
| Cadastral Survey                                     | \$5,000         |
| Stakeholder engagement                               | \$20,000        |
| CH clearances                                        | \$10,000        |
| Environmental Assessment                             | \$10,000        |
| Vegetation clearance/ grading                        | \$10,000        |
| Mobilisation of Fencer                               | \$5,000         |
| New Fencing @ \$10 per lineal metre – (approx. 850m) | \$8,500         |
| Remove old fencing (approx. 600m)                    | \$5,000         |
| <b>Total</b>                                         | <b>\$73,500</b> |

## CONSULTATION

Brent Reeman (Director of Infrastructure)

Julianne Meier (Chief Executive Officer)

**RISK MANAGEMENT**

**Option 1** Do Nothing – no additional risks

**Option 2** Relocate fencing to cadastral boundary

- Potential contamination or reduced water quality of Teeta waterhole
- Waste/litter incorrectly disposed in channels area adjacent to the waterhole
- Negative impact on vegetation adjacent to the waterhole (collecting firewood and gradual additional vegetation clearing for camping etc)
- Future disputes likely with stakeholders including Mt Leonard and traditional owners
- Increased fencing maintenance costs due to debris and damage from floods

**TIMINGS/DEADLINES**

Nil

**HUMAN RIGHTS CONSIDERATIONS**

Under the Human Rights Act 2019, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

**ALTERNATIVES CONSIDERED**

Alternatives considered include:

- Do nothing, existing fencing to remain in place.

### 12.1.3 Infrastructure Services Report

**REPORT TYPE:** OCM Information Report  
**DIRECTORATE:** Infrastructure Services  
**PRESENTED BY:** Brent Reeman  
**AUTHOR(S):** Brent Reeman, Acting Director Infrastructure Services  
**AUTHORISER:** Julianne Meier, Chief Executive Officer  
**ATTACHMENTS:** Nil

#### RECOMMENDATION

That Council receives and notes the Infrastructure Services Report.

#### OPERATIONAL UPDATE

With just over two months remaining before the end-of-year shutdown period, there is significant pressure to complete as many projects as possible. Package B of the Cuttaburra Project, which involves rehabilitation and level correction works on sections of the Allan's Yard seal completed last year, now has a conditional contract in place. While internal funding approval from TMR is yet to be finalised, informal support has been provided to allow mobilisation and preliminary works to commence ahead of formal approval. Camp mobilisation, sidetrack construction and off-road earthworks are expected to begin during the second week of October in preparation for the main construction activities.

Tenders for the supply of materials and services for Package A, being the Allan's Yard Culvert Replacement and Sealing Project, close on 6 October. At this stage, it is difficult to confirm a commencement date due to the timing of the TMR approval process and the availability of materials and contractors.

Several other funded programs, including the 2024 Cyclone Kirrily restoration works and the Old Diamantina Crossing replacement project, have completion deadlines of December 2026. Together with the Birdsville street rehabilitation program and other infrastructure projects, this will result in an extremely busy delivery period leading into Christmas.

Workforce capacity continues to present challenges, with operator shortages remaining a key issue as recruitment efforts continue.

**Project Summary Status Update**

| <b>Project Title</b>                                          | <b>Funding Source</b> | <b>Project Budget</b> | <b>Status</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|---------------------------------------------------------------|-----------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Staff Housing Refurbishment                                   | W4Q                   | \$542,000             | Good progression through the painting and maintenance projects. A separate update is provided in the Town Services and Facilities report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Birdsville Courthouse restoration                             | Not yet identified    | TBC                   | <p>The application for a Heritage Exemption certificate for the restoration works has been accepted.</p> <p>Officers are continuing to seek funding opportunities.</p> <p>A specialised stone building contractor conducted an inspection of the Courthouse in late February and has produced a tender spec once funding is secured. Project estimate from the contractor is \$250k. An additional \$50k has been received as a grant to remove the concrete slabs around the courthouse and fix drainage issues. Awaiting availability of a contractor to perform the work. Some additional maintenance and signage work has been completed. An additional exemption to complete the concrete veranda removal has been applied for and approval should be received in the near future.</p> |
| Cemetery Landscaping                                          | W4Q                   | \$160,000             | Community consultation was held in Birdsville in late February. Grave sites that may be impacted by earthworks have been surveyed and pegged. Physical works will commence when time allows. Contractor pre-start inspection has occurred and commencement is imminent.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Air Conditioning design Bedourie & Birdsville Community Halls | W4Q                   | \$30,000              | Airconditioning and Insulated ceiling design inspections completed, and initial designs received. Tender specifications have been developed. Looking for funding opportunities. A bid is being prepared for the current DRF round for the Birdsville Hall.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Birdsville Sports Centre Air Conditioning design              | W4Q                   | \$20,000              | Has been included in Contractor design for Community Halls A/C.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Old Diamantina Crossing                                       | QRA                   | \$1,500,000           | Approval received from the QRA on the 17 <sup>th</sup> of February 2026 to the value of \$852,828.87 ex GST. Contract has been signed by NQ Estimating and Civil Services to the value of \$610,389 ex GST. Causeway has been breached to allow water level to drop. Work to commence in October.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

| Project Title                                                                           | Funding Source | Project Budget | Status                                                                                                                                                                                                                                                                                                                                                                |
|-----------------------------------------------------------------------------------------|----------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Birdsville Hall Kitchen & frontage                                                      | W4Q            | \$150,000      | Kitchen – community consultation occurred on 23 February and changes to the concept design has been made based on the feedback received. New oven has been installed.<br><br>Carpenter has supplied a quote for the kitchen refurbishment, a PO has been generated, awaiting confirmation of start time.                                                              |
| Birdsville Bronco Branding Kitchen & Amenities                                          | W4Q            | \$100,000      | Concept plans within Master plan - community consultation occurred on 23 February and changes to the concept design has been made based on the feedback received. Electrician has decommissioned existing kitchen, demolition of kitchen is underway and new cabinetry has been ordered.<br><br>Waiting for concrete supplier to pour foundations for ablution block. |
| SES Shed                                                                                | SES            | \$86,000       | Shed has been delivered. The build quote was higher than expected so alternatives were sought. Additional quotes are still above funding allocation so a budget amendment has been proposed in October budget review. Funding EOT to June 2027 has been given for existing funding.                                                                                   |
| Birdsville Hall Flooring replacement                                                    | W4Q            | \$30,000       | Aust Hardwood Timber Flooring has been delivered and is being stored for a nominal 12-month before install.                                                                                                                                                                                                                                                           |
| Airport - Birdsville - Microsurface Treatment                                           | RAUP           | \$1,000,000    | Waiting on RAUP Round 12.                                                                                                                                                                                                                                                                                                                                             |
| Sewer - Birdsville - Replace/Repair identified blockages (CCTV Sewer Survey Priorities) | DSC Shire      | \$100,000      | Quotes being sought.                                                                                                                                                                                                                                                                                                                                                  |
| Sewer - Bedourie - Replace/Repair identified blockages (CCTV Sewer Survey Priorities)   | DSC Shire      | \$50,000       | Quotes being sought.                                                                                                                                                                                                                                                                                                                                                  |
| Bedourie Industrial Estate Land Acquisition                                             | DSC Shire      | TBD            | Pending ILUA negotiations.                                                                                                                                                                                                                                                                                                                                            |
| Birdsville Airport car park sealing                                                     | DSUP           | \$50,000       | In conjunction with Burt St sealing funded by TMR (\$50,000).                                                                                                                                                                                                                                                                                                         |

| Project Title | Funding Source | Project Budget | Status                                                                            |
|---------------|----------------|----------------|-----------------------------------------------------------------------------------|
|               |                |                | Tender assessment presented to Council at July OCM. Works to commence in October. |
| New Housing   | RAF savings    | \$300,000      | EOI closes 22 October.                                                            |

### 12.1.4 Plant Report - September 2026

|                      |                                                                                                                                                                                                                                                                        |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>REPORT TYPE:</b>  | OCM Information Report                                                                                                                                                                                                                                                 |
| <b>DIRECTORATE:</b>  | Infrastructure Services                                                                                                                                                                                                                                                |
| <b>PRESENTED BY:</b> | Scott Mead, Mead Perry Group                                                                                                                                                                                                                                           |
| <b>AUTHOR(S):</b>    | Julianne Meier, Chief Executive Officer                                                                                                                                                                                                                                |
| <b>AUTHORISER:</b>   | Julianne Meier, Chief Executive Officer                                                                                                                                                                                                                                |
| <b>ATTACHMENTS:</b>  | <ol style="list-style-type: none"><li>1. Monthly Plant Report - September 2026 - <i>Confidential</i></li><li>2. Plant Utilisation Review - September 2026 - <i>Confidential</i></li><li>3. Sundry Plant Review Update - September 2026 - <i>Confidential</i></li></ol> |

#### RECOMMENDATION

That Council receives and notes the Plant Report - September 2026 report.

#### OPERATIONAL UPDATE

Mead Perry Group have been engaged to assist with Plant utilisation and optimisation of plant revenue. A monthly report is prepared for review by management. The following documents have been developed:

1. Plant Categorisation and Charge-out Procedure
2. Portable and Attractive Items Administrative Policy

The above procedures have been reviewed and updated and set a process for staff to follow. The Procedure needs to be updated to reflect how to deal with hired plant. These documents will be updated as required.

A fortnightly timesheet analysis is prepared and distributed to managers and supervisors with anomalies highlighted. For example, there may be a timesheet entry of 318 hours which is an error. Necessary adjustments are made during the fortnight once identified. Training has been provided, but timesheet hours require ongoing analysis to ensure errors are picked up and rectified in a timely manner.

The report sets out action items with a responsible officer to progress the matter. It should be noted that this report was received on the 7<sup>th</sup> October and management had not yet assessed the action items at the time of writing this report.

Attached for Council's review are the Monthly Plant Report and Plant Spreadsheet for September 2026.

The Sundry Plant Review was carried out and finding and recommendations have been made. A progress report is attached.

### 12.1.5 Works Report September

|                      |                                         |
|----------------------|-----------------------------------------|
| <b>REPORT TYPE:</b>  | OCM Information Report                  |
| <b>DIRECTORATE:</b>  | Infrastructure Services                 |
| <b>PRESENTED BY:</b> | Robert Wiles                            |
| <b>AUTHOR(S):</b>    | Robert Wiles, Works Manager             |
| <b>AUTHORISER:</b>   | Julianne Meier, Chief Executive Officer |
| <b>ATTACHMENTS:</b>  | Nil                                     |

#### RECOMMENDATION

That Council receives and notes the Works Report September report.

#### OPERATIONAL UPDATE

##### Operational Overview

Operational activities undertaken during September 2026 included road maintenance, construction works, civil works, signage installation, flood event recovery works, and the deployment of plant and equipment across the Shire.

##### 1. Maintenance Crew

- Diamantina Lakes Road to Winton Boundary works completed.
- Works commenced on Coorabulka–Springvale Road.

##### 2. Patrol Grader

- Monkira–Davenport Road works completed.
- Works commenced on Davenport–Diamantina Lakes Road.
- The second grader commenced operations.

##### 3. Construction Crew

- Works continued on Carcoory–Stony Road.
- Camps P0002 and P0004 were established on Carcoory while the Super Camp is being resolved.
- Two sets of Shire triple side tippers are being operated by contractors and are in full use supporting the Construction Crew.

##### 4. Civil Crew

- Betoota fuel signs erected.
- Tourist signs installed in Birdsville.
- Shire boundary signs installed.
- Sign locations identified at Springvale/Boulia, Monkira, Moonies Grave, the South Australia/Queensland Border, Cuttaburra, Kings Creek and the Lakes/Winton Boundary.
- Patching works undertaken on the Bedourie–Boulia Road.
- Patching works undertaken on the Bedourie–Birdsville Road.

**5. Bedourie–Birdsville Road**

- RMPC shoulder works ongoing.
- Works associated with the TMR 2025 Flood Event continued.
- The works crew consists of two contractors and personnel from the Civil Crew.

**6. Kamaran Downs Road**

- Works associated with the Kirrily 2024 event were completed.

**7. Bedourie–Sandringham Road**

- Works associated with the 2025 flood event commenced.

**8. Grader P1509**

- Grader P1509 was repaired and commenced works on the Telstra pad on the Monkira–Windorah Road, opposite the Monkira Rest Area.
- Following completion of the Telstra pad works, the grader will work in tandem with the other maintenance grader on the Diamantina Lakes–Springvale Road.

**9. Plant and Equipment**

- Two sets of Shire triple side tippers are being operated by a contractor and are currently supporting the Construction Crew on Carcoory–Stony Road.





### 12.1.6 Facilities Maintenance and Town Services Report

**REPORT TYPE:** OCM Information Report  
**DIRECTORATE:** Infrastructure Services  
**PRESENTED BY:** Jodie Girdler  
**AUTHOR(S):** Jodie Girdler, Facilities and Town Services Manager  
**AUTHORISER:** Julianne Meier, Chief Executive Officer  
**ATTACHMENTS:** Nil

#### RECOMMENDATION

That Council receives and notes the Facilities Maintenance and Town Services Report.

#### OPERATIONAL UPDATE

##### Executive Summary

Bedourie Swimming Pool – waiting on quotes for the inspections. The inspector from Tropical pools is currently away and will give quote when he returns in the interim is sending some test kits to see where the water is getting away.

Works for Qld – Works are progressing, a lot of housing maintenance is completed, near completed or scheduled in for completion.

Race Events -This year we were well organised and we were a week in front of a lot of tasks. A lot of hard work and planning was done by all teams to ensure these events went well.

We will schedule a debrief in the coming month when all key staff are back for how we can make the process of getting the events set up even easier next year. We will focus on how, what, where and when to make it easier for not only staff but for the cost of transporting so much back and forth. We already have some ideas that we will be bringing proposals to Council for the November meeting.

Birdsville Water – we did have an issue with the water not filling quick enough in Birdsville recently the staff acted quickly to resolve the issue, and we have since had the heat exchangers cleaned again which resolved the issue.

Prestart was held in Birdsville 06.10.2026 for the Burt Street Rehab, the Airport Apron Rehab, the Adelaide Street Rehab and the Airport Carpark.

##### Projects

Bronco Branding Kitchen – works has started on the Bronco Branding kitchen demolition of the interior is underway, the cabinetry has been ordered and will be installed once it arrives.

Bronco Branding ablution block – are ready to be altered to install a solid framework for them to sit on to stop the sinking issue which causes most of the plumbing issues. The carpenter has advised me on 06.10.2026 that he is waiting for the concrete supplier to come back to town to complete the concrete work for finalisation.

Birdsville Hall Kitchen – New stove in place in the Kitchen, Carpenter has supplied quote for kitchen fit out and PO created.

**Works For QLD funding**

- 5 Coolabah Court – garage, being installed this month. – work has begun carpenter has advised he is waiting on concrete supply.
- 1 Miniritchie Street Roof – near to completion, waiting on solar to be put back in place. One part has been ordered, and the job will be completed by end of October.
- 38 Eyre Street, Complete
- 8 Spinifex Court – Garage installation, waiting on quote from Carpenter and now another shed installer. Still waiting for quotes.
- Painting –11 and 13 Jardine internal walls and external trimmings, 5 Coolabah Court internal and external, 45 Frew Street internal and external, 2/6 Jardine Street internal walls scheduled for 15<sup>th</sup> September. Complete
- 45 Frew Street, fencing to be measured and completed, I have asked for this to be revisited and fencing ordered.
- 10 Spinifex Court, fencing to be completed
- 11 Kepler Street, fencing to be completed
- 3 Lignum Court, fencing to be completed
- 5 Lignum Court, blinds have arrived will be installed by end of September. Complete

**Town Meter Readings**

| Birdsville Water metre readings |             |                                |                                 |                       |                              |                               |                   |
|---------------------------------|-------------|--------------------------------|---------------------------------|-----------------------|------------------------------|-------------------------------|-------------------|
| Date                            | Town Supply | Meter base of reservoir – Bore | Meter base of reservoir – River | Industrial Area meter | Racecourse meter (headworks) | Ground Level Reservoir - Temp | Town Supply -Temp |
| 02.1.2026                       | 224453      | 1518503                        | 139622                          | 5213                  | 39810                        | 42                            | 40                |
| 27.01.2026                      | 249830      | 1450151                        | 140369                          | 5219                  | 39810                        | 34                            | 33                |
| 10.02.2026                      | 252066      | 1541901                        | 140399                          | 5223                  | 39810                        | 46                            | 36                |
| 10.03.2026                      | 263196      | 1552858                        | 140455                          | 5313                  | 39810                        | 32                            | 26                |
| 05.05.2026                      | 282851      | 1569881                        | 140623                          | 5339                  | 39810                        | 21                            | 22                |
| 02.06.2026                      | 289628      | 1575337                        | 140628                          | 5340                  | 39810                        | 29                            | 28                |
| 16.06.2026                      | 293887      | 1578169                        | 140629                          | 5344                  | 39810                        | 27                            | 25                |
| 30.06.2026                      | 298146      | 1581001                        | 140630                          | 5348                  | 39810                        | 29                            | 28                |
| 14.07.2026                      | 302406      | 1583834                        | 140630                          | 5351                  | 39810                        | 26                            | 24                |
| 04.08.2026                      | 309546      | 1583834                        | 140630                          | 5351                  | 39812                        | 25                            | 24                |
| 08.09.2026                      | 324188      | 1597330                        | 140649                          | 5366                  | 39849                        | 38                            | 24                |
| 22.09.2026                      | 331083      | 1601081                        | 140692                          | 5371                  | 39850                        | 32                            | 31                |
| Total Usage 2026                | 3421280     | 18733880                       | 1685956                         | 63778                 | 477801                       |                               |                   |

| Birdsville Water metre readings |             |                                |                                 |                       |                              |                               |                   |
|---------------------------------|-------------|--------------------------------|---------------------------------|-----------------------|------------------------------|-------------------------------|-------------------|
| Date                            | Town Supply | Meter base of reservoir – Bore | Meter base of reservoir – River | Industrial Area meter | Racecourse meter (headworks) | Ground Level Reservoir - Temp | Town Supply -Temp |
| 02.1.2026                       | 224453      | 1518503                        | 139622                          | 5213                  | 39810                        | 42                            | 40                |
| 27.01.2026                      | 249830      | 1450151                        | 140369                          | 5219                  | 39810                        | 34                            | 33                |
| 10.02.2026                      | 252066      | 1541901                        | 140399                          | 5223                  | 39810                        | 46                            | 36                |
| 10.03.2026                      | 263196      | 1552858                        | 140455                          | 5313                  | 39810                        | 32                            | 26                |
| 05.05.2026                      | 282851      | 1569881                        | 140623                          | 5339                  | 39810                        | 21                            | 22                |
| 02.06.2026                      | 289628      | 1575337                        | 140628                          | 5340                  | 39810                        | 29                            | 28                |
| 16.06.2026                      | 293887      | 1578169                        | 140629                          | 5344                  | 39810                        | 27                            | 25                |
| 30.06.2026                      | 298146      | 1581001                        | 140630                          | 5348                  | 39810                        | 29                            | 28                |
| 14.07.2026                      | 302406      | 1583834                        | 140630                          | 5351                  | 39810                        | 26                            | 24                |
| 04.08.2026                      | 309546      | 1583834                        | 140630                          | 5351                  | 39812                        | 25                            | 24                |
| 08.09.2026                      | 324188      | 1597330                        | 140649                          | 5366                  | 39849                        | 38                            | 24                |
| 22.09.2026                      | 331083      | 1601081                        | 140692                          | 5371                  | 39850                        | 32                            | 31                |
| Total Usage 2026                | 3421280     | 18733880                       | 1685956                         | 63778                 | 477801                       |                               |                   |

No unusual discrepancies with the town water usage.

**MONTHLY WATER TESTING****E coli and Coliform – September****Birdsville** – Negative**Bedourie** – Negative**Housing Requests November/December 2025**

| <b>Current Address</b>       | <b>Town and Bedrooms required</b> | <b>Comments</b>                                                   | <b>Suggested house</b> | <b>Status</b>                   |
|------------------------------|-----------------------------------|-------------------------------------------------------------------|------------------------|---------------------------------|
| 15 Kepler Street<br>Bedourie | Bedourie                          | Currently living with sister<br>Contractor request for 2/6 Lignum |                        | Waiting list                    |
| Saddleworth SA               | Bedourie                          | Currently living in Shared accommodation                          |                        | Currently with CEO for approval |

A housing request has been received from a tradesperson providing services to Council. Whilst there are substantial vacancies below, it is not expected these vacant properties will all be filled by the end of the year.

The qualified mechanic position has been advertised for substantially all year, and recruitment has not been successful. Officers are of the view that Council should cease active recruitment of the position and utilise contractor services. The position may remain open, and if there is interest that can be addressed at the time.

It is very difficult to anticipate what might or might not occur in future.

For feedback.

**Vacant housing:****Birdsville**

- 44 Jardine – 3 – Bedroom house, repairs due to movement near complete
- 1/9 Gibber Court – 1 - bedroom Unit
- 2/9 Gibber Court – 1 - bedroom Unit
- 11 Jardine Street 2-bedroom unit
- 13 Jardine Street 2-bedroom unit
- 2/6 Jardine Street 1-bedroom unit
- 20 Jardine Street 2-bedroom house

**Bedourie**

- Spa Unit 4 – Motel unit
- Spa Unit 6 – Motel Unit
- 11 Kepler Street 2-bedroom
- 7 Eyre Street 2-bedroom

- 24 Nappa Street 2-bedroom
- 2/2 Lignum Court 2-bedroom unit
- 10 Merri Street – 3 bedroom house

## Aerodromes

Birdsville Aerodrome - all functions working well. Birdsville runway still an issue with low spots and runway aquaplaning. This is an increasing hazard for landing and take-offs.

Funding be sourced to rectify this issue.

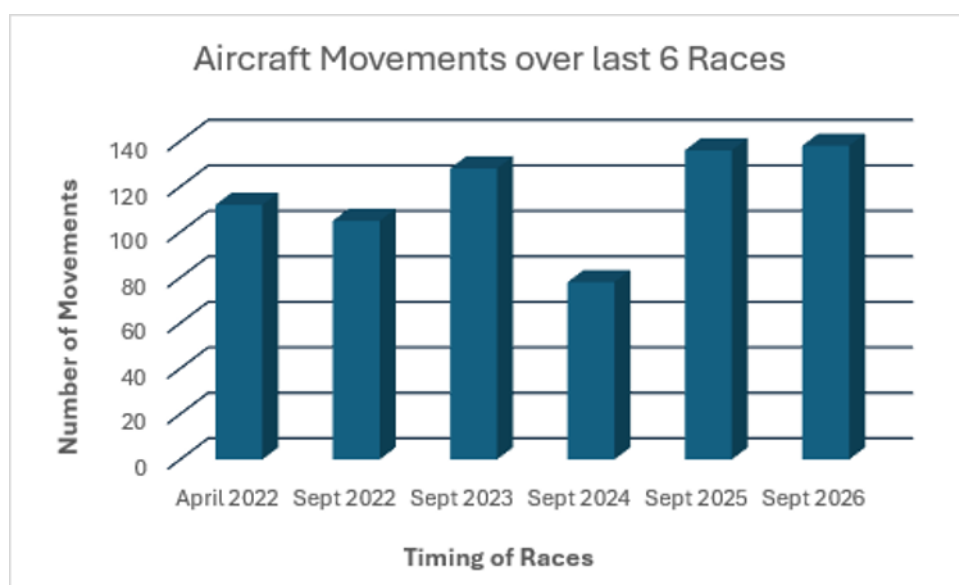
**Betoota Aerodrome** will need a bit of maintenance to upgrade drainage, purchase new cones and gables, a form of fencing due to caravans being parked on the ends of the runways, also parking spaces need to be allocated so we don't have aircraft just driving to the pub. This is a significant safety hazard to have in the township.

AIMS is currently working on a scope of works required to make Betoota a user-friendly safe airfield to land, park and take off. Prices in November for the council meeting.

## AIMS Aviation Summary over the Birdsville Races

Aircraft Numbers.

- 2026 was the busiest year for aviation since we have been involved, if only slightly up on last year.



## Staffing

- Our RFQ this year proposed a \$1,400.00 saving if Council could provide a qualified Council ARO to assist us, (instead of us bringing out a third person). Patrick Tully took on this role and the arrangement proved to be very successful.
- Pat will go back to his team with a deeper understanding of what's required of an ARO at a busy port, and if he is willing and we are re-engaged, he will be even more valuable at next year's Races, and we'd love to have him back.
- Hopefully Pat will also impart some of his new knowledge and experiences with the other Council ARO's.
- A number of potential issues proved to us this year that 3 is definitely the minimum number of airport staff required to ensure the safety of people and aircraft.

## General Aviation – Dirt Parking

- We spray painted several of Council's spare white 300mm cones a compliant yellow colour and using 200mm baton screws we bought out, formalised the dirt general aviation (GA) parking area.

- This enabled us to keep the parking uniform and aircraft compliantly spaced and ensured we avoided the underground electric cable runs out to the windsock and facilities – important when the pilots drove in pegs to tie down their aircraft.
- It would be great if the cones could be left in situ as the laying out of the parking area takes quite a lot of time, although we appreciated the next grade and roll will be easier if they are pulled up.

### **Electrical**

- It was pleasing to note that the runway lighting maintenance we did in February, along with the reduction in line current, has had a good impact on the lighting durability. We only had to change out 5 globes the whole period there - we would historically do that every night in previous years.
- There would be some savings to be made (electricity costs and bulb life) if in future years the runway lights could be left on the pilot activated lighting (PAL) system, instead of left running all night, every night. From a security perspective it would be good if the apron flood lights could be re-wired so that they can be turned on independently of the runway lights – this shouldn't be too difficult.

### **Camping**

- There was uptake by 8 people for the Birdsville Base Camp facility. This was really not a bad result given the lead time we all had to work with, and we did make a point of letting everybody know it would be back next year.
- If the Birdsville Base Camp concept is to be formalised there is a lot for Council to consider including budget allocation, design, payment methodology, booking facilities, perhaps capping numbers, possibly locking the terminal overnight, marketing, re-gazetting of the published airside area, etc.

### **VHF Radio Communications**

- If AIMS is to be utilised for the Races next year we will invest in some additional radio equipment, such as another base station to supplement the handheld we use.
- We would also suggest that Council consider fitting base stations to the airport vehicles as the broadcast range of the base stations is a lot better than the handhelds.
- We are still trying to determine the best place to set up for the UNICOM service. Where we were this year was conveniently positioned to the apron, but was dusty, hot and impacted by aircraft noise.

### **Safety and Security**

- There were no reportable safety incidents or accidents, although a couple of Pilots made some unusual and poor decisions, such as taxiing on the runway strip which is prohibited in the SUP without prior permission. Regardless, no one was injured and no vehicles or aircraft damaged, at any point.
- The only vaguely security related issue was that a pair of the 'campers' snuck into the terminal for the night as it was cooler.
- We did a number of emergency scenario exercises with the likes of QLD Police, SES, Clinic staff etc which were well received and gave us a good headstart should there have been a serious issue.

### **Agency Interactions**

- The daily 0800 meetings were a great way for everyone to keep on top of what was going on, and we'd encourage that continue in future years.

### **Pavement Condition**

- We took some footage of the water ponding stain marks and measured some of the depressions while there. While it likely surprises nobody, it is apparent that what was originally an issue relating to the just outer 6 metres on each side of the central runway is now spreading across the entire width of the runway. While ponding of up to 3mm's is allowed on the pavement surface, some of the depressions now go as deep as 60mm's.
- We appreciate the difficulties for Council in addressing this issue, but we just wanted to let you know that it is worsening.

We were able to meet all the aspects of our agreed scope of works and the feedback we received from the pilots and passengers was all very positive.

We would like to thank Council for our ongoing engagement - we appreciate the work and enjoy working with your people.

### **Town Services - Bedourie**

- The Caravan Park – general maintenance and cleaning.
- Swimming pool – Pool test good, noted in executive report waiting on quote to complete purchase orders for inspections.
- Refuse collection – As per usual dump is being tidied on the Tuesday of each week.
- Continued - Enhancing current green spaces around town with new plants.
- Slashing around town continues.
- Roadside ablution blocks are being cleaning on a regular basis.
- Housing in Bedourie is limited although we are keeping on top of the current empty ones with regular cleans and yard maintenance.
- The cleaning of all Council facilities continues as usual.
- With the major events being over in Bedourie for the year, we can get back to the usual tasks.
- We have a supervisor in Bedourie Town Services who is doing some training and hand over with the departing Supervisor.

### **Upkeep of yards**



### **Swimming Pool rise in edge**



**Town Service – Birdsville**

- The team are busy getting the town back to usual operations after the events.
- Refuse collection – As per usual, the tip area in general is tidy and we are pricing new signage for the dump.
- The Birdsville School pool is operating well.
- Anzac Park and Jardine Street Park are both looking great, with the warmer weather and the grass greening up they are growing well.
- Roadside ablution blocks are being cleaned on a regular basis
- The retainer wall in Birdsville near the sports centre is back in place and the lawn is taking off in that area again.
- The housing that was used at the events for visiting staff etc. have been cleaned and is ready for the next entry when needed.

**5 Coolabah Court****45 Frew Street****Retainer wall**

### 12.1.7 Workshop and Fleet Services

|                      |                                         |
|----------------------|-----------------------------------------|
| <b>REPORT TYPE:</b>  | OCM Information Report                  |
| <b>DIRECTORATE:</b>  | Infrastructure Services                 |
| <b>PRESENTED BY:</b> | N/A                                     |
| <b>AUTHOR(S):</b>    | Josh Oehm, Workshop Coordinator         |
| <b>AUTHORISER:</b>   | Julianne Meier, Chief Executive Officer |
| <b>ATTACHMENTS:</b>  | Nil                                     |

#### RECOMMENDATION

That Council receives and notes the Workshop and Fleet Services report.

#### OPERATIONAL UPDATE

Workshop and Fleet Services continued to experience a high operational workload throughout September 2026, completing a total of 54 fleet servicing, repair and defect rectification activities across Council's vehicle and plant fleet. Maintenance activities were undertaken both within the workshop and in the field to minimise operational downtime.

##### Fleet Maintenance Performance

| Month         | Completed Fleet Services/Repairs/Defects |
|---------------|------------------------------------------|
| December 2025 | 42                                       |
| January 2026  | 114                                      |
| February 2026 | 58                                       |
| March 2026    | 52                                       |
| April 2026    | 22                                       |
| May 2026      | 44                                       |
| June 2026     | 58                                       |
| July 2026     | 43                                       |
| August 2026   | 41                                       |
| September     | 54                                       |

##### Maintenance Overview

During September, Workshop and Fleet Services continued to focus on improving fleet reliability through preventative maintenance and defect management.

Key activities included:

- Continued identification and rectification of outstanding defects carried over from previous reporting periods.
- Ongoing implementation of scheduled maintenance within the Skytrust asset management system, with current plant now programmed for preventative maintenance scheduling. Remaining fleet assets continue to be entered into the system.
- Weekly preventative maintenance reports are now being generated to improve maintenance planning and scheduling.

- Defect reports submitted through Skytrust are being reviewed and actioned as a priority, improving response times and reducing equipment downtime.
- Reinforcement of preventative maintenance practices to reduce future breakdowns and minimise operational disruption.

### **Major Works**

#### **P1510 – Caterpillar 140M Graders**

- Major defects identified during inspections continue to be addressed.
- Repairs to **P1510** will commence once this machine is available.

#### **P5009 – Caterpillar CW34 Roller**

- Final drive assemblies were dismantled after significant metal contamination was identified during routine servicing.
- Replacement parts have been ordered, and repairs will recommence upon delivery.
- Parts have arrived as of the 03.08.26, repairs to machine have commenced.
- Machine is just about ready to be floated back to work.

### **Plant Replacement and Procurement**

#### Water Tankers (2)

- Tender evaluation has been completed.
- Contract awarded to Western Truck Group (Tri-Star).
- Estimated delivery: September 2026.

#### **2026/27 Fleet Replacement Program**

Vehicle and plant specifications are currently being developed for Council's 2026/27 replacement program.

Specifications will be reviewed by operational staff prior to being forwarded to Procurement for the preparation of Requests for Tender (RFT) and Requests for Quotation (RFQ).

## 12.2 Corporate Services Directorate

### 12.2.1 Corporate Services Update

|                      |                                           |
|----------------------|-------------------------------------------|
| <b>REPORT TYPE:</b>  | OCM Information Report                    |
| <b>DIRECTORATE:</b>  | Corporate Services                        |
| <b>PRESENTED BY:</b> | Jade Nacario                              |
| <b>AUTHOR(S):</b>    | Jade Nacario, Director Corporate Services |
| <b>AUTHORISER:</b>   | Julianne Meier, Chief Executive Officer   |
| <b>ATTACHMENTS:</b>  | Nil                                       |

#### RECOMMENDATION

That Council receives and notes the Corporate Services Update report.

#### OPERATIONAL UPDATE

##### Overview

During the reporting period, Corporate Services continued to support Council's financial accountability, legislative compliance and organisational capability. Key areas of focus included external audit, the quarterly budget review, preparation of the Annual Report, grant reporting and acquittals, procurement improvements and position description reviews. Detailed financial and governance activities are reported separately in the relevant functional updates.

##### External Audit – Queensland Audit Office

Deloitte, acting on behalf of the Queensland Audit Office (QAO), undertook Council's external audit site visit from 7 to 18 September 2026.

At the time of preparing this report, the auditors had advised that signing of the audited financial statements was expected on Monday, 12 October 2026. They attributed the revised timing to travel commitments and public holidays that were not accounted for in the original audit plan. The auditors are completing their final reviews and clearing outstanding audit documentation to facilitate QAO certification.

Council's team has provided all requested documentation and responses to audit queries in a timely manner.

##### Internal Audit – Walsh Accounting

Council's internal auditor, Tony Walsh of Walsh Accounting, is scheduled to undertake an on-site visit in November 2026 to review purchasing, payments and contract management under the 2026–27 Internal Audit Plan.

The audit will assess compliance with legislative requirements and Council's procurement policies, together with the adequacy and effectiveness of controls over purchasing approvals, delegations, quotations and tenders, supplier selection, supporting documentation and payment authorisation. It will also examine creditor management, segregation of duties, staff training and contract management practices.

The review will help identify control weaknesses and opportunities to strengthen procurement practices, manage fraud and financial risks, and support value-for-money outcomes.

**Budget Review**

Council officers have undertaken the quarterly review of the 2026–27 operating and capital budgets. Proposed amendments reflect the ongoing review of Council’s operations and emerging service delivery and expenditure requirements. The amendments will be presented to Council for consideration and adoption at the next Special Budget Meeting.

**Workforce**

Position descriptions within the Corporate Services directorate are being reviewed in consultation with Human Resources as part of an ongoing assessment of workforce requirements and operational efficiency. Current vacancies have provided an opportunity for management to review core service needs, the allocation of responsibilities and opportunities to streamline responsibilities and improve workflow.

The review aims to ensure that position descriptions accurately reflect current responsibilities and role requirements, while supporting efficient service delivery and appropriate staffing arrangements.

**Annual Report 2025-26**

Council’s 2025–26 Annual Report has been substantially drafted and is being finalised. The publisher is progressing the design and layout while Council awaits the final financial figures and completion of the audited financial reporting components.

Once the final financial information is available, the relevant sections will be updated and a final review undertaken to confirm the completeness and accuracy of the report, including the required statutory disclosures. The final Annual Report will then be presented to Council for adoption within the prescribed legislative timeframe.

Under section 182(2) and 182(3) of the Local Government Regulation 2012, Council must adopt its Annual Report within one month after receiving the Auditor-General’s audit report on its financial statements and publish it on Council’s website within two weeks of adoption.

**Procurement**

Council’s Procurement team is finalising documentation developed in response to Queensland Audit Office recommendations, with development of a Procurement Management Framework to follow.

The next phase will focus on rolling out the finalised documents and providing training to relevant staff. Simplified guidance on procurement processes and delegated purchasing responsibilities will also be incorporated into onboarding for new staff with procurement delegations, supporting consistent purchasing practices across Council.

**Grants and Funding**

Council continues to undertake financial reporting, acquittals and compliance activities associated with externally funded programs, supporting the delivery of infrastructure and community initiatives.

Council received **\$828,889.91** in funding during September 2026, as detailed below.

| <b>Funding Body</b> | <b>Program</b>     | <b>Status</b>           | <b>Amount Received</b> |
|---------------------|--------------------|-------------------------|------------------------|
| QRA                 | DSC.0029.2324U.REC | Close Out Assessment    | 629.89                 |
| QRA                 | DSC.0027.2324U.REC | Progress Report         | 214,502.13             |
| QRA                 | DSC.0024.2122B.WPF | Progress Report         | 4,466.73               |
| QRA                 | DSC.0031.2122B.WPF | Progress Report         | 3,769.24               |
| QRA                 | DSC.0039.2425T.DCU | Pre-Approval Assessment | 257,592.54             |
| QRA                 | DSC.0027.2324U.REC | Progress Report         | 319,145.38             |
| QRA                 | DSC.0041.2627A.GQR | Pre-Approval Assessment | 8,784.00               |
| Arts Queensland     | RADF 2026/27       | Full Payment            | 20,000.00              |
| <b>TOTAL</b>        |                    |                         | <b>828,889.91</b>      |

### Priorities for the Next Reporting Period

Priorities for the next reporting period include finalising the external audit and Annual Report, presenting proposed budget amendments to Council, preparing for the November internal audit, rolling out finalised procurement documentation and progressing workforce reviews.

### 12.2.2 Finance Report - September 2026

|                      |                                                                                                                                                                     |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>REPORT TYPE:</b>  | OCM Information Report                                                                                                                                              |
| <b>DIRECTORATE:</b>  | Corporate Services                                                                                                                                                  |
| <b>PRESENTED BY:</b> | Jade Nacario                                                                                                                                                        |
| <b>AUTHOR(S):</b>    | Abdul Shaid, Senior Finance Consultant                                                                                                                              |
| <b>AUTHORISER:</b>   | Julianne Meier, Chief Executive Officer                                                                                                                             |
| <b>ATTACHMENTS:</b>  | <ol style="list-style-type: none"><li>1. Financial Reports September 2026 <a href="#">↓</a></li><li>2. Claims Report September 2026 - <i>Confidential</i></li></ol> |

#### RECOMMENDATION

That Council receives and notes the Finance Report - September 2026 report.

#### EXECUTIVE SUMMARY

Presentation of the financial report for 30 September 2026 as required under section 204 of the Local Government Regulation 2012. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

#### FINANCIAL REPORT

The monthly finance reports are prepared in accordance with the reporting requirements of the Local Government Act 2009 and Local Government Regulation 2012 s204.

The contents of the report include:

1. Key Highlights
2. Operating Result
3. Cash Position
4. Trade and Receivables
5. Investments
6. QTC Loans
7. Sales, contracts and Recoverable works
8. Fleet and plant.

## 1. Key Highlights

The key highlights are presented below; refer to the relevant sections of the report for more detailed information.

- Operating result indicated a loss of **(\$1,282,692)**. Refer to Item 2.

The major factors that contributed to the operating results are:

| Factors                       | Actual      | Budget      | Variance     | Comments                                                                                                                             |
|-------------------------------|-------------|-------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------|
| Operating Surplus / (Deficit) | (1,282,692) | (4,068,000) | 2,785,308    | Council budget an operating loss for 2026-27. Increase in operating expenditure for the funded programs during the period.           |
| Depreciation                  | 1,898,998   | 7,796,000   | (5,897,002)  | Depreciation is in line with Council's budgeted depreciation for 2026-27.                                                            |
| Rates                         | 1,579,218   | 1,369,000   | 210,218      | Rates revenue is higher than budget as discounts have not yet been realised, with Council still within the approved discount period. |
| Interest Income               | 137,150     | 251,000     | (113,850)    | Council's interest from investment is in line with budget.                                                                           |
| Materials and Services        | 5,779,173   | 32,293,000  | (26,513,827) | Council expects to accelerate its spending the coming months.                                                                        |

- Cash Position

The current cash balance is **\$8,576,246**, reflecting a sound liquidity position. For detailed information, please refer to Item 3.

The calculated net cash available for operational purposes after accounting for applicable restrictions is \$8,576,246, representing **3.03 months of cash cover**. This result is below the minimum target of 4 months' cash cover for a Tier 7 council. The net available cash is equal to the total cash balance as contract assets currently exceed contract liabilities.

Officers note that the cash cover ratio is affected by the prescribed methodology, which includes grant-funded expenditure in the calculation of monthly operating costs. Council has several grant reimbursements and recoverable funding claims currently being processed, and the receipt of these funds is expected to improve the ratio in future reporting periods.

Excluding Disaster Recovery Funding Arrangements (DRFA) expenditure, Council's **cash cover ratio would be 4.66 months**, exceeding the minimum benchmark.

## 2. Operating Result

The comprehensive income statement operating result indicated a loss of **(\$1,282,692)**. This is the net of **\$9,161,519**, in recurrent revenue and **\$10,444,211** in recurrent expenditure.

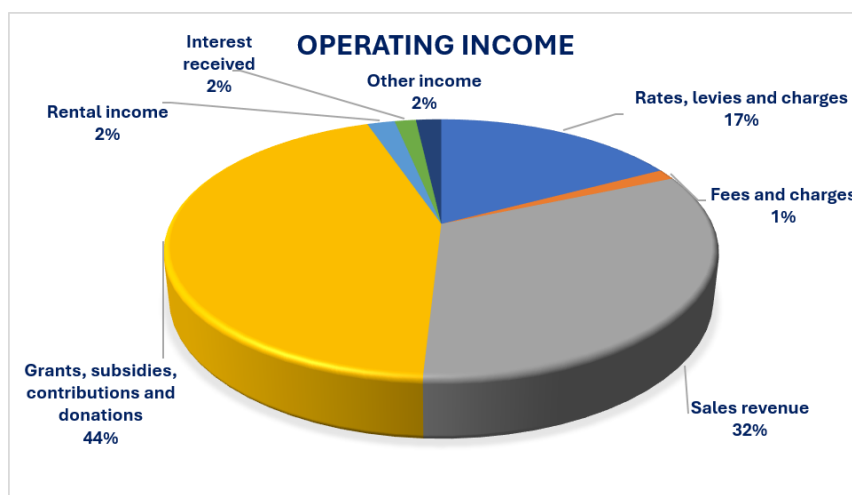
|                       | Actual      | Budget      | %   | Comments                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------|-------------|-------------|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Operating Income      | 9,161,519   | 45,110,000  | 20% | Operating income is 20% of the annual budget. The unfavourable variance is primarily attributable to the timing of DRFA and TMR works, with actual works completed to date being lower than originally budgeted. Officers are currently reviewing the budgets associated with these projects, and any proposed amendments will be presented at the next Special Budget Meeting.           |
| Operating Expenditure | 10,444,211  | 49,178,000  | 21% | Operating expenditure is 21% of the annual budget. The favourable variance is primarily attributable to the timing of DRFA and TMR works, with associated project expenditure lower than originally budgeted at this stage of the financial year. This variance is directly linked to the operating income variance, as expenditure is incurred in line with the delivery of these works. |
| Operating Result      | (1,282,692) | (4,068,000) | 32% |                                                                                                                                                                                                                                                                                                                                                                                           |

- Operating EBITDA

Operating Earnings Before Income Tax, Depreciation and Amortisation (EBITDA) is at **\$676,559**. EBITA is the financial measure that showed how much profit (loss) the Council made from its core operations, before factoring in costs that don't directly relate to running its day-to-day operation

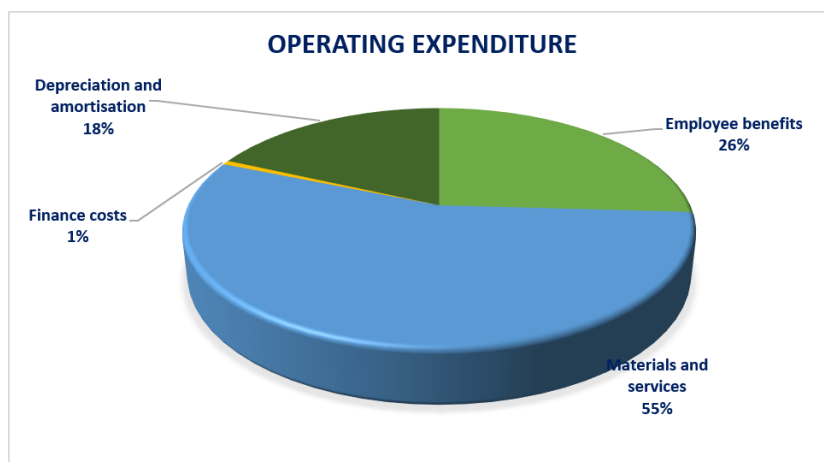
- Operating Income

Revenues from operations for September 2026, which is 20% of the budgeted income mainly due to the above explanation.



|                                              | Actual    | Budget     | %    | Comments                                                                                                                                                        |
|----------------------------------------------|-----------|------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rates, Levies and Charges                    | 1,579,218 | 1,369,000  | 115% | Rates revenue is higher than budget due to the annual 2026-27 rates levy being raised, with discounts yet to be applied while the discount period remains open. |
| Fees and Charges                             | 121,613   | 374,000    | 33%  | Minimal receipt during the period. Expected to increase in coming months.                                                                                       |
| Sales Revenue                                | 2,960,411 | 18,922,000 | 16%  | Increase works carried for TIDS and RMPC jobs during the period.                                                                                                |
| Grants, Subsidies, Contributions & Donations | 4,021,759 | 23,253,000 | 17%  | 80% of FAGS 2026-27 allocation was received and recognised in June 2026. The amount this period consists of revenue recognised in relation to the QRA projects. |
| Rental Income                                | 178,411   | 825,000    | 22%  | Rental income consists of income from Council's housing.                                                                                                        |
| Interest Income                              | 137,150   | 251,000    | 55%  | Interest is relatively higher due to higher cash balance during the period.                                                                                     |
| Other Income                                 | 162,957   | 116,000    | 140% | Mainly consists of airport and tourism related revenues exceeded the expected budget.                                                                           |

- Operating Expenditure



|                        | Actual    | Budget     | %   | Comments                                                 |
|------------------------|-----------|------------|-----|----------------------------------------------------------|
| Employee Benefits      | 2,705,787 | 8,857,000  | 31% | Within Council expected budget.                          |
| Materials and Services | 5,779,173 | 32,293,000 | 18% | Materials and Services expenditure is within the budget. |
| Finance Costs          | 60,253    | 232,000    | 26% | Within Council expected budget.                          |
| Depreciation           | 1,898,998 | 7,796,000  | 24% | Within Council expected budget.                          |

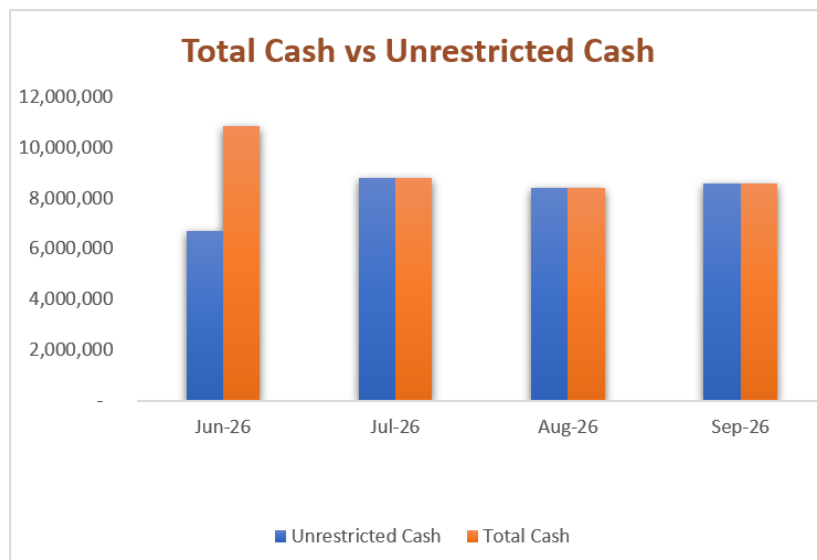
### 3. Cash Position

Council's cash balance of **\$ 8,576,246** is expected to generate additional interest revenue. However, it is important to note that this figure is subject to several external restrictions, primarily related to contract liabilities - funds received for grant funded projects and has not been spent. The graph below

illustrates the total cash held (orange columns) compared to the unrestricted cash available for Council operations expenditures (blue columns).

|                          | Jun-26     | Jul-26    | Aug-26    | Sep-26    |
|--------------------------|------------|-----------|-----------|-----------|
| <b>Unrestricted Cash</b> | 6,685,781  | 8,770,475 | 8,394,829 | 8,576,246 |
| <b>Total Cash</b>        | 10,835,820 | 8,770,475 | 8,394,829 | 8,576,246 |

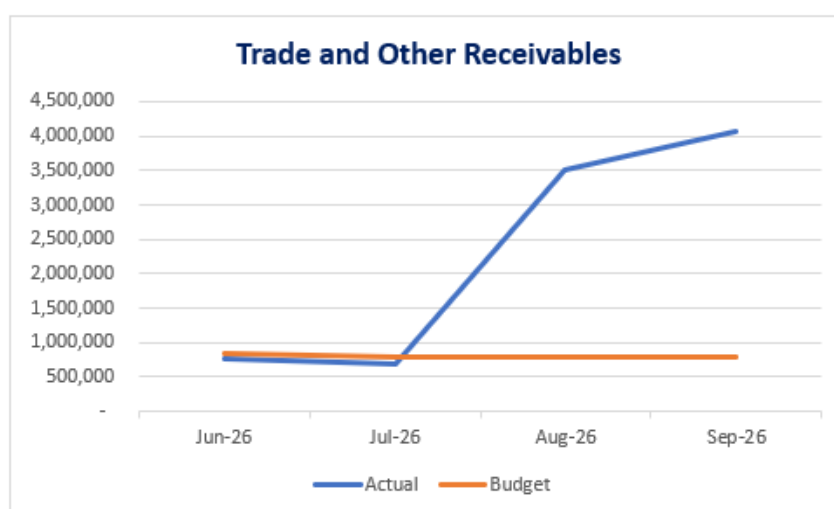
*\*Unrestricted cash were calculated by offsetting the total grant received from grant providers whether there is a right of offset.*



### Trade and Receivables

The graph below shows Council's trade and receivables balance of \$ 4,076,155 compared with the forecast year-end balance of \$800,000. The variance largely reflects the timing of receipts, with most outstanding balances relating to State Government agencies and therefore carrying a low collectability risk.

The forecast figure represents the expected receivables position at year end rather than the balance at the reporting date. The Finance Team has continued to apply Council's debt recovery policy to support timely collection and minimise the risk of financial loss.



#### 4. Investments

In accordance with Council's Investment Policy, available funds were invested with Queensland Treasury Corporation. The table below outlines the investment performance for the month of September 2026.

| Investment Account | Financial Institutions | Funds Available Balance | September 2026 Interest Income | YTD Interest Earned |
|--------------------|------------------------|-------------------------|--------------------------------|---------------------|
| QTC General Fund   | QTC                    | \$8,347,710             | \$28,976                       | \$137,013           |

#### 5. QTC Loans

Council has four fixed-rate loans outstanding with Queensland Treasury Corporation.

| Loan                                   | Rate  | Quarterly Repayment | Book Value as at 30 September 2026 | Maturity Date |
|----------------------------------------|-------|---------------------|------------------------------------|---------------|
| Caravan Park (Loan 1 – 30.43%)         | 3.05% | 11,720              | 393,617                            | June 2036     |
| Housing Loan 2022 (Loan 2)             | 4.61% | 19,195              | 855,031                            | June 2042     |
| Optic Fibre (Loan 1 – 69.57%)          | 3.05% | 26,790              | 899,696                            | June 2036     |
| Birdsville Water Project 2025 (Loan 3) | 5.28% | 40,165              | 1,922,724                          | June 2045     |
| Birdsville Housing Project (Loan 4)    | 5.28% | 20,307              | 961,362                            | June 2045     |
|                                        |       | <b>118,627</b>      | <b>5,032,430</b>                   |               |

#### 6. Sales Contracts and Recoverable Works

Council's financial performance during the reporting period has been positively influenced by the Engineering team's timely submission of periodic claims. This proactive approach led to better management of revenue from recoverable works, thereby contributing to the Council's overall financial position. Timely claims have not only driven revenue growth but have also enhanced cash flow predictability, facilitating the faster recovery of project-related costs. This stability in cash flow has enabled the Council to maintain liquidity and effectively allocate resources for future projects and operational priorities.

The table below provides a detailed breakdown of revenue and expenditure related to Main Roads activities:

| Sales Contracts and Recoverable Works                         | Actual<br>September<br>2026 | Budget            | Variance<br>(Actual vs<br>Budget) |
|---------------------------------------------------------------|-----------------------------|-------------------|-----------------------------------|
| <b>Income</b>                                                 |                             |                   |                                   |
| <b>TIDS and other main roads recoverable works</b>            |                             |                   |                                   |
| Contract Revenue Incl. Rmpc & Mwpc                            | 1,054,119                   | 15,250,000        | 7%                                |
|                                                               | <b>1,054,119</b>            | <b>15,250,000</b> | <b>7%</b>                         |
| <b>RMPC</b>                                                   |                             |                   |                                   |
| Contract Revenue Incl. Rmpc & Mwpc                            | <b>2,005,913</b>            | <b>3,572,125</b>  | <b>56%</b>                        |
| <b>Total income</b>                                           | <b>3,060,032</b>            | <b>18,822,125</b> | <b>16%</b>                        |
| <b>Expenses</b>                                               |                             |                   |                                   |
| <b>TIDS and other main roads recoverable works</b>            |                             |                   |                                   |
| Salaries & Wages                                              | 22,487                      | 125,000           | 18%                               |
| Labour On Costs                                               | -                           | 52,574            | 0%                                |
| Plant Recovery (Or Plant Hire)                                | 164,333                     | 445,144           | 37%                               |
| Contractors - Road Works                                      | 22,122                      | 372,222           | 6%                                |
| Contractors - Others                                          | 447,143                     | -                 | 0%                                |
| Consultants                                                   | 383,866                     | 44,444            | 864%                              |
| Stores On Costs                                               | 24                          | 102               | 24%                               |
|                                                               | <b>1,044,043</b>            | <b>1,039,486</b>  | <b>100%</b>                       |
| <b>RMPC</b>                                                   |                             |                   |                                   |
| Salaries & Wages                                              | 161,909                     | 500,000           | 32%                               |
| Consultants                                                   | 24,491                      | 160,000           | 15%                               |
| Contractors - Road Works                                      | -                           | 970,000           | 0%                                |
| Contractors - Others                                          | 101,872                     | -                 | 0%                                |
| Stores Issues                                                 | 44,304                      | -                 | 0%                                |
| Telephone                                                     | -                           | 200               | 0%                                |
| Labour On Costs                                               | -                           | 65,000            | 0%                                |
| Stores On Costs                                               | 6,646                       | 1,011             | 657%                              |
| Plant Recovery (Or Plant Hire)                                | 445,666                     | 1,275,000         | 35%                               |
| Subscriptions/Licences/Memberships                            | 17,477                      | -                 | 0%                                |
|                                                               | <b>805,405</b>              | <b>2,971,211</b>  | <b>27%</b>                        |
| <b>TIDS and other main roads recoverable works net result</b> | <b>10,076</b>               | <b>14,210,514</b> | <b>0%</b>                         |
| <b>RMPC net result</b>                                        | <b>1,200,508</b>            | <b>600,914</b>    | <b>199.8%</b>                     |

The financial outcomes and operational efficiencies achieved during the period demonstrate the effectiveness of the Council's strategies in contract management and cost recovery.

**7. Fleet and Plant**

|                                            | Actual<br>September<br>2026 | Budget           | Variance<br>(Actual vs<br>Budget) |
|--------------------------------------------|-----------------------------|------------------|-----------------------------------|
| <b>Fleet Management</b>                    |                             |                  |                                   |
| <b>Income</b>                              |                             |                  |                                   |
| Other Fees & Charges                       | 80                          | 1,000            | 8%                                |
| Plant Recovery (Or Plant Hire)             | 2,296,532                   | 8,500,000        | 27%                               |
| Operating Grants - State Government        | -                           | 120,000          | 0%                                |
|                                            | <b>2,296,612</b>            | <b>8,621,000</b> | <b>27%</b>                        |
| <b>Expenses</b>                            |                             |                  |                                   |
| Salaries & Wages                           | 144,794                     | 390,471          | 37%                               |
| Materials                                  | 334,284                     | 765,000          | 0%                                |
| Service Contracts                          | 51,429                      | 145,000          | 35%                               |
| Consultants                                | 9,964                       | 55,000           | 18%                               |
| Contractors - Others                       | 120,443                     | 575,000          | 21%                               |
| Subscriptions/Licences/Memberships         | 107,389                     | 62,000           | 0%                                |
| Stores Issues                              | 292,584                     | 1,200,000        | 0%                                |
| Consumables                                | 1,737                       | 102,000          | 0%                                |
| Travel - Flights, Accommodation, Meals Etc | 2,987                       | 85,000           | 0%                                |
| Freight                                    | 3,590                       | 45,000           | 0%                                |
| Electricity                                | 2,537                       | 20,000           | 0%                                |
| Telephone                                  | -                           | 400              | 0%                                |
| Labour On Costs                            | -                           | 255,452          | 0%                                |
| Stores On Costs                            | 43,887                      | 135,461          | 0%                                |
| Plant Recovery (Or Plant Hire)             | 32,739                      | 100,615          | 33%                               |
| Insurance Premiums                         | 84,226                      | 95,000           | 89%                               |
| Depreciation - Plant & Equipment           | 555,056                     | 1,462,158        | 38%                               |
| Depreciation - Other Plant & Equipment     | 23,295                      | 93,180           | 25%                               |
|                                            | <b>1,810,941</b>            | <b>5,586,738</b> | <b>32%</b>                        |
| <b>Fleet Management net result</b>         | <b>485,671</b>              | <b>3,034,262</b> | <b>16%</b>                        |
|                                            |                             |                  |                                   |
| <b>Operating Income</b>                    | 2,296,612                   | 27%              | 8,621,000                         |
| <b>Operating Expenditure</b>               | 1,810,941                   | 32%              | 5,586,738                         |

The Fleet and Plant operation yields a positive result and slightly above the expected for the period.

- Operating Income: **\$ 2,296,612** (27% of the budgeted **\$8,621,000**)
- Operating Expenditure: **\$1,810,941** (32% of the budgeted **\$5,586,738**)

Management is closely monitoring plant utilisation and cost recovery and implements corrective actions to continually improve revenue recovery and financial performance through the financial year.

These measures support Council's commitment to prudent financial management, operational effectiveness, and sustainable service delivery.

**POLICY**

N/A

**LEGISLATION***Local Government Regulation 2012, section 204:*

1. The local government must prepare a financial report.
2. The chief executive officer must present the financial report –
  - a. if the local government meets less frequently than monthly – at each meeting of the local government; or
  - b. otherwise, at a meeting of the local government once a month.
3. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

*Local Government Act 2009***FINANCE AND RESOURCES**

The report identifies how Council is tracking against the adopted operational and capital budgets for the financial year.

**CONSULTATION**

Executive Leadership Team and Managers.

**RISK MANAGEMENT**

Risk is considered low, and Council will be advised if major items deviate from the adopted budget and forecasts. Council management remains vigilant, engaging in proactive risk management as part of daily operations to ensure that any emerging issues are promptly identified and addressed, further safeguarding the Council's financial stability and strategic objectives.

**TIMINGS/DEADLINES**

Finance reports are assessed monthly, and any irregularities are managed within budget, and variances are reported to Council.

**HUMAN RIGHTS CONSIDERATIONS**

N/A

**ALTERNATIVES CONSIDERED**

N/A



## Diamantina Shire Council

### Statement of Comprehensive Income

for the period ended 30 September 2026

|                                                | Actual<br>30-Sep-26 | Budget<br>30-Jun-27 | Actual vs<br>Budget % |
|------------------------------------------------|---------------------|---------------------|-----------------------|
| <b>Income</b>                                  |                     |                     |                       |
| <b>Revenue</b>                                 |                     |                     |                       |
| <b>Recurrent revenue</b>                       |                     |                     |                       |
| Rates, levies and charges                      | 1,579,218           | 1,369,000           | 115%                  |
| Fees and charges                               | 121,613             | 374,000             | 33%                   |
| Sales revenue                                  | 2,960,411           | 18,922,000          | 16%                   |
| Grants, subsidies, contributions and donations | 4,021,759           | 23,253,000          | 17%                   |
| <b>Total recurrent revenue</b>                 | 8,683,001           | 43,918,000          | 20%                   |
| <b>Other income</b>                            |                     |                     |                       |
| Rental income                                  | 178,411             | 825,000             | 22%                   |
| Interest received                              | 137,150             | 251,000             | 55%                   |
| Other income                                   | 162,957             | 116,000             | 140%                  |
|                                                | 478,518             | 1,192,000           | 40%                   |
| <b>Total operating revenue</b>                 | 9,161,519           | 45,110,000          | 20%                   |
| <b>Capital income</b>                          |                     |                     |                       |
| Grants, subsidies, contributions and donations | 335,503             | 9,614,000           | 3%                    |
| Capital income                                 | -                   | -                   | 0%                    |
| <b>Total revenue</b>                           | 335,503             | 9,614,000           | 3%                    |
| <b>Total income</b>                            | 9,497,022           | 54,724,000          | 17%                   |
| <b>Expenses</b>                                |                     |                     |                       |
| <b>Operating expenses</b>                      |                     |                     |                       |
| Employee benefits                              | 2,705,787           | 8,857,000           | 31%                   |
| Materials and services                         | 5,779,173           | 32,293,000          | 18%                   |
| Finance costs                                  | 60,253              | 232,000             | 26%                   |
| Depreciation and amortisation                  | 1,898,998           | 7,796,000           | 24%                   |
| Total operating expenses                       | 10,444,211          | 49,178,000          | 21%                   |
| <b>Total expenses</b>                          | 10,444,211          | 49,178,000          | 21%                   |
| <b>Net result</b>                              | (947,189)           | 5,546,000           | -17%                  |
| <b>Operating result</b>                        |                     |                     |                       |
| Operating revenue                              | 9,161,519           | 45,110,000          | 20%                   |
| Operating expenses                             | 10,444,211          | 49,178,000          | 21%                   |
| Operating result                               | (1,282,692)         | (4,068,000)         | 32%                   |

**Key Points:**

- 1 Operating EBITDA (Earnings Before Interest, Taxes, Depreciation and Amortisation): \$676,559

| <div>  <div> <b>Diamantina Shire Council</b><br/> <b>Statement of Financial Position</b><br/> as at 30 September 2026 </div> </div> |                     |                     |                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|-----------------------|
|                                                                                                                                                                                                                      | Actual<br>30-Sep-26 | Budget<br>30-Jun-27 | Actual vs<br>Budget % |
| <b>Assets</b>                                                                                                                                                                                                        |                     |                     |                       |
| <b>Current assets</b>                                                                                                                                                                                                |                     |                     |                       |
| Cash and cash equivalents                                                                                                                                                                                            | 8,576,246           | 14,940,000          | 57%                   |
| Trade and other receivables                                                                                                                                                                                          | 4,076,155           | 800,000             | 510%                  |
| Inventories                                                                                                                                                                                                          | 1,682,948           | 1,089,000           | 155%                  |
| Contract Assets                                                                                                                                                                                                      | 2,084,575           | 2,000,000           | 104%                  |
| Other financial assets                                                                                                                                                                                               | 926,421             | 210,000             | 441%                  |
| Total current assets                                                                                                                                                                                                 | 17,346,345          | 19,039,000          | 91%                   |
| Non-current assets held for sale                                                                                                                                                                                     | 517,000             | 662,000             | 78%                   |
| <b>Total current assets</b>                                                                                                                                                                                          | <b>17,863,345</b>   | <b>19,701,000</b>   | 91%                   |
| <b>Non-current assets</b>                                                                                                                                                                                            |                     |                     |                       |
| Property, plant & equipment                                                                                                                                                                                          | 192,950,149         | 187,679,000         | 103%                  |
| Total non-current assets                                                                                                                                                                                             | 192,950,149         | 187,679,000         | 103%                  |
| <b>Total assets</b>                                                                                                                                                                                                  | <b>210,813,494</b>  | <b>207,380,000</b>  | 102%                  |
| <b>Liabilities</b>                                                                                                                                                                                                   |                     |                     |                       |
| <b>Current liabilities</b>                                                                                                                                                                                           |                     |                     |                       |
| Trade and other payables                                                                                                                                                                                             | 3,866,060           | 1,174,000           | 329%                  |
| Contract Liabilities                                                                                                                                                                                                 | 1,567,209           | 4,000,000           | 39%                   |
| Borrowings                                                                                                                                                                                                           | 277,151             | 385,000             | 72%                   |
| Provisions                                                                                                                                                                                                           | 438,021             | 576,000             | 76%                   |
| Other liabilities                                                                                                                                                                                                    | 92,952              | -                   | 0%                    |
| Total current liabilities                                                                                                                                                                                            | 6,241,393           | 6,135,000           | 102%                  |
| <b>Non-current liabilities</b>                                                                                                                                                                                       |                     |                     |                       |
| Borrowings                                                                                                                                                                                                           | 4,774,349           | 4,260,000           | 112%                  |
| Provisions                                                                                                                                                                                                           | 155,989             | 80,000              | 195%                  |
| Total non-current liabilities                                                                                                                                                                                        | 4,930,338           | 4,340,000           | 114%                  |
| <b>Total liabilities</b>                                                                                                                                                                                             | <b>11,171,731</b>   | <b>10,475,000</b>   | 107%                  |
| <b>Net community assets</b>                                                                                                                                                                                          | <b>199,641,763</b>  | <b>196,905,000</b>  | 101%                  |
| <b>Community equity</b>                                                                                                                                                                                              |                     |                     |                       |
| Asset revaluation surplus                                                                                                                                                                                            | 121,410,041         | 111,072,000         | 109%                  |
| Retained surplus                                                                                                                                                                                                     | 78,231,722          | 85,833,000          | 91%                   |
| <b>Total community equity</b>                                                                                                                                                                                        | <b>199,641,763</b>  | <b>196,905,000</b>  | 101%                  |



## Diamantina Shire Council

### Statement of Cash Flows

for the period ended 30 September 2026

|                                                      | Actual<br>30-Sep-26 | Budget<br>30-Jun-27 |
|------------------------------------------------------|---------------------|---------------------|
| <b>Cash flows from operating activities</b>          |                     |                     |
| Receipts from customers                              | 2,455,083           | 21,182,000          |
| Payments to suppliers and employees                  | (5,743,879)         | (37,659,000)        |
| Interest received                                    | 137,150             | 251,000             |
| Rental income                                        | 178,411             | 825,000             |
| Non-capital grants and contributions                 | 2,566,043           | 23,253,000          |
| Borrowing costs                                      | (60,253)            | (232,000)           |
| <b>Net cash inflow from operating activities</b>     | <b>(467,445)</b>    | <b>7,620,000</b>    |
| <b>Cash flows from investing activities</b>          |                     |                     |
| Payments for property, plant and equipment           | (1,731,978)         | (13,374,000)        |
| Grants, subsidies, contributions and donations       | -                   | 9,614,000           |
| <b>Net cash outflow from investing activities</b>    | <b>(1,731,978)</b>  | <b>(3,760,000)</b>  |
| <b>Cash flows from financing activities</b>          |                     |                     |
| Repayment of borrowings                              | (60,151)            | (457,000)           |
| <b>Net cash outflow from financing activities</b>    | <b>(60,151)</b>     | <b>(457,000)</b>    |
| <b>Total cash flows</b>                              |                     |                     |
| <b>Net increase in cash and cash equivalent held</b> | <b>(2,259,574)</b>  | <b>3,403,000</b>    |
| <b>Opening cash and cash equivalents</b>             | <b>10,835,820</b>   | <b>11,537,000</b>   |
| <b>Closing cash and cash equivalents</b>             | <b>8,576,246</b>    | <b>14,940,000</b>   |



## Diamantina Shire Council

### Statement of income and expenditure by program

for the period ended 30 September 2026

|                                     | Actual         |                  |                    | Budget         |                  |                    | Operating Result % |
|-------------------------------------|----------------|------------------|--------------------|----------------|------------------|--------------------|--------------------|
|                                     | Income         | Expenses         | Operating Result   | Income         | Expenses         | Operating Result   | (Actual vs Budget) |
| <b>Community Services</b>           |                |                  |                    |                |                  |                    |                    |
| Caravan Parks & Lodge Accommdations | 83,922         | 271,292          | (187,370)          | 171,000        | 453,362          | (282,362)          | 66%                |
| Community Development               | 20,024         | 98,964           | (78,940)           | 15,000         | 776,710          | (761,710)          | 10%                |
| Community Events                    | 3,000          | 624,374          | (621,374)          | 8,000          | 388,651          | (380,651)          | 163%               |
| Community Housing                   | 6,643          | 303,424          | (296,781)          | 75,000         | 1,166,572        | (1,091,572)        | 27%                |
| Libraries                           | -              | 8,578            | (8,578)            | 40,000         | 53,125           | (13,125)           | 65%                |
| Museums & Heritage                  | 40,814         | 8,527            | 32,287             | 21,500         | 170,473          | (148,973)          | -22%               |
| Tourism                             | 27,919         | 34,401           | (6,482)            | -              | 1,069,000        | (1,069,000)        | 1%                 |
| Visitor Information                 | 45,216         | 303,670          | (258,454)          | 100,000        | 853,216          | (753,216)          | 34%                |
| <b>Community Services total</b>     | <b>227,538</b> | <b>1,653,230</b> | <b>(1,425,692)</b> | <b>430,500</b> | <b>4,931,108</b> | <b>(4,500,608)</b> | <b>32%</b>         |

| <div>  <div> <b>Diamantina Shire Council</b><br/> <b>Statement of income and expenditure by program</b><br/> <b>for the period ended 30 September 2026</b> </div> </div> |                  |                |                  |                  |                  |                  |                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------------|------------------|------------------|------------------|------------------|--------------------|
|                                                                                                                                                                                                                                                           | Actual           |                |                  | Budget           |                  |                  | Operating Result % |
|                                                                                                                                                                                                                                                           | Income           | Expenses       | Operating Result | Income           | Expenses         | Operating Result | (Actual vs Budget) |
| <b>Corporate Services</b>                                                                                                                                                                                                                                 |                  |                |                  |                  |                  |                  |                    |
| Cash Management                                                                                                                                                                                                                                           | -                | 4,388          | (4,388)          | -                | 11,000           | (11,000)         | ● 40%              |
| Communication Services                                                                                                                                                                                                                                    | -                | 4,731          | (4,731)          | -                | 32,000           | (32,000)         | ● 15%              |
| Council Controlled Land                                                                                                                                                                                                                                   | 3,479            | -              | 3,479            | -                | 17,300           | (17,300)         | ● -20%             |
| Environmental Health                                                                                                                                                                                                                                      | (300)            | 7,524          | (7,824)          | 2,500            | 15,000           | (12,500)         | ● 63%              |
| Financial Services                                                                                                                                                                                                                                        | 138,330          | 364,366        | (226,036)        | 251,500          | 2,654,258        | (2,402,758)      | ● 9%               |
| Information Technology                                                                                                                                                                                                                                    | -                | 98,879         | (98,879)         | -                | 620,000          | (620,000)        | ● 16%              |
| Insurance                                                                                                                                                                                                                                                 | -                | 508,636        | (508,636)        | -                | 406,225          | (406,225)        | ● 125%             |
| Rates Management                                                                                                                                                                                                                                          | 1,198,746        | 6,882          | 1,191,864        | 996,600          | 29,500           | 967,100          | ● 123%             |
| Stores & Purchasing                                                                                                                                                                                                                                       | -                | 46,345         | (46,345)         | -                | 248,013          | (248,013)        | ● 19%              |
| Wages On-Costs                                                                                                                                                                                                                                            | -                | (53,864)       | 53,864           | -                | (2,536,940)      | 2,536,940        | ● 2%               |
| <b>Corporate Services Total</b>                                                                                                                                                                                                                           | <b>1,340,255</b> | <b>987,887</b> | <b>352,368</b>   | <b>1,250,600</b> | <b>1,496,355</b> | <b>(245,755)</b> | -143%              |

| <div>  <div> <b>Diamantina Shire Council</b><br/> <b>Statement of income and expenditure by program</b><br/>                     for the period ended 30 September 2026                 </div> </div> |                  |                |                  |                  |                  |                  |                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------------|------------------|------------------|------------------|------------------|------------------------------------------|
|                                                                                                                                                                                                                                                                                        | Actual           |                |                  | Budget           |                  |                  | Operating Result %<br>(Actual vs Budget) |
|                                                                                                                                                                                                                                                                                        | Income           | Expenses       | Operating Result | Income           | Expenses         | Operating Result |                                          |
| <b>Executive Services</b>                                                                                                                                                                                                                                                              |                  |                |                  |                  |                  |                  |                                          |
| Councillors                                                                                                                                                                                                                                                                            | -                | 116,340        | (116,340)        | -                | 466,007          | (466,007)        | 25%                                      |
| Development Services                                                                                                                                                                                                                                                                   | -                | 425,997        | (425,997)        | 71,000           | 1,294,859        | (1,223,859)      | 35%                                      |
| Disaster Management                                                                                                                                                                                                                                                                    | 910              | 25,790         | (24,880)         | -                | 8,659            | (8,659)          | 287%                                     |
| Economic Development                                                                                                                                                                                                                                                                   | -                | 9,620          | (9,620)          | -                | 151,464          | (151,464)        | 6%                                       |
| Funded Program                                                                                                                                                                                                                                                                         | 1,070,026        | 329,295        | 740,731          | 7,338,322        | 1,153,449        | 6,184,873        | 12%                                      |
| Regional Coordination                                                                                                                                                                                                                                                                  | -                | 51,203         | (51,203)         | -                | 96,000           | (96,000)         | 53%                                      |
| <b>Executive Services total</b>                                                                                                                                                                                                                                                        | <b>1,070,936</b> | <b>958,245</b> | <b>112,691</b>   | <b>7,409,322</b> | <b>3,170,438</b> | <b>4,238,884</b> | <b>3%</b>                                |



**Diamantina Shire Council**  
**Statement of income and expenditure by program**  
for the period ended 30 September 2026

|                                          | Actual    |           |                  | Budget     |             |                  | Operating Result % |
|------------------------------------------|-----------|-----------|------------------|------------|-------------|------------------|--------------------|
|                                          | Income    | Expenses  | Operating Result | Income     | Expenses    | Operating Result | (Actual vs Budget) |
| <b>Infrastructure Services</b>           |           |           |                  |            |             |                  |                    |
| Airport                                  | 66,479    | 96,203    | (29,724)         | 153,000    | 923,203     | (770,203)        | ● 4%               |
| Animal Control                           | -         | 32        | (32)             | -          | 785         | (785)            | ● 4%               |
| Asset Management                         | 3,306     | 19,591    | (16,285)         | -          | 219,318     | (219,318)        | ● 7%               |
| Cemeteries                               | -         | 20,035    | (20,035)         | -          | 11,057      | (11,057)         | ● 181%             |
| Community & Sporting Facilities          | 2,705     | 55,858    | (53,153)         | 11,000     | 297,117     | (286,117)        | ● 19%              |
| Community Centres & Halls                | 432       | 84,201    | (83,769)         | 500        | 394,333     | (393,833)        | ● 21%              |
| Council Housing                          | 171,768   | 762,323   | (590,555)        | 750,000    | 819,442     | (69,442)         | ● 850%             |
| Emergency Service Facilities (SES)       | 1,644     | 6,317     | (4,673)          | 17,000     | 10,255      | 6,745            | ● -69%             |
| Facilities Maintenance                   | -         | 136,819   | (136,819)        | -          | 560,692     | (560,692)        | ● 24%              |
| Fleet Management                         | 14,034    | (469,891) | 483,925          | 121,000    | (2,906,262) | 3,027,262        | ● 16%              |
| Health Care Facilities                   | -         | 51,077    | (51,077)         | -          | 147,135     | (147,135)        | ● 35%              |
| Infrastructure And Related Services      | -         | 182,318   | (182,318)        | -          | 808,308     | (808,308)        | ● 23%              |
| Landfill                                 | 1,766     | 10,097    | (8,331)          | -          | 44,179      | (44,179)         | ● 19%              |
| Main Roads Recoverable Works             | 1,002,527 | 1,034,344 | (31,817)         | 15,100,000 | 889,486     | 14,210,514       | ● 0%               |
| Minor Works Performance Contracts (MWPC) | -         | -         | -                | -          | 5,250       | (5,250)          | ● 0%               |
| Parks & Gardens                          | -         | 84,885    | (84,885)         | -          | 896,659     | (896,659)        | ● 9%               |
| Pest And Stock Route Management          | -         | -         | -                | -          | 26,500      | (26,500)         | ● 0%               |
| Private Works                            | 10,613    | 10,713    | (100)            | 11,000     | 17,872      | (6,872)          | ● 1%               |
| Public Conveniences                      | -         | 7,354     | (7,354)          | -          | 178,130     | (178,130)        | ● 4%               |
| RMP* <sup>*</sup>                        | 2,005,913 | 805,405   | 1,200,508        | 3,572,125  | 2,971,211   | 600,914          | ● 200%             |



**Diamantina Shire Council**  
**Statement of income and expenditure by program**  
for the period ended 30 September 2026

|                                          | Actual           |                  |                  | Budget            |                   |                  | Operating Result % |
|------------------------------------------|------------------|------------------|------------------|-------------------|-------------------|------------------|--------------------|
|                                          | Income           | Expenses         | Operating Result | Income            | Expenses          | Operating Result | (Actual vs Budget) |
| <b>Infrastructure Services</b>           |                  |                  |                  |                   |                   |                  |                    |
| Road Maintenance                         | -                | 390,588          | (390,588)        | 841,370           | 3,466,100         | (2,624,731)      | ● 15%              |
| Safety & Quality                         | -                | 9,201            | (9,201)          | -                 | 12,000            | (12,000)         | ● 77%              |
| Sewerage Schemes                         | 71,412           | 26,805           | 44,607           | 70,100            | 189,010           | (118,910)        | ● -38%             |
| Shire Roads Flood Damage (SRFD)          | 3,143,705        | 2,958,908        | 184,797          | 14,703,000        | 14,812,890        | (109,890)        | ● -168%            |
| Showgrounds/Racecourse                   | -                | 95,866           | (95,866)         | -                 | 247,968           | (247,968)        | ● 39%              |
| Stormwater                               | -                | -                | -                | -                 | 190               | (190)            | ● 0%               |
| Swimming Pools                           | 1,200            | 40,072           | (38,872)         | 100               | 223,408           | (223,308)        | ● 17%              |
| Television & Radio Transmission Stations | -                | 15,674           | (15,674)         | -                 | 33,527            | (33,527)         | ● 47%              |
| TIDS                                     | 51,592           | 9,699            | 41,893           | 150,000           | 150,000           | -                | ● 0%               |
| Town Common                              | -                | 34,574           | (34,574)         | -                 | 20,290            | (20,290)         | ● 170%             |
| Town Depot                               | -                | 97,196           | (97,196)         | -                 | 372,204           | (372,204)        | ● 26%              |
| Town Streets                             | -                | 142,113          | (142,113)        | -                 | 529,564           | (529,564)        | ● 27%              |
| Waste Disposal                           | -                | -                | -                | -                 | -                 | -                | ● 0%               |
| Waste Management                         | 70,050           | 16,383           | 53,667           | 66,600            | 12,309            | 54,291           | ● 99%              |
| Water Schemes                            | 239,147          | 110,089          | 129,058          | 237,000           | 449,998           | (212,998)        | ● -61%             |
| <b>Infrastructure Services Total</b>     | <b>6,858,293</b> | <b>6,844,849</b> | <b>13,444</b>    | <b>35,803,795</b> | <b>26,834,129</b> | <b>8,969,666</b> | ● 0%               |

| <b>Diamantina Shire Council</b><br><b>Statement of Income and Expenditure by Category</b><br>for the period ended 31 August 2026 |                  |                    |                  |                  |                  |                    |                    |                    |
|----------------------------------------------------------------------------------------------------------------------------------|------------------|--------------------|------------------|------------------|------------------|--------------------|--------------------|--------------------|
|                                                                                                                                  | BAU              | Fleet              | QRA              | RMPC             | TMR Rec Works    | Total              | Budget             | Actual vs Budget % |
| <b>Operating Income</b>                                                                                                          | Actual           | Actual             |                  |                  |                  |                    |                    |                    |
| Rates, levies and charges                                                                                                        | 1,579,218        | -                  | -                | -                | -                | 1,579,218          | 1,369,000          | 115%               |
| Fees and charges                                                                                                                 | 121,533          | 80                 | -                | -                | -                | 121,613            | 374,000            | 33%                |
| Sales revenue                                                                                                                    | -                | -                  | -                | 2,005,913        | 954,498          | 2,960,411          | 18,922,000         | 16%                |
| Grants, subsidies, contributions and donations                                                                                   | 778,433          | -                  | 3,143,705        | -                | 99,621           | 4,021,759          | 23,253,000         | 17%                |
| Rental income                                                                                                                    | 178,411          | -                  | -                | -                | -                | 178,411            | 825,000            | 22%                |
| Interest received                                                                                                                | 137,150          | -                  | -                | -                | -                | 137,150            | 251,000            | 55%                |
| Other income                                                                                                                     | 162,957          | -                  | -                | -                | -                | 162,957            | 116,000            | 140%               |
| <b>Total Income</b>                                                                                                              | <b>2,957,702</b> | <b>80</b>          | <b>3,143,705</b> | <b>2,005,913</b> | <b>1,054,119</b> | <b>9,161,519</b>   | <b>45,110,000</b>  | <b>20%</b>         |
| <b>Operating Expenses</b>                                                                                                        |                  |                    |                  |                  |                  |                    |                    |                    |
| Employee benefits                                                                                                                | 2,131,720        | 144,794            | 244,877          | 161,909          | 22,487           | 2,705,787          | 8,857,000          | 31%                |
| Materials and services                                                                                                           | 312,294          | 1,087,796          | 2,714,031        | 643,496          | 1,021,556        | 5,779,173          | 32,293,000         | 18%                |
| Finance costs                                                                                                                    | 60,253           | -                  | -                | -                | -                | 60,253             | 232,000            | 26%                |
| Depreciation and amortisation                                                                                                    | 1,320,647        | 578,351            | -                | -                | -                | 1,898,998          | 7,796,000          | 24%                |
| <b>Total expenses</b>                                                                                                            | <b>3,824,914</b> | <b>1,810,941</b>   | <b>2,958,908</b> | <b>805,405</b>   | <b>1,044,043</b> | <b>10,444,211</b>  | <b>49,178,000</b>  | <b>21%</b>         |
| <b>Operating Result</b>                                                                                                          | <b>(867,212)</b> | <b>(1,810,861)</b> | <b>184,797</b>   | <b>1,200,508</b> | <b>10,076</b>    | <b>(1,282,692)</b> | <b>(4,068,000)</b> | <b>32%</b>         |

|  <b>Diamantina Shire Council</b><br><b>Liquidity Analysis</b><br><b>as at 31 August 2026</b> |                   |                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|
|                                                                                                                                                                               | 31-Aug-26         | 31-Jul-26         |
| <b>General Accounts</b>                                                                                                                                                       |                   |                   |
| Cash at Bank - Westpac                                                                                                                                                        | 143,018           | 1,146,049         |
| Cash at Bank - Commonwealth BV CP                                                                                                                                             | 43,777            | 42,215            |
| Cash at Bank - Commonwealth Wirrarri Centre                                                                                                                                   | 227               | 219               |
| Cash Held Trust Funds                                                                                                                                                         | 41,514            | 41,514            |
| Investment - QTC                                                                                                                                                              | 8,347,710         | 7,540,478         |
| <b>Total balance held in banks (incl Reserves)</b>                                                                                                                            | <b>8,576,246</b>  | <b>8,770,475</b>  |
| <b>Liquid assets and liabilities</b>                                                                                                                                          |                   |                   |
| Receivables                                                                                                                                                                   | 4,076,155         | 690,559           |
| Payables                                                                                                                                                                      | -3,866,060        | -705,351          |
| Contract balance                                                                                                                                                              | -1,567,210        | 803,803           |
|                                                                                                                                                                               | <b>-1,357,115</b> | <b>789,011</b>    |
| <b>Net liquid assets</b>                                                                                                                                                      | <b>7,219,131</b>  | <b>9,559,486</b>  |
| <b>QTC Borrowings</b>                                                                                                                                                         |                   |                   |
| Borrowings                                                                                                                                                                    | -5,051,500        | -5,129,390        |
| <b>Total balance QTC borrowings</b>                                                                                                                                           | <b>-5,051,500</b> | <b>-5,129,390</b> |
| <b>Net Council Position after Borrowings and all Restrictions</b>                                                                                                             | <b>2,167,631</b>  | <b>4,430,096</b>  |
| <b>TRUST</b>                                                                                                                                                                  |                   |                   |
| <b>Trust Accounts</b>                                                                                                                                                         |                   |                   |
| Cash Held Trust Funds                                                                                                                                                         | 41,564            | 41,564            |
| <b>Total balance held in trust</b>                                                                                                                                            | <b>41,564</b>     | <b>41,564</b>     |

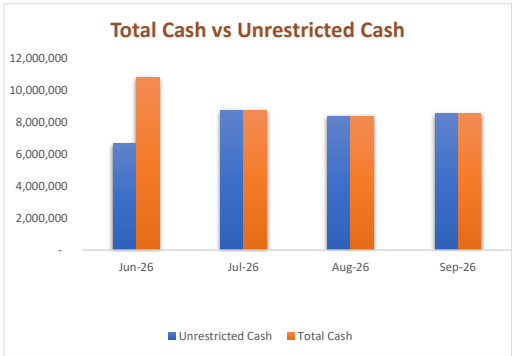
| <div>  <div> <b>Diamantina Shire Council</b><br/> <b>Sustainability Ratios</b><br/> as at 30 September 2026 </div> </div> |                                       |                                                                                                                                                                                                                                                                                                                     |                                 |            |                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Type                                                                                                                                                                                                       | Measure                               | Overview                                                                                                                                                                                                                                                                                                            | Target (Tier 7)                 | Actual YTD | Council Narrative                                                                                                                                                                                                                                               |
| <b>Operating Performance</b>                                                                                                                                                                               | Operating Surplus Ratio               | The operating surplus is an indicator of the extent to which operating revenues generated cover operational expenses. Any operating surplus would be available for capital funding or other purposes.                                                                                                               | 0% to 10%                       | -14.00%    | Below target due to timing of FA Grants and seasonal TMR claims. Budgeted to improve slightly by year-end.                                                                                                                                                      |
|                                                                                                                                                                                                            | Operating Cash Ratio                  | The operating cash ratio is a measure of a council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation, and finance costs.                                                                                                                            | Greater than 0%                 | 7.38%      | The result is below the target, but it is budgeted to improve by year-end, implying that planned revenue increases or cost reductions are expected to restore positive cash flow.                                                                               |
| <b>Liquidity</b>                                                                                                                                                                                           | Unrestricted Cash Expense Cover Ratio | The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can <u>continue operating based on current monthly expenses.</u> | Greater than 4 months           | 3.03       | The result is above the target, improved at year-end, implying that planned revenue increased which restored positive cash flow. During the reporting period, unrestricted cash was offset by net contract balance of all grants regardless of right of offset. |
| <b>Asset Management</b>                                                                                                                                                                                    | Asset Sustainability Ratio            | The asset sustainability ratio approximates the extent to which the infrastructure assets managed by a council are being replaced as <u>they reach the end of their useful lives.</u>                                                                                                                               | Greater than 90%                | -          | No data available at reporting date to assess asset replacement rate.                                                                                                                                                                                           |
|                                                                                                                                                                                                            | Asset Consumption Ratio               | The asset consumption ratio approximates the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the <u>community.</u>                                                                                                  | Greater than 60%                | -          | Awaiting full data to evaluate asset consumption against replacement cost.                                                                                                                                                                                      |
| <b>Debt Servicing Capacity</b>                                                                                                                                                                             | Leverage Ratio                        | The leverage ratio is an indicator of a council's ability to repay its existing debt. It measures the relative size of the council's debt to <u>its operating performance</u>                                                                                                                                       | 0 to 3 times                    | -7.47      | Council's borrowings are 43 times its earnings before depreciation (EBITDA), indicating manageable debt levels relative to earnings.                                                                                                                            |
| <b>Financial Capacity</b>                                                                                                                                                                                  | Council-Controlled Revenue            | Council controlled revenue is an indicator of a council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.                                                                                                                                 | No target as contextual measure | 18.56%     | Council-controlled revenue reflects financial independence. Tier 7 Councils area not measured against a target.                                                                                                                                                 |
|                                                                                                                                                                                                            | Population Growth                     | Population growth is a key driver of a council's operating income, service needs, and infrastructure requirements into the future.                                                                                                                                                                                  | No target as contextual measure | 0.74%      | The latest population estimates available on the Queensland Government Statistician's Office was published on the 1st September 2023                                                                                                                            |



**Diamantina Shire Council**  
**Cash position**  
as at 30 September 2026

|                   | Jun-26     | Jul-26    | Aug-26    | Sep-26    |
|-------------------|------------|-----------|-----------|-----------|
| Unrestricted Cash | 6,685,781  | 8,770,475 | 8,394,829 | 8,576,246 |
| Total Cash        | 10,835,820 | 8,770,475 | 8,394,829 | 8,576,246 |

*\*Unrestricted cash for March to May 2026 were calculated by offsetting the total grant received from grant providers whether there is a right of offset.*





## Diamantina Shire Council

### Cash and cash equivalents

as at 30 September 2026

|                                                                   | 30-Sep-26         | 31-Jul-26         |
|-------------------------------------------------------------------|-------------------|-------------------|
| <b>General Accounts</b>                                           |                   |                   |
| Cash at Bank - Westpac                                            | 143,018           | 1,146,049         |
| Cash at Bank - Commonwealth BV CP                                 | 43,777            | 42,215            |
| Cash at Bank - Commonwealth Wirrarri Centre                       | 227               | 219               |
| Cash Held Trust Funds                                             | 41,514            | 41,514            |
| Investment - QTC                                                  | 8,347,710         | 7,540,478         |
| <b>Total balance held in banks (incl Reserves)</b>                | <b>8,576,246</b>  | <b>8,770,475</b>  |
| <b>Restricted</b>                                                 |                   |                   |
| Contract liabilities*                                             | 0                 | -2,342,970        |
|                                                                   | <b>0</b>          | <b>-2,342,970</b> |
| <b>Unrestricted Cash</b>                                          | <b>8,576,246</b>  | <b>6,427,505</b>  |
| <b>QTC Borrowings</b>                                             |                   |                   |
| Borrowings                                                        | -5,051,500        | -5,130,113        |
| <b>Total balance QTC borrowings</b>                               | <b>-5,051,500</b> | <b>-5,130,113</b> |
| <b>Net Council Position after Borrowings and all Restrictions</b> | <b>3,524,746</b>  | <b>1,297,392</b>  |
| <b>TRUST</b>                                                      |                   |                   |
| <b>Trust Accounts</b>                                             |                   |                   |
| Cash Held Trust Funds                                             | 41,514            | 41,564            |
| <b>Total balance held in trust</b>                                | <b>41,514</b>     | <b>41,564</b>     |

| Diamantina Shire Council<br>Capital Expenditure |                                                                                                         |                |                 |              |                        |                       |              |      |          |                               |                                |                       |                       |      |          |                   |                                |                       |                       |      |          |                   |
|-------------------------------------------------|---------------------------------------------------------------------------------------------------------|----------------|-----------------|--------------|------------------------|-----------------------|--------------|------|----------|-------------------------------|--------------------------------|-----------------------|-----------------------|------|----------|-------------------|--------------------------------|-----------------------|-----------------------|------|----------|-------------------|
| Data updated: 09/07/2026                        |                                                                                                         |                |                 |              | Total Project Budget   |                       |              |      |          |                               | Financial Year Budget Yr 25-26 |                       |                       |      |          |                   | Financial Year Budget Yr 26-27 |                       |                       |      |          |                   |
| Priority                                        | Project Description                                                                                     | Asset Class    | Project Lead    | Funding Body | Project Expense Budget | Project Grant Funding | Sale / Trade | Loan | Reserves | Councils Contrib'n to Project | Expense Budget                 | Project Grant Funding | Asset Sale / Trade-In | Loan | Reserves | Council Contrib'n | Expense Budget                 | Project Grant Funding | Asset Sale / Trade-In | Loan | Reserves | Council Contrib'n |
| 1                                               | 12 Wodonga Street - New blinds                                                                          | Buildings      | Jodie Girdler   | W4Q          | 12,000                 | 12,000                | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 12,000                         | 12,000                |                       |      |          | 0                 |
| 1                                               | Buildings - Bedourie SES Shed                                                                           | Buildings      | Brent Reeman    | SES          | 86,636                 | 75,000                | 0            | 0    | 0        | 11,636                        | 86,636                         | 75,000                |                       |      |          | 11,636            | 58,418                         | 58,418                |                       |      |          | 0                 |
| 1                                               | Buildings - Birdsville - Bronco Branding Kitchen and Amenities                                          | Buildings      | Jodie Girdler   | W4Q          | 100,000                | 100,000               | 0            | 0    | 0        | 0                             | 100,000                        | 100,000               |                       |      |          | 0                 | 100,000                        | 100,000               |                       |      |          | 0                 |
| 1                                               | Buildings - Birdsville Courthouse - Refurbishment                                                       | Buildings      | Brent Reeman    | DSC          | 350,000                |                       | 0            | 0    | 0        | 350,000                       | 350,000                        | 0                     |                       |      |          | 350,000           | 327,262                        | 327,262               |                       |      |          | 0                 |
| 1                                               | Buildings - Birdsville Courthouse - Drainage                                                            | Buildings      | Brent Reeman    | DETSI        | 93,150                 | 50,000                | 0            | 0    | 0        | 43,150                        |                                |                       |                       |      |          |                   | 93,150                         | 50,000                |                       |      |          | 43,150            |
| 1                                               | Buildings - Community Hall, Birdsville - Refurbishment Kitchen                                          | Buildings      | Jodie Girdler   | W4Q          | 150,000                | 150,000               | 0            | 0    | 0        | 0                             | 150,000                        | 150,000               |                       |      |          | 0                 | 150,000                        | 150,000               |                       |      |          | 0                 |
| 1                                               | Buildings - Multipurpose Centre, Bedourie - Design                                                      | Buildings      | Julianne Meier  |              |                        |                       | 0            | 0    | 0        | 0                             | 0                              | 0                     |                       |      |          | 0                 |                                |                       |                       |      |          | 0                 |
| 1                                               | Buildings - Sports Centre, Birdsville - Airconditioning Design                                          | Buildings      | Brent Reeman    | W4Q          | 20,000                 | 20,000                | 0            | 0    | 0        | 0                             | 20,000                         | 20,000                |                       |      |          | 0                 | 8,837                          | 9,867                 |                       |      |          | -1,030            |
| 1                                               | 5 Collabah Ct BV - Garage/Carport                                                                       | Buildings      | Jodie Girdler   | W4Q          | 35,000                 | 35,000                | 0            | 0    | 0        |                               | 35,000                         | 35,000                |                       |      |          |                   | 22,504                         | 21,136                |                       |      |          | 1,368             |
| 1                                               | 38 Eyre St BD Replace Roof & Ceiling                                                                    | Buildings      | Jodie Girdler   | W4Q          | 40,000                 | 40,000                | 0            | 0    | 0        |                               | 40,000                         | 40,000                |                       |      |          |                   | 31,042                         | 31,042                |                       |      |          | 0                 |
| 1                                               | 8 Spinifex Ct BD - Garage                                                                               | Buildings      | Jodie Girdler   | W4Q          | 35,000                 | 35,000                | 0            | 0    | 0        |                               | 35,000                         | 35,000                |                       |      |          |                   | 24,884                         | 24,884                |                       |      |          | 0                 |
| 1                                               | Other - Cemetery Beautification & Drainage work, Birdsville                                             | Buildings      | Brent Reeman    | W4Q          | 160,000                | 160,000               | 0            | 0    | 0        | 0                             | 160,000                        | 160,000               |                       |      |          | 0                 | 159,778                        | 159,778               |                       |      |          | 0                 |
| 1                                               | CapEx - 3 Lignum Court, Bedourie - Housing Upgrades                                                     | Buildings      | Jodie Girdler   | W4Q          | 40,000                 | 40,000                | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 40,000                         | 40,000                |                       |      |          | 0                 |
| 1                                               | CapEx - 2/6 Jardine Street, Birdsville - Housing Upgrades                                               | Buildings      | Jodie Girdler   | W4Q          | 23,000                 | 23,000                | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 23,000                         | 23,000                |                       |      |          | 0                 |
| 1                                               | CapEx - 45 Frew Street, Birdsville - Housing Upgrades                                                   | Buildings      | Jodie Girdler   | W4Q          | 71,900                 | 71,900                | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 71,900                         | 71,900                |                       |      |          | 0                 |
| 1                                               | CapEx - 10 Spinifex Court, Bedourie - Housing Upgrades                                                  | Buildings      | Jodie Girdler   | W4Q          | 35,000                 | 35,000                | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 35,000                         | 35,000                |                       |      |          | 0                 |
| 1                                               | CapEx - 11 Jardine Street, Birdsville - Housing Upgrades                                                | Buildings      | Jodie Girdler   | W4Q          | 23,000                 | 23,000                | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 17,760                         | 19,760                |                       |      |          | -2,000            |
| 1                                               | CapEx - 13 Jardine Street, Birdsville - Housing Upgrades                                                | Buildings      | Jodie Girdler   | W4Q          | 23,000                 | 23,000                | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 23,000                         | 23,000                |                       |      |          | 0                 |
| 1                                               | CapEx - 5 Lignum Court, Bedourie - Housing Upgrades                                                     | Buildings      | Jodie Girdler   | W4Q          | 23,000                 | 23,000                | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 23,000                         | 23,000                |                       |      |          | 0                 |
| 1                                               | CapEx - 5 Coolabah Court                                                                                | Buildings      | Jodie Girdler   | W4Q          | 23,000                 | 23,000                | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 23,000                         | 23,000                |                       |      |          | 0                 |
| 1                                               | CapEx - 1/6 Jardine Street                                                                              | Buildings      | Jodie Girdler   | W4Q          | 23,000                 | 23,000                | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 23,000                         | 23,000                |                       |      |          | 0                 |
| 1                                               | Wirran Renovations                                                                                      | Buildings      | Patrice Bradenb | DSC          | 50,000                 | 0                     |              |      |          | 50,000                        |                                |                       |                       |      |          |                   | 50,000                         | 0                     |                       |      |          | 50,000            |
| 1                                               | Bedourie Industrial Estate Land Acquisition                                                             | Land           | Julianne Meier  | DSC          | 100,000                | 0                     | 0            | 0    | 0        | 100,000                       |                                |                       |                       |      |          |                   | -1,984                         |                       |                       | 0    |          | -1,984            |
| 1                                               | Other - Sandhill Project (Walking Track)                                                                | Other          | Brent Reeman    | DSC          | 10,000                 | 0                     | 0            | 0    | 0        | 10,000                        | 10,000                         | 0                     |                       |      |          | 10,000            | 10,000                         | 0                     |                       | 0    | 0        | 10,000            |
| 1                                               | Other - Town Common Fencing - Bedourie                                                                  | Other          | Brent Reeman    | DSC          | 50,000                 | 0                     | 0            | 0    | 0        | 50,000                        | 50,000                         | 0                     |                       |      |          | 50,000            | 32,011                         | 0                     | 0                     | 0    | 0        | 32,011            |
| W-25                                            | DSUR - Birdsville Airport Carpark                                                                       | Other          | Stuart Bourne   | DSUR         |                        |                       |              |      |          |                               | 0                              |                       |                       |      |          |                   |                                |                       |                       |      |          | 0                 |
| 1                                               | Bedourie Levee Bank - 1.2M (ORA DRF Round 3)                                                            | Other          | Stuart Bourne   | ORA          | 1,200,000              | 1,200,000             | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   |                                |                       |                       |      |          | 0                 |
| 1                                               | 14 Mickerie Street Birdsville fencing                                                                   | Other          | Jodie Girdler   | W4Q          | 24,000                 | 24,000                | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 24,000                         | 24,000                |                       |      |          | 0                 |
| 1                                               | 11 Kepler Street Bedourie fencing                                                                       | Other          | Jodie Girdler   | W4Q          | 12,000                 | 12,000                | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 12,000                         | 12,000                |                       |      |          | 0                 |
| 1                                               | Buildings - Carport kits for maintenance area storage                                                   | Other          | Jodie Girdler   | DSC          | 20,000                 | 0                     | 0            | 0    | 0        | 20,000                        |                                |                       |                       |      |          |                   | 20,000                         | 0                     |                       |      |          | 20,000            |
| 1                                               | Carport in front of Garage 12 Wodonga Street                                                            | Other          | Jodie Girdler   | W4Q          | 10,000                 | 10,000                | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 10,000                         | 10,000                |                       |      |          | 0                 |
| 1                                               | Carport in front of Garage 6 Merri Street                                                               | Other          | Jodie Girdler   | W4Q          | 10,000                 | 10,000                | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 10,000                         | 10,000                |                       |      |          | 0                 |
| 1                                               | Tip Fencing Bedourie and Birdsville                                                                     | Other          | Jodie Girdler   | DSC          | 50,000                 | 0                     | 0            | 0    | 0        | 50,000                        |                                |                       |                       |      |          |                   | 50,000                         | 0                     |                       |      |          | 50,000            |
| 1                                               | Plant - Garbage Compactor                                                                               | Plant & Equip. | Josh Oehm       | DSC          | 343,000                | 0                     | 30,000       | 0    | 0        | 313,000                       |                                |                       |                       |      |          |                   | 343,000                        |                       | 30,000                |      |          | 313,000           |
| 1                                               | Plant - Skid Steer - Mini Track                                                                         | Plant & Equip. | Josh Oehm       | DSC          | 113,040                | 0                     | 0            | 0    | 0        | 113,040                       |                                |                       |                       |      |          |                   | 113,040                        | 0                     |                       |      |          | 113,040           |
| 1                                               | Plant - Tractor                                                                                         | Plant & Equip. | Josh Oehm       | DSC          | 131,000                | 0                     | 20,000       | 0    | 0        | 111,000                       |                                |                       |                       |      |          |                   | 131,000                        |                       | 20,000                |      |          | 111,000           |
| 1                                               | Plant - End Tipper / Water Tank                                                                         | Plant & Equip. | Josh Oehm       | DSC          | 186,000                | 0                     | 20,000       | 0    | 0        | 166,000                       |                                |                       |                       |      |          |                   | 186,000                        |                       | 20,000                |      |          | 166,000           |
| 1                                               | Plant - End Tipper / Water Tank                                                                         | Plant & Equip. | Josh Oehm       | DSC          | 186,000                | 0                     | 20,000       | 0    | 0        | 166,000                       |                                |                       |                       |      |          |                   | 186,000                        |                       | 20,000                |      |          | 166,000           |
| 1                                               | Roads - R2R - Grid Replacement - Grid Repairs / Replacement - allowance (about 50 grids on shire roads) | Roads          | Stuart Bourne   | RTR          | 100,000                | 100,000               | 0            | 0    | 0        | 0                             | 100,000                        | 100,000               |                       |      |          | 0                 | 97,660                         | 97,660                |                       |      |          | 0                 |
| 1                                               | Roads - R2R - Burt St Rehab and Birdsville Airport Carpark                                              | Roads          | Stuart Bourne   | RTR          | 100,000                | 100,000               | 0            | 0    | 0        | 0                             | 100,000                        | 100,000               |                       |      |          | 0                 | 100,000                        | 100,000               |                       |      |          | 0                 |
| 1                                               | P1553 - Loader/Heavy Wheel - CAT 962H IT                                                                | Plant & Equip. | Josh Oehm       | DSC          | \$500,000              | 126,000               |              |      |          | 374,000                       |                                |                       |                       |      |          |                   | 500,000                        |                       | 126,000               |      |          | 374,000           |
| 1                                               | P1815 - Truck - Isuzu - NQR 87 -190 4x2 - Garbage Compactor                                             | Plant & Equip. | Josh Oehm       | DSC          | \$343,000              | 66,000                |              |      |          | 277,000                       |                                |                       |                       |      |          |                   | 343,000                        |                       | 66,000                |      |          | 277,000           |
| 1                                               | P634 - Trailer - Dual Axle - Roadwest Transport (Pump 1415)                                             | Plant & Equip. | Josh Oehm       | DSC          | \$10,000               | 1,400                 |              |      |          | 8,600                         |                                |                       |                       |      |          |                   | 10,000                         |                       | 1,400                 |      |          | 8,600             |
| 1                                               | P903 - Water Tanker - Tri Axle Trailer - Moore                                                          | Plant & Equip. | Josh Oehm       | DSC          | \$175,000              | 18,800                |              |      |          | 156,200                       |                                |                       |                       |      |          |                   | 30,000                         |                       | 0                     |      |          | 30,000            |
| 1                                               | P1206 - Buggy - Yamaha 700cc ATV                                                                        | Plant & Equip. | Josh Oehm       | DSC          | \$25,000               | 3,600                 |              |      |          | 21,400                        |                                |                       |                       |      |          |                   | 25,000                         |                       | 3,600                 |      |          | 21,400            |
| 1                                               | P1093 - Utility - Hilux - Dual Cab 4x4                                                                  | Plant & Equip. | Josh Oehm       | DSC          | \$70,000               | 18,800                |              |      |          | 51,200                        |                                |                       |                       |      |          |                   | 70,000                         |                       | 18,800                |      |          | 51,200            |
| 1                                               | P1095 - Utility - Hilux - Dual Cab 4x4                                                                  | Plant & Equip. | Josh Oehm       | DSC          | \$70,000               | 18,800                |              |      |          | 51,200                        |                                |                       |                       |      |          |                   | 70,000                         |                       | 18,800                |      |          | 51,200            |
| 1                                               | P1096 - Utility - Hilux - Dual Cab 4x4                                                                  | Plant & Equip. | Josh Oehm       | DSC          | \$70,000               | 18,800                |              |      |          | 51,200                        |                                |                       |                       |      |          |                   | 70,000                         |                       | 18,800                |      |          | 51,200            |
| 1                                               | P1002 - Utility - Landcruiser Workmate - Dual Cab 4x4                                                   | Plant & Equip. | Josh Oehm       | DSC          | \$100,000              | 31,500                |              |      |          | 68,500                        |                                |                       |                       |      |          |                   | 0                              |                       | 31,500                |      |          | -31,500           |
| 1                                               | P1085 - Utility - Landcruiser Workmate - Dual Cab 4x4                                                   | Plant & Equip. | Josh Oehm       | DSC          | \$100,000              | 24,100                |              |      |          | 75,900                        |                                |                       |                       |      |          |                   | 0                              |                       | 24,100                |      |          | -24,100           |
| 1                                               | P1080 - Utility - Hilux SR - Single Cab - 4x4 with Service Body                                         | Plant & Equip. | Josh Oehm       | DSC          | \$60,000               | 19,800                |              |      |          | 40,200                        |                                |                       |                       |      |          |                   | 60,000                         |                       | 19,800                |      |          | 40,200            |
| 1                                               | P1015 - Toyota Landcruiser Prado GX                                                                     | Plant & Equip. | Josh Oehm       | DSC          | \$90,000               | 50,000                |              |      |          | 40,000                        |                                |                       |                       |      |          |                   | 90,000                         |                       | 50,000                |      |          | 40,000            |
| 1                                               | P1016 - Toyota Landcruiser Prado GX                                                                     | Plant & Equip. | Josh Oehm       | DSC          | \$90,000               | 50,000                |              |      |          | 40,000                        |                                |                       |                       |      |          |                   | 90,000                         |                       | 50,000                |      |          | 40,000            |
| 1                                               | P1135 - Wagon - Landcruiser Prado GX                                                                    | Plant & Equip. | Josh Oehm       | DSC          | \$80,000               | 35,300                |              |      |          | 44,700                        |                                |                       |                       |      |          |                   | 90,000                         |                       | 35,300                |      |          | 54,700            |
| 1                                               | P1425 - Pump - 6" - Kubota F5R 150/V2203 on Trailer-P 1426                                              | Plant & Equip. | Josh Oehm       | DSC          | \$90,000               | 1,500                 |              |      |          | 88,500                        |                                |                       |                       |      |          |                   | 90,000                         |                       | 1,500                 |      |          | 88,500            |
| 1                                               | Scissors Lift                                                                                           | Plant & Equip. | Josh Oehm       | DSC          | \$35,000               | 2,700                 |              |      |          | 32,300                        |                                |                       |                       |      |          |                   | 80,000                         |                       | 0                     |      |          | 80,000            |
| 1                                               | Plant - Small Plant - Allowance for Minor Plant                                                         | Plant & Equip. | Josh Oehm       | DSC          | 25,000                 | 0                     |              |      |          | 25,000                        |                                |                       |                       |      |          |                   | 25,000                         |                       | 0                     |      |          | 25,000            |
| 1                                               | Sale of Stabilizer                                                                                      | Plant & Equip. | Josh Oehm       | DSC          |                        |                       |              |      |          |                               |                                |                       |                       |      |          |                   |                                |                       | 162,900               |      |          | -162,900          |
| 1                                               | Plant - P1132                                                                                           | Plant & Equip. | Josh Oehm       | DSC          |                        |                       |              |      |          |                               |                                |                       |                       |      |          |                   |                                |                       | 35,300                |      |          | -35,300           |
| 1                                               | Plant - P5005 Roller Padfoot CAT                                                                        | Plant & Equip. | Josh Oehm       | DSC          |                        |                       |              |      |          |                               |                                |                       |                       |      |          |                   |                                |                       | 10,000                |      |          | -10,000           |
| 1                                               | Other Plant to Sell and Not Replace                                                                     | Plant & Equip. | Josh Oehm       | DSC          |                        |                       |              |      |          |                               |                                |                       |                       |      |          |                   |                                |                       |                       |      |          | -40,000           |
| 1                                               | Stormwater - Bedourie - Structure Replacement (CCTV Survey Priorities)                                  | Roads          | Jodie Girdler   | DSC          | 100,000                | 0                     | 0            | 0    | 0        | 100,000                       | 100,000                        | 0                     |                       |      |          | 100,000           | 100,000                        |                       |                       |      |          | 100,000           |
| 1                                               | Herbert Street                                                                                          | Roads          | Jodie Girdler   | DSC          |                        |                       |              |      |          |                               |                                |                       |                       |      |          |                   |                                |                       |                       |      |          |                   |

| Diamantina Shire Council<br>Capital Expenditure |                                                                                                                                                  |                |               |              |                        |                       |              |      |          |                               |                                |                       |                       |      |          |                   |                                |                       |                       |      |          |                   |
|-------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------|--------------|------------------------|-----------------------|--------------|------|----------|-------------------------------|--------------------------------|-----------------------|-----------------------|------|----------|-------------------|--------------------------------|-----------------------|-----------------------|------|----------|-------------------|
| Data updated: 09/07/2026                        |                                                                                                                                                  |                |               |              |                        |                       |              |      |          |                               |                                |                       |                       |      |          |                   |                                |                       |                       |      |          |                   |
| Priority                                        | Project Description                                                                                                                              | Asset Class    | Project Lead  | Funding Body | Total Project Budget   |                       |              |      |          |                               | Financial Year Budget Yr 25-26 |                       |                       |      |          |                   | Financial Year Budget Yr 26-27 |                       |                       |      |          |                   |
|                                                 |                                                                                                                                                  |                |               |              | Project Expense Budget | Project Grant Funding | Sale / Trade | Loan | Reserves | Councils Contrib'n to Project | Expense Budget                 | Project Grant Funding | Asset Sale / Trade-In | Loan | Reserves | Council Contrib'n | Expense Budget                 | Project Grant Funding | Asset Sale / Trade-In | Loan | Reserves | Council Contrib'n |
| 1                                               | Birdsville Subdivision                                                                                                                           | Roads          | Stuart Bourne | DSC          | 100,000                |                       | 0            | 0    | 0        | 100,000                       |                                |                       |                       |      |          |                   | 0                              |                       |                       |      |          | 0                 |
|                                                 | Bedourie Subdivision Roads and Footpaths                                                                                                         | Roads          | Stuart Bourne | RAF          | 2,716,557              | 2,716,557             | 0            | 0    | 0        | 0                             | 2,716,557                      | 2,716,557             |                       |      |          |                   | 2,716,557                      | 2,716,557             |                       |      |          | 0                 |
| 1                                               | Old Diamantina Crossing Floodway replacement                                                                                                     | Roads          | Stuart Bourne | QRA          | 1,500,000              | 1,500,000             | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   |                                |                       |                       |      |          | 0                 |
| 1                                               | Flood Risk Management Program - DSC.0024.2122B.WPF                                                                                               | Roads          | Stuart Bourne | QRA          | 24,150                 | 24,150                |              |      |          | 0                             |                                |                       |                       |      |          |                   | 24,150                         | 24,150                |                       |      |          | 0                 |
| 1                                               | Flood Risk Management Program - DSC.0031.2122B.WPF                                                                                               | Roads          | Stuart Bourne | QRA          | 14,950                 | 14,950                |              |      |          | 0                             |                                |                       |                       |      |          |                   | 14,950                         | 14,950                |                       |      |          | 0                 |
| 1                                               | Bedourie Levee Bank - 1.2M (QRA DRF Round 3)                                                                                                     | Roads          | Stuart Bourne | QRA          | 1,231,190              | 1,231,190             |              |      |          | 0                             |                                |                       |                       |      |          |                   | 1,231,190                      | 1,231,190             |                       |      |          | 0                 |
| 1                                               | Stormwater - Bedourie - replace pit 1/1 cnr Eyre and Nappa - obstruction 70%                                                                     | Roads          | Jodie Girdler | DSC          | 30,000                 | 0                     | 0            | 0    | 0        | 30,000                        |                                |                       |                       |      |          |                   | 30,000                         | 30,000                |                       |      |          | 0                 |
| 1                                               | Footpaths Birdsville red footpath - Jardine st                                                                                                   | Roads          | Jodie Girdler | DSC          | 50,000                 | 0                     | 0            | 0    | 0        | 50,000                        |                                |                       |                       |      |          |                   | 50,000                         | 25,000                |                       |      |          | 25,000            |
| 1                                               | Birdsville airport access road (DTMR DSUP \$50k funding)                                                                                         | Roads          | Stuart Bourne | RZR          | 100,000                | 50,000                | 0            | 0    | 0        | 50,000                        |                                |                       |                       |      |          |                   | 100,000                        | 50,000                |                       |      |          | 50,000            |
| 1                                               | Birdsville Town Streets (shape Billabong blvd where water ponds, Rehab vaughan from Florence to Adelaide) 150m x 20m = 3000m2 @ \$100m2 = \$300k | Roads          | Stuart Bourne | RZR          | 200,000                | 200,000               | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 200,000                        | 200,000               |                       |      |          | 0                 |
| 1                                               | Big Red Rd - Reseal (10mm) 1.8 - 10km (51,189m2)                                                                                                 | Roads          | Stuart Bourne | RZR          | 220,040                | 220,040               | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 220,040                        | 220,040               |                       |      |          | 0                 |
| 1                                               | Big Red Rd - Reseal (10mm) 10 - 19.06km (52,862m2)                                                                                               | Roads          | Stuart Bourne | RZR          | 207,949                | 207,949               | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 207,949                        | 207,949               |                       |      |          | 0                 |
| 1                                               | Cacoory - Stoney Crossing Reseal - Reseal (10mm) 3km                                                                                             | Roads          | Stuart Bourne | RZR          | 108,000                | 108,000               | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 108,000                        | 108,000               |                       |      |          | 0                 |
| 1                                               | Rural Shire Roads Maintenance (allowance)                                                                                                        | Roads          | Stuart Bourne | RZR          | 400,000                | 400,000               | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 400,000                        | 400,000               |                       |      |          | 0                 |
| 1                                               | Shire Roads Maintenance - Not eligible for FO                                                                                                    | Roads          | Stuart Bourne | RZR          | 100,000                | 100,000               | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 100,000                        | 100,000               |                       |      |          | 0                 |
| 1                                               | Betoota Access roads (x2) pave and seal - Design                                                                                                 | Roads          | Stuart Bourne | RZR          | 50,000                 | 50,000                | 0            | 0    | 0        | 0                             |                                |                       |                       |      |          |                   | 50,000                         | 50,000                |                       |      |          | 0                 |
| 1                                               | Wip - Birdsville - Rising Main Duplication P1 To Ponds                                                                                           | Sewer          | Jodie Girdler | DSC          | 120,000                | 0                     | 0            | 0    | 0        | 120,000                       |                                |                       |                       |      |          |                   | 120,000                        |                       |                       |      |          | 120,000           |
| 1                                               | Wip - Bedourie - Rising Main Replacement (30M Front Of Pool)                                                                                     | Sewer          | Jodie Girdler | DSC          | 30,000                 | 0                     | 0            | 0    | 0        | 30,000                        |                                |                       |                       |      |          |                   | 30,000                         |                       |                       |      |          | 30,000            |
| 1                                               | Sewer - Bedourie - Replace/Repair identified blockages (CCTV Sewer Survey Priorities)                                                            | Sewer          | Jodie Girdler | DSC          | 50,000                 | 0                     | 0            | 0    | 0        | 50,000                        | 50,000                         | 0                     |                       |      |          | 50,000            | 50,000                         |                       |                       |      |          | 50,000            |
| 1                                               | Sewer - Birdsville - Replace/Repair identified blockages (CCTV Sewer Survey Priorities)                                                          | Sewer          | Jodie Girdler | DSC          | 50,000                 | 0                     | 0            | 0    | 0        | 50,000                        | 50,000                         | 0                     |                       |      |          | 50,000            | 50,000                         |                       |                       |      |          | 50,000            |
| 1                                               | Sewer - Birdsville - Replace P51 pumps (2) and control replaced in 2013                                                                          | Sewer          | Stuart Bourne | DSC          | 100,000                | 0                     | 0            | 0    | 0        | 100,000                       |                                |                       |                       |      |          |                   | 100,000                        |                       |                       |      |          | 100,000           |
| 1                                               | Water - Bedourie Bore - Main airscouring                                                                                                         | Water          | Stuart Bourne | DSC          | 30,000                 | 0                     | 0            | 0    | 0        | 30,000                        |                                |                       |                       |      |          |                   | 30,000                         |                       |                       |      |          | 30,000            |
| 1                                               | Water - Birdsville Bore - Main airscouring (Water Group - every 3 years)                                                                         | Water          | Stuart Bourne | DSC          | 30,000                 | 0                     | 0            | 0    | 0        | 30,000                        |                                |                       |                       |      |          |                   | 30,000                         |                       |                       |      |          | 30,000            |
| 1                                               | Water - Birdsville Bore - Variation                                                                                                              | Water          | Stuart Bourne | DSC          | 343,000                | 52,100                | 0            | 0    | 0        | 290,900                       |                                |                       |                       |      |          |                   | 343,000                        | 52,100                |                       |      |          | 290,900           |
| 1                                               | Lake Lookouts - Machattie                                                                                                                        | Buildings      | Brent Reeman  | DSC          |                        |                       |              |      |          | 0                             |                                |                       |                       |      |          |                   | 15,000                         |                       |                       |      |          | 15,000            |
| 1                                               | Lake Koolvo & Mippia                                                                                                                             | Buildings      | Brent Reeman  | DSC          |                        |                       |              |      |          | 0                             |                                |                       |                       |      |          |                   | 30,000                         |                       |                       |      |          | 30,000            |
| 1                                               | Deons Lookout Shelter                                                                                                                            | Buildings      | Brent Reeman  | TMR          |                        |                       |              |      |          | 0                             |                                |                       |                       |      |          |                   |                                |                       |                       |      |          | 0                 |
|                                                 |                                                                                                                                                  |                |               |              |                        |                       |              |      |          | 0                             |                                |                       |                       |      |          |                   |                                |                       |                       |      |          | 0                 |
| 1                                               | CED Pump station 3 new electrical board and pumps                                                                                                | Sewer          | Jodie Girdler | DSC          | 95,000                 | 0                     | 0            | 0    | 0        | 95,000                        |                                |                       |                       |      |          |                   | 95,000                         | 0                     |                       |      |          | 95,000            |
| 1                                               | Cement mixer for skid steer in Birdsville                                                                                                        | Plant & Equip. | Josh Oehm     | DSC          | 5,000                  | 0                     | 0            | 0    | 0        | 5,000                         |                                |                       |                       |      |          |                   | 5,000                          | 0                     |                       |      |          | 5,000             |
| 1                                               | Standard bucket for Bedourie Skid steer                                                                                                          | Plant & Equip. | Josh Oehm     | DSC          | 8,000                  | 0                     | 0            | 0    | 0        | 8,000                         |                                |                       |                       |      |          |                   | 8,000                          | 0                     |                       |      |          | 8,000             |
| 1                                               | Auger attachment for Birdsville skid steer                                                                                                       | Plant & Equip. | Josh Oehm     | DSC          | 12,000                 | 0                     | 0            | 0    | 0        | 12,000                        |                                |                       |                       |      |          |                   | 12,000                         | 0                     |                       |      |          | 12,000            |
|                                                 | Footpath - Adelaide Street                                                                                                                       | Roads          | Stuart Bourne | DSC          | 100,000                | 0                     | 0            | 0    | 0        | 102,000                       |                                |                       |                       |      |          |                   | 102,000                        | 0                     |                       |      |          | 102,000           |
|                                                 | Medium 21-4.5t-Emulsion Sprayer Dual Axle Trailer                                                                                                | Plant & Equip. | Josh Oehm     | DSC          | 100,000                |                       |              |      |          | 100,000                       |                                |                       |                       |      |          |                   | 100,000                        |                       |                       |      |          | 100,000           |
|                                                 | Tri Axle Dog Trailer                                                                                                                             | Plant & Equip. | Josh Oehm     | DSC          | 120,000                |                       |              |      |          | 120,000                       |                                |                       |                       |      |          |                   | 120,000                        |                       |                       |      |          | 120,000           |
|                                                 | 2 x Lift Pumps Birdsville Water Reservoir capable of 20L/second                                                                                  | Water          | Jodie Girdler |              | 100,000                |                       |              |      |          | 100,000                       |                                |                       |                       |      |          |                   | 100,000                        |                       |                       |      |          | 100,000           |
|                                                 | Birdsville Airport Tie Downs                                                                                                                     | Other          |               | DSC          | 25,000                 |                       |              |      |          | 25,000                        |                                |                       |                       |      |          |                   | 25,000                         |                       |                       |      |          |                   |
|                                                 |                                                                                                                                                  |                |               |              | Project Expense Budget | Project Grant Funding | Sale / Trade | Loan | Reserves | Councils Contrib'n to Project | Expense Budget                 | Project Grant Funding | Asset Sale / Trade-In | Loan | Reserves | Council Contrib'n | Expense Budget                 | Project Grant Funding | Asset Sale / Trade-In | Loan | Reserves | Council Contrib'n |
| Buildings                                       |                                                                                                                                                  |                |               |              | 1,416,686              | 961,900               | 0            | 0    | 0        | 454,786                       |                                |                       |                       |      |          |                   | 1,362,535                      | 1,226,047             | 0                     | 0    | 0        | 136,488           |
| Plant & Equip.                                  |                                                                                                                                                  |                |               |              | 3,137,040              | 0                     | 577,100      | 0    | 0        | 2,559,940                     |                                |                       |                       |      |          |                   | 2,847,040                      | 0                     | 753,800               | 0    | 0        | 2,053,240         |
| Water                                           |                                                                                                                                                  |                |               |              | 503,000                | 52,100                | 0            | 0    | 0        | 450,900                       |                                |                       |                       |      |          |                   | 503,000                        | 52,100                | 0                     | 0    | 0        | 450,900           |
| Sewer                                           |                                                                                                                                                  |                |               |              | 445,000                | 0                     | 0            | 0    | 0        | 445,000                       |                                |                       |                       |      |          |                   | 445,000                        | 0                     | 0                     | 0    | 0        | 445,000           |
| Roads                                           |                                                                                                                                                  |                |               |              | 7,452,836              | 7,022,836             | 0            | 0    | 0        | 432,000                       |                                |                       |                       |      |          |                   | 5,852,496                      | 5,575,496             | 0                     | 0    | 0        | 277,000           |
| Other                                           |                                                                                                                                                  |                |               |              | 1,411,000              | 1,256,000             | 0            | 0    | 0        | 155,000                       |                                |                       |                       |      |          |                   | 193,011                        | 56,000                | 0                     | 0    | 0        | 112,011           |
| Land                                            |                                                                                                                                                  |                |               |              | 100,000                | 0                     | 0            | 0    | 0        | 100,000                       |                                |                       |                       |      |          |                   | -1,984                         | 0                     | 0                     | 0    | 0        | -1,984            |
|                                                 |                                                                                                                                                  |                |               |              | 14,465,562             | 9,292,836             | 577,100      | 0    | 0        | 4,597,626                     |                                |                       |                       |      |          |                   | 11,201,098                     | 6,909,643             | 753,800               | 0    | 0        | 3,472,655         |

### 12.2.3 Governance Update

**REPORT TYPE:** OCM Information Report  
**DIRECTORATE:** Corporate Services  
**PRESENTED BY:** Juanita Warner  
**AUTHOR(S):** Juanita Warner, Governance Manager  
**AUTHORISER:** Julianne Meier, Chief Executive Officer  
**ATTACHMENTS:** Nil

#### RECOMMENDATION

That Council receives and notes the Governance Update report.

#### OPERATIONAL UPDATE

This report is provided to update Council on the Governance activities across Council focusing on the risk activities, policy framework implementation, Internal Audit, and general governance review over the last month.

#### POLICY REVIEWS

The ongoing review of Council's policy framework continues, with policies prioritised each month having regard to legislative requirements, risk, review dates and operational needs. The Policy Dashboard is maintained to track the status of all Council policies and provide visibility of the review program.

As shown in the table below, there has been movement across a number of review stages during the reporting period. Recent staffing changes have also resulted in some policies being referred back to the relevant Director or policy owner for further review, including policies that had previously progressed towards adoption. This is to ensure the content remains current, appropriate and supported by the responsible area before progressing further.

Priority continues to be given to statutory, overdue and higher-risk policies, with the review program being worked through progressively each month.

At the time of Reporting:

| Status                       | Policies – September 26 | Policies – October 26 |
|------------------------------|-------------------------|-----------------------|
| Adopted (Current)            | 40                      | 40                    |
| Under Review (Policy owner)  | 4                       | 8                     |
| With Governance (Compliance) | 6                       | 6                     |
| With ELT (For Feedback)      | 15                      | 14                    |
| Overdue                      | 14                      | 13                    |
| Superseded                   | 6                       | 6                     |
| Ready for Adoption           | 7                       | 5                     |
| <b>TOTAL</b>                 | <b>92</b>               | <b>92</b>             |

**COUNCIL REGISTERS**

Council holds several registers that are required to be held by law. The *Local Government Act 2009* requires Council to report a list of registers kept by the local government in its Annual Report. Registers are being reviewed and updated as required.

| Register                                  | Comments                                   | Status         |
|-------------------------------------------|--------------------------------------------|----------------|
| Delegation Council to CEO                 | King and Co updates ready to implement     | Under Review   |
| Delegation CEO to Employees               | Memorandum of Delegations sent to Officers | Finalised      |
| Delegation – Administration               | CEO to approve                             | In progress    |
| Delegation – Financial                    |                                            | Approved       |
| Councillor Conflict of Interest           | Available on Council Web                   | Current        |
| Councillor Conduct Register               | Available on Council Web                   | Current        |
| Councillor Register of Interests          | Available on Council Web                   | Current        |
| Food Licences                             |                                            | Current        |
| Administrative Action Complaints Register |                                            | Current        |
| Local Law Register                        | Available on Council Web                   | Current        |
| Policy Register                           |                                            | Current        |
| Gift and Benefit Register                 |                                            | Current        |
| Employee Conflict of Interest             | Currently sitting with HR                  | To be reviewed |

**RECORDS MANAGEMENT**

The Records Management Upgrade Project continues to progress, with 15 of the 26 identified tasks now completed, compared with six in July. A further nine tasks are in progress, with two yet to commence. Work completed to date has focused on strengthening Council's recordkeeping framework, systems and supporting guidance for staff.

The Records Officer position is currently vacant and, as a result, progress on the remaining project tasks is expected to occur at a slower pace. In the interim, the Governance Manager is undertaking priority records management activities alongside existing governance responsibilities. Focus will continue to be given to higher-risk and compliance-related tasks, with the remaining project actions progressed as capacity allows.

At the time of Reporting:

| Status       | Tasks<br>July 26 | Tasks<br>Aug 26 | Tasks<br>Sept 26 |
|--------------|------------------|-----------------|------------------|
| Not Started  | 2                | 2               | 2                |
| In Progress  | 18               | 11              | 9                |
| Completed    | 6                | 13              | 15               |
| <b>TOTAL</b> | <b>26</b>        | <b>26</b>       | <b>26</b>        |

**INSURANCE**Claims Management

| Class     | Claim Date | Description                                                   | Status  |
|-----------|------------|---------------------------------------------------------------|---------|
| Liability | 06/09/2024 | Injury sustained due to trip and fall                         | Current |
| Motor     | 19/11/2025 | Prime Mover sustained damage – Dolly and Water Tank roll over | Current |

**RISK MANAGEMENT**

The Corporate Risk Register continues to be reviewed with the Executive Leadership Team (ELT). Following the most recent review, a number of refinements have been made to improve the usability and presentation of the Register, including simplifying the wording of corporate risk names, streamlining the information displayed, and adding further fields to support ongoing monitoring and review.

These changes are intended to keep the Register focused at a corporate level while providing ELT with clear information on Council's key risks, controls, treatments and risk status. The Corporate Risk has been reviewed and updated and is now awaiting review by the Audit and Risk Committee at the next meeting. Following review by the Audit and Risk Committee it is planned for the ELT to review and complete the register.

**LGAQ - LEGISLATIVE COMPLIANCE REGISTER PROJECT**

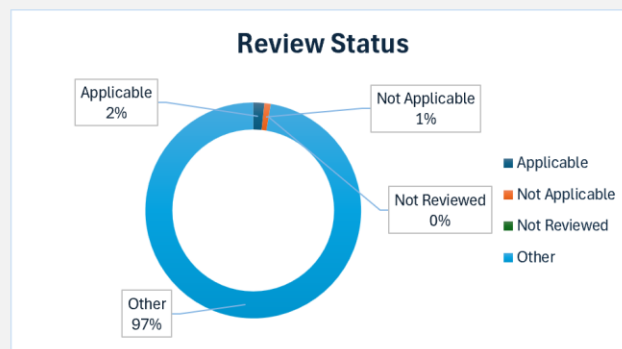
Council has commenced implementation of the new Legislative Compliance Register a subscription provided by the Local Government Association of Queensland (LGAQ). The Register contains 5,483 legislative obligations relevant to Queensland local governments, which will progressively be reviewed to determine their applicability to Council.

The initial review has commenced with the *Local Government Act 2009*, with 91 obligations identified as applicable to Council. Of these, 21 obligations have been assessed as compliant, one has been identified as not compliant, and 69 are yet to be assessed. The outstanding assessments will continue to be worked through with the relevant Council officers.

The Register will provide Council with a centralised process for identifying legislative obligations, recording compliance and monitoring areas requiring further action. This will also support greater awareness of legislative responsibilities and provide assurance to management and the Audit and Risk Committee that Council is actively monitoring its compliance obligations.

**Total Obligations****5483**

| <b>Review Status</b> | <b>#</b> | <b>% All Obligations</b> |
|----------------------|----------|--------------------------|
| Applicable           | 91       | 1.66%                    |
| Not Applicable       | 52       | 0.95%                    |
| Not Reviewed         | 0        | 0.00%                    |
| Other                | 5340     | 97.39%                   |

**Of the obligations applicable to council:**

| <b>Compliance Assessment</b> | <b>#</b> | <b>Applicable</b> |
|------------------------------|----------|-------------------|
| Compliant                    | 21       | 23%               |
| Not Compliant                | 1        | 1%                |
| Working Towards Compliance   | 0        | 0%                |
| Not yet assessed             | 69       | 76%               |

**ENVIRONMENTAL HEALTH UPDATE**Food Related:

- Emails and Phone Consultations.
- Food Vendor Complaint received. EHO Liaised with the Director of Communities and spoke to the Food Vendor Operator. Council shared images of the vendor set up & EHO Assessed. EHO advised the vendor operator of their food safety obligations.
- Food safety inquiry received. Free basic Food Handling Training Links Shared with Governance Manager.
- Food Safety Qld Allergen Survey Completed.
- Food Safety Qld Annual local government reporting for activities under the Food Act Completed.

Local Laws

- Local Laws reference shared, regarding the keeping of animals.

**PEST MANAGEMENT – BOUNTY PAYMENTS BUDGET**

A bounty payment is an incentive that Council provides to people who remove certain declared pest animals. These pests are usually feral dogs/dingoes. To claim the bounty, the claimant must provide proof the animal was destroyed by offering a scalp and providing the location where the animal was destroyed. Bounty Payments are \$30 per scalp. To date the following amounts have been paid out to claimants:

| Month          | Males    | Females  | Pups     | Total    | Actual YTD | Budget |
|----------------|----------|----------|----------|----------|------------|--------|
| July 2026      | 0        | 0        | 0        | 0        | 0          |        |
| August 2026    | 0        | 0        | 0        | 0        | 0          |        |
| September 2026 | 0        | 0        | 0        | 0        | 0          |        |
| October 2026   | 0        | 0        | 0        | 0        | 0          |        |
| <b>Total</b>   | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>   |        |

## 12.2.4 Motor Vehicle Allocation Policy

|                      |                                                      |
|----------------------|------------------------------------------------------|
| <b>REPORT TYPE:</b>  | OCM Decision Report                                  |
| <b>DIRECTORATE:</b>  | Corporate Services                                   |
| <b>PRESENTED BY:</b> | Juanita Warner                                       |
| <b>AUTHOR(S):</b>    | Juanita Warner, Governance Manager                   |
| <b>AUTHORISER:</b>   | Julianne Meier, Chief Executive Officer              |
| <b>ATTACHMENTS:</b>  | 1. Motor Vehicle Allocation Policy <a href="#">↓</a> |

### EXECUTIVE SUMMARY

The purpose of this report is to present the revised Motor Vehicle Allocation Policy for adoption following a review by the Executive Leadership Team.

### RECOMMENDATION

That Council adopts the Motor Vehicle Allocation Policy as presented.

### BACKGROUND

The current Motor Vehicle Policy was adopted 21 July 2025. The policy provides the framework for the allocation and private use of Council vehicles. Including Full Private Use, Restricted Private Use and Commuter Use arrangements.

The Policy has been reviewed to clarify vehicle entitlements, approval responsibilities and conditions applying to the allocation and use of Council vehicles.

### DISCUSSION

The revised Policy retains the existing vehicle allocation framework while providing greater clarity around vehicle use, approvals and employee entitlements.

#### Key Changes:

- Private Use  
Clarified to expressly prohibit the use of Full Private Use vehicles for external work or other income earning activities. A definition of private use has also been included.
- Vehicle Selection and features  
Standard vehicle requirements have been updated, including heavy-duty suspension and electric brakes where appropriate. Approval for variations and optional extras rests with the CEO.
- Vehicle connectivity  
provision has been included for Starlink or GPS tracking where there is an operational requirement, with Starlink requiring CEO approval.
- Vehicle entitlements  
Schedule A has been updated to align Full Private Use and relevant Restricted Private Use vehicle entitlements with employment contracts. The Works Manager has also been included as a Full Private Use vehicle position.

- Administrative updates  
Responsibilities for whole-of-life costing and accident/breakdown reporting have been updated, together with references to the current Corporate Plan and supporting documents.

## STRATEGIC IMPLICATIONS

### Corporate Plan 2026-2031

#### Theme

4 Our Organisation

#### Long Term Goal

4.1 Is a sustainable and effective organisation.

The policy supports the effective and financially responsible management of Council's vehicle fleet to meet operational requirements.

## POLICY

The revised Policy provides clearer vehicle allocation and private use arrangements and clarifies the respective responsibilities of the CEO and Directors.

## LEGISLATION

*Local Government Act 2009*

*Transport Operations (Road Use Management – Road Rules) Regulation 1999*

## FINANCE AND RESOURCES

Vehicle entitlements will be managed in accordance with applicable employment contracts. Fleet acquisitions and replacements remain subject to Council's approved budget.

## CONSULTATION

Executive Leadership Team

Plant Standing Committee

## RISK MANAGEMENT

Overall Residual Risk: Low

| Risk                                                              | Assessment                                                                                                                                                                                                                                                |
|-------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CR2 - Breach of legislation, regulation or governance obligations | The revised Policy strengthens governance controls around vehicle allocation, private use, approvals and employee entitlements. Clear responsibilities and approval requirements reduce the risk of inconsistent or unauthorised use of Council vehicles. |

## TIMINGS/DEADLINES

Policy will come into effect once adopted.

## HUMAN RIGHTS CONSIDERATIONS

Under the *Human Rights Act 2019*, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

**ALTERNATIVES CONSIDERED**

No other alternative have been considered.

DIAMANTINA SHIRE COUNCIL



## Motor Vehicle Allocation Policy

|                       |                            |
|-----------------------|----------------------------|
| Policy Number         | 16                         |
| Policy Category       | Council                    |
| Date Adopted          |                            |
| Resolution Number     |                            |
| Approval Authority    | Council                    |
| Next Review Date      | 1 July 2029                |
| Policy Version Number | 8                          |
| Policy Owner          | Infrastructure Department  |
| Contact Officer       | Director of Infrastructure |

### PURPOSE

This policy seeks to provide executive guidance on the allocation, and private use, of vehicles within Council and details how vehicles are to be considered when included in remuneration packages.

This policy also sets the key parameters for the provision of a vehicle to members of the Executive Leadership Team (ELT), managers and other eligible employees where approved as part of their conditions of employment.

### POLICY OBJECTIVES

This policy seeks to:

- promote operational capability and efficiency within council
- optimise the capital and operational cost of vehicles to council
- provide a vehicle selection which recognises various levels of responsibility
- promote the attraction and retention of staff
- achieve consistency in the provision of vehicles.

### COMMENCEMENT OF POLICY

This Policy will commence on adoption. It replaces all other specific Motor Vehicle policies of Council (whether written or not).

### SCOPE

This policy applies to Councillors and staff who have been allocated a Council vehicle.

Motor Vehicle Allocation Policy  
Word Document ID: 330780  
PDF Document ID:  
Document accurate and up to date at time of printing

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## DIAMANTINA SHIRE COUNCIL

**HUMAN RIGHTS COMMITMENT**

Council has considered the human rights protected under the *Human Rights Act 2019* (Qld) (the Act) when adopting and/or amending this policy. When applying this policy, Council will act and make decision in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the Act.

**POLICY STATEMENT**

The Chief Executive Officer, Executive Leadership Team, managers and other eligible employees may be provided with a vehicle for official and private use as part of their terms and conditions of employment.

Other employees may be provided with a vehicle for operational purposes where the CEO or delegate approves the provision of a vehicle.

The Mayor is entitled to be provided with, for exclusive use, a fully maintained (including fuel) Council-owned vehicle for Council Business. All other Councillors are entitled to access to a Council-owned vehicle (including fuel) for Council Business, as and when required.

**CONTEXT**

As and when the circumstances require, Councillors and Responsible officers shall enter into a Motor Vehicle Agreement with the CEO or delegate on behalf of Council that ensures compliance with this Policy.

To the extent relevant, this policy must also be read and applied in conjunction with the Use of Council's Plant and Vehicle Policy.

**STANDARDS****SPECIFIC AND STANDARD****General**

The vehicle options available to the Mayor, CEO, Executive Leadership Team and managers and other eligible employees, subject to individual contract arrangements, are as follows:

- a) Select a vehicle for their position from the approved vehicle list in Schedule A - Vehicle Entitlement Guidelines

In situations where the CEO or delegate has approved a part time employee to receive a restricted private use vehicle benefit as part of their employment conditions, the relevant pro-rata amount of the benchmark remuneration value may be provided to the employee in lieu of the provision of a vehicle.

The CEO may suspend or cancel any Motor Vehicle Agreement at his/her discretion.

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## DIAMANTINA SHIRE COUNCIL

**CATEGORIES OF VEHICLE ALLOCATION****Councillors**

The Mayor is entitled to be provided with, for exclusive use, a fully maintained (including fuel) Council-owned vehicle for Council Business.

All other Councillors are entitled to access to a Council-owned vehicle (including fuel) for Council Business, as and when required.

**Staff**

There are three categories of vehicle allocation:

- Full Private Use (FPU) – generally extends to the CEO, Executive Leadership Team and Managers;
- Restricted Private Use (RPU) – extends to other eligible employees; and
- Commuter (CU) – extends to approved employees.

**Full Private Use**

Vehicles under this category are required primarily and specifically for operational or business activities of Council. The availability of this category of vehicle for full private use is secondary to the above requirement and must also provide a quantifiable benefit to Council. It is at the sole discretion of the CEO or delegate if this benefit is offered to an employee as part of the employee's terms and conditions of employment.

The benefit provides for a fully maintained, comprehensively insured and registered vehicle including fuel, for use at the discretion of the responsible officer, subject to the contents of this policy and employment contract provisions (if applicable). Magnetic corporate logos are to be applied to both front doors of the vehicle at all times other than for employees who are on approved leave.

Private use is not available during periods of unpaid leave.

Private use of vehicles during periods of paid leave greater than eight (8) weeks per financial year must be authorised by the CEO or delegate.

**Restricted Private Use**

Vehicles under this category are required primarily and specifically for operational or business activities of Council. The availability of this category of vehicle for restricted private use is secondary to the above requirement and must also provide a quantifiable benefit to Council. It is at the sole discretion of the CEO or delegate if this benefit is offered to an employee as part of the employee's terms and conditions of employment.

The benefit provides for a marked, fully maintained, comprehensively insured and registered vehicle including fuel, for use at the discretion of the responsible officer, subject to the contents of this policy and employment contract provisions (if applicable).

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## DIAMANTINA SHIRE COUNCIL

The private use of the allocated vehicle is generally restricted to within the shire boundary, but the CEO has the discretion to approve variations in specific circumstances.

Private use is not available during periods of paid or unpaid leave.

**Commuter Use**

Vehicles under this category are required primarily and specifically for operational or business activities of Council. The availability of this category of vehicle for commuting home to work is secondary to the above requirement and must also provide a quantifiable benefit to Council.

The benefit provides for a marked, fully maintained, comprehensively insured and registered vehicle for the specific business use of the responsible officer, subject to the contents of this policy. The vehicle is to be used for work purposes only and for travel between home and the worksite/workplace using the most direct route to be negotiated on a case-by-case basis, subject to the approval of the CEO. The provision of a CU vehicle may be withdrawn at any time by the CEO.

Commuter related use does not form in any part, a cash payment of Total Remuneration Package.

Employees approved for Commuter Use may not nominate other drivers to use the vehicle for commuting purposes other than in instances where the vehicle is required to attend to an operational matter such as an after-hours callout and the responsible officer is unavailable to attend.

An allocated vehicle in this category will be made available for use by all other employees during business hours (to be returned to the workplace) when the officer allocated the vehicle is on leave for more than two days or the manager deems there is a reasonable operational need during the absence of the officer.

**BENCHMARK REMUNEERATION VALUES OF VEHICLES**

Refer to Schedule A – Motor Vehicle Entitlement Guidelines for details of benchmark remuneration values.

**VEHICLE SELECTION****General Guidelines**

Council provides services and programs across its area to meet its corporate objectives. The primary purpose of operating vehicles is to facilitate the delivery of corporate objectives. Where necessary, Council will optimise the use of its vehicle fleet whilst ensuring that staff can effectively perform their duties.

Risk management principles and the content of the position description are used to determine the operational vehicle requirements for each position. Vehicles are provided on a fit-for-

## DIAMANTINA SHIRE COUNCIL

purpose basis.

Vehicle selection shall have regard to:

- the operational need of Council including being fit for purpose;
- due regard to environmental impacts (through CO2 emissions and cradle to grave costs);
- ANCAP safety rating; and
- whole-of-life cost considerations including price, resale, fuel usage and FBT implications.

The whole-of-life valuations undertaken by the Director Corporate Services will reflect the true cost to Council of the provision of a vehicle.

All vehicles selected must meet the operational needs of Council in the first instance with any personal requirements being a secondary consideration.

Like-for-like replacements are not necessarily the norm. Vehicle capabilities, operational needs, business policies and business direction change over time making it necessary to carefully assess the need for any additional or replacement vehicle and their future application.

The Director Infrastructure Services will review annually the list of approved vehicles in Schedule A - Vehicle Entitlement Guidelines, based on the above criteria. The revised list will require CEO approval prior to it becoming effective.

Where a particular type of vehicle (including accessories) is required for operational purposes and it is not listed in Schedule A - Vehicle Entitlement Guidelines for the position, the vehicle is to be selected subject to the approval of the CEO.

Accessories may be fitted to a vehicle where regularly required for operational purposes and a suitable vehicle with the required accessories is not readily or economically available.

Under exceptional circumstances, as approved by the CEO or delegate, vehicle choice may be upgraded where it is substantiated that there are legitimate occupational health and safety concerns, or issues relating to personal demands that warrant exception. In circumstances relating to personal demands, the responsible officer may be required to fund any additional costs above the relevant benchmark vehicle value by way of pre/post-tax salary sacrifice arrangements. The Director Infrastructure Services will provide details of additional funds to be contributed and advise the Human Resources officer should this option be taken up to action the necessary terms and conditions of employment change.

### **Commuter Use**

Vehicles purchased for commuter use will be commercial vehicles unless the CEO approves otherwise.

## DIAMANTINA SHIRE COUNCIL

**Features – All Vehicles**

Where possible the following are guidelines for standard features and anything outside these guidelines requires approval by the CEO:

- Diesel engine
- Air conditioning
- Minimum ANCAP rating of 4 stars
- Tinted windows
- Blue tooth phone connectivity
- Floor Mats
- Mud Flaps
- Side Steps
- Steel Bullbar (airbag compatible)
- UHF radio
- Automatic transmission
- Cruise control – Factory fit only
- Spotlights & LED Light Bar
- Mobile phone external aerial and car kit
- Heavy duty suspension

**Optional Extras**

Optional extras, in addition to the features listed above, are not available without written approval of the CEO.

Where optional extras are approved, the responsible officer shall reimburse Council for the initial cost of approved optional extras (including fitting if required) through salary sacrifice arrangements. Optional extras remain the property of Council and will be sold with the vehicle with no provision for reimbursement to the responsible officer.

Where practical, optional extras will be transferred to a replacement vehicle or otherwise purchased with the replacement vehicle at no cost to the responsible officer.

**Allocation of Vehicle Types**

Vehicles may be reallocated or swapped between staff as authorised by the CEO to ensure the lowest life cycle cost to Council. This is primarily related to lowering the cost of FBT and care will be taken to facilitate this between vehicles of a like benchmark value and capability. This does not apply to vehicles where the responsible officer has contributed towards its capital cost through pre-tax salary sacrifice arrangements.

## DIAMANTINA SHIRE COUNCIL

**RESPONSIBILITIES****Chief Executive Officer (CEO)**

- a) Initially approve, then annually review the positions, as nominated by the Executive Leadership Team Member, to which a vehicle entitlement will be applied;
- b) Consider applications to upgrade vehicles for operational or private demands;
- c) Approve amendments to the list of positions to which a vehicle entitlement will be applied as required;
- d) Suspension or cancellation of any Motor Vehicle Agreement;
- e) Authorise Restricted Private Use Motor Vehicle Agreements for other eligible employees as noted in Schedule A - Motor Vehicle Entitlement Guidelines;
- f) Authorise Commuter Use agreements;
- g) Authorise private use of vehicles during periods of paid leave greater than 8 weeks per financial year;
- h) Authorise the replacement of restricted private use vehicles within their group where the vehicle type selected by the responsible officer meets the requirements of Schedule A - Motor Vehicle Entitlement Guidelines;
- i) Review the need for a vehicle entitlement to be attached to a vacant position prior to approving the request.

**Directors**

- a) Recommend Commuter Use Motor Vehicle Agreements within their department to the CEO for approval;
- b) Regularly review the allocation of vehicles for commuter use and recommend to the CEO those positions to which a commuter use vehicle should be offered;
- c) Approve the selection of commuter use vehicles within their department;
- d) Recommend to the CEO the termination of any Restricted Private Use Motor Vehicle Agreement relating to employees within their department; and
- e) In consultation with the CEO, initially determine and annually review the positions within their department to which a motor vehicle agreement shall apply.

**Director Infrastructure Services**

- a) Provide and maintain vehicles (as approved within the budget);
- b) Recommend appropriate vehicles for inclusion in Schedule A - Motor Vehicle Entitlement Guidelines having regard to this policy and provide an updated list for CEO approval annually;
- c) Provide regular vehicle allocation reports to the Executive Leadership Team;
- d) Provide ongoing calculations of historical whole-of-life costs to Council as part of the investment and financing decisions for vehicles;
- e) Propose reallocation of vehicles to maintain optimal use to the CEO.

**Director Corporate Services**

- a) Calculate the annual FBT payments for and provision of this information to the Human Resources/Payroll Officer for payment summary inclusion;
- b) Provide advice to the CEO with respect to financing arrangements for the fleet i.e. lease/borrow versus buy.

## DIAMANTINA SHIRE COUNCIL

**CONDITIONS OF USE**

Vehicle users must comply with the provisions of the Use of Council's Plant and Vehicles Policy.

**ACCIDENT OR BREAKDOWN PROCEDURES**

Council will ensure full private use vehicles have 24-hour roadside assistance.

In the event of an accident, incident, theft or breakdown, the responsible officer must comply with the reporting requirements contained in the Use of Council's Plant and Vehicle Policy and the Vehicle User Guide.

The Director of Infrastructure must also be advised where the matter affects the availability, repair, replacement or management of an allocated vehicle.

**TEMPORARY REPLACEMENT VEHICLES**

Council will endeavour to source a replacement vehicle from internal or external sources where a Council vehicle is off the road for repairs for a period greater than two (2) days due to no fault of the driver.

**IDENTIFICATION**

Full Private Use vehicles must display magnetic Council corporate logos on both front doors. The magnetic logos may be removed when the responsible officer is on approved leave, and the vehicle is being used for private purposes.

Restricted Private Use and Commuter Use vehicles must be permanently marked with Council corporate logos.

The CEO may approve an alternative identification arrangement where required to meet Council's operational or business needs.

**CHANGE OF POSITION**

The right to use the allocated Council vehicle only applies while the responsible officer holds their current position. Should the responsible officer change positions, the right to use a Council vehicle may be forfeited. If this is the case, the allocated vehicle is to be returned to the Infrastructure Manager to ensure appropriate documentation and costs are managed correctly.

**CONTRAVENTION OF MOTOR VEHICLE POLICY**

The CEO or delegate will be the final arbiter in respect to this policy and deal with any conduct in contravention of this policy at their discretion.

## DIAMANTINA SHIRE COUNCIL

## DEFINITIONS

| Term                                    | Definition                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Act</b>                              | <i>Local Government Act 2009</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Benchmark Remuneration Value</b>     | The maximum amount included in the remuneration package of eligible employees available under this policy. The amount includes return on capital, maintenance, fuel, insurance, fringe benefits tax (whole-of-life costs) and any other matter.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Benchmark Vehicle Value</b>          | The benchmark remuneration value comprises two components; one being the private value to the officer valued at 70 percent of the benchmark value and the other being the value for business purposes valued at 30 percent of the benchmark value.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>CEO</b>                              | The Chief Executive Office of the Diamantina Shire Council or the CEO's delegate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Council</b>                          | Means Diamantina Shire Council                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Council Business</b>                 | <ul style="list-style-type: none"> <li>• Attending civic ceremonies and community events such as representing Council at Anzac Day ceremonies, or opening a school fete, where they have been formally invited in their capacity as Councillor to undertake the official duty</li> <li>• Attending public meetings, annual meetings or presentation dinners where invited or authorised to attend as a Councillor</li> <li>• Attending meetings of community groups where invited to speak about Council programs or initiatives.</li> <li>• Private meetings with constituents (residents, ratepayers, community groups, developers etc), where arranged through official Council channels and details of discussions are documented in official records or diaries.</li> </ul> |
| <b>Executive Leadership Team</b>        | A member of the Executive Leadership Team – Executive Director, Chief Operating Officer or Director positions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Marked</b>                           | The permanent application of Council's Corporate Logo to both front door of a vehicle                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Other eligible employee</b>          | A position identified in Schedule A - Motor Vehicle Entitlement Guidelines to which a vehicle entitlement will be applied.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Policy</b>                           | A policy is a statement of Council's position that provides context for procedures and guides.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Regulation</b>                       | <i>Local Government Regulation 2012</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Responsible Officer</b>              | The responsible officer is the person to whom the vehicle is allocated. This includes vehicles permanently assigned or hired on a short-term basis. The responsible officer shall be designated by the CEO or delegate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Total Remuneration Package (TRP)</b> | The maximum amount included in the remuneration package of eligible employees available under this policy. The amount includes return on capital, maintenance, fuel, insurance, fringe benefits tax (whole-of-life costs) and any other matter.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

## DIAMANTINA SHIRE COUNCIL

**SUPPORTING DOCUMENTATION**

|                             |                                                                                                      |
|-----------------------------|------------------------------------------------------------------------------------------------------|
| <b>Legislation</b>          | Local Government Act 2009<br>Transport Operations (Road Use management – Road Rules) Regulation 1999 |
| <b>Council Policies</b>     | Use of Council's Plant and Vehicles Policy<br>Vehicle User Guide                                     |
| <b>Council Delegations</b>  | Financial Delegations                                                                                |
| <b>Council Forms</b>        | Motor Vehicle Agreement<br>Plant Running Sheet                                                       |
| <b>Supporting Documents</b> | Corporate Plan 2026-2031                                                                             |

**VERSION CONTROL**

| Version | Adopted    | Comment                      | eDRMS # |
|---------|------------|------------------------------|---------|
| 1       | 16/02/2015 | Minute No.2015.02.17         |         |
| 2       | 20/02/2017 | Minute No.2017.02.20-OM-13   |         |
| 3       | 21/02/2018 | Minute No. 2018.02.21-OM-6   |         |
| 4       | 20/08/2018 | Minute No. 2018.08.20-OM-8   |         |
| 5       | 22/06/2020 | Minute No. 2020.06.22-OM-14  |         |
| 6       | 20/01/2025 | Resolution No. CNL-25/08/    | 323466  |
| 7       | 21/07/2025 | Resolution No. CNL/25/08/163 | 327702  |
| 8       |            |                              | 330780  |

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## DIAMANTINA SHIRE COUNCIL

**SCHEDULE A - MOTOR VEHICLE ENTITLEMENT GUIDELINES****Full Private Use Vehicles**

| Position                              | Benchmark Remuneration Value | Benchmark Vehicle Value    | Vehicle Selection List        |
|---------------------------------------|------------------------------|----------------------------|-------------------------------|
| Chief Executive Officer               | As per employment contract   | As per employment contract | Toyota Landcruiser GXL Wagon  |
| Executive Leadership Team - Directors | As per employment contract   | As per employment contract | Toyota Prado or Toyota HI-Lux |
| Works Manager                         | As per employment contract   | As per employment contract | Toyota Landcruiser            |

**Restricted Private Use Vehicles**

| Position                        | Benchmark Remuneration     | Benchmark Vehicle Value | Vehicle Selection List |
|---------------------------------|----------------------------|-------------------------|------------------------|
| Workshop Supervisor             | As per employment contract | Not Applicable          | Allocated Work Vehicle |
| Crew Supervisor                 | As per employment contract | Not Applicable          | Allocated Work Vehicle |
| Town Supervisor                 | Nil                        | Not Applicable          | Allocated Work Vehicle |
| Multi-skilled Foreman           | Nil                        | Not Applicable          | Allocated Work Vehicle |
| Roadworks Ganger (Construction) | Nil                        | Not Applicable          | Allocated Work Vehicle |
| Roadworks Ganger                | Nil                        | Not Applicable          | Allocated Work Vehicle |

Private use is limited to within the shire, however the Town Supervisor should maintain UHF reception with the relevant town to ensure that they can respond promptly to callouts as they arise, as the private use of the vehicle is provided in lieu of being paid an on-call allowance.

**Commuter Use**

| Position           | Benchmark Remuneration | Vehicle Selection List                                                            |
|--------------------|------------------------|-----------------------------------------------------------------------------------|
| As approved by CEO | Nil                    | Determined by Director of Infrastructure in consultation with relevant department |

### 12.2.5 Christmas Party Policy

|                      |                                             |
|----------------------|---------------------------------------------|
| <b>REPORT TYPE:</b>  | OCM Decision Report                         |
| <b>DIRECTORATE:</b>  | Corporate Services                          |
| <b>PRESENTED BY:</b> | Juanita Warner                              |
| <b>AUTHOR(S):</b>    | Juanita Warner, Governance Manager          |
| <b>AUTHORISER:</b>   | Julianne Meier, Chief Executive Officer     |
| <b>ATTACHMENTS:</b>  | 1. Christmas Party Policy <a href="#">↓</a> |

#### EXECUTIVE SUMMARY

This report presents the Christmas Party Policy for council adoption. The Christmas Party Policy has been reviewed to ensure the arrangements for Council's annual Christmas Party are clear and reflect current operational requirements.

#### RECOMMENDATION

That Council adopts the Christmas Party Policy as presented.

#### BACKGROUND

The revised policy provides additional clarity regarding the responsibilities of the Christmas Party Working Group, eligibility for staff and contractors and arrangements for staff travel and accommodation.

#### DISCUSSION

Council's current Christmas Party Policy was adopted on 9 October 2023. The policy has been reviewed and updated while retaining the existing intent of providing an annual Christmas Party for employees and the community and recognising the contribution of eligible employees and contractors.

The key changes are:

- Working Group Responsibilities  
Has been expanded to clarify that the Working Group is responsible for purchasing, decorating and setting up the venue, together with other event preparations within the approved budget. Responsibility for catering, refreshments and overall event coordination has also been clarified.
- Staff transport arrangements  
Has been clarified. Council vehicles will continue to be available for staff travelling between Birdsville and Bedourie; however, staff will be responsible for car-pooling and coordinating the available vehicles.
- Contractor gift eligibility  
Has been clarified so that one gift is provided per eligible contracting company/business rather than individual gifts for each employee or worker of that company.
- Staff attendance requirements  
Has been retained and reformatted for clarity. The Christmas Party remains a normal workday, with staff expected to work until the finish time determined by the CEO unless required to work elsewhere or on approved leave.

- Travel and accommodation arrangements

Has been retained, including Council provided transport for employees and immediate family travelling from Birdsville and accommodation for Birdsville employees where available. The revised policy continues to clarify that accommodation is limited and allocated on a first in, first served basis.

## STRATEGIC IMPLICATIONS

### Corporate Plan 2022-2027

#### Theme

4 Our Organisation

#### Long Term Goal

4.1 Is a sustainable and effective organisation.

This policy supports Council's commitment to maintaining a positive organisational culture.

## POLICY

Human Resources Policy

## LEGISLATION

N/A

## FINANCE AND RESOURCES

Expenditure associated with the annual Christmas Party will be managed within Council's approved budget.

## CONSULTATION

ELT & Christmas Party Working Group

## RISK MANAGEMENT

Overall Residual Risk: Low

| Risk                                                              | Assessment                                                                                                                     |
|-------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| CR2 - Breach of legislation, regulation or governance obligations | The revised policy provides clear governance arrangements, and the policy supports consistent and accountable decision making. |

## TIMINGS/DEADLINES

The Policy will come into effect once adopted.

## HUMAN RIGHTS CONSIDERATIONS

Under the *Human Rights Act 2019*, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

**ALTERNATIVES CONSIDERED**

No other alternatives were considered when revising this policy.

## DIAMANTINA SHIRE COUNCIL



## Christmas Party Policy

|                              |                       |
|------------------------------|-----------------------|
| <b>Policy Number</b>         | 39                    |
| <b>Policy Category</b>       | Council Policy        |
| <b>Date Adopted</b>          |                       |
| <b>Resolution Number</b>     |                       |
| <b>Approval Authority</b>    | Council               |
| <b>Next Review Date</b>      | 1 July 2029           |
| <b>Policy Version Number</b> | 2                     |
| <b>Department</b>            | Community             |
| <b>Policy Owner</b>          | Community Coordinator |

### PURPOSE

The aim of the Christmas party is to foster a greater sense of team spirit within the council and community by giving everyone the chance to meet and socialise in a relaxed, informal and enjoyable environment, and for Council to show its appreciation to employees for their commitment and effort during the calendar year.

### COMMENCEMENT OF POLICY

Commencement date will be the date of approval.

### HUMAN RIGHTS COMMITMENT

Council has considered the human rights protected under the *Human Rights Act 2019* (Qld) (the Act) when adopting and/or amending this policy. When applying this policy, Council will act and make decision in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the Act.

### POLICY STATEMENT

- The annual Staff Christmas Party is to be held on a day agreed by Council.
- The Christmas party will be held at the Community Centre, Bedourie.

The Christmas party is open to all members of the Diamantina Shire area who wish to attend.

- This function will be utilised to hand over gifts to eligible staff and principal contractors in recognition of their contributions to Council.

## DIAMANTINA SHIRE COUNCIL

**POLICY CONTENT**

A Working Group will be established to coordinate all aspects of the Christmas Party. A staff notice will be published inviting Council employees to nominate for the Working Group.

The Working Group will be responsible for:

- Advertising the Christmas Party
- Purchasing, decorating, setting up the venue and other event preparations in accordance with the approved budget
- Arranging all catering and refreshments required for the function. Other staff may be asked to assist with practical arrangements where required; however, overall coordination and responsibility for decorating and event set-up rests with the Christmas Party Working Group
- The selection and ordering of gifts, in consultation with the Chief Executive Officer.
  - Christmas gifts will be provided for eligible Council staff and will be purchased and wrapped prior to the event
- Coordination of transport for staff from Birdsville to Bedourie and return Council vehicles will be made available for staff travelling to Bedourie to attend the Christmas Party and to return home following the event
  - Staff are responsible for organising their own car-pooling arrangements and coordinating use of the available vehicles
  - All Council vehicle and safe driving requirements continue to apply
- Coordination of accommodation for staff wishing to stay in Bedourie following the Christmas Party.

**Gifts**

- Council will provide a gift to the value of approximately \$200 to all eligible employees and eligible contractors in recognition of their contributions to Council
- All fulltime or permanent part-time employees are eligible to receive a gift
- All casuals who have worked over 100 hours during the six months prior to the party, regardless of whether they are currently engaged
- All principal contractors that perform regular work with council are eligible to receive a gift.
  - One gift will be provided per contracting company/business name, rather than individual gifts for each employee or worker of that company.
- All eligible staff and eligible contractors will receive a gift regardless of if they attend the Christmas party or not

**Staff Attendance**

- The day of the Christmas Party will be considered a normal workday, and staff will be entitled to claim ordinary days' pay
  - Prior supervisor approval must be obtained for any claims above the ordinary working hours
- All staff are required to attend the Christmas Party, except for those staff, , who have to work during the day or who are otherwise on approved leave
- All staff members are expected to attend work on the day of the party and work up to a

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## DIAMANTINA SHIRE COUNCIL

finish time agreed by the Chief Executive Officer

- The finish time will be such as to allow staff to prepare for the party and allow sufficient time for those employees travelling from Birdsville to arrive prior to the commencement of the party
- Non Attendance by staff, other than those staff required to work or who are on approved leave, will be considered to be on leave without pay and will not be paid for that portion of the day from the agreed finish time until the end of the ordinary workday

**Travel and Accommodation**

- Council will provide transport from Birdsville and return for employees and immediate family
- Council will provide accommodation for those employees from Birdsville who choose to stay overnight in Bedourie
- Council accommodation is limited and not all staff wishing to stay overnight will be able to be provided accommodation
  - Available accommodation will be allocated on a first in – first served basis
- Staff that wish to stay overnight in Bedourie following the Christmas Party are to make application through the Working Group and provide details of accommodation requirements
- Contractors and community members are responsible for their own travel and accommodation arrangements

**DEFINITIONS**

| Term                       | Definition                                                                                                                      |
|----------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| <b>Eligible Contractor</b> | <i>Means those contractors on Councils list of approved Plant Hire and Trade services who perform regular work for council.</i> |

**SUPPORTING DOCUMENTATION**

|                             |                                                    |
|-----------------------------|----------------------------------------------------|
| <b>Legislation</b>          | Local Government Act 2009                          |
| <b>Council Policies</b>     | Code of Conduct<br>Human Resources Policy          |
| <b>Council Delegations</b>  | Financial Delegations<br>Administrative Delegation |
| <b>Supporting Documents</b> | Corporate Plan 2026 - 2031                         |

**VERSION CONTROL**

| Version | Adopted        | Comment                     | eDRMS # |
|---------|----------------|-----------------------------|---------|
| 1       | 9 October 2023 | Minute No: 2023.10.09-OM-08 |         |
| 2       |                |                             | 330786  |

Christmas Party Policy  
 Word Document ID: 330786  
 PDF Document ID: [update]  
 Document accurate and up to date at time of printing

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## 12.2.6 Use of Council 's Plant and Vehicles Policy

|                      |                                                                 |
|----------------------|-----------------------------------------------------------------|
| <b>REPORT TYPE:</b>  | OCM Decision Report                                             |
| <b>DIRECTORATE:</b>  | Corporate Services                                              |
| <b>PRESENTED BY:</b> | Juanita Warner                                                  |
| <b>AUTHOR(S):</b>    | Juanita Warner, Governance Manager                              |
| <b>AUTHORISER:</b>   | Julianne Meier, Chief Executive Officer                         |
| <b>ATTACHMENTS:</b>  | 1. Use of Council's Plant and Vehicles Policy <a href="#">↓</a> |

### EXECUTIVE SUMMARY

The purpose of this report is to present the revised Use of Council's Plant and Vehicle Policy for adoption following a review of current operational requirements.

### RECOMMENDATION

That Council adopts the Use of Council's Plant and Vehicle Policy as presented.

### BACKGROUND

The current Use of Council's Plant and Vehicle Policy was adopted 21 July 2025. The Policy provides guidance to Councillors, employees and contractors regarding the safe and appropriate use and management of Council's plant and vehicles.

### DISCUSSION

The Policy has been reviewed to ensure that it reflects current operational practices and systems and provides clear requirements for the safe use of Council plant and vehicles.

#### Key Changes:

- Driver licensing  
Requirements relating to interstate licences have been updated, including clarification for contractors operating under a current interstate license.
- Pre-start inspections  
Driver/operator responsibilities have been updated to require completion of pre-start inspections and recording of relevant information in SkyTrust.
- Plant, vehicle and driver monitoring  
The previous GPS tracking provisions have been expanded to reflect current vehicle monitoring arrangements, including GPS/internet-connected devices, driver safety monitoring, duress alarms, alerts and monitoring responsibilities.
- Operational responsibilities  
Responsibility for determining assistance to non-Council vehicles in non-emergency situations has been updated from the Infrastructure Manager to the Works Manager.

**STRATEGIC IMPLICATIONS****Corporate Plan 2022-2027****Theme**

4 Our Organisation

**Long Term Goal**

4.1 Is a sustainable and effective organisation.

The Policy supports the safe and effective management and use of Council's plant and vehicle fleet.

**POLICY**

Motor Vehicle Allocation Policy

**LEGISLATION**

*Local Government Act 2009*

**FINANCE AND RESOURCES**

There are no significant financial implications arising directly from adoption of the revised Policy.

**CONSULTATION**

DSC Executive Leadership Team

DSC Plant Standing Committee

**RISK MANAGEMENT**

**Overall Residual Risk - Low**

| <b>Risk</b>                                                                   | <b>Assessment</b>                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CR1 - Death of a person, Serious Injury or Illness from unsafe work practices | The Policy establishes controls for the safe operation of Council plant and vehicles, including licensing and competency requirements, pre-start inspections, fatigue management, vehicle monitoring, duress arrangements and incident reporting. These controls assist in reducing the risk of injury arising from plant and vehicle operations. |

**TIMINGS/DEADLINES**

The Policy will take effect upon adoption.

**HUMAN RIGHTS CONSIDERATIONS**

Under the *Human Rights Act 2019*, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

**ALTERNATIVES CONSIDERED**

No alternatives have been considered.

## DIAMANTINA SHIRE COUNCIL



## Use of Council's Plant and Vehicle Policy

|                       |                                     |
|-----------------------|-------------------------------------|
| Policy Number         | 32                                  |
| Policy Category       | Council                             |
| Date Adopted          |                                     |
| Resolution Number     |                                     |
| Approval Authority    | Council                             |
| Review Date           | 1 June 2028                         |
| Policy Version Number | 6                                   |
| Policy Owner          | Infrastructure Services             |
| Contact Officer       | Director of Infrastructure Services |

### PURPOSE

To give clear guidance to Councillors, staff and contractors on the use and management of Council's Plant and Vehicles.

### POLICY OBJECTIVES

The primary aim of this policy is to ensure the effective, efficient and safe use of Council's plant, machinery and motor vehicle fleet.

The policy is intended to ensure that the:

- a) operators have access to appropriate training and support; and
- b) fleet is appropriately managed and maintained

### COMMENCEMENT OF POLICY

This Policy will commence on adoption. It replaces all other specific Use of Council's Plant and Vehicles policies of Council (whether written or not).

### SCOPE

This policy addresses a number of aspects of plant, machinery and motor vehicle usage including:

- Maintenance responsibilities
- Safe driving and operating
- Records relating to qualifications, tickets and licenses
- Accidents

Use of Council's Plant and Vehicle Policy  
 Word Document ID: 330828  
 PDF Document ID:  
 Document accurate and up to date at time of printing

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## DIAMANTINA SHIRE COUNCIL

- Fines and traffic infringements
- Damage repairs and insurance claims.

**HUMAN RIGHTS COMMITMENT**

Council has considered the human rights protected under the *Human Rights Act 2019* (Qld) (the Act) when adopting and/or amending this policy. When applying this policy, Council will act and make decision in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the Act.

**POLICY STATEMENT**

All users of Council plant and vehicles must be appropriately qualified and licenced and abide by the guidelines provided in this policy.

**CONTEXT**

This policy applies to all use of Council plant and vehicles and to the extent relevant, must be read and applied in conjunction with Council's Motor Vehicle Allocation Policy.

**SPECIFIC AND STANDARD****Plant and Vehicle Operators**

Plant and vehicle users must have a current Queensland driver's license to operate any Council vehicle or plant whether on public roads or not. Interstate licenses are to be transferred as per the TMR requirements. If a plant operator loses their driver's license, Council will endeavour to find alternate employment until the license is restored.

Contractors may operate with an interstate current driver's licence.

Anyone who operate vehicles or plant must also hold the necessary licence or certificate of competency usually a current Occupational Health and Safety Licence or Certificate of Competency. Evidence of appropriate training and instruction for the type of plant to be operated could include:

- a statement of attainment or other nationally recognised qualification
- training completed at an industry training school 'on-the-job'
- training conducted by an experienced competent person

In addition to competencies and licences, users must also complete a Council Validation of Competency before using any plant.

**Responsibility of Driver/Operator**

- Keep the vehicle or plant clean and tidy and treat it with respect.

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## DIAMANTINA SHIRE COUNCIL

- Lock the vehicle or plant when left unattended or parked. Keys must be stored in the camp office, nearest depot or administration building.
- Reverse park all vehicles or plant whenever possible.
- Ensure that cargo, chemicals and dangerous goods are carried in cargo areas in a safe manner.
- Do not overload a vehicle or plant. If you are unsure of the weight limit on a piece of plant or vehicle, consult the manufacturer's handbook, the Workshop Coordinator or your Supervisor.
- Perform regular routine maintenance (Prestart Inspection) including checking tyre pressures (including spares), tyre condition, oil levels and water levels. The manufacturer's handbook is the primary reference for the routine maintenance issues including recommended tyre pressures. If you are unsure contact your Supervisor and or the Workshop Coordinator.
- Following completion of prestart inspection, update information in SkyTrust.
- Ensure there is always an inflated spare tyre in the vehicle and change or repair punctured tyres as soon as practicable. Do not drive on deflated tyres.
- Do not drive or operate vehicles or plant when fatigued.
- Due to the risk of a collision with wildlife, driving at night or during dusk or dawn should be avoided or limited as much as practicable. If driving during these periods is unavoidable, ensure your Supervisor is notified of your departure and estimated arrival times.
- Do not knowingly drive an un-roadworthy vehicle. Tag the vehicle out and report it to your Supervisor and the Workshop Coordinator.
- Report all incidents and accidents as soon as possible.
- Complete Plant Time Sheets in Definitiv. Once complete ensure they are handed to your Supervisor for verification and signing. Supervisors must ensure these are handed to the appropriate Administration officer as soon practical upon completion and verification.
- In accordance with Council's Smoking Policy, do not smoke inside any Council vehicle or plant.
- In accordance with Councils Drug and Alcohol Policy do not operate any Council vehicle or plant when under the influence of prescription drugs, illegal drugs or alcohol.
- Ensure all cargo is restrained using approved load restraints. (Available in the Store)
- Mobile phones are not to be used unless the vehicle is equipped with "Hands Free" mobile technology such as Bluetooth connectivity.
- Headphones and ear buds to listen to music or radio are not to be used.
- Satellite phones are not "Hands Free", so should only be used while the vehicle is stationary.
- Privately owned firearms are not permitted to be stowed or stored in any Council owned vehicle or work camps without approval from the CEO.

## DIAMANTINA SHIRE COUNCIL

**GPS Tracking**

Most Council vehicles will be fitted with a GPS tracking system to record distances travelled and with a duress button that can be used in emergency. The duress button will send a message to the Council office for action.

Vehicle operators are deemed to have provided consent to the use of the GPS Tracking system by accepting tasks that involve the use of the vehicle in accordance with this policy.

**Records**

- The user will complete Plant Timesheets and Workshop Running Sheets as required.
- The Workplace Safety Officer will ensure that all new users provide copies of required qualifications/licences and complete the required Council Validation of Competency tests. All copies of certificates and licences will be stored on Council's records system in the user's personnel file.
- The Workplace Safety Officer will maintain a skills register.
- All supervisory staff must be familiar with the qualifications and licences that their staff hold.

**Incidents and Accidents**

An incident or accident is defined as any situation that results in damage to plant or vehicle or injury to person.

In the case of an accident that involves another vehicle:

- Full names, addresses, workplace details, telephone numbers, insurance and registration of all drivers, passengers, witnesses and other motor vehicles are to be recorded.

No discussion about negligence or fault of any party is to be entered into.

Police must be notified if:

- any driver fails, has failed or is refusing to provide details;
- death or injury (requiring medical attention from a qualified ambulance office, nurse or doctor) has occurred;
- there is confirmed involvement of drugs and/or alcohol.

If police are unable to attend the scene, the user should report to the nearest Police Station and make a written statement.

An ambulance must be called if any person is seriously injured.

Where the vehicle has to be towed, ensure that the tow truck operator supplies all documentation confirming the tow and the details of where the vehicle will be taken.

The Workplace Safety Officer and the manager/supervisor of the user should be advised as

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## DIAMANTINA SHIRE COUNCIL

soon as possible after the incident or accident so that the necessary investigations and reporting arrangements can be made. Vehicles involved in an accident are not to be moved until advised by the Workplace Safety Officer and inspected by a qualified mechanic and deemed safe to drive/operate.

The user must report all incidents and accidents, using Incident Report Form, to the Workplace Safety and Quality Coordinator as soon as possible.

The Workplace Safety and Quality Coordinator receives and reviews all incident forms and will continuously monitor the condition of plant to ensure that users are meeting their requirements to report damage.

The Workshop Coordinator will report all damage to plant or vehicles to the Workplace Safety and Quality Coordinator.

**Fines and Traffic Infringements**

Parking and other traffic fines associated with the use of Council vehicles are the responsibility of the user using the vehicle at the time the infringement occurs.

However, if the fine relates to un-roadworthy condition of the vehicle and the user was unaware of the vehicle's condition, the user will not be held liable.

Any outstanding fines that are paid by Council will be invoiced to the user

**Use of Private Vehicle for Council Business**

Use of private vehicles for Council business must be approved in writing by the Chief Executive Officer.

**Use of Council Plant – Private Works**

Other than in the case of vehicles which are approved for private use under the Motor Vehicle Allocation Policy, no unauthorised person should be on or in Council plant, machinery or vehicles.

In order to encourage private business operators, wherever possible Council will refrain from making plant available for private works when this is in competition with private operators.

**Use of Council Vehicle or Plant – Assistance in Non-Emergency Situations**

Where it is safe to do so, Council will assist at no charge where non-council vehicles or vehicles carrying supplies are in difficulty and it is deemed by Works Manager that the situation was unavoidable and resulted from following Council advice. This may include situations where vehicles become stuck:

- after they have been advised that they can travel on a road; or
- due to travelling on a road at the specific request of Council.

## DIAMANTINA SHIRE COUNCIL

Council will if required and in accordance with Use of Council Plant – Private Works clause provide assistance under its normal private works arrangements if vehicles break down or become bogged or stuck whilst travelling on closed roads, against Councils advice or if negligent or illegal actions have resulted in their predicament.

Council will provide vehicles and plant to assist in disaster prevention strategies such as preparing fire breaks.

Council vehicles or machinery must not be used to assist/move vehicles involved in an accident unless there is an imminent risk to life by not doing so. This is particularly important where the private vehicle has sustained damage which would make it unroadworthy or unsafe. E.g. using a vehicle to pull a bulbar from rubbing on a tyre so the vehicle is driveable but likely to have sustained damage to the point where it does not operate in a safe manner.

**Use of Council Vehicle or Plant – on Council owned Housing**

Council encourages improvements to appearances that can be made through landscaping works on Council residences in our towns.

Employees may utilise available plant to carry out yard landscaping works on Council residences, in their own time, at no cost to the employee if they have completed a Council Validation of Competency and hold the appropriate certificates/licences.

The employee must complete a Plant Hire Request form and attach an approved Property Improvement Request form to book the use of the vehicle or plant through the Infrastructure Manager.

The employee must ensure that all normal safety and operational procedures are adhered to while carrying out this work.

The employee must ensure that the plant running sheet is completed in accordance with normal procedures.

The vehicle or plant must be returned in a clean and tidy state. Any damage to machinery will be invoiced to the employee.

Any damage to property while operating machinery must be reported to the Manager Infrastructure in writing.

**DEFINITIONS**

| Term               | Definition                          |
|--------------------|-------------------------------------|
| <b>Act</b>         | <i>Local Government Act 2009</i>    |
| <b>Council</b>     | Means Diamantina Shire Council      |
| <b>Councillors</b> | Mayor, Deputy mayor and Councillors |

## DIAMANTINA SHIRE COUNCIL

| Term                        | Definition                                                                      |
|-----------------------------|---------------------------------------------------------------------------------|
| <b>Accident or Incident</b> | Where a situation results in damage to plant or vehicle and/or injury to person |

**SUPPORTING DOCUMENTATION**

|                             |                                                                             |
|-----------------------------|-----------------------------------------------------------------------------|
| <b>Legislation</b>          | <i>Local Government Act 2009</i><br><i>Local Government Regulation 2012</i> |
| <b>Council Policies</b>     | Motor Vehicle Allocation Policy<br>Code of Conduct                          |
| <b>Council Delegations</b>  | Financial Delegations                                                       |
| <b>Council Forms</b>        | Incident Report Form<br>Plant Running Sheet/Timesheet                       |
| <b>Supporting Documents</b> | Corporate Plan 2026 - 202                                                   |

**VERSION CONTROL**

| Version | Adopted    | Comment                    | eDRMS # |
|---------|------------|----------------------------|---------|
| 1       | 16/01/2017 | Minute No. 2017.01.16-OM-8 |         |
| 2       | 17/12/2018 | Minute No. 2018.12.17-OM-9 |         |
| 3       | 15/11/2021 | Minute No. 2021.11.15-OM-8 |         |
| 4       | 20/01/2025 | Resolution No. CNL/25/008  | 323483  |
| 5       | 21/07/2025 | Resolution: No. CNL/25/165 | 327845  |
| 6       |            |                            | 330828  |

### 12.2.7 Corporate Credit Card Policy

**REPORT TYPE:** OCM Decision Report  
**DIRECTORATE:** Corporate Services  
**PRESENTED BY:** Juanita Warner  
**AUTHOR(S):** Juanita Warner, Governance Manager  
**AUTHORISER:** Julianne Meier, Chief Executive Officer  
**ATTACHMENTS:** 1. Corporate Credit Card Policy [↓](#)

#### EXECUTIVE SUMMARY

The purpose of this report is to present the revised Corporate Credit Card Policy for adoption.

#### RECOMMENDATION

That Council adopts the Corporate Credit Card Policy as presented.

#### BACKGROUND

The Corporate Credit Card Policy establishes the requirements for the issue, use and management of corporate credit cards.

#### DISCUSSION

The Policy has been amended to include the HR and Safety Manager as an approved position for the allocation of a corporate credit card.

No other changes have been made to the Policy.

#### STRATEGIC IMPLICATIONS

##### Corporate Plan 2022-2027

##### Theme

4 Our Organisation

##### Long Term Goal

4.1 Is a sustainable and effective organisation.

Strengthening Council's financial governance, internal controls, and accountability frameworks.

#### POLICY

Procurement Policy

Financial Delegations Policy

#### LEGISLATION

*Local Government Act 2009*

*Local Government Regulation 2012*

**FINANCE AND RESOURCES**

There are no additional budget implications associated with the amendment. Expenditure incurred using the corporate credit card remains subject to Council's existing financial controls, delegations and approved budget.

**CONSULTATION**

Chief Executive Officer

HR and Safety Manager

Director of Corporate Services

**RISK MANAGEMENT**

**Overall Residual Risk - Low**

| <b>Risk</b>                                                       | <b>Assessment</b>                                                                                                                                                                                                                                               |
|-------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CR2 - Breach of legislation, regulation or governance obligations | The amendment provides the HR and Safety Manager with access to a corporate credit card for operational purposes. Existing controls contained within the Corporate Credit Card Policy continue to apply to the use, authorisation and acquittal of expenditure. |

**TIMINGS/DEADLINES**

This policy will commence once adopted.

**HUMAN RIGHTS CONSIDERATIONS**

Under the *Human Rights Act 2019*, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

**ALTERNATIVES CONSIDERED**

The only change to the current Policy is the inclusion of the HR and Safety Manager as an approved position for allocation of a corporate credit card for operational purposes.

## DIAMANTINA SHIRE COUNCIL



## Corporate Credit Card Policy

|                       |                             |
|-----------------------|-----------------------------|
| Policy Number         | 13                          |
| Policy Category       | Council                     |
| Date Adopted          |                             |
| Resolution Number     |                             |
| Approval Authority    | Council                     |
| Next Review Date      | February 2029               |
| Policy Version Number | 7                           |
| Department            | Corporate Services          |
| Policy Owner          | Director Corporate Services |

### PURPOSE

The purpose of this policy is to provide guidance on the provision and use of Council issued Corporate Credit Cards, to ensure effective probity, accountability and transparency regarding their use and in accordance with legislative, contractual and policy requirements.

### POLICY OBJECTIVES

To enable efficient low value purchasing while maintaining strong financial controls, minimising fraud risk, ensuring compliance with procurement requirements and supporting transparent public accountability.

### COMMENCEMENT OF POLICY

Commencement date will be the date of approval.

### SCOPE

The Corporate Credit Card Policy applies to all Council employees and Councillors who are issued with a Corporate Credit Card. This policy is subordinate to the Diamantina Shire Councils Procurement Policy.

### HUMAN RIGHTS COMMITMENT

Council has considered the human rights protected under the *Human Rights Act 2019* (Qld) (the Act) when adopting and/or amending this policy. When applying this policy, Council will act and make decision in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the Act.

## DIAMANTINA SHIRE COUNCIL

**POLICY STATEMENT**

This Policy enables efficient purchasing to take place whilst maintaining internal authorisation and controls.

While purchase administration may be delegated, accountability for credit card use remains with the cardholder. Cardholder must supervise all delegate purchases.

**RISK MANAGEMENT AND INTERNAL CONTROLS**

The use of Corporate Credit Cards presents inherent financial, compliance and reputational risks including unauthorised expenditure, fraud, inadequate recordkeeping and non-compliance with procurement requirements.

This policy established mandatory controls to mitigate these risks through:

- Defined approval authorities and credit limits
- Restricted usage and prohibited transactions
- Mandatory reconciliation and supporting documentation
- Independent monitoring and audit review
- Clear consequences for misuse or non-compliance

These controls support Council's Enterprise Risk Management Framework and to ensure sound financial governance.

**STANDARDS AND PROCEDURES****AUTHORISATION TO ISSUE CORPORATE CREDIT CARDS**

Corporate Credit Cards may only be issued with the written approval of the Chief Executive Officer in accordance with Council's Financial Delegations and documented in the Credit Card Register maintained by the Credit Card Administrator.

Approvals will specify permitted use categories:

- Category 1 – general work purposes only
- Category 2 – general work purposes and work-related travel expenses (excluding flights, accommodation and hire cars)
- Category 3 – general purposes, work related travel expenses and hospitality/entertainment expenses

All cardholders must:

- Sign a policy acknowledgement declaration
- Complete required training prior to card activation.

## DIAMANTINA SHIRE COUNCIL

**CREDIT LIMITS**

Council maintains an overall credit facility limit of \$100,000.00. Corporate credit cards have been issued to officers as set out in the table below:

| Credit Card Issued          | Credit Card Limit |
|-----------------------------|-------------------|
| CEO                         | \$20,000          |
| Director Infrastructure     | \$10,000          |
| Director Corporate Services | \$10,000          |
| Director Communities        | \$10,000          |
| HR and Safety Manager       | \$10,000          |
| Mayor                       | \$ 5,000          |
| Deputy Mayor                | \$ 5,000          |

**APPROPRIATE USES**

Corporate Credit Cards may be used only for official Council business where they represent the most efficient procurement method, including:

- Travel and accommodation bookings
- Online purchases
- Goods and services

All expenditure must comply with Council policies relating to:

- Procurement
- Travel
- Entertainment and Hospitality

The use of the Corporate Credit Card does not remove the requirement to comply with procurement thresholds, quotation requirements or approval authorities under Council's Procurement Policy.

**PROHIBITED USE**

Corporate Credit Cards must not be used for:

- Cash withdrawals;
- Private expenditure of any nature
- Payment for accompanying partners

Corporate Credit Cards should not be used for:

- Backordered or incomplete goods/services
- Purchases covered by standing supply arrangements – Stationery
- Fuel purchases (use fuel cards / accounts)
- IT equipment, subscriptions and accessories
- Tools and work equipment
- Training, seminars, webinars, conferences, or other professional development (unless pre-approved)
- High value or attractive items

## DIAMANTINA SHIRE COUNCIL

Any unauthorised, private or non-compliant expenditure must be reimbursed to Council and may result in withdrawal of card privileges, disciplinary action and referral for investigation where appropriate.

**RECONCILIATION AND RECORDKEEPING****Cardholders must:**

- Reconcile all transactions within 14 days of the statement date
- Provide valid tax invoices and supporting documentation
- Clearly document business purpose for each transaction

**RESPONSIBILITIES****Cardholders must ensure:**

- Secure storage of cards
- Immediate investigation of unauthorised transactions
- Credit Card Reconciliation completed within 14 days
- Compliance with this Policy and the Corporate Credit Card Procedure

**Finance Coordinator is responsible for:**

- Maintaining Credit Card Register
- Monitoring transactions
- Following up non-compliance
- Cancelling lost or stolen cards

**LOST OR STOLEN CARDS**

Lost or stolen cards must be reported immediately to the card provider and to the Finance Coordinator as soon as practicable.

**MONITORING AND AUDIT**

Transaction monitoring will occur on an ongoing basis by the Finance Coordinator. An Independent audit review will be conducted at least annually.

**DEFINITIONS**

| Term                             | Definition                                                 |
|----------------------------------|------------------------------------------------------------|
| <b>Council</b>                   | Means Diamantina Shire Council                             |
| <b>Cardholder</b>                | Officer issued with a Corporate Credit Card                |
| <b>Corporate Credit Card/s</b>   | All Credit Cards held under a Council Credit Card facility |
| <b>Credit Card Administrator</b> | Finance Coordinator responsible for administration         |
| <b>Delegate</b>                  | Staff authorised by cardholder in writing                  |

## DIAMANTINA SHIRE COUNCIL

| Term                       | Definition                       |
|----------------------------|----------------------------------|
| <b>Private Expenditure</b> | Any non-Council business expense |

**SUPPORTING DOCUMENTATION**

|                             |                                                                                                                                                                                 |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Legislation</b>          | Local Government Act 2009<br>Local Government Regulation 2012                                                                                                                   |
| <b>Council Policies</b>     | Procurement Policy<br>Financial Delegations Policy<br>Entertainment and Hospitality Expenses Policy<br>Travel and Related Expense Policy<br>Corporate Credit Card Use Procedure |
| <b>Council Delegations</b>  | Financial Delegations                                                                                                                                                           |
| <b>Council Forms</b>        | Credit Card Purchases Requisition<br>Credit Card Purchases Reconciliation Report                                                                                                |
| <b>Supporting Documents</b> | Corporate Plan 2022 – 2027<br>Credit Card Procedure<br>Credit Card Compliance and Monitoring Procedure                                                                          |

**VERSION CONTROL**

| Version | Adopted           | Comment                     | eDRMS # |
|---------|-------------------|-----------------------------|---------|
| 1       | 20 January 2015   | Minute No. 2015.01.20-OM-7  |         |
| 2       | 21 September 2015 |                             |         |
| 3       | 16 January 2017   | Minute No. 2017.01.16-OM-9  |         |
| 4       | 18 January 2019   | Minute No. 2019.02.18-OM-22 |         |
| 5       | 21 June 2021      | Minute No. 2021.06.21-OM-20 | 324790  |
| 6       | 18 May 2026       | Resolution: CNL/26/017      | 330431  |
| 7       |                   |                             | 330830  |

## 12.3 Communities Services Directorate

### 12.3.1 Australia Day Awards Policy

|                      |                                                  |
|----------------------|--------------------------------------------------|
| <b>REPORT TYPE:</b>  | OCM Decision Report                              |
| <b>DIRECTORATE:</b>  | Communities                                      |
| <b>PRESENTED BY:</b> | Juanita Warner                                   |
| <b>AUTHOR(S):</b>    | Juanita Warner, Governance Manager               |
| <b>AUTHORISER:</b>   | Juanita Warner, Governance Manager               |
| <b>ATTACHMENTS:</b>  | 1. Australia Day Awards Policy <a href="#">↓</a> |

#### EXECUTIVE SUMMARY

The purpose of this report is to present the revised Australia Day Awards Policy for adoption.

#### RECOMMENDATION

That Council adopt the Australia Day Awards Policy as presented.

#### BACKGROUND

Council's Australia Day Awards Policy was last reviewed and adopted on 20 April 2020. The policy provides the framework for the administration of Council's biannual Australia Day Awards, including nominations, assessment, selection and presentation of awards.

#### DISCUSSION

The revised policy retains the existing biennial Australia Day Awards process, with the following key changes:

##### Key Changes:

- The award categories have been streamlined to Citizen of the Year, Young Citizen of the Year and Community Event of the Year, with the previous Senior Sports Person/Administrator and Junior Sports awards removed.
- Eligibility and assessment criteria have been simplified and consolidated.
- The timing for appointment of the Selection Panel has been updated, with community nominations called in October and appointments made at the November Council meeting.
- The nomination, assessment, notification and presentation process has been clarified.

The revised policy continues the existing arrangements for Australia Day celebrations to rotate between Bedourie and Birdsville, with provisions for a local community group to assist with coordination of the event.

#### STRATEGIC IMPLICATIONS

##### Corporate Plan 2022-2027

##### Theme

2 Our Community

## 4 Our Organisation

### Long Term Goal

2.6 Where volunteering in the community is a given and community spirit is visible.

4.2 Is engaged with its residents.

Implementation of the Australia Day Awards Policy will recognise and celebrate community contributions, encourage volunteering and community spirit and support Council's ongoing engagement with residents.

### POLICY

N/A

### LEGISLATION

There is no legislation applicable to this policy.

### FINANCE AND RESOURCES

There are no additional financial implications arising from adoption of this policy. Council will continue to provide for Australia Day celebrations through its annual budget.

### CONSULTATION

The revised policy has been reviewed internally by relevant Council Officers.

The revised policy has presented to Councillors at the September 2026 Workshop.

### RISK MANAGEMENT

Overall Residual Risk: Low

| Risk                                               | Assessment                                                                                                                                                                                                                                                                                |
|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CR7 - Loss of community and stakeholder confidence | The revised policy provides a clear and transparent framework for the nomination and selection of Australia Day Award recipients. Consistent application of the policy reduces the risk of perceived unfairness or inconsistency and supports community confidence in the awards process. |

### TIMINGS/DEADLINES

Adoption of the revised policy at this meeting will allow Council to finalise the Australia Day Awards process and order the required medals from the National Australia Day Council, ensuring they are received in sufficient time for the January 2027 Australia Day celebrations.

### HUMAN RIGHTS CONSIDERATIONS

Under the *Human Rights Act 2019*, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Officers consider that there are no human rights implications relevant to Council's decision in this matter.

### ALTERNATIVES CONSIDERED

Council may choose not to adopt the revised policy. This is not recommended, as the existing policy is overdue for review and does not reflect the proposed arrangements for the 2027 Australia Day Awards.

## DIAMANTINA SHIRE COUNCIL



## Australia Day Awards Policy

|                       |                         |
|-----------------------|-------------------------|
| Policy Number         | 47                      |
| Policy Category       | Council                 |
| Date Adopted          |                         |
| Resolution Number     |                         |
| Approval Authority    | Council                 |
| Next Review Date      | March 2030              |
| Policy Version Number | 3                       |
| Department            | Communities Directorate |
| Policy Owner          | Community Coordinator   |

### PURPOSE

To establish a clear and consistent framework for the administration, nomination, selection and presentation of the Diamantina Shire Council Australia Day Awards and the conduct of the associated Australia Day celebrations.

### POLICY OBJECTIVES

This policy aims to provide a transparent and equitable nomination and selection process for Australia Day Awards, while recognising and celebrating individuals, groups and events that make significant contributions to the Diamantina Shire community. It also outlines the roles and responsibilities of the Selection Panel, provides clear guidelines for the organisation and delivery of the Australia Day Awards and celebrations, and ensures consistency in the administration of biennial Australia Day Awards.

### COMMENCEMENT OF POLICY

The commencement date will be the date of approval.

### SCOPE

This policy applies to Diamantina Shire Council, the Chief Executive Officer, members of the Australia Day Awards Selection Panel, Council officers involved in coordinating Australia Day Awards, events, and community members submitting nominations.

### HUMAN RIGHTS COMMITMENT

Council has considered the human rights protected under the *Human Rights Act 2019* (Qld) (the Act) when adopting and/or amending this policy. When applying this policy, Council will act and make a decision in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the Act.

Australia Day Awards Policy  
Word Document ID: 330776  
PDF Document ID: [update]  
Document accurate and up to date at time of printing

Page 1 of 4

## DIAMANTINA SHIRE COUNCIL

**POLICY STATEMENT**

Diamantina Shire Council administers biennial Australia Day Awards to formally recognise and celebrate individuals, groups and events that have made outstanding contributions to the Diamantina Shire community.

Awards are presented during official Australia Day celebrations held on 26 January. The awards recognise achievements and contributions made during the previous two years, as well as sustained service and ongoing community involvement.

The Australia Day Awards are administered through a public nomination process and assessed by an independent Selection Panel. The Panel's decision is final.

**SPECIFIC AND STANDARD****Award Categories**

The following award categories are recognised:

- Citizen of the Year
- Young Citizen of the Year
- Community Event of the Year

Eligibility criteria and assessment considerations for each category are as follows:

**Citizen of the Year**

Must be 26 years or older as of 26 January of the award year.

Must have made a noteworthy contribution during the current and preceding year and/or given outstanding service over several years. Demonstrates leadership, community commitment, positive impact, integrity and role model qualities.

**Young Citizen of the Year**

Must be under 26 years of age as of 26 January of the award year. Demonstrates community involvement, leadership, youth engagement and positive contribution.

**Community Event of the Year**

The event must have been held within the Diamantina Shire and must have occurred since the previous Australia Day Awards within the two-year period. It should demonstrate community participation, a positive impact, broad appeal and clear community benefit.

The Selection Panel may determine not to present an award in any category if suitable nominations are not received.

## DIAMANTINA SHIRE COUNCIL

**General Eligibility**

Under general eligibility requirements, nominees must reside in the Diamantina Shire or have resided in the Shire during the period of their contribution, and they must be Australian citizens. Self-nominations are not accepted, and nominations submitted by Selection Panel members will not be considered. The Citizen of the Year and Young Citizen of the Year awards may be granted posthumously.

**Selection Panel**

The Selection Panel must consist of five members, including the Mayor, the Chief Executive Officer, one Bedourie community representative, one Birdsville community representative and one additional Shire community representative.

Community representatives must have resided within the Shire for at least five years. Panel members are appointed by Council at the November Council meeting following a public call for nominations in October prior to the award year, and the Panel is appointed for one award cycle only. Panel positions are voluntary, with members responsible for their own travel expenses, and all members must declare any conflicts of interest and stand aside where appropriate.

**Nomination and Assessment Process**

Awards are presented biennially in odd-numbered years, with nominations opening in October and remaining open for a minimum of six weeks before closing in November. Nominations must be submitted in writing using the approved Australia Day Nomination Form, and all nominations remain confidential. Advertising will occur through Council publications, the website and social media. In the absence of nominations, the Selection Panel may make its own nomination, and all decisions are determined by majority vote and are final.

All nominees will receive formal written correspondence advising them of their nomination and inviting them to attend the Awards ceremony.

**Announcement and Presentation**

Award recipients remain confidential until they are formally notified by the Mayor. Awards are presented during the official Australia Day event on 26 January, with recipients receiving a framed and signed certificate and medallion. Citizenship ceremonies and acknowledgements of other significant contributions may also be included.

**Australia Day Awards Event**

The Australia Day ceremony is held on a rotational basis between Bedourie and Birdsville. A community group from the host town may be engaged to coordinate the event in consultation with Council, and where possible, Council may invite an Australia Day Ambassador. Council also provides a budget allocation for event costs, including catering, marquee hire, ambassador accommodation, entertainment and advertising.

**Responsibility**

Australia Day Awards Policy  
Word Document ID: 330776  
PDF Document ID: [update]  
Document accurate and up to date at time of printing

Page 3 of 4

## DIAMANTINA SHIRE COUNCIL

The Chief Executive Officer is responsible for coordinating and administering the procedures necessary to implement this policy.

**DEFINITIONS**

| Term                    | Definition                                                                                                                                                        |
|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council</b>          | Means Diamantina Shire Council                                                                                                                                    |
| <b>Immediate Family</b> | Includes spouse, child, ex-nuptial child, stepchild, adopted child, foster child, parent, grandparent, grandchild or sibling of the person or the person's spouse |

**SUPPORTING DOCUMENTATION**

|                             |                                                                                                                            |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------|
| <b>Legislation</b>          | N/A                                                                                                                        |
| <b>Council Policies</b>     | N/A                                                                                                                        |
| <b>Council Delegations</b>  | Administrative Delegation                                                                                                  |
| <b>Council Forms</b>        | DSC Form – Australia Day Award Nomination<br>DSC Form – Australia Day Panel Nomination<br>Conflict of Interest Declaration |
| <b>Supporting Documents</b> | Corporate Plan 2026 - 2031                                                                                                 |

**VERSION CONTROL**

| Version | Adopted        | Comment                     | eDRMS # |
|---------|----------------|-----------------------------|---------|
| 1       | 19 August 2019 | Minute No. 2019.08.19-OM-21 |         |
| 2       | 20 April 2020  | Minute No. 2020.04.20-OM-8  |         |
| 3       |                |                             |         |

### 12.3.2 Tourism Report

**REPORT TYPE:** OCM Information Report  
**DIRECTORATE:** Communities  
**PRESENTED BY:** Jade Nacario  
**AUTHOR(S):** Jade Nacario, Director Corporate Services  
**AUTHORISER:** Julianne Meier, Chief Executive Officer  
**ATTACHMENTS:** Nil

#### RECOMMENDATION

That Council receives and notes the Tourism Report.

#### OPERATIONAL UPDATE

##### Birdsville (Wirrarrri) and Bedourie (Outback) Visitor Information Centres

##### Visitor Contact Summary (September 2026)

For January–September 2026, compared with the same period in 2025:

- Combined: 11,105 visitors, down 13.97%
- Bedourie: 3,272 visitors, down 12.72%
- Birdsville: 7,833 visitors, down 14.48%

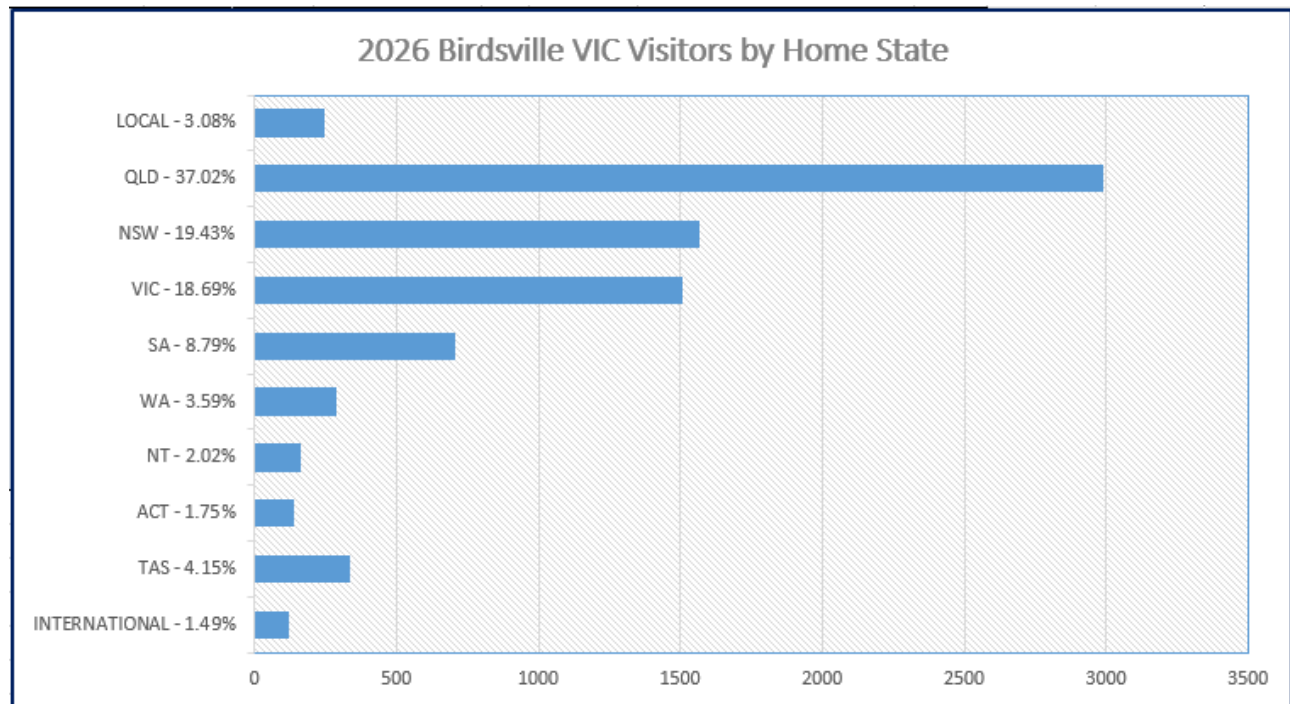
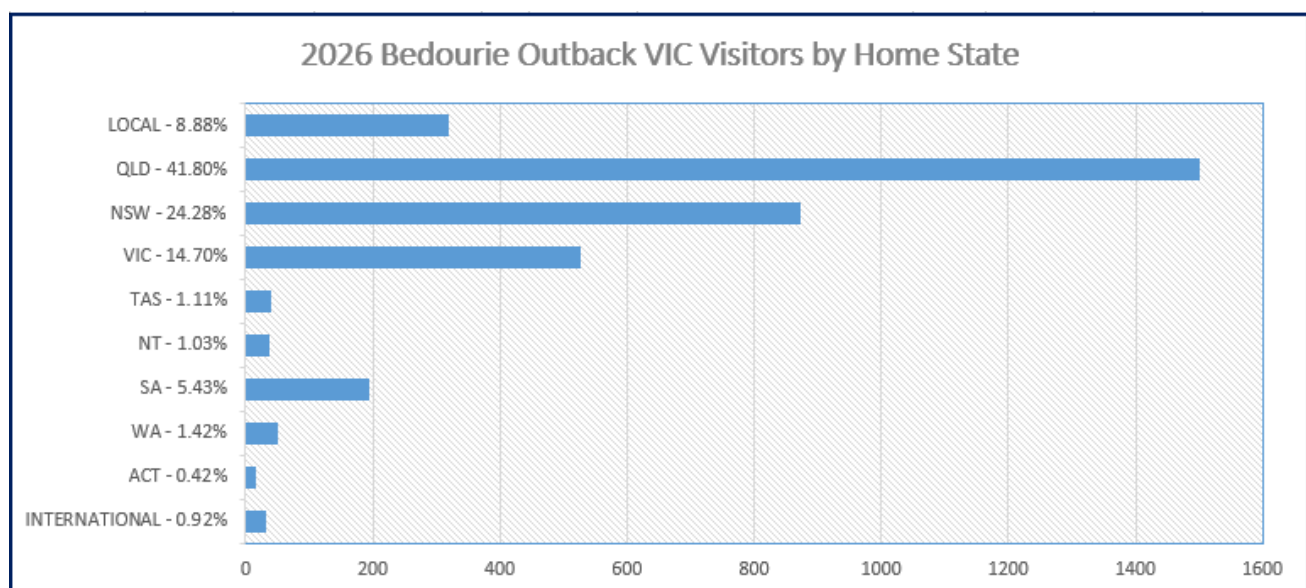
September results improved, with 3,501 visitors across both centres, up 13.60% compared with September 2025. Birdsville recorded 2,778 visitors, up 10.37%, and Bedourie recorded 723 visitors, up 27.96%.

Year-to-date visitation remained lower, likely reflecting the extended wet season and road closures.

| BIRDSVILLE      |              |             | BEDOURIE        |             |             |
|-----------------|--------------|-------------|-----------------|-------------|-------------|
| Visitor Numbers | 2025         | 2026        | Visitor Numbers | 2025        | 2026        |
| Jan             | 15           | 12          | Jan             | 0           | 17          |
| Feb             | 17           | 6           | Feb             | 20          | 1           |
| Mar             | 67           | 7           | Mar             | 33          | 5           |
| Apr             | 42           | 156         | Apr             | 29          | 33          |
| May             | 379          | 420         | May             | 144         | 153         |
| Jun             | 1325         | 839         | Jun             | 657         | 488         |
| Jul             | 2803         | 1543        | Jul             | 1605        | 857         |
| Aug             | 1994         | 2072        | Aug             | 696         | 995         |
| Sep             | 2517         | 2778        | Sep             | 565         | 723         |
| Oct             | 769          | 0           | Oct             | 147         | 0           |
| Nov             | 120          | 0           | Nov             | 23          | 0           |
| Dec             | 14           | 0           | Dec             | 16          | 0           |
| <b>Totals</b>   | <b>10062</b> | <b>7833</b> | <b>Totals</b>   | <b>3935</b> | <b>3272</b> |

**Breakdown by Residence State**

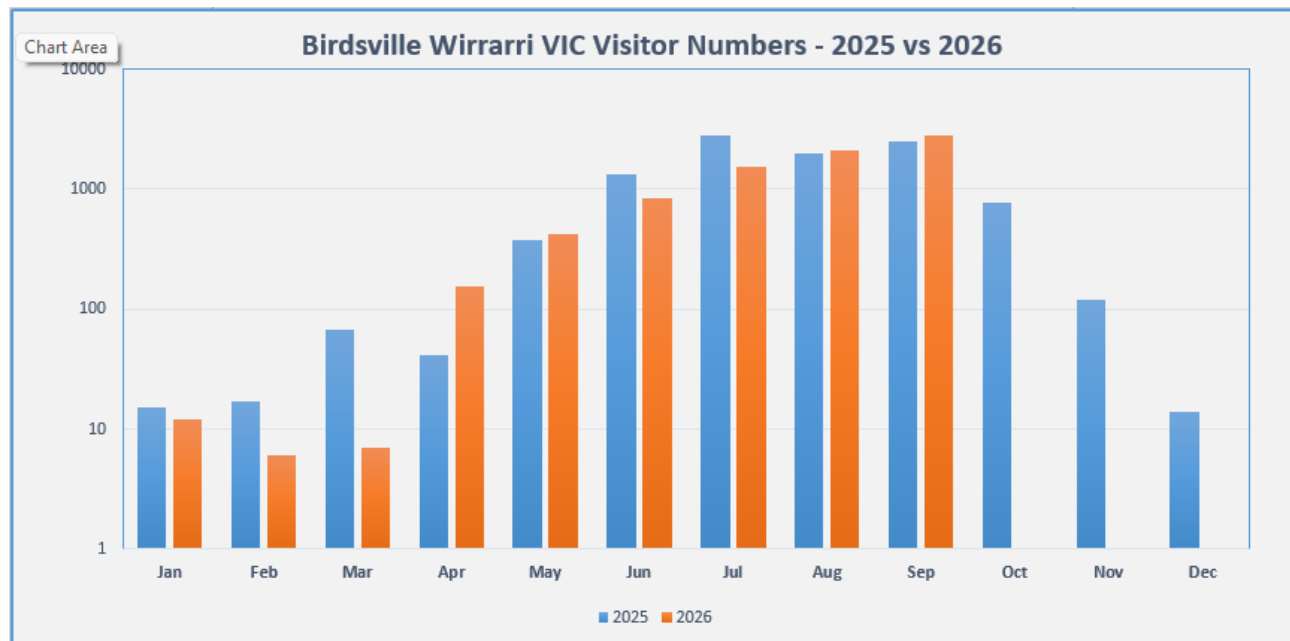
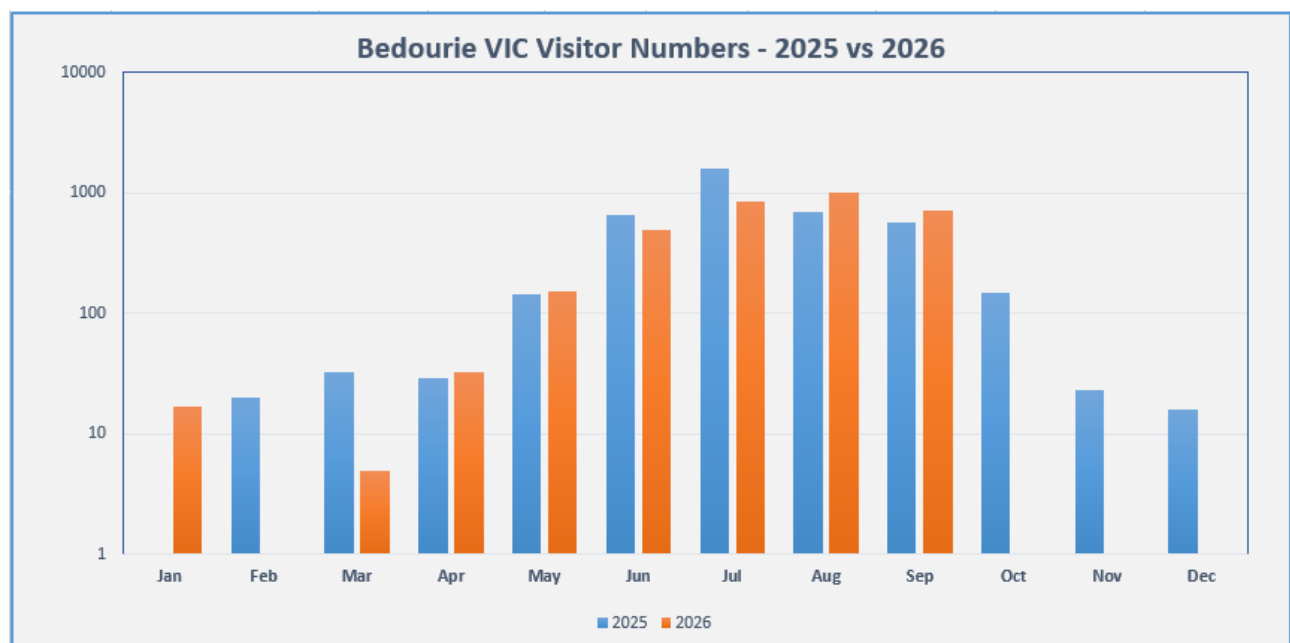
The graphs below show the recorded distribution of visitors to the Birdsville and Bedourie Visitor Information Centres by place of residence. These statistics assist in identifying key visitor markets and informing promotional activities for each town and the Shire as a whole.



### Comparison of Visitor Centres

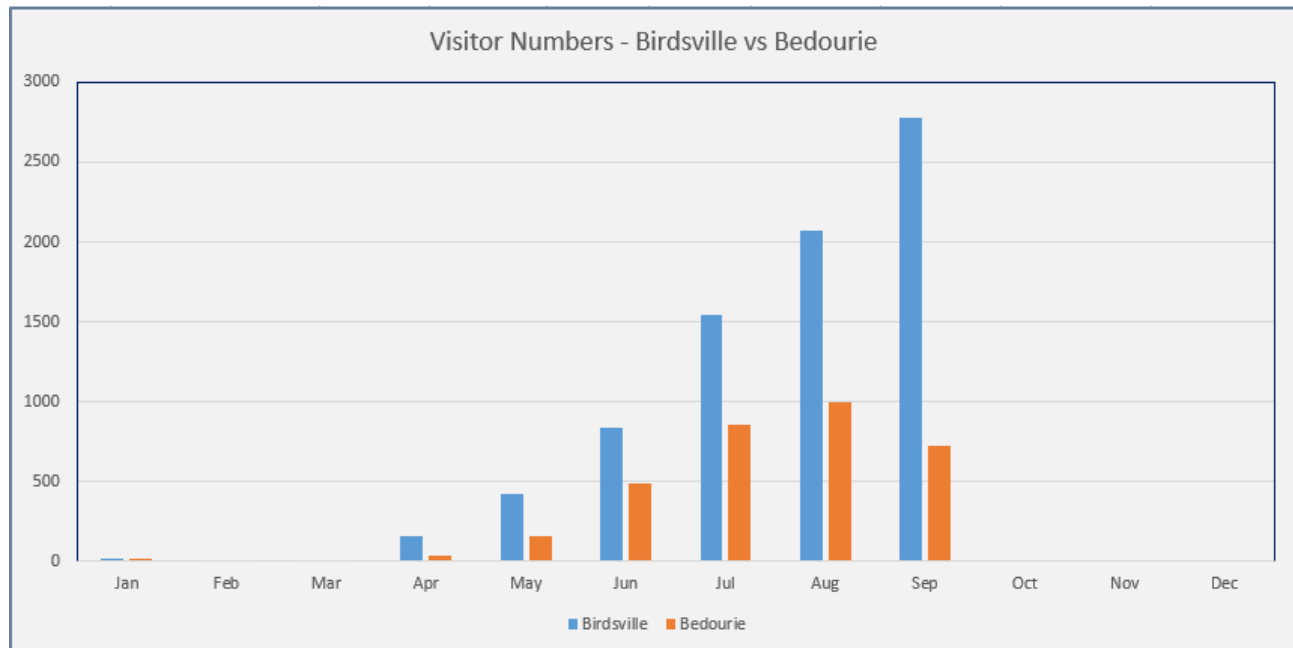
The graphs below compare monthly visitor numbers recorded at the Bedourie (Outback) and Birdsville (Wirrari) Visitor Information Centres in 2025 and 2026, with 2026 data available to September.

Both centres recorded higher visitation in August and September 2026 than in the corresponding months of 2025. These improvements partially offset the lower visitation recorded earlier in the year, particularly during June and July.



## Tourism Overview

September visitation exceeded the corresponding month in 2025 at both Visitor Information Centres, although year-to-date numbers remained lower.



### 12.3.3 Community Coordinator Report

**REPORT TYPE:** OCM Information Report  
**DIRECTORATE:** Communities  
**PRESENTED BY:** N/A  
**AUTHOR(S):** Paula Brown, Community Coordinator  
**AUTHORISER:** Julianne Meier, Chief Executive Officer  
**ATTACHMENTS:** Nil

#### RECOMMENDATION

That Council receives and notes the Community Coordinator Report

#### OPERATIONAL UPDATE

September has been a productive month across Children's Services, Libraries and Community Programs, with a strong focus on compliance, service development, partnerships and planning for the new financial year.

##### Child Safe Standards & Governance

Planning is underway in collaboration with Council's Governance Manager to undertake community consultation regarding the new Child Safe Standards and associated policies and procedures.

An important focus of the consultation will be ensuring that the implementation of these requirements is culturally appropriate and considerate of Aboriginal and Torres Strait Islander cultural perspectives, values and community practices.

The consultation will provide an opportunity for community members to contribute feedback and assist Council in ensuring its child safe practices are inclusive, respectful and appropriate for the communities it serves. Consultation is being planned across the Shire, with feedback received to be considered as part of the ongoing review and implementation of Council's child safe policies, procedures and practices.

Work has continued on finalising the Children's Services policies and procedures required to support the Child Safe Standards and Reportable Conduct Scheme. These documents are now being prepared for submission to Council for formal adoption.

##### Children's Services and Playgroups

Playgroup participation continues to show growth, particularly in Bedourie, where attendance has increased quickly to more than 10 children regularly participating. This increase reflects a growing number of young families both in town and on surrounding stations.

Birdsville participation has also been increasing, particularly during the school holiday period. Recent community activities and events, including the opening of the Birdsville Courthouse, brought additional families and visitors to the community and provided further opportunities for engagement.

With the new financial year now underway, planning has commenced for a range of new programs, activities and equipment for both the Bedourie and Birdsville playgroups. These initiatives will focus on providing engaging and developmentally appropriate opportunities for local children and families.

A new casual staff member has also commenced to provide relief coverage during staff leave and absences. This is an important improvement for service continuity and should assist in reducing the number of playgroup and library closures experienced recently.

### **Library Services**

The Queensland State Library annual funding report has been completed and submitted. Library services have been particularly well utilised recently, with 59 registered borrowings over the past 6 months across the Shire accessing and enjoying the service.

This is a positive result for our small and geographically dispersed communities and demonstrates continued community interest in library resources and services. Available library and community program funding continues to be well utilised, with several new initiatives and program ideas currently being developed for future delivery.

### **Community Programs and Partnerships**

Planning meetings have been attended regarding upcoming Allied Health Wellness Days in Birdsville and Bedourie, with work continuing alongside the Healthy Outback Communities team. The Community Coordinator was successful in securing a \$3,000 Mental Health Week grant to support mental health and wellbeing initiatives within the Shire.

Planning is now underway to deliver a suicide prevention community gathering in each town, providing an opportunity to bring community members together, promote connection and wellbeing, and increase awareness of available supports and services. Event details are currently being developed and will be promoted to the community once arrangements have been confirmed.

Healthy Outback Communities has recently engaged new local facilitators in both towns. This is expected to be a valuable addition to our communities, as both facilitators are long-term local women with extensive knowledge and experience within their respective communities. Their understanding of the challenges associated with living in remote communities will place them in a strong position to connect residents with services, identify local needs and advocate effectively on behalf of community members.

Planning has commenced for the annual Christmas Party, including the formation of an event working group. Initial discussions and ideas are underway, including consideration of activities, event arrangements and suitable community gift options.

The coming months will continue to focus on implementing new community and children's programs, strengthening partnerships, supporting increased participation in Council services and progressing planned events and activities across the Shire.

### **Australia Day 2027 Planning**

Early planning has also commenced for the 2027 Australia Day Awards and community celebrations, which will be held in Birdsville on 26 January 2027. Preparations include planning for the awards nomination process, promotion, venue and event arrangements, catering, activities and entertainment. Consideration is also being given to the additional planning and logistical requirements associated with delivering the event following the Christmas and New Year period.

**Christmas Party Planning**

Planning has commenced for Council's end-of-year Christmas break-up party. A staff working group has been formed to assist with coordinating the event, with the first meeting scheduled for Friday 9<sup>th</sup> October. This meeting will focus on confirming arrangements, identifying key requirements and delegating tasks among working group members to ensure preparations progress efficiently.

Staff have already been invited to provide suggestions for this year's Christmas gifts, with a number of ideas received. These suggestions will be presented to the Executive Leadership Team (ELT) for consideration and a decision, allowing sufficient time for gifts to be ordered and delivered ahead of the end-of-year celebrations. Further planning will continue following the working group meeting and ELT's decision on staff gifts.

**Australia Day 2027 Planning**

Initial planning has commenced for Council's 2027 Australia Day Awards Ceremony and community celebrations, which will be held in Birdsville in January 2027.

Preparatory work is currently focused on compiling the required documentation and planning materials for Council approval before arrangements formally commence. This includes preparing nomination forms for Australia Day Award recipients, expressions of interest for community members to participate on the award selection panel, proposed advertising and promotional plans, and arrangements for the ordering of medals and other award materials.

Once the proposed plan has received Council approval, detailed arrangements for the event will commence, including venue preparation, catering, activities and entertainment, staffing, equipment, awards presentation requirements and other event-day logistics. Commencing this preliminary work early will assist in ensuring sufficient time for community nominations, assessment of award recipients and the coordination of the Birdsville event ahead of January 2027.

## 12.4 Executive Office

### 12.4.1 CEO Update

|                      |                                                                                                                                                                                                                                                                                                                                                                                                       |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>REPORT TYPE:</b>  | OCM Information Report                                                                                                                                                                                                                                                                                                                                                                                |
| <b>DIRECTORATE:</b>  | Executive Office                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>PRESENTED BY:</b> | N/A                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>AUTHOR(S):</b>    | Julianne Meier, Chief Executive Officer                                                                                                                                                                                                                                                                                                                                                               |
| <b>AUTHORISER:</b>   | Julianne Meier, Chief Executive Officer                                                                                                                                                                                                                                                                                                                                                               |
| <b>ATTACHMENTS:</b>  | <ol style="list-style-type: none"> <li>1. Local Government Responsibilities - Parking Detached Trailers <a href="#">↓</a></li> <li>2. Correspondence from State Archivist - Signing of Council Minutes <a href="#">↓</a></li> <li>3. Fact Sheet - Signing of Council Meeting Minutes <a href="#">↓</a></li> <li>4. Invitation to Participate - QLD Day 2027 Celebrations <a href="#">↓</a></li> </ol> |

### RECOMMENDATION

That Council receives and notes the CEO Update report.

### MEETINGS, EVENTS AND CONFERENCES ATTENDED

| Date         | Event                                                                                       | Location |
|--------------|---------------------------------------------------------------------------------------------|----------|
| 21 September | Councillors Workshop                                                                        | Bedourie |
| 24 September | Annual review of Diamantina Shire Council LRAP with the Queensland Reconstruction Authority | Teams    |
| 29 September | Desert Champions Way Stakeholder Catch Up                                                   | Teams    |
| 2 October    | Meeting with Minister Littleproud's Office to discuss Disaster and Betterment Funding       | Teams    |
| 7 October    | Audit and Risk Committee Meeting                                                            | Bedourie |
| 7 October    | Central West Hospital   Health Board & Chief Executive & Staff                              | Bedourie |
| 9 October    | Quarterly Discussion with the Office of the Independent Assessor (OIA)                      | Teams    |

### UPCOMING MEETINGS, EVENTS AND CONFERENCES

| Date          | Event                            | Representatives                          | Location   |
|---------------|----------------------------------|------------------------------------------|------------|
| 19-21 October | LGAQ Conference                  | *Mayor, Deputy Mayor, Cr Clarke, CEO     | Cairns     |
| 6 November    | RAPAD Meeting (Virtual)          | Mayor, CEO                               | Teams      |
| 17 November   | Plant Standing Committee Meeting | Mayor, Cr Dare (all Councillors invited) | Birdsville |
| 1-2 December  | RAPAD Meeting (Face to Face)     | CEO, Mayor, Deputy Mayor                 | Brisbane   |
| 2 December    | Friends of RAPAD (Face to Face)  | CEO, Mayor, Deputy Mayor                 | Brisbane   |

## OPERATIONAL UPDATE

### Christmas Party Date Confirmed

Following staff consultation, the 2026 Christmas Party will be held on Friday 11 December.

### Local Council Regulating Parking of Detached Trailers

There has been a legislative amendment in the *Transport and Other Legislation Amendment Act 2026* regarding local government responsibilities in parking management. Council now oversees the local laws regulating the parking of trailers that are not attached to a motor vehicle, including caravans, camper trailers and boat trailers.

A letter outlining council responsibilities from the Department of Transport and Main Roads is attached for information.

### Signing of Council Meeting Minutes

As of 12 October 2026, there is no longer a legislative requirement under the *Local Government Act 2009* or the *Local Government Regulation 2012* for councils to sign meeting minutes.

A letter and fact sheet is attached for information.

### Invitation to Participate in 2027 Queensland Day Parties

The Mayor received an invitation from the Premier and Minister for Veterans for Council to participate in QLD Day 2027. The celebrations are a statewide initiative intended to celebrate QLD community spirit and strengthen local connections.

Funding is available to support the delivery of QLD Day events, with applications closing on 30 October 2026.

The emailed invitation is attached for information.

### Outback Truckers Season 13 & New Television Series Rookie Truckers

The 'Outback Truckers' television series, which has filmed within the Shire for the past 12 seasons are commencing preparations for a new season.

While no filming is currently scheduled, the company confirmed that any future filming activities will be low-impact and conducted mainly away from public areas.

A new documentary series called 'Rookie Truckers' has advised that filming may occur within the Shire in the coming months. The series follows trainee and experienced truck drivers as they travel across Australia. No specific filming locations or dates have been confirmed.

The 'Rookie Truckers' series will be filmed in the same low-impact, minimal public disruption style as the 'Outback Truckers' Series, and will not require any road closures or traffic management.



Queensland  
GovernmentOffice of the  
Director-General  
Department of  
Transport and Main Roads

Our ref: DG49576

23 September 2026

Ms Julianne Meier  
Chief Executive Officer  
Diamantina Shire Council  
Julianne.Meier@diamantina.qld.gov.au

Dear Ms Meier

I am writing to advise of a new legislative amendment that confirms local governments may regulate the parking of detached trailers through local laws.

This amendment was included in the *Transport and Other Legislation Amendment Act 2026*, which was recently passed by the Queensland Parliament. This includes amendments to section 66 of the *Transport Operations (Road Use Management) Act 1995* to put beyond doubt that local governments may make local laws regulating the parking of trailers that are not attached to a motor vehicle, including caravans, camper trailers and boat trailers.

The amendment recognises that parking management is primarily a local government responsibility and that councils are best placed to determine whether the parking of detached trailers presents challenges in their local area and, if so, how those challenges should be addressed.

Importantly, the amendment does not create a statewide regulatory framework for detached trailer parking. Rather, it provides local governments with flexibility to develop locally tailored approaches that reflect local conditions, community expectations and parking needs.

Where a local government chooses to regulate detached trailer parking, it may do so through local laws and may establish offences and penalties for non-compliance in accordance with the relevant local government legislative framework.

The amendment is intended to provide flexibility in how local governments implement and communicate any requirements. Councils may choose to use official traffic signs to support local parking controls where appropriate. However, the amendment does not require councils to rely on signage, and local governments may consider alternative approaches, including local government area-wide requirements established through local laws and communicated through other suitable channels.



The Department of Transport and Main Roads (TMR) recognises that local governments may wish to consider changes to existing local laws or develop new local law provisions in response to the amendment. Departmental officers are available to work collaboratively with councils to help ensure any proposed arrangements are practical, effective and compatible with the broader road management framework.

Should council wish to discuss how the amendment may support local parking management objectives within your area, your officers are encouraged to contact [REDACTED]

Thank you for your continued partnership in improving the safety, amenity and efficient management of Queensland's road network.

Yours sincerely



Andrew Mahon  
**Acting Director-General**  
**Department of Transport and Main Roads**



Department of  
Justice

Our ref: 26/25077

6 October 2026

Ms Julianne Meier  
Chief Executive Officer  
Diamantina Shire Council  
Email: [Julianne.meier@diamantina.qld.gov.au](mailto:Julianne.meier@diamantina.qld.gov.au)  
CC: [admin@diamantina.qld.gov.au](mailto:admin@diamantina.qld.gov.au)

Dear Ms Meier

### **Signing of council meeting minutes**

Queensland State Archives (QSA) recently developed the attached fact sheet to clarify legislative requirements for signing council meeting minutes and managing previously signed council meeting minutes, including disposal of digitised original records.

The fact sheet highlights that there is no longer a legislative requirement under the *Local Government Act 2009* or the *Local Government Regulation 2012* for councils to sign meeting minutes, either electronically or physically. The fact sheet also outlines considerations relating to electronic signatures, digitisation, source record disposal, and the management of council meeting minutes as permanent public records.

I encourage you to share this information with relevant officers within your organisation, including governance, records management and council administration staff.

If your council requires further clarification, information or assistance regarding this matter, please contact Ms Rachael West, Director Policy and Assurance, Government Records, on [REDACTED]

Yours sincerely

Louise Howard  
**Queensland State Archivist**  
**Queensland State Archives**

# Fact Sheet: Signing of Council Meeting Minutes

This fact sheet provides an overview of the legislative requirements regarding the signing of local government council meeting minutes in Queensland, including historical context, guidance on electronic signatures, and information on digitising records with wet signatures.

## Current Legislation

As of 12 October 2020, there is no longer a legislative requirement under the *Local Government Act 2009* (LG Act) or the Local Government Regulation 2012 (LG Regulation) for councils to sign meeting minutes.

## Historical Context

### Requirement to sign minutes (prior to 12 October 2020)

Before the 2020 amendment, the LG Regulation required meeting minutes to be signed by the person presiding over the meeting at which the minutes were confirmed.



## Electronic Signatures

Section 14 of the *Electronic Transactions (Queensland) Act 2001* (ET Act) allows for the use of electronic signatures, provided that:

- The method used to sign electronically identifies the person and indicates their intention in relation to the information communicated.
- The method used is as reliable as appropriate for the purpose for which the information is communicated.
- The recipient of the signature consents to the use of the electronic method.

## Applicability to Meeting Minutes

Meeting minutes do not appear to fall under the excluded transactions listed in schedule 1 of the ET Act. Therefore, prior to 12 October 2020, it is likely that meeting minutes could have been signed electronically.

Minutes created electronically were previously either printed, signed with a wet signature, and digitised for publication, or signed electronically and saved in a publication friendly format. Both approaches create duplicate permanent records.

For the purposes of transferring permanent records to QSA, the preference is to transfer either the born digital records that are electronically signed or the digitised version of printed records that have a wet signature, provided they meet the requirements of the relevant Source Records Disposal Authorisation.

The master set of your council meeting proceedings are permanent value public records and must be retained in accordance with disposal authorisation 13.6.4 in the [Local government sector retention and disposal schedule](#).

Further information is available regarding [managing public records of meetings and conversations](#) and [implementing digital signatures](#).

## Digitisation and Disposal of Source Records

Any records created incorporating a signature can be digitised (if not already) and the original source records can be disposed of, **provided** certain conditions are met under the new Source Records disposal authorisations.

For more information on these conditions, refer to resources available on the [Dispose of Source Records](#) webpage.

## Key Takeaways

- No requirement to sign council meeting minutes either electronically or with wet signatures.
- Wet-signed records can be digitised, and the originals disposed of, if specific conditions are met.

## Where can I find more information?

Please contact us via email at [rkqueries@archives.qld.gov.au](mailto:rkqueries@archives.qld.gov.au) with any questions or [Local government public records | For government | Queensland Government](#) for further advice.



Councillor Francis Murray  
Mayor  
Diamantina Shire Council

Dear Councillor Murray

Queensland Day, 6 June, is an opportunity to bring people together, celebrate our communities and recognise the Queensland pride that connects us all.

The 2026 QLD Day celebrations featured more than 335 events across the State and engaged more than 4.3 million Queenslanders. We are excited to build on that momentum with an action-packed weekend.

As we plan for QLD Day 2027, I invite you to be part of the statewide celebrations by hosting a QLD Day Party on Saturday 5 or Sunday 6 June 2027. These events are designed to bring local communities together to celebrate in ways that reflect the spirit and character of their region.

Queenslanders are proud of their state and value opportunities to come together with their communities on this special day. Hosting QLD Day Parties, as part of the statewide QLD Day program, would play an important role in strengthening local connections and celebrating Queensland pride.

Funding from the Queensland Government is available to support the coordination and delivery of your local QLD Day Party. Funding applications close on 30 October 2026, allowing successful entities ample time to work with the QLD Day delivery team to coordinate marketing and ensure a consistent statewide approach.

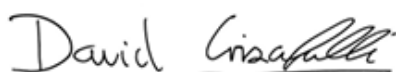
Please find information on hosting your own QLD Day Party [here](#).

You can also reach out to the Department of the Premier and Cabinet by email at

[REDACTED]

I hope to see you involved in QLD Day 2027.

Yours sincerely



**DAVID CRISAFULLI MP**  
**PREMIER AND MINISTER FOR VETERANS**

### 12.4.2 WHS Monthly Update

|                      |                                                 |
|----------------------|-------------------------------------------------|
| <b>REPORT TYPE:</b>  | OCM Information Report                          |
| <b>DIRECTORATE:</b>  | Executive Office                                |
| <b>PRESENTED BY:</b> | N/A                                             |
| <b>AUTHOR(S):</b>    | Joanne Fiorenza, Safety and Quality Coordinator |
| <b>AUTHORISER:</b>   | Julianne Meier, Chief Executive Officer         |
| <b>ATTACHMENTS:</b>  | Nil                                             |

#### RECOMMENDATION

That Council receives and notes the WHS Monthly Update report.

#### OPERATIONAL UPDATE

This report provides the Council with an update on Work Health and Safety (WHS) performance and compliance activity for the reporting period 1 September to 30 September 2026.

##### Audit Readiness – LGW WHS Mutual Risk Obligations

The organisation's next WHS Mutual Risk audit, conducted by Local Government Workcare, is scheduled for 22<sup>nd</sup> to 24<sup>th</sup> March 2027. Preparatory activity is continuing across the following areas:

- Finalisation and implementation of a compliant Integrated Management System (IMS);
- Ongoing maintenance of, and compliance with, the Skytrust OHSE database; and
- Completion of outstanding actions from the previous audit, which remains in progress.

##### Implementation of Key Management Systems

##### a. Alternative Compliance Accreditation – Fatigue, and Heavy Vehicle Maintenance Management

National Heavy Vehicle Regulator (NHVR) accreditation system implementation is progressing. The following actions and timelines are provided pending auditor and NHVR accreditation requirements.

| Item               | Directorate                             | Action Required                                                 | Expected Timeframe                                                |
|--------------------|-----------------------------------------|-----------------------------------------------------------------|-------------------------------------------------------------------|
| Desktop Audit      | Safety/Infrastructure/<br>Workshop      | Desktop Audit                                                   | October/November                                                  |
| Submission to NHVR | Safety                                  | Submission documentation to NHVR for accreditation              | Following desktop audit<br>November                               |
| Driver Medicals    | Infrastructure<br>Heavy Vehicle Drivers | Driver medical forms distribution<br>Drive medical appointments | October/November                                                  |
| Driver Training    | Heavy Vehicle Drivers                   | Completion of TLIF0005                                          | Most Completed 2025<br>New drivers to complete<br>online November |

| Item                                             | Directorate                                     | Action Required                                                                        | Expected Timeframe                         |
|--------------------------------------------------|-------------------------------------------------|----------------------------------------------------------------------------------------|--------------------------------------------|
| DSC Fatigue Management Consultation and Training | Infrastructure/Safety/<br>Heavy Vehicle Drivers | Induction to DSC Fatigue Management System, 10/4 roster and Accreditation requirements | Once accreditation is received<br>December |
| 10/4 Roster                                      | Infrastructure/<br>Corporate Services           | Update Definitiv payroll system with new roster<br><br>Start 10/4 Roster               | January<br><br>February 2027               |

### **b. Journey Management / Vehicle Monitoring**

Journey management check-in processes and supervisory monitoring data continues to be recorded in Skytrust via the daily pre-start toolbox meeting record.

Navman 360 Director vehicle monitoring management system is being improved to include Supervisors to receive driving events and duress alerts for their individual crews.

### **c. Integrated Management System (IMS)**

Implementation of the Safety and Quality management system documentation and Skytrust database is progressing. The following actions and timelines are estimated for implementation.

| Item                           | Directorate | Action Required                                                      | Expected Timeframe            |
|--------------------------------|-------------|----------------------------------------------------------------------|-------------------------------|
| IMS Manual, Procedures & Forms | Safety      | Development of system documentation and inclusion in safety database | October                       |
| Submission to ELT              | ELT         | Review of system framework                                           | October                       |
| Consultation with Workers      | All         | Consultation and review of procedures, forms, SWP, SWMS              | November                      |
| Implementation                 | All         | Training and start using new system                                  | December<br>Refresher January |

### **Training and Induction**

During the reporting period, one (1) employee and six (6) contractors workers completed WHS induction.

### **WHS Statistics – Reporting Month (September 2026)**

Key observations for the month are set out below:

- A decrease in incidents and hazards during the month
- Corrective actions have been allocated.
- As at the end of the reporting period, one (1) workers' compensation claim was being managed by the Local Government Workcare Legal Section.

### **Incident Overview**

A total of zero (0) incidents were reported during the month.

### Hazard Overview

A total of one (1) hazard was reported during the month. A summary by hazard type is provided below.

| Hazard Type         | No. | Action(s) Assigned                                                                                                                                                                                  |
|---------------------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Slips, Trips, Falls | 1   | Water drainage lines causing water to pool under and around camp. Bollards in place to isolate affected areas. Water drainage lines and are to be redirected away from camp when camp is relocated. |

### Safety Activities (September 2026)

- Site visits completed for outstanding actions
- Weekly site D&A program testing

### Outstanding Actions Register

The register below provides details for fourteen (14) outstanding WHS actions. A further thirty (30) actions are in process.

| Source                  | Responsibility               | Due Date   | Action                                                                                                                                                                                                         |
|-------------------------|------------------------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Committee Meeting       | Safety                       | 14/09/26   | Arrange snake handling and awareness course for staff and community                                                                                                                                            |
| Investigation - 1139004 | Safety                       | 27/08/2026 | Arrange Manual Handling Hazard training for outside crews.                                                                                                                                                     |
| Investigation – 1143565 | Infrastructure               | 21/09/2026 | Supervisor to review with crew members <ol style="list-style-type: none"> <li>1. Code of conduct</li> <li>2. Communication and Consultation control methods in SWMS</li> <li>3. Daily toolbox talks</li> </ol> |
| Inspected Item          | Safety                       | 30/08/2026 | Finalise Emergency evacuation exercises for all areas.                                                                                                                                                         |
| Committee Meeting       | Infrastructure               | 31/07/2026 | Check for manufacturer manuals (Mobile Toilets) and pass to Works Manager.                                                                                                                                     |
| Inspection Completion   | Facilities and Town Services | 29/05/2026 | Area between Stores and Safety Office is to be chained off at all times. To separate the pedestrians from traffic.                                                                                             |
| Inspection Completion   | Workshop                     | 29/8/2026  | P1091 – 30,000km service                                                                                                                                                                                       |
| Inspection Completion   | Workshop                     | 25/07/2026 | P5004 - New beacon to be fitted /or checked                                                                                                                                                                    |
| Inspection Completion   | Workshop                     | 31/07/2026 | P1266 - Check ignition and replace trailer plug                                                                                                                                                                |
| Inspection Completion   | Workshop                     | 31/07/2026 | P1083 - 20,000km service required                                                                                                                                                                              |
| Inspected Item          | Workshop                     | 16/07/2026 | P1004- Needs reverse beeper fitted                                                                                                                                                                             |
| Inspection Completion   | Stores                       | 21/08/2026 | Housekeeping required for area PPE sign to be displayed on entry to store where mobile plant is being used.                                                                                                    |

| Source                  | Responsibility | Due Date   | Action                                                                                                                           |
|-------------------------|----------------|------------|----------------------------------------------------------------------------------------------------------------------------------|
| Investigation - 1138526 | Stores         | 07/08/2026 | Investigate the supply of PPE options for suitable footwear for working on roofs for Workers required to complete roofing works. |
| Investigation - 1135505 | Infrastructure | 09/08/2026 | Review park up procedures for security of plant and fuel                                                                         |

## **13 CONFIDENTIAL REPORTS**

### **RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

#### **13.1 Birdsville and Bedourie Tourist Park Management**

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

#### **13.2 Totality Festival 2028 - Event Management Plans**

This matter is considered to be confidential under Section 254J(3) - f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with matters that may directly affect the health and safety of an individual or a group of individuals.

**14 GENERAL BUSINESS**

**15 NEXT MEETING**

To be held at Wirrarri Visitor Information Centre, 29 Burt Street, Birdsville, Qld, 4482 at 9:00 AM on 16 November 2026.

**16 CLOSE OF MEETING**